MULTIPLE AWARD SCHEDULE
Authorized Federal Supply Schedule Price List

Category Attachment Code: C  Title: Furniture and Furnishings
                       C02. Furniture Services Subcategory
                       FSC/PSC Code: 7110

Category Attachment Code: A  Title: Office Management
                       A08. Office Services Subcategory
                       FSC/PSC Code: N071

Category Attachment Code: G  Title: Miscellaneous
                       G06. Complimentary SINs Subcategory
                       FSC/PSC Code: 0000

Tri-Logistics LLC
Attention: Angela McCullough
9108 Westphalia Road Suite A
Upper Marlboro, MD 20774
(301) 736-1085
Email Address: angela@tri-logistics.net
Company Website: http://www.tri-logistics.net

Contract Number: 47QSMA18D08R8
Period Covered by Contract: 09/20/2018 – 09/19/2023
Pricelist current through Modification #PS-A812, dated June 3, 2020

BUSINESS SIZE: Small business, Woman Owned business, Women Owned (WOSB),
                Women Owned (EDWOSB), Service Disabled Veteran Owned Small business, SBA
                Certified 8(a) Firm

General Services Administration
Federal Supply Service

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the
option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven
database system. The INTERNET address for GSA Advantage! ® is: GSAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button
at fss.gsa.gov.
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN 541614CF; 541614CF RC        Comprehensive Furniture Management Services
SIN 541614OR; 541614OR RC        Office Relocation and Reconfiguration Services
SIN OLM; OLM RC; OLM STLOC       Order-Level Materials (OLM)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.
Not applicable.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.
Please see Tri-Logistics LLC’s Labor Category descriptions.

2. Maximum order.
SIN 541614CF; 541514CF RC: $250,000
SIN 541614OR; 541614OR RC: $500,000
SIN OLM; OLM RC; OLM STLOC: $250,000

3. Minimum order.
$100 list

4. Geographic coverage (delivery area). CONUS

5. Point(s) of production (city, county, and State or foreign country). USA

6. Discount from list prices or statement of net price.
Prices awarded under this contract are net and all discounts deducted, and valid for all areas including worldwide.

7. Quantity discounts.
1% on orders $125,000-$250,000
2% on orders $250,001-$375,000
3% on orders $375,001- $500,000

8. Prompt payment terms.
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
0% net 30 days

9. Foreign items (list items by country of origin).
Not applicable
10a. Time of delivery. (Contractor insert number of days.)
As determined between Tri-Logistics LLC and ordering agency.

10b. Expedited Delivery.
Contact Contractor

10c. Overnight and 2-day delivery.
Contact Contractor

10d. Urgent Requirements.
Contact Contractor

11. F.O.B. point(s).
FOB Destination

12a. Ordering address(es).
Tri-Logistics LLC
9108 Westphalia Road
Suite A
Upper Marlboro, MD 20774
Email Address: angela@tri-logistics.net

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es).
Tri-Logistics LLC
9108 Westphalia Road
Suite A
Upper Marlboro, MD 20774
Email Address: angela@tri-logistics.net

14. Warranty provision.
Not Applicable.

15. Export packing charges, if applicable.
Not Applicable.

16. Terms and conditions of rental, maintenance, and repair (if applicable).
Standard Commercial Warranty

17. Terms and conditions of installation (if applicable).
Please contact Tri-Logistics LLC.

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).
Not Applicable.
18b. Terms and conditions for any other services (if applicable).
Not Applicable.

19. List of service and distribution points (if applicable).
Not Applicable.

20. List of participating dealers (if applicable).
Not Applicable.

21. Preventive maintenance (if applicable).
Not Applicable.

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
Not Applicable.

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.
Not Applicable.

23. Data Universal Number System (DUNS) number.
961815805

24. Notification regarding registration in the System for Award Management (SAM) database.
Tri-Logistics, LLC has an active registration on the System for Award Management (SAM) database.
LABOR CATEGORY DESCRIPTIONS

Principle Director/Project Manager  (Special Item Numbers 541614CF, 541614OR)
Functional Responsibility: The Principle Director/Project Manager is responsible for strategic planning of projects with all clients. In addition, s/he is responsible for conducting studies, report preparation, cost modeling, statistical analysis. This individual must be able to direct and assess the quality assurance and organization alignment of each project. The Principle Director/Project Manager is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).
Minimum Years of Education: Bachelor’s degree in Management, Engineering or other related technical discipline with advanced degree or documented in experienced in relocation and operations management.
Minimum Years of Experience: Must have 12-15 years of experience in strategic planning and analysis as well as Program Management
Certifications, if any: None

Principle Director/Project Manager (OT) (Special Item Numbers 541614CF, 541614OR)
Functional Responsibility: The Principle Director/Project Manager – Overtime (OT) is responsible for strategic planning of projects with all clients. In addition, s/he is responsible for conducting studies, report preparation, cost modeling, statistical analysis. This individual must be able to direct and assess the quality assurance and organization alignment of each project. The Principle Director/Project Manager – Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).
Minimum Years of Education: Bachelor’s degree in Management, Engineering or other related technical discipline with advanced degree or documented in experienced in relocation and operations management.
Minimum Years of Experience: Must have 12-15 years of experience in strategic planning and analysis as well as Program Management
Certifications, if any: None

