

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY AND SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: www.GSAAdvantage.gov

Office Products/Supplies and Services and New Technology

Contract Number – 47QSEA20D005Q

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: www.fss.gsa.gov

Contract Period – 4/9/2020 thru 4/8/2025

Contractor: Office Depot, Inc.

6304 Woodside Court Suite 1
Columbia, MD, 21046

Telephone: 888-263-9586
Fax: 888-813-7243

Company Website: www.officedepot.com

Business Website: www.federal.officedepot.com

INFORMATION FOR ORDERING ACTIVITIES:

- 1a. Special Item Numbers:
- 322291 - Restroom Products
 - 339940OS4 - OS4 Office Products and Supplies
 - 339940SVC - Office Supply Support Services
 - 4PL - Fourth-Party Logistics Supplies and Services

- 1b. Lowest Priced Model Number and Price for Each SIN:
 - 322291 - 1000038628 \$1.80
 - 339940OS4 - 10011 \$0.19
 - 339940SVC - 429266 \$0.22
 - 4PL - 429266 \$0.22
- 1c. Hourly Rates: Not Applicable
2. Maximum Order: \$250,000 USD
3. Minimum Order: \$50 USD
4. Geographic Coverage: 50 States, DC & Puerto Rico
5. Points of Production: Various
6. Prices herein are: Net
7. Quantity Discounts: Not applicable
8. Prompt Payment Terms: Net 30 Days - "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions."
9. Government purchase cards are accepted below and above the micro-purchase threshold: Yes
10. Foreign Items: Country of Origin is indicated on GSA Advantage!
- 11a. Delivery Time: 3-4 Days ARO (CONUS)
- 11b. Expedited Delivery: Not applicable
- 11c. Overnight and 2-Day Delivery: Not applicable
- 11d. Urgent Requirements: Not applicable
12. FOB Points: The 48 States & DC – FOB Destination; Alaska, Hawaii, & Puerto Rico – FOB Origin
13. Ordering Address:
 - Office Depot Inc
 - 6304 Woodside Court, Ste 1

Columbia , MD 21046

14. Payment Address:
Office Depot
PO Box 633211
Cincinnati, OH 45263-3211
15. Warranty Provisions: Standard Manufacturer's Warranty
16. Export packaging charges: Not applicable
17. Terms and conditions of Gov't Purchase Card acceptance: Accepting above the Micro-Purchase Level
18. Terms and conditions of rental, maintenance, and repair: Not applicable
19. Terms and conditions of installation: Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable
- 20a. Terms and conditions for any other services:
Desktop Delivery Fee 5%
Secure Desktop Delivery Fee 5%
Convenience Fee - \$9.99 for all orders under \$50
21. List of service and distribution points: Not applicable
22. List of participating dealers: Not applicable
23. Preventive maintenance: Not applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants: Indicated on GSA Advantage!
- 24b. System for Award Management (SAM): Varies by Manufacturer. EIT Standards can be found at www.Section508.gov
25. DUNS: 61-4345809
26. SAM Registration: Active registration in the System for Award Management. Cage Code: 05BZ7