On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: GSAAdvantage.gov.

MULTIPLE AWARD SCHEDULE

Category Attachment Code: D
Title: Human Capital
D03. Human Resources
Subcategory
FSC/PSC Code: R431

Spectra Recruiting Solutions LLC
8663 E Davies Avenue
Centennial, CO 80112 -1805
Phone: (719) 660-4556
Email: jessica@spectrars.com
www.spectrars.com

Contract Number: 47QREA21D000X
Period Covered by Contract: June 1, 2021 – May 31, 2026
Pricelist current through PS-0002 dated June 24, 2021
Business Size: Small Business, Women-Owned Small Business (WOSB)

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN 56131 – Talent Acquisition

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.
Not Applicable.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.
Please see “Service Category Descriptions”

2. Maximum order.
SIN 56131: $1,000,000

3. Minimum order.
$100.00

4. Geographic coverage (delivery area).
Domestic only.

5. Point(s) of production (city, county, and State or foreign country).
City: Centennial; County: Arapahoe; State: Colorado

6. Discount from list prices or statement of net price.
All prices herein are net government prices (discounts already deducted).

7. Quantity discounts. None

8. Prompt payment terms.
None
Concessions: 5% NET 1 Day

Information for Ordering Officers: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. **Foreign items (list items by country of origin).**
   Not Applicable.

10a. **Time of delivery.**
    As specified on task orders.

10b. **Expedited Delivery.**
    Contact Spectra Recruiting Solutions LLC. for expedited delivery

10c. **Overnight and 2-day delivery.**
    Contact Spectra Recruiting Solutions LLC for overnight and 2-day delivery.

10d. **Urgent Requirements.**
    When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract. Ordering Agency can contact Contractor to effect a faster delivery.

11. **F.O.B. point.**
    Destination.

12a. **Ordering address(es)**
    Spectra Recruiting Solutions LLC
    8663 E Davies Avenue
    Centennial, CO 80112-1805
    Phone: (719) 660-4556

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address.**
    Spectra Recruiting Solutions LLC
    8663 E Davies Avenue
    Centennial, CO 80112-1805
    Phone: (719) 660-4556
14. **Warranty provision.**
   Not Applicable

15. **Export packing charges, if applicable.**
   Not Applicable.

16. **Terms and conditions of rental, maintenance, and repair (if applicable).**
   Not Applicable.

17. **Terms and conditions of installation (if applicable).**
   Not Applicable.

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**
   Not Applicable.

18b. **Terms and conditions for any other services (if applicable)**
   Not applicable.

19. **List of service and distribution points (if applicable).**
   Not applicable.

20. **List of participating dealers (if applicable)**
   Not Applicable.

21. **Preventive maintenance (if applicable).**
   Not Applicable.

22a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**
   Not Applicable.

22b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at:**
   [www.Section508.gov/](http://www.Section508.gov/)
   Not Applicable.

23. **Data Universal Number System (DUNS) number.**
   044858564
24. Notification regarding registration in System for Award Management (SAM) database. Spectra Recruiting Solutions LLC. has registered with the System for Award Management (SAM) database.
Spectra Recruiting Solutions LLC
Awarded GSA Rates

<table>
<thead>
<tr>
<th>Awarded Special Item Number</th>
<th>Service</th>
<th>Unit of Issue</th>
<th>Awarded Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>56131</td>
<td>Executive Search – Entry Level/Junior Positions (Less than 5 years of experience)</td>
<td>Annual Salary</td>
<td>18%</td>
</tr>
<tr>
<td>56131</td>
<td>Executive Search – Mid Level Positions (5 to 12 years of experience)</td>
<td>Annual Salary</td>
<td>18%</td>
</tr>
<tr>
<td>56131</td>
<td>Executive Search – Senior Positions (12+ years of experience)</td>
<td>Annual Salary</td>
<td>18%</td>
</tr>
</tbody>
</table>