NTVI Communications, Inc.

Federal Supply Schedule
Facilities Maintenance & Management
03 FAC

Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Contract Number: 47QSHA20D0006
Period of Performance: 10/15/2019 through 10/14/2024
Business Size: Small Disadvantaged Business Administration (SDB) certified 8(a)
Awarded Special SIN Numbers:

- 811-002 Complete Facilities Maintenance
- 811 005 Refrigeration, Heating, Ventilation, Air Conditioning, HVAC Maintenance
- 003 97 Ancillary Repair & Alteration
- 003 100 Ancillary Supplies and/or Services
- 03 FAC 500 Order-Level Materials

For orders on Federal Supply Schedules:

Contact: Hatib Prom
Phone: 703.462.5517
Fax: 703.462.5503
Email: hprom@ntvifederal.com
I. About NTVI

NTVI Communications, Inc. (NTVI), a wholly owned subsidiary of NTVI Federal, Inc., is pleased to submit this capabilities statement. NTVI family of companies provide design-build, construction, and facility management, maintenance and services, and professional services. NTVI collectively draws upon its corporate experience and strengths to provide fully scalable and seamless customer-centric service delivery.

NTVI is an Alaska Native Corporation (ANC), Minority-Owned, Certified Small Disadvantaged Business (SDB), Small Business Administration (SBA) certified 8(a) participants. NTVI offers highly skilled personnel with decades of experience providing services to the Federal Government and private industry. NTVI performs facilities related services, construction, information technology services, information technology system development, training and specialized support. NTVI is headquartered in Fairbanks, Alaska, with our primary CONUS office and center of operations in Falls Church, Virginia.

NTVI has a history of understanding customer requirements, challenges, and goals. We are highly experienced in the development of customer-centric solutions. NTVI customers includes, but not limited to; U.S. Air Force; Defense Logistics Agency (DLA); and National Oceanic and Atmospheric Administration (NOAA); General Services Administrations (GSA); NAVFAC, Defense Information Systems Agency (DISA); Coast Guard; Department of State(DOS); Architect of the Capitol (AOC); Library of Congress (LOC); National Institutes of Health (NIH); Food Drug Administration (FDA); Directorate of Public Works (DPW); National Institute Standards Testing (NIST); US Army Reserve Center (USARC); USACE

II. CAPABILITIES

NTVI has worked with customers to deliver operationally secure and efficiently managed facility management services that we continuously evaluate for changes and process improvement.

Our collective technical, programmatic, and management experience delivers design-build, constructions, and operations and maintenance to various federal agencies. NTVI brings exceptional strengths to manage, meets cost expectations, and provides our customers with low-risk, cost-effective solutions. Details areas of Team NTVI’s technical capabilities include:
CAPABILITIES

Alarm System
Alternative Energy Protection
Building Automation Systems
Building Cyber Security
Building Utility System
Carpentry
Central Utility Plant Upgrades
Chiller Maintenance & Repair
Construction Management
Data and Computer Centers
Design/Build
Education Support
Electrical Systems & Equipment
Elevator Maintenance
Emergency Generator System
Emergency Repairs
Energy Audit & Management
Energy Retrofit & Renovation
Environmental Remediation
Facilities Management
Facility Operation & Maintenance
Facility Renovations
Finishes
Fire Protection
Flag Poles
Fleet Support
Flood Remediation
Furniture & Move
General Construction
Grounds Maintenance
Janitorial Services
Lab/Bio-Lab
Landscape
Life Safety Retrofits
Lighting Upgrades
Locksmith Services
Landscape
Materials, Parts, Supplies
Mechanical Systems & Equipment
MEP Upgraded & Chiller Replacements
Painting
Perimeter Security & Safe Areas
Plumbing
Program/Project Management
Repair and Alterations
Retro-Commissioning
Roofing Systems
SCADA Systems
Security Bollards
Storage Fuel Tank
Training
Transportation
Uniform & Equipment Issue
Waste
Water Treatment
Window Washing
Recreation/Cultural Activities

