



**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Catalog/Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is <http://www.gsaadvantage.gov/>

Schedule 36

Office Imaging & Document Solutions

Special Item Number (SIN) 51 508: Litigation Support Services
Special Item Number (SIN) 51 505: Document Production On-site and Off-site Services
Contract Number: 47QSMA19D08NV
Contract Period: January 10, 2019 through January 9, 2024

Contractor

Everest Technologies CO., LLC
25 Vreeland RD, BLDG A, STE 100
Florham Park, NJ 07932-1902
(P) (215) 325-1800
(F) (610) 862-3701
everestdiscovery.com

Contract Administrator

Thomas Pellegrino
tom@everesttek.com

Business Size

Women Owned Small Business

DUNS NUMBER: 014459091

Customer Information

- 1a. Table of awarded special item number(s) and description(s):
SIN 51 508 - Litigation Support Services
SIN 51 505 - Document Production On-site and Off-site Services
- 1b. Lowest priced model number by SIN:
N/A
- 1c. Hourly rates:
See attached price list below.
2. Maximum Order Limit:
\$1,000,000.00
3. Minimum Order Limit:
\$100.00
4. Geographic coverage:
The 48 States Contiguous States, District of Colombia, Alaska, Hawaii and Puerto Rico
5. Point(s) of production:
Florham Park, NJ 07932 and Philadelphia, PA 19102
6. Discount from list prices:
Prices shown herein are NET, GSA discounts deducted
7. Quantity discounts:
N/A
8. Prompt payment terms:
Net 30 days
***Discount 1.0% if Payment is made within 10 days**
- 9a. Government purchase cards are accepted at or below micro-purchase threshold:
No
- 9b. Government purchase cards are accepted above the micro-purchase threshold:
No
10. Foreign items:
N/A

- 11a.** Time of delivery:
Determined by scope of request
- 11b.** Expedited Delivery:
Contact Contractor
- 11c.** Overnight and 2-day delivery:
Contact Contractor
- 11d.** Urgent Requirements:
Contact Contractor
- 12.** F.O.B. point(s):
N/A
- 13a.** Ordering address:
**Everest Technologies CO.,
25 Vreeland RD, Building A
Suite 100
Florham Park, NJ 07932-1902**
- 13b.** Ordering procedures:
**For supplies and services, the ordering procedures, information on
Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR)
8.405-3.**
- 14.** Payment address:
**Everest Technologies CO.,
25 Vreeland RD, Building A
Suite 100
Florham Park, NJ 07932-1902**
- 15.** Warranty provision:
N/A
- 16.** Export packing charges:
N/A
- 17.** Terms and conditions of Government purchase card acceptance:
N/A
- 18.** Terms and conditions of rental, maintenance, and repair:
N/A
- 19.** Terms and conditions of installation:
N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:

N/A

20a. Terms and conditions for any other services:

N/A

21. List of service and distribution points:

N/A

22. List of participating dealers:

N/A

23. Preventive maintenance:

N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):

N/A

24b. Section 508 Compliance for EIT:

N/A

25. Data Universal Number System (DUNS) number:

014459091

26. Notification regarding registration in System for Award Management (SAM) database:

Contractor has an active registration in the SAM database.

GSA Pricing

GSA PRICING			
SIN(s) PROPOSED	SERVICE PROPOSED	UNIT OF ISSUE	PRICE TO GSA
51 505	Light Litigation copying/scanning	Page	\$0.0806
51 505	Medium Litigation copying/scanning	Page	\$0.0967
51 505	Heavy Litigation copying/scanning	Page	\$0.1209
51 505	Hand to Glass copying/scanning	Page	\$0.2015
51 505	Capture of folder descriptions - indexing	Folder	\$0.8060
51 505	Color scanning	Page	\$0.2821
51 505	Color copies 8.5 x 11	Page	\$0.6045
51 505	Color copies 11 x 17	Page	\$1.2091
51 505	Oversize copying/scanning	Sqft	\$0.8060
51 505	Color oversize scan/copy	Sqft	\$6.45
51 505	Oversize trim and mount	Sqft	\$5.64
51 505	Blowback of B/W images with slipsheets separating	Page	\$0.0645
51 505	Blowback of Color images with slipsheets separating	Page	\$0.6045

