

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule FSS Price List

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage![®]. The website for GSA Advantage![®] is:
<https://www.GSAAdvantage.gov>.

Multiple Award Schedule

FSC Group: Human Capital

FSC Class: R710

Contract Number: 47QREA22D000K

Contract period: January 31, 2022 through January 30, 2027

CIDIS LLC

10716 Cross School Road
Reston, VA 20191-5106
626-676-5266

Contract Administration Source:
joy.papini@CIDISConsulting.com
10716 Cross School Road
Reston, VA 20191-5106
626-676-5266

Business size: Small Business
Woman Owned Business (WOSB)
Economically Disadvantaged Woman Owned Small Business (EDWOSB)

For more information on ordering, go to the following website: <https://www.gsa.gov/schedules>

Price list current as of Modification PS-0008 effective March 28, 2024.

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN	RECOVERY	SIN TITLE
541612HC	541612HCRC	Agency Human Capital Strategy, Policy and Operations
541611W	541611WRC	Workforce Analytics and Employee Records
541611	541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541612EPM	541612EPMRC	Employee Performance Management
54161	54161RC	Agency Human Capital Evaluation
611430TD	611430TD RC	Talent Development
OLM	OLM-RC	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Page 4

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Page 4

2. Maximum order:

SINs	Maximum Order
541612HC	\$1,000,000
541611W	\$1,000,000
541611	\$1,000,000
541612EPM	\$1,000,000
54161	\$1,000,000
611430TD	\$1,000,000
OLM	\$250,000

3. Minimum order: \$100

4. Geographic coverage (delivery area). Domestic: 48 States, DC

5. Point(s) of production (city, county, and State or foreign country). Reston, VA USA
6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)
7. Quantity discounts. None
8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days
9. Foreign items (list items by country of origin). Not Applicable
- 10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level
- 10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. Contact Contractor
- 10c. Overnight and 2-day delivery. Contact Contractor
- 10d. Urgent Requirements. Contact Contractor
11. F.O.B. point(s). Destination
- 12a. Ordering address(es). Same as Contractor
- 12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es). Same as Contractor
14. Warranty provision. Standard Commercial Warranty Terms & Conditions
15. Export packing charges, if applicable. Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable
17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor’s website or other location.) ICT accessibility standards can be found at: <https://www.Section508.gov/>. Not Applicable

23. Unique Entity Identifier (UEI) number. NHE4KGZ6UTQ6.

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

Labor Category Table

SIN	Labor Category	GSA PRICE + IFF 1/31/24 – 1/30/25	GSA PRICE + IFF 1/31/25 – 1/30/26	GSA PRICE + IFF 1/31/26 – 1/30/27
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Coach	\$162.44	\$166.50	\$170.66
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Facilitation and Training Specialist	\$125.75	\$128.90	\$132.12
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Human Capital Specialist I	\$125.75	\$128.90	\$132.12

SIN	Labor Category	GSA PRICE + IFF 1/31/24 – 1/30/25	GSA PRICE + IFF 1/31/25 – 1/30/26	GSA PRICE + IFF 1/31/26 – 1/30/27
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Human Capital Specialist II	\$136.24	\$139.65	\$143.14
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Human Capital Specialist III	\$162.44	\$166.50	\$170.66
541612HC, 541611W, 541611, 541212EPM, 54161, 611430TD	Program Manager	\$162.44	\$166.50	\$170.66
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Consultant I	\$102.63	\$105.20	\$107.83
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Consultant II	\$114.16	\$117.01	\$119.93
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Senior Consultant I	\$129.67	\$132.92	\$136.24

SIN	Labor Category	GSA PRICE + IFF 1/31/24 – 1/30/25	GSA PRICE + IFF 1/31/25 – 1/30/26	GSA PRICE + IFF 1/31/26 – 1/30/27
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Senior Consultant II	\$139.65	\$143.14	\$146.72
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Senior Consultant III	\$152.61	\$156.43	\$160.34
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Data Scientist/Analyst	\$152.61	\$156.43	\$160.34
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Section 508 Compliance Specialist	\$99.75	\$102.25	\$104.81
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Management Consulting Expert	\$207.48	\$212.66	\$217.98
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Senior Instructional Designer / Trainer	\$174.56	\$178.92	\$183.40

SIN	Labor Category	GSA PRICE + IFF 1/31/24 – 1/30/25	GSA PRICE + IFF 1/31/25 – 1/30/26	GSA PRICE + IFF 1/31/26 – 1/30/27
541612HC, 541611W, 541611, 541612EPM, 54161, 611430TD	Coach II	\$199.50	\$204.48	\$209.59

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Education/Experience Substitutions

Masters Degree = 2 years of experience; PhD (or equivalent) = 4 years of experience; 5 years of additional experience can be substituted for a Bachelors degree.

