Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAAdvantage.gov.

Multiple Award Schedule

FSC Group: Facilities

Contract Number: 47QSHA19D005T

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at www.GSA.gov.

Contract period: September 18, 2019 – September 17, 2024

Mechanical Systems Testing and Balancing, Inc.
7314 Impala Dr
Richmond, VA 23228-4204
804-264-0454
www.mstbcxgroup.com

Contract Administration Source:
Dave January
davej@mstbinc.com

Business Size: Small

Price list current as of Modification #A826 – Effective 03.03.2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541690E</td>
<td>541690ERC</td>
<td>Energy Consulting Services</td>
</tr>
<tr>
<td>561210FAC</td>
<td>561210FACRC</td>
<td>Facilities Maintenance and Management</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Please see attached rate table.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Please see attached labor category descriptions.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>541690E</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>561210FAC</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country):

   Mechanical Systems Testing and Balancing, Inc.
   7314 Impala Dr
   Richmond, VA 23228-4204

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. **2% for orders of $250,000 or more**

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. **Net 30 days**
9. Foreign items (list items by country of origin). **Not Applicable**

10a. Time of delivery. (Contractor insert number of days.) **30 Days after receipt of order (ARO)**

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. **To Be Determined at the Task Order level**

10c. Overnight and 2-day delivery. **Contact Contractor**

10d. Urgent Requirements. **Contact Contractor**

11. F.O.B. point(s). **Origin**

12a. Ordering address(es):

   Mechanical Systems Testing and Balancing, Inc.
   7314 Impala Dr
   Richmond, VA 23228-4204

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es):

   Mechanical Systems Testing and Balancing, Inc.
   7314 Impala Dr
   Richmond, VA 23228-4204

14. Warranty provision. **Not Applicable**

15. Export packing charges, if applicable. **Not Applicable**

16. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable**

17. Terms and conditions of installation (if applicable). **Not Applicable**

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**

18b. Terms and conditions for any other services (if applicable). **Not Applicable**

19. List of service and distribution points (if applicable). **Not Applicable**

20. List of participating dealers (if applicable). **Not Applicable**

21. Preventive maintenance (if applicable). **Not Applicable**
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable**

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). **Not Applicable**

23. Data Universal Number System (DUNS) number. **926454005**

24. Notification regarding registration in System for Award Management (SAM) database. **Mechanical Systems Testing and Balancing, Inc. is registered and active in SAM.**
Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

LABOR CATEGORY DESCRIPTIONS

Director of Commissioning

Functional Responsibility:
- Technical and managerial involvement in project.
- Involved in the daily operation as director in charge.
- Performs business development to acquire new clients.
- Develops and finalizes Technical Cx Reports.
- Project resource allocation, contract financial management.

Education: BA/BS OR Certified Commissioning Professional / Certified Energy Manager

Experience: +15 in MEP / Construction / Engineering

Commissioning Project Manager

Functional Responsibility:
- Technical authority in charge of commissioning and energy management activities.
- Manage Project Execution
- Develop and execute Cx/BE Plans
- Provide senior level Technical support as well as overseeing Project quality control process.
- Performs design reviews of Building envelope, HVAC Controls, Plumbing and Electrical Plans and specifications and consult on energy efficiency and sustainable designs.
- Develops functional test procedures and leads the commissioning meetings and presentations.

Education: BA/BS OR Certified Commissioning Professional

Experience: +10 in MEP / Construction / Engineering

Commissioning Project Engineer

Functional Responsibility:
- Assist in design reviews of Building envelope, HVAC, Controls, Plumbing and Electrical Plans and specifications and consult on energy efficiency and sustainable designs.
- Prepares submittals reviews and developments commissioning checklist.
- Performs Controls point verification.

**Education:** BA/BS OR Certified Commissioning Professional  
**Experience:** +8 in MEP / Construction / Engineering

**Commissioning Technician**

**Functional Responsibility:**  
- Assist field assessment, investigation task and commissioning activities.  
- Assist with onsite testing and documenting of Project activities

**Education:** HS Diploma / Certified Commissioning Technician  
**Experience:** +4 in MEP Construction

**NEBB Certified Professional**

**Functional Responsibility:**  
- Thorough understanding of building construction and HVAC systems  
- Perform testing, adjusting and balancing of air & hydronic building environmental systems in accordance with industry standards and train technicians to do so as well  
- Inspect, test, and troubleshoot HVAC & building automation control systems  
- Regular project status reporting to Customers and clients.  
- Compilation and submission of final test & balance reports for engineer review  
- Ability to work independently and manage a team of TAB technicians  
- Must have NEBB CP.

**Education:** NEBB Certified Professional  
**Experience:** 10+

**NEBB Certified Technician**

**Functional Responsibility:**  
- Thorough understanding of building construction and HVAC systems  
- Perform testing, adjusting and balancing of air & hydronic building environmental systems in accordance with industry standards  
- Inspect and test HVAC & building automation control systems  
- Regular project status reporting to T&B supervisor and clients  
- Compilation and submission of test & balance reports for T&B supervisor review  
- Ability to work independently and amongst a team  
- Must have NEBB tech certification

**Education:** NEBB Certified Technician  
**Experience:** 4+
TAB Technician

**Functional Responsibility:**
- Basic understanding of building construction and HVAC systems
- Perform testing, adjusting and balancing of air & hydronic building environmental systems in accordance with industry standards
- Inspect and test HVAC & building automation control systems
- Regular project status reporting to T&B supervisor and clients
- Compilation and submission of preliminary test & balance reports for T&B supervisor review
- Ability to work independently and amongst a team
- Must have NEBB tech certification or be able to pass the test

**Education:** HS Diploma

**Experience:** 2+

**Substitution/Equivalency**

GED or Vocational Degree = High School Diploma
AS/AA Degree = Two year general experience
BS/BA = 6 years general experience
MS/MA = Four years general experience
Example: MS/MA = BS/BA + four years general experience

**Price Offered to GSA:**

<table>
<thead>
<tr>
<th>Awarded Labor Category</th>
<th>Base Year</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Commissioning</td>
<td>$118.49</td>
<td>$120.86</td>
<td>$123.28</td>
<td>$125.74</td>
</tr>
<tr>
<td>Commissioning Project Manager</td>
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<td>$110.79</td>
<td>$113.00</td>
<td>$115.26</td>
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<tr>
<td>Commissioner Project Engineer</td>
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<td>$90.64</td>
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<tr>
<td>Commissioning Technician</td>
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<tr>
<td>NEBB Certified Professional</td>
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<td>NEBB Certified Technician</td>
<td>$78.99</td>
<td>$80.57</td>
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