Price List and Specifications
January 2021

TERMS AND CONDITIONS

General Services Administration
Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is: http://www.gsa.gov

Multiple Award Schedule: Furniture & Furnishings
Supplement Number A821 7JUL20
Contract No. 47QSMA18D0004
Contract Period: 16 October 2017—15 October 2022

SOUTH OFFICE
2500 SOUTH ROBERTS AVE
LUMBERTON, NC 28358
E-MAIL: Sales@dcifurn.com

MAIN OFFICE
265 SOUTH MAIN ST
LISBON, NH 03585
E-MAIL: sales@dcifurn.com
Tel: (603) 838-6544
Tel: (800) 552-8286
FAX: (603) 838-6826

Please visit our website:
www.dcifurn.com
TERMS AND CONDITIONS

GENERAL SERVICE ADMINISTRATION:

FEDERAL SUPPLY SERVICE
AUTHORIZED FFEDERAL SUPPLY SCHEDULE PRICE LIST

On line access to contract ordering information/terms and conditions, up-to-date pricing, and
the option to create an electronic delivery order is available through GSA Advantage!, a
menu-driven database system found at http://www.GSAAdvantage.gov

Schedule Title: Multiple Award Schedule
FSC Group: Furniture & Furnishings
Product Service Code: 7105 and 7110
Contract Number: 47QSMA18D0004

For more information on ordering from the Federal Supply Schedules click on the FSS
Schedules button at http://www.fss.gsa.gov

Contract Period: Effective 16 October 2017 thru 15 October 2022
Contractor: DCI, Inc.,
265 South Main St.
Lisbon, NH 03585
Contract Administration Source: Amy Saffian - e-mail: sales@dcifurn.com
Telephone: (603) 838-6544 or TOLL FREE (800) 552-8286
Fax: (603)838-6826
E-mail: sales@dcifurn.com
Website: www.dcifurn.com
Business Size: small
TERMS AND CONDITIONS

CUSTOMER INFORMATION:
1a. Awarded SINs: 337121P Packaged Household Dormitory and Quarters Furniture
337121H Household, Dormitory & Quarters Furniture
541614CF Comprehensive Furniture Management Services—Install
337127INT International Furniture Products
33721 Office Furniture
OLM Order Level Materials

1b. Lowest Price Model and Unit Price: SIN 337121H- 28119032 — Pillow — $7.20
33721- CHR-DIV- DIVIDER TABLE MODULE- $150.22
337121P- R1021– Mirror- $105.25
337127INT- O1573– Mirror- $92.57
541614CF- Administrative Assistant- $41.47/hr

1c. Hourly Rates: See table below for services and hourly rates

2. Maximum Order:
   SIN 337121P- $5,000,000.00
   SIN 337121H- $1,000,000
   SIN 33721- $250,000
   SIN 337127INT- $250,000
   SIN 541614CF- $250,000

3. Minimum Order: $100.00

4. Geographic Coverage: Worldwide

5. Production Point: DCI 265 South Main St, Lisbon , NH (Grafton County)

6. Discount From List Price: Vary by collection. See price list. (2-62%)

7. Volume Discounts:
   $100,001—$150,000 1%
   $150,001—$200,000 2%
   $200,001—$250,000 3%
   $250,001—$300,000 4%
   $300,001—$350,000 5%
   $350,001—$500,000 5.75%
   $500,001—$750,000 7.25%
   $750,001—$1,000,000 8.75%

8. Payment Terms
   1/2% 10 Days, Net 30

9a & b. Government Purchase Card: VISA / MASTERCARD are accepted up to and above the micro-purchase threshold

10. Foreign Items: None

11a. Time of Delivery: 90 Days, ARO

11b. Expedited Delivery: Negotiated at Task Order Level

11c. Overnight and 2 Day delivery: Items not available for Overnight or 2 Day Delivery

11d. Urgent Requirements: Contact the Sales Dept. for information on faster deliveries.

12. FOB Point: Origin

13a. Ordering Address: DCI—265 South Main St, Lisbon, NH 03585

13b. Ordering Procedures: For supplies & services, order at GSA Advantage!™ or Contact contractor’s representative (FAR) 8.405-3.

14. Payment Address: Same as the Ordering address
15. **Warranty Provisions:** Standard Commercial Warranty.

DCI guarantees that the items described above shall be free of defects of material and workmanship for 5 years. We guarantee to repair or replace at our expense defects that arise through normal use during the term of guarantee.