LABOR CATEGORY DESCRIPTIONS

Labor Category	Functional Responsibilities	Minimum Education	Minimum Years Experience
Coach	Provides highly complex, difficult, and sensitive projects; engages with leaders across all levels of an organization to help identify strengths and weaknesses to optimize individual, team, and organizational performance. Possess and provides demonstrated knowledge and experience applying coaching and training methodologies and principles. May perform coaching, as a stand along project or in support of other tasks through providing leadership coaching to executives in structured engagements designed to enhance performance, organizational troubleshooting and problem resolution for leadership, designing and delivers tailored coaching and organization development solutions for individuals and teams throughout an organization.	BA-BS	7
Facilitation and Training Specialist	Providing experience in developing and providing learning opportunities through facilitation and training. Provides technical leadership on complex projects to plans, develops and organizes programs and sessions to train and develop personnel. Analyzes training needs and prepares special courses and related manuals. Researches training technologies, conducts analysis of curriculum to ensure training materials meet standards required, serves as project manager for contractor-developed courseware, and establishes and conducts the development process for interactive multimedia instructional products with the development team. Conducts training and development classes and assists in developing criteria to measure effectiveness of classes. Reviews, recommends, and applies advanced techniques or methodologies to training delivery, curriculum development, and project management to develop personnel. Utilize key principles and leading practices to develop facilitated sessions to support organizations and leadership in collecting data and making decisions through a facilitated model.	BA-BS	5

Labor Category	Functional Responsibilities	Minimum Education	Minimum Years Experience
Human Capital Specialist I	Performs advanced human capital management processes and/or analytical research techniques to identify gaps and recommend solutions based on client goals, mission, and strategy with an organizational design, strategy and human capital support-based scope. Utilizes proven skills to analyze new and complex project related problems and create innovative solutions across the human capital lifecycle, organizational development, and Strategy, including but not limited to performance management, diversity, equity and inclusion to improve culture, workforce planning, workforce development, training assessment, program assessment, organizational design, and strategy development. Collect, analyzes and interprets qualitative and quantitative workforce and program activities to develop the current state and identify gaps to develop recommendation, initiatives and solutions for organizational, human capital, and/or strategic improvements.	BA-BS	3
Human Capital Specialist II	Designs and performs advanced human capital management processes and/or analytical research techniques to identify gaps and recommend solutions based on client goals, mission, and strategy with an organizational design, strategy and human capital support-based scope. Utilizes proven skills to analyze new and complex project related problems and create innovative solutions across the human capital lifecycle, organizational development, and strategy, including but not limited to performance management, diversity, equity and inclusion to improve culture, workforce planning, workforce development, training assessment, program assessment, organizational design, and strategy development. Develop methodologies and research plans to collect, analyzes and interprets qualitative and quantitative workforce and program activities to develop the current state and identify gaps to develop recommendation, initiatives and solutions for organizational, human capital, and/or strategic improvements. Supports creation and management of project plans to achieve performance-based objectives, enhancing implementation, and project requirements.	BA-BS	5

Labor Category	Functional Responsibilities	Minimum Education	Minimum Years Experience
Human Capital Specialist III	Directs, manages, designs and performs advanced human capital management processes and/or analytical research techniques to identify gaps and recommend solutions based on client goals, mission, and strategy with an organizational design, strategy and human capital support-based scope. Utilizes proven skills to analyze new and complex project related problems and create innovative solutions across the human capital lifecycle, organizational development, and strategy, including but not limited to performance management, diversity, equity and inclusion to improve culture, workforce planning, workforce development, training assessment, program assessment, organizational design, and strategy development. Drives strategic approach for methodology and research development to collect, analyzes and interprets qualitative and quantitative workforce and program activities to develop the current state and identify gaps to develop recommendation, initiatives and solutions for organizational, human capital, and/or strategic improvements. Create project plans and set expectation to achieve performance-based objectives, enhancing implementation, and project requirements.	BA-BS	7
Program Manager	Provides overall project management best practices and support. May or may not have direct reports. Spends significant time on project management responsibilities. As assigned, lead or assist in the planning, implementation and introduction of projects. Manages project(s) ensuring that the project comes in on time and under budget. Works with procurement, Contracting Officer's Representative (COR), the task level COR(s), government management personnel and customer stakeholders. Responsible for the overall management of the specific task/work order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal systems integration planning and interfaces to other functional systems. Assigns and delegates tasks to staff working on the project. Reviews and Tracks the progress of an projects using project management tools such as Microsoft Project, Visio, and other similar project management tools. In general, work complexity and responsibility will be greater at higher levels. Utilizes significant past project management experience in the implementation to ensure that projects are effectively completed in scope on time and in budget.	BA-BS	7