Site Survey/AutoCad Designer (Special Item Numbers 541614CF, 541614OR)
Functional Responsibility: The Site Survey/AutoCad Designer is primarily responsible for the visual depiction in drafting and drawing of the office spaces and buildings of our clients. Must be able to visualize the planning for the office space and/or building that will be pleasing to client aesthetically. Must be able to work with any project that requires a Leadership in Energy and Environmental Design (LEED) structure. Will be required to work with the Principle Director/Project Manager on projects. Proficient with Microsoft WORD and Excel as well as any required AutoCad system required for the project. The Site Survey/AutoCad Designer is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).
Minimum Years of Education: Must have a Bachelor’s degree,
Minimum Years of Experience: Must have 8 years of furniture design experience
Certifications, if any: None
Site Survey/AutoCad Designer – Overtime (OT) (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Site Survey/AutoCad Designer – Overtime (OT) is primarily responsible for the visual depiction in drafting and drawing of the office spaces and buildings of our clients. Must be able to visualize the planning for the office space and/or building that will be pleasing to client aesthetically. Must be able to work with any project that requires a Leadership in Energy and Environmental Design (LEED) structure. Will be required to work with the Principle Director/Project Manager on projects. Proficient with Microsoft WORD and Excel as well as any required AutoCad system required for the project. The Site Survey/AutoCad Designer - Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).

**Minimum Years of Education:** Must have a Bachelor’s degree,

**Minimum Years of Experience:** Must have 8 years of furniture design experience

**Certifications, if any:** None

Senior Project Manager (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Senior Project Manager is responsible for managing projects and key initiatives through full life cycle for all preliminary planning phases from inception to completion and implementation. In addition, must be able to develop and maintain relationships with sponsors as well as manage project initiation through to closing. This includes gathering scope, definition, requirements, planning, managing resources, identifying and mitigating risks, within timeframes, budget and to requirements. Must be able to apply advanced understanding of project management, quality assurance, and requirements for gathering techniques to utilize strong technical and analytical skills as well as have a solid business perspective to deliver value to customers.

**Minimum Years of Education:** Must have a Bachelor’s degree in Management, Engineering or other industry related degree

**Minimum Years of Experience:** Must have a minimum of 6 years of Program/Project management experience required.

**Certifications, if any:** None

Driver/Installer (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Driver/Installer is responsible for the coordination and pick up of all requested furniture and furniture systems for any project. Responsible for counting of the inventory for each delivery. Also, in charge of administering the removal of furniture and other items from delivery truck. The Driver/Installer is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).

**Minimum Years of Education:** Must have Associates’ degree in Furniture Management.

**Minimum Years of Experience:** Must have 1-2 years of experience in field of expertise.

**Certifications, if any:** None

Driver/Installer – Overtime (OT) (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Driver/Installer - OT is responsible for the coordination and pick up of all requested furniture and furniture systems for any project. Responsible for counting of the inventory for each delivery. Also, in charge of administering the removal of furniture and other items from delivery truck. The Driver/Installer - Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).

**Minimum Years of Education:** Must have Associates’ degree in Furniture Management.

**Minimum Years of Experience:** Must have 1-2 years of experience in field of expertise.

**Certifications, if any:** None
Furniture/Lead Installer (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** Must be able to provide leadership and overall management of installation items. The Furniture/Lead Installer is responsible for the assembly and disassembly of modular furniture. Reads, interprets, and implements schematic drawings for installation purposes. The Furniture/Lead Installer is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).

**Minimum Years of Education:** Must have an Associate’s Degree in Furniture Management.

**Minimum Years of Experience:** Must have 5 years of experience in field of expertise.

**Certifications, if any:** None

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Furniture Lead Installer – Overtime (OT) (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** Must be able to provide leadership and overall management of installation items. The Furniture/Lead Installer is responsible for the assembly and disassembly of modular furniture. Reads, interprets, and implements schematic drawings for installation purposes. The Furniture/Lead Installer - Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).

**Minimum Years of Education:** Must have an Associate’s Degree in Furniture Management.

**Minimum Years of Experience:** Must have 5 years of experience.

**Certifications, if any:** None

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Installer (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Installer is responsible for the loading and unloading of furniture from trucks. This individual is responsible for the assembly and disassembly of modular furniture. Reads, interprets, and implements schematic drawings for installation purposes. The Installer is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).

**Minimum Years of Education:** Must have a High School diploma.

**Minimum Years of Experience:** Must have 1-5 years of experience.

**Certifications, if any:** None

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Installer – Overtime (OT) (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Installer is responsible for the loading and unloading of furniture from trucks. This individual is responsible for the assembly and disassembly of modular furniture. Reads, interprets, and implements schematic drawings for installation purposes. The Installer - Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).

**Minimum Years of Education:** Must have a High School diploma.

**Minimum Years of Experience:** Must have 1-5 years of experience.

**Certifications, if any:** None

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Truck Offloader (Special Item Numbers 541614CF, 541614OR)

**Functional Responsibility:** The Truck Offloader is responsible for safely performing all duties/tasks related to offloading furniture delivery truck. This individual reports to the Project Manager. The Truck Offloader is responsible for this during the normal working hours (Monday – Friday, 9am to 5pm).

**Minimum Years of Education:** Must have a High School diploma.

**Minimum Years of Experience:** Must have 1-3 years of experience

**Certifications, if any:** None
**Truck Offloader - Overtime (OT) (Special Item Numbers 541614CF, 541614OR)**

**Functional Responsibility:** The Truck Offloader is responsible for safely performing all duties/tasks related to offloading furniture delivery truck. This individual reports to the Project Manager. The Truck Offloader – Overtime (OT) is responsible for these responsibilities on Saturday or after normal business hours (after 5pm).

**Minimum Years of Education:** Must have a High School diploma.

**Minimum Years of Experience:** Must have 1-3 years of experience

**Certifications, if any:** None
The Service Contract Labor Standards, formerly the Service Contract Act (SCA) apply to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA/SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).