16. **Export Packaging Charges:** All Prices are quoted blanket wrapped.

For cartoning add 5%

17. **Terms and Conditions of Government Purchase Card Acceptance:**

Credit Cards Accepted

18. **Terms and Conditions of Rental, Maintenance, and Repair (if applicable):**

Negotiated at Task Order Level

19. **Terms and Conditions of Installation:**

Negotiated at Task Order Level

20. **Terms and Conditions of Repair Parts indicating Date of Parts Price Lists and any Discounts from List Prices (if applicable):**

Not Applicable

20a. **Terms and Conditions for any Other Services (if applicable):**

Not Applicable

21. **List of Service, Production and Distribution Points (if applicable):**

Service Points:
- Lisbon, NH
- Lumberton NC
- San Diego, CA
- Chula Vista, CA

22. **List of Participating Dealers (if applicable):**

Not Applicable

23. **Preventive Maintenance (if applicable):**

Care Instructions Booklet (available upon request $2.00 each)

24a. **Environmental Attributes, e.g., Recycled Content, Energy Efficiency, and/or Reduced Pollutants:**

Renewable resource, domestic wood products, 0HAPS & 0VOC Ultra Violet Cured Urethane Finish, UL Listed.

24b. **Electronic and Information Technology (EIT) Section 508 Compliance (if applicable):**

Not Applicable

25. **DUNS Number:** 073983215

26. **CCR/SAM Registration:**

Registered
Price List

Labor Category Descriptions

**Project Manager**
Responsible for the planning and execution of a particular project. Duties include product selection, customer service, and creating the delivery schedule. Essential team member of the furniture delivery and installation process.

**Interior Designer**
Responsible for the designing and selections of the interior decoration of a project. Duties include fabric and drapery coordination and development of room aesthetic and layout. Essential team member of the furniture delivery and installation process.

**CADD Draftsman**
Responsible for designing and engineering product development. Duties include creation of new products, product revisions, and coordination of spacial logistics. Essential team member of the furniture delivery and installation process.

**Installation Manager**
Responsible for managing the delivery and installation of products and personnel for a project. Duties include executing the delivery schedule, and oversee assembly work. Essential team member of the furniture delivery and installation process.

**Installer Level 1**
Responsible for furniture installation. Duties include unloading, unpacking, minor assembly, placement, leveling, and cleaning of furniture at an installation site. Essential team member of the furniture delivery and installation team.

**Installer Level 2**
Responsible for furniture installation. Duties include unloading, unpacking, minor assembly, placement, leveling, and cleaning of furniture at an installation site. Level 2 installers also complete final assembly work and drapery installation. Essential team member of the furniture delivery and installation process.

**Installer Level 3**
Responsible for furniture installation. Duties include unloading, unpacking, minor assembly, placement, leveling, and cleaning of furniture at an installation site. Level 3 Installers also handle equipment operation, onsite repair work, and responsible for final punch list completion. Essential team member of the furniture delivery and installation process.

**Administrative Assistant**
Responsible for assisting the installation manager. Able to make executive decisions related to furniture delivery and installation. Duties include customer correspondence, record keeping, scheduling, and logistics. Essential team member of the furniture delivery and installation process.
# TERMS AND CONDITIONS

## HOURLY RATES

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>Service Proposed (e.g. Labor Category or Job Title/Task)</th>
<th>GSA Price w/ IFF (hourly rate)</th>
<th>Minimum Education / Certification Level</th>
<th>Minimum Years of Experience</th>
<th>Domestic or Overseas</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614CF</td>
<td>Project Manager</td>
<td>$96.77</td>
<td>Bachelors</td>
<td>5</td>
<td>Worldwide</td>
</tr>
<tr>
<td>541614CF</td>
<td>Interior Designer</td>
<td>$77.02</td>
<td>Bachelors</td>
<td>2</td>
<td>Worldwide</td>
</tr>
<tr>
<td>541614CF</td>
<td>CADD Draftsman</td>
<td>$77.02</td>
<td>Bachelors</td>
<td>2</td>
<td>Worldwide</td>
</tr>
<tr>
<td>541614CF</td>
<td>Installation Manager</td>
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<td>Bachelors</td>
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<tr>
<td>541614CF</td>
<td>Installer Level 1</td>
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<td>541614CF</td>
<td>Installer Level 2</td>
<td>$74.06</td>
<td>High School</td>
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<td>Worldwide</td>
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<tr>
<td>541614CF</td>
<td>Installer Level 3</td>
<td>$78.99</td>
<td>High School</td>
<td>10</td>
<td>Worldwide</td>
</tr>
<tr>
<td>541614CF</td>
<td>Administrative Assistant</td>
<td>$41.47</td>
<td>High School</td>
<td>1</td>
<td>Worldwide</td>
</tr>
</tbody>
</table>
TERMS AND CONDITIONS

