GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY AND SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Office Products/Supplies and Services and New Technology
Contract Number – 47QSEA20D000P
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.
Contract Period – 10/22/2019 thru 10/21/2024

BALL OFFICE PRODUCTS, LLC  
2100 W. MORELAND ST.  
RICHMOND, VA 23230-3230
POC: Sarah Foreman; Email: sarahf@ballop.com  
Phone/Fax: 804-204-1774/ 804-204-1597  
Duns/TINS: 167218093/ 54-1981983  
Website: www.ballop.com

INFORMATION FOR ORDERING ACTIVITIES:

1. Awarded Special Item Number(s): 339940OS4
2. Maximum Order: $250,000 USD
3. Minimum Order: $100 USD
4. Geographic Coverage: 50 States, DC & Puerto Rico
5. Points of Production: varies
6. Prices herein are net: 30
7. Quantity Discounts:  
   $300 - $999.99 --- None  
   $1,000 - $2,999.99 --- None  
   $3,000 - $4,999.99 --- None  
   $5,000 - $9,999.99 --- None  
   $10,000+ --- None
8. Prompt Payment Terms: Net 30
9. Government purchase cards are accepted below and above the micro-purchase threshold: Yes
10. Foreign Items: N/A
11. Delivery Time: 1-4 Days ARO
13. Ordering Address: 2100 Westmoreland Street  
    Richmond, VA 23230
14. Payment Address: 2100 Westmoreland Street  
    Richmond, VA 23230
15. Warranty Provisions: Standard Manufacturer Warranty
16. Export packaging charges if applicable: N/A
17. Terms and conditions of Gov’t Purchase Card acceptance (any thresholds above the micro-purchase level).
18. Printer parts that describe a core return required:
19. Remanufactured cartridges and printer parts are less expensive and environmentally beneficial.
20. DUNS: 16-721-8093
21. Central Contractor Registration: Status- active at SAM.gov
22. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
23. Terms and conditions of installation (if applicable): N/A
24. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
25. Terms and conditions for any other services (if applicable): N/A
26. List of service and distribution points (if applicable): N/A
27. List of participating dealers (if applicable): N/A
28. Preventive maintenance (if applicable): N/A
29. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Ball Office Products sells a variety of energy efficient and reduced pollutant products. If you have any questions, please call 804-204-1774 and we will be happy to answer any question you have about the environmental attributes of any of our products.

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