Project Footprint
Alaska* Missouri
California Montana
Colorado New Mexico*
Delaware New York
Florida North Carolina
Georgia Oklahoma*
Hawaii Texas
Louisiana Utah
Maryland Virginia*
Mississippi Washington DC*

* Office

Figure A NTVI’s Project Footprint
III. Customer Information

Contractor Name: NTVI Communications, Inc.
Contractor’s HQ Address: 3437 Airport Way, Ste 203
Fairbanks, AK 99709-4777
Business Size: Small, 8(a)
Minimum/Maximum Order: Minimum $100.00/Maximum $1,000,000.00
Geographic coverage: CONUS
Point(s) of Production: Primary point of production is located in Falls Church, VA
Discount of lift price: Net
Quantity Discount: Negotiable
Prompt Payment Terms: 0% Net 30 Days
Government Purchase Cards: Accepted
Foreign Items: None
Time Delivery: Negotiate at task order level
Expedited Delivery: Not Applicable
Overnight and 2-day Delivery: Not Applicable
Urgent Requirement: Please contact our representative to affect a faster delivery
F.O.B. Points: Destination
Ordering Address: 7799 Leesburg Pike, Suite 700N
Falls Church, VA 220430
Ordering Procedure: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
Payment Address 3437 Airport Way, Ste 203
Fairbanks, AK 99709-4777
Warranty Provisions: None
Export Packing Charges: Not Applicable
Terms & Conditions, Government Purchase Cards: Not Applicable
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<td>Terms &amp; Conditions: Repair Parts</td>
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<td>Terms &amp; Conditions: Other Services</td>
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<td>Section 508 Compliance Information</td>
<td>Where applicable, Section 508 compliance information on Electronic &amp; Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at Section 508 Standards Guide/Section508.gov</td>
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<td>DUNS:</td>
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<td>Notification Regarding Registration in Central Contractor</td>
<td>NTVI Communications, Inc., has completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA). ANTVI Communications, Inc, verifies by submission of the offer that the representations and certifications currently posted electronically have been entered or updated within the last 12 months; are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer; and are incorporated in this offer by reference (see FAR 4.1201)</td>
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### IV. Rates

**Awarded Special SIN Numbers:**

- 811-002  Complete Facilities Maintenance
- 811 005  Refrigeration, Heating, Ventilation, Air Conditioning, HVAC Maintenance
- 003 97   Ancillary Repair & Alteration
- 003 100  Ancillary Supplies and/or Services
- 03 FAC 500 Order-Level Materials

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<th>Labor ID</th>
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<th>Year 3</th>
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V. Labor Categories (* Exempt)

**Cable Splicer***
Installs, maintains, repairs, and modifies cable systems. This worker uses engineered drawings, statements of work, and technical manuals to determine requirements for underground, buried, and aerial cable systems, prepares and installs distribution equipment, terminates tip cables on main distribution frames, and installs, maintains, and repairs dry air compressors and continuous flow and static pressurization systems.

Minimum Education/Certification Level: Professional Certificate
Minimum Years of Experience: 2

**Carpenter***
The Carpenter, Maintenance performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors. Work involves most of the following: planning and laying out of work from blueprints, drawings, models, or verbal instructions, using a variety of carpenter’s hand tools, portable power tools and standard measuring instruments, and making standard shop computations relating to
dimensions of work; and selecting materials necessary for the work. In general, the work of the
maintenance carpenter requires rounded training and experience usually acquired through a
formal apprenticeship or equivalent training and experience.

