On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

**Multiple Award Schedule Contract**

Special Item Numbers:

- **541513** – Smart Buildings Systems Integration
- **561210FAC** - Complete Facilities Maintenance and Management
- **OLM** – Order-Level Materials

**Contract Number:** 47QSHA19D0050

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Period Covered by Contract: August 5, 2019 – August 4, 2024

D/E/F Services Group, Ltd
1171 Voluntown Rd.
Griswold, CT 06351
Phone: (860) 376-4896
Fax: (860) 376-1213
Web - www.defservicesgroup.com

Email - service@defservicesgroup.com

Business size – Small
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1a. Table of awarded special item numbers with appropriate cross-reference to item descriptions and awarded prices.
541513 – Smart Buildings Systems Integration
561210FAC - Complete Facilities Maintenance and Management
OLM – Order-Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:
541513 – Smart Buildings Systems Integration - $61.10 – Maintenance Trades Helper
561210FAC - Complete Facilities Maintenance and Management - $61.10 – Maintenance Trades Helper

1c. Hourly Rates: Please see full price list later in this document.

2. Maximum order: $1,000,000 for both SIN 541513 and 561210FAC

3. Minimum order: $100


5. Point of production: United States of America

6. Discount from list prices or statement of net price: please see pricing at the end of this document.

7. Quantity discounts: 1% discount for individual orders above $300,000.

8. Prompt payment terms: Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign items – None

11a. Time of delivery: Varies per service requested; to be determined by the size and scope of the task order. To be negotiated by Contractor and the ordering entity. To be specified on the task order.

11b. Expedited Delivery: Varies per service requested; to be determined by the size and scope of the task order. To be negotiated by Contractor and the ordering entity. To be specified on the task order.

11c. Overnight and 2-day delivery: The schedule customer may contact the Contractor for rates for overnight and 2-day delivery.
11d. Urgent Requirements: This contract contains the “Urgent Requirements” clause and agencies may contact the Contractor’s representative to effect a faster delivery.

12. F.O.B. point: Destination

13a. Ordering address: D/E/F Services Group, Ltd, 1171 Voluntown Rd., Griswold, CT 06351

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address: D/E/F Services Group, Ltd, 1171 Voluntown Rd., Griswold, CT 06351

15. Warranty provision: Standard Commercial Warranty

16. Export packing charges, if applicable: Not applicable

17. Terms and conditions of Government purchase card acceptance: Government purchase cards are accepted both above and below the micro-purchase threshold.

18. Terms and conditions of rental, maintenance, and repair: Contact D/E/F Services Group

19. Terms and conditions of installation: Contact D/E/F Services Group

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable.

20a. Terms and conditions for any other services: Hourly rates listed are for Regular time. Overtime Rates will be calculated at 1.5x the regular rates. Holiday Rates will be calculated at 2x the regular rates.

21. List of service and distribution points: D/E/F Services Group, Ltd, 1171 Voluntown Rd., Griswold, CT 06351

22. List of participating dealers: None

23. Preventive maintenance: Not applicable

24a. Special attributes such as environmental attributes: D/E/F Services Group, Ltd is a certified State of CT Green Bank approved contractor for energy audits and upgrades, and is a certified Eversource Utility approved contractor for energy audits and upgrades in the state of CT.

24b. Section 508 compliance information; Section 508 standards do not apply to the services provided under this contract.

25. Data Universal Number System (DUNS) number: 010149628

26. Contractor is registered in the System for Award Management (SAM) database.
D/E/F Services Group, Ltd GSA Schedule Overview