51 505	Blowback from Native Files	Page	\$0.0806
51 505	Creation of Media - CD	CD	\$20.15
51 505	Creation of Media - DVD	DVD	\$28.21
51 505	Creation of Media - Flash Drive	Flash Drive	\$52.39
51 505	Creation of Media - Hard Drive	Hard Drive	\$120.91
51 505	Acco Binders	Acco	\$1.6121
51 505	Binders - 1 inch	Binder	\$4.0302
51 505	Binders - 1.5 inch	Binder	\$6.0453
51 505	Binders - 2 inch	Binder	\$8.0605
51 505	Binders - 3 inch	Binder	\$12.0907
51 505	Binders - 4 inch	Binder	\$16.1209
51 505	Binders - 5 inch	Binder	\$20.1511
51 505	GBC bind	GBC	\$3.2242
51 505	Velo bind	page	\$3.2242
51 505	Custom file folders	Folder	\$1.0076
51 505	Custom tabs	Tab	\$0.4030
51 505	Hanging file folders	Folder	\$0.8060
51 505	Manilla folders	Folder	\$0.6045
51 505	Plastic sleeves	Sleeve	\$0.7657
51 505	Redwelds	Folder	\$1.2091
51 505	Standard Tabs	Tab	\$0.2015
51 508	Convert Tiff to PDF	Page	\$0.0161
51 508	Convert PDF to Tiff	Page	\$0.0161
51 508	Convert Native to Tiff	Page	\$0.0161
51 508	Convert Native to PDF	Page	\$0.0161
51 508	OCR of Tiffs or PDF's	Page	\$0.0161
51 508	OCR of Native Files where text cannot be extracted	Document	\$0.0403
51 508	Creation of production images to include	Page	\$0.0161
51 508	Processing "In" - For all data received from client:	Gigabyte	\$32.75
51 508	Processing "Out" - For all data remaining after	Gigabyte	\$98.24
51 508	Processing "All In" - For all data received from client:	Gigabyte	\$75.57
51 508	Hosting of data in Eclipse - Tier 1 (< 250 GB)	Gigabyte/Month	\$10.58
51 508	Hosting of data in Eclipse - Tier 2 (250 - 500 GB)	Gigabyte/Month	\$9.82
51 508	Hosting of data in Eclipse - Tier 3 (500 GB - 1 TB)	Gigabyte/Month	\$9.07
51 508	Hosting of data in Eclipse - Tier 4 (1 TB - 2 TB)	Gigabyte/Month	\$8.31
51 508	Hosting of data in Eclipse - Tier 5 (2 TB - 3 TB)	Gigabyte/Month	\$6.80
51 508	Hosting of data in Eclipse - Tier 6 (> 3 TB)	Gigabyte/Month	\$6.05
51 508	Eclipse License	User/Month	\$64.23
51 508	Hosting of data in Relativity - Tier 1 (< 250 GB)	Gigabyte/Month	\$12.09
51 508	Hosting of data in Relativity - Tier 2 (250 - 500 GB)	Gigabyte/Month	\$11.34
51 508	Hosting of data in Relativity - Tier 3 (500 GB - 1 TB)	Gigabyte/Month	\$10.58
51 508	Hosting of data in Relativity - Tier 4 (1 TB - 2 TB)	Gigabyte/Month	\$9.82
51 508	Hosting of data in Relativity - Tier 5 (2 TB - 3 TB)	Gigabyte/Month	\$9.07
51 508	Hosting of data in Relativity - Tier 6 (> 3 TB)	Gigabyte/Month	\$7.56
51 508	Relativity License	User/Month	\$86.90
51 508	Project Manager	Hour	\$151.13
51 508	Technical Support	Hour	\$132.24
51 508	Forensic Collection of Macintosh	Computer	\$241.81
51 508	Forensic Collection of PC	Computer	\$201.51
51 508	Remote Forensic Collection of Email server	Hour	\$201.51

About Everest

Corporate Overview

At Everest Technologies, our passion is providing scalable litigation discovery management solutions. With over 30 years experience, we have built systems and delivered service that brings order to chaos, reduces litigation risk, and provides greater control to in-house counsel while lowering overall costs.

We are tool-agnostic and proud of it. We want to bring you the best options to solve your problems on a case-by-case basis. There is no one-size-fits-all review platform. We are happy to offer our clients options so they can find the features, user-interfaces, and pricing-models that suit their project(s).

We seek to give clients the tools they want, the security they require, the advice they need, and the service they deserve. All at the prices they expect.



our focus can be summarized in 3 words



SECURITY

+



SERVICE

+



PEOPLE

We offer our clients assistance across the entire EDRM model, we offer them help with their Information Security and Information Governance needs, and we help them control costs in these areas. We do this while offering the best security for their most-sensitive data, by giving them service they could never hope to find from a larger provider, and we can do it because we care for our people who provide service and security to our clients.

We have extensive experience supporting the litigation efforts of major corporations and their outside counsel, processing both paper-based records and electronically stored information (ESI). We have deep expertise in data collection, digital forensic analysis and testimony, custom software development in these areas, information security consulting, incident response, information governance, managed services and managed review. Everest has developed innovative economic and technological options for corporate clients that reduce litigation risks, provide more control to in-house counsel and lower the costs and delays inherent in the old project-based litigation support delivery model.

At Everest Technologies

We use best practices across all of our internal and client-facing operations; from our physical and information security practices, to our billing and accounting, to our work in the EDRM and our consulting practice.

We welcome client scrutiny and input.