**Minimum Education/Certification Level:** Professional Certificate
**Minimum Years of Experience:** 5 | Lead: 10

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**Electrician, Maintenance***
Install, maintain and repair electrical control, wiring, and lighting systems. ... Inspect transformers and circuit breakers and other electrical components. Troubleshoot electrical issues using appropriate of testing devices. Repair and replace equipment, electrical wiring, or fixtures. Work involves most of the following: installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications, locating and diagnosing trouble in the electrical system or equipment, working standard computations relating to load requirements of wiring or electrical equipment, and using a variety of electrician's hand tools and measuring and testing instruments

**Minimum Education/Certification Level:** Professional Certificate
**Minimum Years of Experience:** 5 | Lead: 10

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**Facilities Maintenance Manager***
The Facilities Maintenance Manager leads and performs field inspections, quality control, data collection, and oversight of construction, audits, and other field activities. Reviews project requirements and plans and implements field activities to meet project requirements. Checks compliance to specifications, standards, and construction practices. Collects field samples, installs data collection systems, collects and analyzes data, and documents field and data collection activities. Requires a bachelor’s degree in a related field such as business, engineering, science, or information systems, and 15 years of related experience.

**Minimum Education/Certification Level:** Professional Certificate
**Minimum Years of Experience:** 10

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**General Maintenance Worker***
Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: replacing electrical receptacles, wires, switches, fixtures, and motors, using plaster or compound to patch minor holes and cracks in walls and ceilings, repairing or replacing sinks, water coolers, and toilets painting structures
and equipment; repairing or replacing concrete floors, steps, and sidewalks, replacing damaged paneling and floor tiles, hanging doors and installing door locks, replacing broken window panes, and performing general maintenance on equipment and machinery
Minimum Education/Certification Level: High School
Minimum Years of Experience: 3

**HVAC Mechanic***
Installs, services and repairs environmental-control systems utilizing knowledge of refrigeration theory, pipefitting and structural layout, mounts compressor and condenser units on platform or floor, using hand tools, following blueprints or engineering specifications, fabricates, assembles and installs ductwork and chassis parts, using portable metalworking tools and welding equipment, and installs evaporator unit in chassis or in air-duct system, using hand tools.
Minimum Education/Certification Level: Professional Certificate
Minimum Years of Experience: 7 | Lead 10

**Janitor***
Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms.
Minimum Education/Certification Level: High School
Minimum Years of Experience: 2

**Laborer***
Provide ancillary support to preparing job site, cleaning, delivering materials, handyman services. Performs tasks that require mainly physical abilities and effort involving little or no specialized skill or prior work experience
Minimum Education/Certification Level: High School
Minimum Years of Experience: 2

**Laborer, Grounds Maintenance***
The Laborer, Grounds Maintenance maintains grounds cut grass, using walking-type or riding mowers (less than 2000 lbs.), trim hedges and edges around walks, flowerbeds, and wells, using
hedge trimmers, clippers and edging tools, prunes shrubs and trees to shape and improve growth, using shears and other hand tools, sprays lawn, shrubs, and trees with fertilizer or insecticide. Job duties also include the following: planting grass, flowers, trees, and shrubs, watering lawn and shrubs during dry periods, using hose or activating sprinkler system, picks up and burns or carts away leaves, paper or other litter; removing snow from walks, driveways, roads, or parking lots, using shovel and snow blower, spreads salt on walkways and other areas, repairing and painting fences, gates, benches, tables, guardrails, and outbuildings

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 2

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**Locksmith**
Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. This worker examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding, opens door locks by moving lock pick in cylinder or opens safe locks by listening to lock sounds or drilling. This worker makes new or duplicate keys, using key cutting machine, changes combination by inserting new or repaired tumblers into lock, and establishes keying systems for buildings.

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 2 | Lead: 5

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**Maintenance Trades Helper**
Assists one or more workers in the skilled maintenance trades by performing specific or general duties of lesser skill such as: keeping a worker supplied with materials and tools, cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman.

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 2

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**Building Mechanical Engineer**
Advise, install and maintain cost-effective and energy efficient systems for building services such as water, lighting, heating, air conditioning, lifts, and telecoms.