Under the General Services Administration federal supply schedule contract 03FAC Facilities Maintenance and Management, D/E/F Services Group, Ltd as a company provides a broad spectrum of products and services focused on improving and maintaining the performance of federal agency facilities and other organizations. The 03FAC contract is an indefinite delivery, indefinite quantity multiple award schedule contract that provides for task orders to be placed as firm fixed-price or time and material using the labor categories and ceiling rates defined in the contract. The order type is at the discretion of the ordering agency. Under the federal supply schedule program, GSA enters into contracts with commercial firms to provide supplies and services at stated prices for given periods of time. Orders are placed directly with the schedule contractor, and deliveries are made directly to the customer. The federal supply schedule program mirrors commercial buying practices more than any other procurement process in the federal government today. It provides customers with literally millions of state-of-the-art, high-quality commercial products and services at volume pricing on a direct delivery basis. The federal supply schedule program also offers the benefits of shorter lead times, lower administrative costs, and reduced inventories. Multiple award schedule contracts are awarded to contractors supplying comparable commercial supplies and services at government-negotiated, pre-approved prices. They provide federal agencies with the variety and flexibility necessary to select the best-valued professional services to meet their requirements. Consistent with the Competition in Contracting Act, multiple award schedule contracts are competitive in that participation in the program is open to all responsible sources, and orders placed following the procedures in Federal Acquisition Regulation 8.4 result in the lowest overall cost alternative. Therefore, when placing orders under federal supply schedules, ordering offices need not: 1) seek further competition, 2) synopsize the requirement, 3) make a separate determination of fair and reasonable pricing, or 4) consider small business programs. GSA already has determined the prices of items under schedule contracts to be fair and reasonable.

Contract Clauses

GSA multiple award schedule contracts are awarded in accordance with the provisions of Federal Acquisition Regulation Part 12 Acquisition of Commercial Items. As much as possible, GSA multiple award schedule contracts include only those clauses required, either to implement provisions of law or executive orders applicable to the acquisition of commercial items or determined to be consistent with customary commercial practices. Ordering agencies may incorporate provisions in their task orders that are essential to their specific requirements (i.e., security, hazardous material handling, key personnel) provided they do not conflict with the terms and conditions of the contract. These provisions, when required, must be included in the individual task order, and any costs necessary to comply with the provision(s) will be included in the task order proposal price estimate, unless otherwise prohibited by law.

Service Contract Act (SCA)

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire GSA 03FAC Schedule program and all of its services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and when SCA labor categories are added to this 03FAC Schedule contract through the modification process, D/E/F will inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable Wage Determination number.
Special Item Number (SIN) Descriptions

541513 – Smart Buildings Systems Integration - Includes the comprehensive integration of building systems and technology using a non-proprietary and open architecture. Typical building systems to be integrated include: building automation, life safety, telecommunications, facilities management, security, energy and environmental control, HVAC, lighting, building envelope, access control, power management, cabling infrastructure/wireless, VOIP, video distribution, video surveillance, data network, etc. Typical integration functions include, but are not limited to: requirements analysis, strategic systems planning, system configuration, implementation alternatives, integration planning, system component acquisition, component integration, testing and analysis, interaction with Building Operations Centers, collection/manipulation of smart building component data, configuration management and control, design-guide development, operational training and support, monitoring, reporting and managing of the systems, and systems maintenance. Also includes cyber security as it relates to building control and automation systems affecting components such as fire annunciation and suppression, heating, ventilation, and air conditioning, power and lighting, elevators, and closed circuit cameras. Services may include, but are not limited to, assessing the cyber risks of a facility, making recommendations for safeguards and countermeasures, and implementing software and procedures to ensure Federal facilities are protected consistent with the Federal Information Security Management Act (FISMA) guidelines and other applicable policy.

561210FAC - Complete Facilities Maintenance and Management - Includes all services related to the complete operations, maintenance and repair of federal real property. Real property could include stand-alone facilities and structures such as hospitals and federal buildings to large, multi-facility complexes such as DoD military installations. Services can be ordered individually or in combination. Typical maintenance services include: elevator, HVAC, electrical, plumbing, septic, fire alarm/fire suppression, energy management control systems (EMCS), water distribution, septic, telephone, water tanks, renewable energy systems, waste management, recycling, etc. This SIN can also be used for facilities management solutions such as to fulfill a requirement for adequate staff/personnel to help manage federal facility operations. In addition, this SIN provides a complete array of facilities consulting and facilities assessment services.

OLM – Order-Level Materials - OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.
## GSA Schedule Labor Rates