CLAIMS: Please check all containers for damage immediately upon receipt of shipment. If shipment is received in damaged condition, do not reject shipment. All obvious damage must be noted on the bill at the time of delivery. Concealed damage must be reported to the transport company as soon as possible after delivery (10 days maximum). File all damage claims directly with the transport company. Claims for shortages or errors must be made within 5 days to our Customer Service Department.

RETURNS: No returned goods will be accepted by us unless sender has first obtained written authorization from the Customer Service Manager.

DELIVERIES: Deliveries are contingent on strikes, fires, accidents and other causes beyond out control.

PRICES: Prices shown are for items constructed from solid hardwoods as indicated under the heading MATERIALS. For cased constructed from veneer over lumbercore, reduce listed priced by 5%. For cased constructed from veneer over veneercore, reduce listed price by 7%. For cases constructed from veneer over medium density fibercore, reduce listed prices by 10%. Prices are effective as of the date printed on the price list and this price list supersedes all previously published price lists. Published furniture prices are list FOB Lisbon, New Hampshire. Prices do not include shipping charges, cartoning, packaging and crating, storage or insurance claims, sales and other taxes, local delivery, uncrating and installation.

CUSTOM STAINING: Add 5% to the listed price for finishes 4-9.

ROUTING: Unless other wise noted, all our goods are sold FOB our factories. Handling in transit is at the purchaser’s risk. We will adhere to routing prescribed by you, as far as possible, but reserve the right to make changes due to local conditions or other circumstances. If no routing is specified, or if “cheapest” or best routing is requested, we will use our good judgment in determining a proper routing. However, under no circumstances will we assume responsibility for any differences in freight charges. As a service to our customers, we will prepay shipments on request, in which case we expect prompt reimbursement of our outlay. DCI shall make its best efforts to ship each order complete. However, DCI reserves the right to make shipments in installments. As such installments shall be separately invoiced and paid for when due without regard to subsequent shipments. Delay in shipment of any installment shall not relieve the customer of its obligation to accept remaining shipments.

RETURNED GOODS: No returned goods will be accepted by us unless sender has first obtained written authorization from the Customer Service Manager.
FINISHES / STAINS:

All model numbers consist of one letter and five digits. The last digit designates the finish/stain.

In order to process orders according to your requirement, the finish/stain number must be affixed to the end of each model number.

To designate the type of stain desired on ordered furniture, add one of the following numbers:

<table>
<thead>
<tr>
<th>FINISH/STAIN</th>
<th>MATCHING LAMINATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add 5% for colors 4, 5, 6, 7 and 9</td>
<td></td>
</tr>
</tbody>
</table>

2 for “Light Oak” 7152-58 Formica “Northern Oak”
3 for “Medium Oak” 91821-58 Formica “Caramel Oak”
4 for “English Oak” 343-58 Formica “English Oak”
5 for “Cherry” 7759-58 Formica “Select Cherry”
6 for “Mahogany” 7040A-60 Wilsonart “Figured Mahogany”
7 for “Bleached Oak” 7850-60 Wilsonart “Beigewood”
8 for “Wild Cherry” 5904-58 Formica “Wild Cherry”
9 for “Custom Stain”
MATERIALS

Exposed Components - End panel frame, door frame, drawer fronts, rails and edgebanding shall be solid white ash (fraxinus Americana) or red oak (quercus rubra) stained to match approved color samples. All exposed parts shall be northern grown, of select quality, free of defects which impair appearances and serviceability. All shall be fully seasoned and kiln dried to a moisture content of 5% to 7%. All parts shall be bright and well sanded and have no brashness, discoloration, worm holes, worm piths, splits or shakes. Hard maple (acer saccharum) is available upon request.