Everest is now ISO 27001:2013 certified

Our Services



Litigation Consulting

Everest can help you prepare for the demands of any litigation environment.



Managed Review

Attorney review can now account for over 90% of total discovery costs for a single matter.



Early Case Assessment (ECA)

Make more informed litigation decisions by utilizing our cutting edge technology.



Paper Discovery/ Scanning & Coding

Everest couples high-end multifunction devices with litigation specific scanning software.



Production

Everest Technologies' team is comprised of professionals from all facets of the litigation arena.



Project Management

Everest's project managers bring clarity to chaos, creating an individualized cost-effective solution.



Digital Forensics/ Data Collection

A team of experts with deep technical expertise and understanding of how to balance our clients' business needs.



Electronic Discovery Processing

At Everest we provide an ESI methodology that guides every client engagement.



Document Hosting

We offer multiple platforms to ensure you data is safe, accessible, and ready to be used.

Digital Forensics/Data Collection

In our efforts to bring our clients the service and services they deserve, we have sought to build a group of experts to advise on, coordinate, and service their data collection and digital forensic needs. We have a team of experts with deep technical expertise, years of field and courtroom experience, and deep understanding of how to balance our clients' business needs with the requirements of a given litigation. We know you will be impressed with what we can do to help you.

Electronic Discovery Processing

The foundation and core service provided by Everest has always been the processing of electronically stored information. This is the "blocking and tackling" in the eDiscovery football game. Over the years Everest has been constantly evaluating the advancements of software providers in addition to developing home grown applications to process data. No expense has been spared to ensure the highest quality control and responsive turnaround times. Unlike competitors who simply provide a service, at Everest we provide an ESI methodology that guides every client engagement. At the onset of any engagement, we put together detailed specifications and a written statement of service so our clients know exactly what they are receiving.

Document Hosting

The three most important things (from our perspective) for our clients regarding data hosting are; security of the data, uptime of the data and reuseability of the data. We offer multiple platforms, cloud-based disaster recovery, and ISO27001:2013 security certifications (as of July 2017), to ensure your data is safe, accessible, and ready to be used for this matter and future matters. Tool-agnostic, cloud-embracing, security-focused. Period.

Early Case Assessment (ECA)

When it comes to litigation, knowing the depth and breadth of the case at hand is critical. The technology exists to let your case data tell you about itself. ECA tools provide critical metrics on the size and composition of data collections, empowering organizations to make informed decisions before moving to the costly stages of eDiscovery processing and review. Get an edge up and let Everest help you make more informed litigation decisions by utilizing our cutting-edge technology to put laser-like focus on all your litigation matters.

Litigation Consulting

Whether at the outset of an engagement or in anticipation of litigation, Everest can help you prepare for the demands of any litigation environment. We develop and implement comprehensive eDiscovery plans which provide efficiencies for handling data collection, processing, as well as enhanced methodologies for review and production. Our experts, with years of experience in some of the largest litigations ever seen in the United States, bring their experiences into our processes and into your matter, to your benefit.

Managed Review

It is no secret that the soaring costs associated with today's complex litigation is due to the volume of documents that have to be reviewed. Attorney review can now account for over 90% of total discovery costs for a single matter. Everest can provide a scalable managed review solutions that integrate existing case team members to provide a collaborative approach to the discovery review phase of any matter. Why do it alone when Everest can manage the entire process for you? We maintain multiple partnerships with top tier MR providers in the space, to ensure our clients get the best options, pricing models and quality review.

Project Management

All successful Electronic Discovery projects require experienced planning, proactive thinking, and outstanding communication. Every project is assigned to a seasoned Everest project manager who understands the technical and logistical obstacles faced during litigation. Armed with decades of experience in the entire litigation life-cycle, and fully conversant with the EDRM, Everest's project managers bring clarity to chaos, creating an individualized cost-effective solution that meets the specific needs of your project. Our focus on service and people ensures that you receive the experience you expect, from the people you know, exactly when you need it.

Paper Discovery/Scanning & Coding

Everest couples high-end multifunction devices with litigation specific scanning software to provide an all in one solution that scans, copies, and OCR's documents in a single pass. When time is of the essence let Everest convert your files to electronic format so you can focus on what you do best. Additionally, Everest has over 20 years of experience providing litigation document coding. Everest prides itself on 100% quality control, and many approaches to only code the documents that are most important. Competitive pricing is based on either a per page or per document basis, whichever is less.

Production

Everest Technologies' team is comprised of professionals from all facets of the litigation arena; former litigation support managers, forensics experts, and eDiscovery geniuses who are experts in the area of document production. Our systems allow for rapid document production and are designed to provide extensive data manipulation capabilities of an imaged document collection. Everest can provide you the ability to create new collections, subsets, and renumbered sets of images. We can also take produced sets of images and endorse them with Bates™ numbers, messages, and redactions. No company can match the flexibility, speed, and reliability Everest can bring to your document production needs.

For more information visit our website: www.everestdiscovery.com