**Minimum Education/Certification Level:** Professional Certificate  
**Minimum Years of Experience:** 7
**Operations & Maintenance Manager**

The Operations and Maintenance manager is responsible for analyzing, planning, directing, and coordinating activities of designated projects and organizations within the business. Ensures that goals and objectives of those projects and organizations are accomplished within prescribed time frames and budgets. Provides management, organizational, and energy improvement services that include energy planning and strategies, energy choice analysis, risk management, metering services, billing and management oversight, and preparing agency statement of work. Requires certifications in related field and 15 or more years of professional experience in a related field.

**Minimum Education/Certification Level:** Professional Certificate  
**Minimum Years of Experience:** 15

**Painter, Maintenance***

Paints and redecorates walls, woodwork and fixtures. Work involves the following: knowledge of surface peculiarities and types of paint required for different applications, preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices, and applying paint with spray gun or brush. This person may mix colors, oils, white lead and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 3

**Plumber, Maintenance***

Independently perform maintenance, troubleshooting, repair and/or upgrading, and testing of all water and gas distribution and waste water systems, equipment and fixtures, ensuring timely completion of work in accordance with accessibility, health, safety, and plumbing codes and trade standards.

**Minimum Education/Certification Level:** Professional Certificate  
**Minimum Years of Experience:** 3

**Program Manager**

Directs programs to meet customer mission requirements. Provides overall management of budget and ensures projects and programs are executed within contract parameters. Serves as the customer’s primary point of contact. Maintains full authority and responsibility for contract and financial management, resource commitment, staffing, and client satisfaction. Ensures correct resources and technical approaches are applied. Oversees the QA program established
for the contract. Ensures effective communication between and among the contract management team and the customer. Proactively identifies and resolves issues and problems. Requires a bachelor’s degree in a related field and 10 or more years of professional experience in business, information technology, engineering, science, or a related field.

**Minimum Education/Certification Level:** Bachelors  
**Minimum Years of Experience:** 10

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**Project Manager**

Directs the performance of a variety of related projects and implements project management. Responsible for ensuring high quality products and services that are delivered according to the agreed schedule and budget of the applicable task/delivery order. Also provides overall management of budget and ensures projects and subcontracting plans are operated within the parameters of the contract. Requires a bachelor’s degree in a related field or equivalent and a minimum of 5 years of experience in environmental, planning, sustainability, or a related field.

**Minimum Education/Certification Level:** Bachelors  
**Minimum Years of Experience:** 5

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**Project Superintendent**

Directs complex projects requiring integration of refined engineering techniques with the outputs of other disciplines, such as environmental, engineering, energy, and law. Provides management, organizational, and environmental services that include planning and strategies, consulting and analysis, compliance and risk management, and management oversight. Requires a bachelor’s degree in a related field and 10 or more years of professional experience in a related field.

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 10

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**Quality Control Manager**

The Quality Control Manager leads, supports and inspects and implements quality control and safety plans to ensure compliance with contract specifications and applicable regulations, inspects all phases of a variety of goods, services or operation for conformity to established quality, health and safety, and other operational standards by performing on-going work for compliance with contractual provisions; ensures all services listed on the performance requirement summary are performed in a satisfactory manner, specifies areas to be inspected (scheduled and unscheduled) and how often inspections will be accomplished, communicates
deficiencies to proper persons, maintains Quality Control files, and document results of all inspections.

**Minimum Education/Certification Level:** Bachelors  
**Minimum Years of Experience:** 5

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**Service Order Dispatch***

Receives, records, and distributes work orders to service crews upon customers' requests for service on articles or utilities purchased from wholesale or retail establishment or utility company, records information, such as name, address, article to be repaired, or service to be rendered, prepares work order and distributes to service crew, schedules service calls and dispatches service crew. The Service Order Dispatcher calls or writes the customer to ensure satisfactory performance of service, keeps record of service calls and work orders, may dispatch orders and relay messages and special instructions to mobile crews and other departments using radio or cellular telephone equipment.

**Minimum Education/Certification Level:** High School  
**Minimum Years of Experience:** 2