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>SIN(s)</th>
<th>Minimum Education / Certification Level</th>
<th>Minimum Years of Experience</th>
<th>Contractor or Customer Facility or Both</th>
<th>Unit of Issue</th>
<th>GSA Price (includes IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certified Project Manager</td>
<td>541513 and 561210FAC</td>
<td>Bachelors</td>
<td>5</td>
<td>Both</td>
<td>Hour</td>
<td>$131.18</td>
</tr>
<tr>
<td>Chief Engineer</td>
<td>541513 and 561210FAC</td>
<td>Bachelors</td>
<td>5</td>
<td>Both</td>
<td>Hour</td>
<td>$108.90</td>
</tr>
<tr>
<td>HVAC Technician</td>
<td>541513 and 561210FAC</td>
<td>Professional Certification</td>
<td>5</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$109.66</td>
</tr>
<tr>
<td>Electrician</td>
<td>541513 and 561210FAC</td>
<td>Professional Certification</td>
<td>5</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$104.03</td>
</tr>
<tr>
<td>Plumber</td>
<td>541513 and 561210FAC</td>
<td>Professional Certification</td>
<td>5</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$110.93</td>
</tr>
<tr>
<td>Maintenance Trades Helper</td>
<td>541513 and 561210FAC</td>
<td>High School</td>
<td>1</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$61.10</td>
</tr>
<tr>
<td>Carpenter</td>
<td>541513 and 561210FAC</td>
<td>High School</td>
<td>5</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$95.58</td>
</tr>
<tr>
<td>General Maintenance Worker</td>
<td>541513 and 561210FAC</td>
<td>High School</td>
<td>1</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$78.21</td>
</tr>
<tr>
<td>Laborer</td>
<td>541513 and 561210FAC</td>
<td>High School</td>
<td>1</td>
<td>Customer Facility</td>
<td>Hour</td>
<td>$85.75</td>
</tr>
</tbody>
</table>

**Labor Category Descriptions:**

**CERTIFIED PROJECT MANAGER**: Professional in the field of project management. Project managers have the responsibility of the planning, procurement and execution of a project, in any undertaking that has a defined scope, defined start and a defined finish; regardless of industry.

**CERTIFIED PROJECT MANAGER**: Professional in the field of project management. Project managers have the responsibility of the planning, procurement and execution of a project, in any undertaking that has a defined scope, defined start and a defined finish; regardless of industry.

**CHIEF ENGINEER**: A chief engineer is a senior engineer in an organization. They are an engineering discipline (e.g. Mechanical / Electrical / Plumbing) concerned with the study, design and application of equipment, devices and systems which use electrical, electricity, air, heating or cooling, fluids, liquids or supporting systems. Also refers to structural engineers in regards to building design and construction.

**HVAC MECHANIC**: Heating, air conditioning, and refrigeration mechanics and installers, HVAC systems that control the air quality in many types of buildings. HVAC Tech is responsible for Fabrication, assembling, installing and maintaining refrigeration, cooling, heating systems and their components as per blueprints, schematic drawings and
established Engineering Departmental procedures for the purposes of maintaining said services to the buildings and facilities.

<table>
<thead>
<tr>
<th>TRADES</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELECTRICIAN, MAINTENANCE</td>
<td>Performs on-site technical and operational support in the design, development, installation and maintenance of equipment and systems associated with Electrical Services including Fire Alarm, Access Control, CCTV, Security Alarms and Solar Power systems. Install &amp; Repair of Electrical Components, Pulling Wire, Running Conduit, and System Programming.</td>
</tr>
<tr>
<td>PLUMBER, MAINTENANCE</td>
<td>Performs skilled plumbing work in the maintenance, repair, and installation of waste, drain and vent piping systems such as gas, water, sewer, water wells, and irrigation, as well as related plumbing equipment and fixtures &amp; performs related duties as required.</td>
</tr>
<tr>
<td>MAINTENANCE TRADES HELPER</td>
<td>Assists one or more workers in the skilled maintenance trades by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools.</td>
</tr>
<tr>
<td>CARPENTER, MAINTENANCE</td>
<td>Assists with the performing of a variety of carpentry work in the maintenance, repair, and construction of structures and equipment made of wood or associated materials. Carpenters also handle installation of construction components like doors, windows, counters, cabinets, trim work, drywall patching and painting as needed.</td>
</tr>
<tr>
<td>GENERAL MAINTENANCE WORKER</td>
<td>Performs general cleaning and minor maintenance duties in maintaining buildings, walks, grounds, equipment. Provides assistance to staff, visitors and other employees as necessary.</td>
</tr>
<tr>
<td>LABORER</td>
<td>A person doing unskilled manual work for wages. Laborers are employed in the construction industry, such as road paving, building, bridges, tunnels, railway tracks. Laborers work with blasting tools, hand tools, power tools, air tools, and small heavy equipment, and act as assistants to other trades as well.</td>
</tr>
</tbody>
</table>