Consultant I	Provides consulting tasks and activities (organizational research, data collection and analysis, recommendation development, reporting, and implementation) while independently completing segments of projects. Plans individual tasks and activities; assists more senior staff in the development of work products and project activities; communicates with client and senior staff on project status and results.	BA-BS	1
Consultant II	Provides management advice, assists with client requests, and performs consulting tasks and activities (organizational research, data collection and analysis, recommendation development, reporting, and implementation). Plans project tasks, monitors completion of tasks, coordinates project activities and staff, ensures deliverables and activities meet project requirements, and communicates with client on project status and results.	BA-BS	3
Senior Consultant I	Provides project and task development support for moderately to highly complex, difficult, or sensitive consulting engagements. Works with project team to provide expert knowledge and experience on a variety of management consulting topics (e.g., human capital, human resources, program management, diversity, equity, inclusion, and accessibility, change management, management consulting, learning and development, etc.) in the development and delivery of project requirements. Supports the identification of potential project risks and issues, client satisfaction, and the develop of project deliverables.	BA-BS	3
Senior Consultant II	Works on and leads moderately to highly complex, difficult, or sensitive consulting engagements. Leads project planning, directing staff and activities, methodology development, processes, and scheduling to meet contract requirements. Works with project staff to oversee and provide expertise on a variety of management consulting topics (e.g., human capital, human resources, program management, diversity, equity, inclusion, and accessibility, change management, management consulting, learning and development, etc.) to direct the team's development and delivery of project requirements. Supports solution development and executing mitigation strategies for potential project risks and issue, works to build strong client relationships and ensure client satisfaction, reviews/approves project deliverables, and support future project planning.	BA-BS	5

Senior Consultant III	Manages complex, difficult or sensitive consulting projects. Provides expert advice and mentoring to clients and staff on specialized management topics (e.g., human capital, human resources, program management, diversity, equity, inclusion, and accessibility, change management, management consulting, learning and development, etc.). Provides time, cost, risk mitigation, and quality management support to project lead to help facilitate successful project execution. Works closely with client and agency key stakeholders to nurture long-term client relationships and support overall customer satisfaction. Leads planning for future projects.	BA-BS	7
Data Scientist/Analyst	Provide specialized expertise in analyzing, organizing, planning, and administering various phases of day-to-day activities for complex research and data-focused projects. Independently analyzes data or business systems to obtain a quantitative findings to support decision-making organizational improvements, and strategy. Expert analytics using programming languages such as SQL, Python, R, etc. Advanced proficiency in creating robust visualizations and articulating business problems and shaping analytic results into compelling stories using MS Office Tools and/or Tableau. Independently develop and implement methodologies to conduct studies, technical assessments, and system analysis to determine key findings, performance, and effectiveness. Compile, analyze, and document a variety of complex data sets (e.g., workforce data, financial data, technical data, etc.). Provide technical and analytical support to project staff and clients to identify findings and assist in resolving complex problems. Prepared and presents technical, research, and executive reports and presentations.	BA-BS	5
Section 508 Compliance Specialist	Provides consultative and project/program support for Section 508 issues relating to electronic and information technology (EIT) as prescribed by the Rehabilitation Act. Support include the review, identification, and remediation of existing EIT and products (e.g., training, website, documents). Experience producing or assessing digital instructional materials that adhere to accessibility standards. Identifies and resolves accessibility barriers to provide accessible material and websites. Supports real-time and post-production captioning services to provide accessibility. Evaluates the accessibility of instructional technology devices and software and makes recommendations concerning best practices. Interprets and ensures compliance with local, state and federal laws as they apply to disability. Provides accessibility analysis, documentation, and remediation of digital learning experiences, websites, and materials.	BA-BS	3

Management Consulting Expert	Provides high-level expertise and consultation on specialized program, strategic, and management consulting topics (e.g., portfolio management, human capital strategic planning, change management, diversity, equity, inclusion, and accessibility maturity or strategy, program implementation, learning and development initiatives, etc.). Leads and/or works on highly complex, difficult and sensitive projects working with team to conceptualize project goals and management plans, and develop or review complex client deliverables ensuring they reflect the proper expertise of the topic area.	BA-BS	10
Senior Instructional Designer / Trainer	Performs tasks related to the planning, coordination, and development components of instructional design and training execution. Provides expertise in the design, development, maintenance /update, execution, facilitation/training, and tracking of learning and development (L&D) courses and programs for technical, management, or behavioral skills development (e.g., leadership skills, diversity, equity, inclusion, and accessibility awareness, communication skills, etc.). Works closely with clients and key stakeholders to identify L&D requirements, determine the learning objectives, and establish learning relationships. Works on and leads L&D project tasks such as identifying training needs, presenting recommendations, developing (or updating) tailored training curriculum, training programs, participant materials, facilitation guides, and course evaluations for a wholistic learning solutions that addresses performance gaps and organizational development needs. Works with client and staff on organizing course content, developing instruction design plans, analyzing learning problems, selecting teaching strategies using appropriate models, and developing course plans. Provides vast training and facilitation experience executing a wide range of training programs and courses for all levels of staff from entry to executive.	BA-BS	7
Coach II	Provides leadership coaching to staff, leadership, and executives in structured engagements designed to enhance performance and meet professional goals. Supports highly complex, difficult, and sensitive projects, provides organizational development solutions, and designs / implements tailored coaching programs (e.g., assessments, one-on-one sessions, team sessions, training, etc.) for individuals and teams throughout an organization that meet stated development requirements. ICF certification (or equivalent) required.	BA-BS	10

Education/Experience Substitutions

Masters Degree = 2 years of experience; PhD (or equivalent) = 4 years of experience; 5 years of additional experience can be substituted for a Bachelors degree.