Unexposed Components - Acceptable species are maple, yellow birch, oak, ash and hackberry — none of the “softer” hardwoods such as basswood, poplar or aspen will be allowed. Includes rails, cleat, corner blocks and internal drawer parts. All shall be solid hardwoods which may contain some small defects such as pin knots, sapwood or mineral streaks provided that strength is not affected.

Adhesive - High strength catalyzed PVA Franklin Multibond F or equal. It shall exceed ASTMD905 with a block shear strength of 2800 pounds per square inch minimum.

Case Backs and Drawer Bottoms - On chests and desks shall be 1/4” veneer core hardwood plywood of a specie selected to compliment the grain and hue of the balance of the cabinet. Wardrobe and entertainment unit’s backs shall be 1/2” thick. NO RAIN FOREST SPECIE SHALL BE ALLOWED. NO PARTICLE BOARD SHALL BE ALLOWED.

Tops - Core shall be 3/4” internally banded with minimum 1/4” solid ash or oak on all four edges. Surface shall be general purpose .05” horizontal grade high pressure laminate top with .03 phenolic backing sheet for balanced construction. USE OF .03 VERTICAL GRADE LAMINATE ON TOP SURFACE AND PAPER COMPOSITE BACKING SHEETS WILL NOT BE ALLOWED. Tops deeper than 24” will have external edge banding.

Hardware - Drawer suspension shall be of epoxy coated steel side mounted 100 pound test with positive in and out stops - Futterer #1020 or equal. Screws shall be low root for maximum grip and hardened to preclude breakage. Hinges shall be brass plated heavy duty, .08 thick, five knuckle, and allow full 270 degree swing of doors. Adjustable glides shall have heavy duty 3/8” threaded rods with 1 1/2” diameter nylon feet. Tack glides shall have 3/4” diameter nylon feet. Closet rods shall be 14 gauge steel plated to resist corrosion.

Finish - Only high solid high quality materials which pass all KCMA tests shall be used - (high solid stains, synthetic catalyzed sealer and catalyzed lacquer or ultra violet cure urethane).
METHODS

Assembly - Joints shall be pressed and/or clamped with sufficient pressure to insure maximum glue penetration for sound bonding and squareness of the cabinet. Every joint in every section of the frame shall be assembled under pressure of clamped and/or air presses.

Joinery - All rails shall be joined to end panels with mortise and tenon joints or dowels secured with glue and screws. Corner block shall be glued and screwed. Back panels fit into grooves in the sides and are secured to the back rail by screws. Drawer bottoms will fit into dado grooved on all four edges. Cleats shall be attached with screws. Tops shall be fastened with screws on all four edges through front rail, end panel cleats, corner blocks and are on metal brackets. Drawer sides and front shall be joined with French dovetails and drawer side and back shall be joined with full 3/8” finger dovetails on 1” center. Dovetails shall be tight, well fitted and bonded with PVA glue. KD Version is doweled joiner reinforced with screw cleats.

Laminate Tops - Core material shall be cut to size. A solid wood edge banding shall be applied to all four edges. Assembly shall be sanded on both sides until banding and core are flush to preclude any telegraphing. Laminate and backing sheet shall be applied using cold press laminating adhesive specified for laminate bonding (CONTACT CEMENT SHALL NOT BE ALLOWED). Assembly shall be clamped in cold press until bonding has occurred. Assembly shall be shaped and finished on all edges. Top laminate shall be .05 general purpose horizontal grade.

Finishing - All surfaces exposed to view shall be smoothly machined and sanded. The application of finishing materials shall be controlled to produce a uniformly smooth finish without sags, runs, orange peel, overspray or other defects affecting smoothness or appearance. The natural grain of the wood shall not be clouded by finishing materials. A clear finish shall be applied to the inside of drawers to prevent staining through use and to permit cleaning.

DIMENSIONS (Inches)

Top, Bottom & Shelves—3/4 Thick minimum
Drawer Fronts—3/4 Thick solid oak or ash with 1/4 groove for drawer bottom
Drawer Sides & Back— 5/8 thick with 1/4 groove for drawer bottom
End Panels—3/4 thick solid oak or ash with groove for back panels and back rails.
Top Front Rail—3/4x1 9/16
Top Back Rail—2 1/2x3/4 thick minimum
Bottom Back Rails—2 1/2 x 3/4 thick
Cleats—1 x 3/4