On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

Schedule Title: Multiple Award Schedule (MAS)

<table>
<thead>
<tr>
<th>Large Category</th>
<th>Subcategory</th>
<th>PSC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities</td>
<td>Facilities Services</td>
<td>S208</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>Complementary Special Item Numbers (SINs)</td>
<td>0000</td>
</tr>
</tbody>
</table>

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

Contract Number: 47QSHA22D000Y
Contract Period: January 18, 2022 to January 17, 2027
Contractor: Richards Tree Service, Inc.
1122 Prickett ST
Edwardsville, IL 62025
www.richardstreeservice.net

Contractor’s Administration Source:
Richard Rausch
Phone: 618-520-0502
Email: customercare@richardstreeservice.net

Business Size: Small Business

Prices shown herein are Net (Discount deducted)
FEDERAL SUPPLY SERVICE

CUSTOMER INFORMATION:

1a. Awarded Special Item Numbers (SINs)

<table>
<thead>
<tr>
<th>Large Category</th>
<th>Subcategory</th>
<th>SINs</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities</td>
<td>Facilities Services</td>
<td>561730</td>
<td>Grounds Maintenance</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>Complementary Special Item Numbers (SINs)</td>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Model Number and Price For Each SIN: N/A

1c. Hourly & Service Rates: See price list on page 5

2. MAXIMUM ORDER:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>561730</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic

5. POINT(S) OF PRODUCTION: Same as contractor

6. DISCOUNT FROM LIST PRICES: Prices shown are GSA Net, discount deducted.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30 Days

   Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. FOREIGN ITEMS: Not Applicable

10a. TIME OF DELIVERY: Determined on the Task Order Level
10b. **EXPEDITED DELIVERY**: Contact contractor

10c. **OVERNIGHT AND 2-DAY DELIVERY**: Contact contractor

10d. **URGENT REQUIREMENTS**: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. **FOB POINT**: Destination

12a. **ORDERING ADDRESS**: Same as contractor

12b. **ORDERING PROCEDURES**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. **PAYMENT ADDRESS**: Same as contractor

14. **WARRANTY PROVISION**: Not Applicable

15. **EXPORT PACKING CHARGES**: N/A

16. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE)**: N/A

17. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE)**: N/A

18a. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE)**: N/A

18b. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE)**: N/A

19. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE)**: N/A

20. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE)**: N/A

21. **PREVENTIVE MAINTENANCE (IF APPLICABLE)**: N/A

22a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES** (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. **Section 508 Compliance for EIT**: N/A

23. **Unique Entity Identifier (UEI) Number**: LP6NJ9KJ1P96

24. **Contractor has an active registration in the SAM database.**
SERVICES WORK SCOPE

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Title</th>
<th>Subcategory</th>
</tr>
</thead>
<tbody>
<tr>
<td>561730</td>
<td>Grounds Maintenance</td>
<td>Facilities Services</td>
</tr>
</tbody>
</table>

**DESCRIPTION:** Includes all services related to soil preparation, planting, maintaining and cultivating grounds.

<table>
<thead>
<tr>
<th>SIN</th>
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</tr>
</thead>
<tbody>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
<td>Complementary Special Item Numbers (SINs)</td>
</tr>
</tbody>
</table>

**DESCRIPTION:** OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

**OLM SIN-Level Requirements/Ordering Instructions:**
OLMs are:
- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:
- Open Market Items.
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

**OLM Pricing:**
- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

**NOTE:** When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.
SERVICES AWARDED PRICES & LABOR CATEGORIES

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Title</th>
<th>Subcategory</th>
<th>GSA Price w/ IFF</th>
<th>Unit of Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>561730</td>
<td>Grounds Maintenance</td>
<td>Facilities Services</td>
<td>$145.09</td>
<td>Hour</td>
</tr>
</tbody>
</table>

**Functional Responsibilities:**
- Pre-trip check and maintenance, Pruning, trimming, technical tree removal, Ability to remove large hazard trees over homes and power lines, Ability to communicate and lead ground technicians, rigging, running a chain saw and/or pole saw, Bucket Truck Operation, Operates a Bucket near energized lines, Operation of Common Power/Hand Tools and General Shop Maintenance, Ability to take instructions from senior staff and implement all safety and rules, Previous experience operating a skid steer a plus, Can work safely and efficiently within designated job parameters, Works in all temperatures and weather.

**Minimum Education:** High School  
**Minimum Years’ Experience:** 2  
**Licenses/Certifications Required:** Certified Arborist Certificate, Driver's License

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Labor Category</th>
<th>Labor Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bucket truck with operator**</td>
<td>Grapple/Self loader with operator**</td>
<td>Skid steer with operator**</td>
</tr>
</tbody>
</table>

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<th>SIN</th>
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<td>$145.09</td>
<td>Hour</td>
</tr>
</tbody>
</table>

**Functional Responsibilities:**
- Drive and Operate the Loader and other heavy equipment in a safe and appropriate manner, Perform daily maintenance and safety checks of equipment, Understand and follow directions from supervisors as to required work area, Operate Loader controls to lower and tilt bucket and drive forward to force bucket into bulk material; Move lever to raise and tilt bucket when filled, or to dump material, Ensure a sound understanding of the issues involving ground disturbance, Operate Loader on public or private roadways, maintaining proper awareness of ones surroundings, Perform routine cleaning and maintenance to ensure smooth operation of the Loader. Picking up logs and debris using a log loader boom, Operating a chainsaw.

**Minimum Education:** High School  
**Minimum Years’ Experience:** 2  
**Licenses/Certifications Required:** Class B Driver's License with airbrake endorsement

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**Functional Responsibilities:**
- Drive and Operate the Loader and other heavy equipment in a safe and appropriate manner, Loading and unloading a cat skid steer, Checking all items that need to be checked prior to the safe operation. Safely operating a track skid steer around homes and other objects, grade and move dirt, Ability to change various sized buckets and attachments on pieces of equipment. Ability to load and secure equipment from trailers,

**Minimum Education:** High School  
**Minimum Years’ Experience:** 2  
**Licenses/Certifications Required:** Driver's License

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category/Fixed Price Service</th>
<th>SCLS Equivalent Code Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bucket truck with operator</td>
<td>23440 - Heavy Equipment Operator</td>
<td>2015-5075</td>
</tr>
<tr>
<td>Grapple/Self loader with operator</td>
<td>23440 - Heavy Equipment Operator</td>
<td>2015-5075</td>
</tr>
<tr>
<td>Skid steer with operator</td>
<td>23440 - Heavy Equipment Operator</td>
<td>2015-5075</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).