GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

Multiple Award Schedule

Code A – Office Management
A08. Office Services Subcategory

Code C – Furniture and Furnishings
C02. Furniture Services Subcategory

EvensonBest

CONTRACT NUMBER:
47QSMA19D08QL

PERIOD COVERED BY CONTRACT:
July 30, 2019 THROUGH July 29, 2024
Plus, three additional five-year option periods

Current through Modification PA-0004 – Effective on November 12, 2021

EvensonBest LLC
625 Madison Ave., Rm 3F
New York, NY 10022-1854
(P): 212.549.8000
(F): 212.549.8212
www.evensonbest.com

Contract Administrator: William Scheidemann
Contract Administrator Phone: 917.733.5418
Contract Administrator Email: bscheidemann@evensonbest.com

Business Size: Large  DUNS: 964809719  CAGE Code: 1ZAK3

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage™, a menu-driven database system. The INTERNET address GSA Advantage™ is: http://www.GSAAdvantage.gov. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov
CUSTOMER INFORMATION

1a. Table of awarded special item number with appropriate cross-reference to item description and awarded price.

**SIN 541614CF: Comprehensive Furniture Management Services** - Comprehensive Furniture Management Services, including but not limited to Project Management, Assets Management, and Furniture Design/Layout.

**SIN 541614OR: Office Relocation and Reconfiguration** - Includes services for relocating and/or reconfiguring existing office furniture, equipment, and related supplies. Services include, but are not limited to, pre-move planning, relocation plan designing, reorganizing, and related ancillary supplies such as packing materials.

**SIN OLM: Order-Level Materials** - OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.

Not Applicable.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate not applicable for this item.

Description of all available services is provided starting on Page 5.

2. Maximum Order:

- $250,000 for SIN 541614CF
- $500,000 for SIN 541614OR
- $250,000 for SIN OLM

3. Minimum Order:

- $100 for All SINs

4. Geographic Coverage (Delivery Area):

48 Contiguous States and the District of Columbia

5. Point of Production:

EvensonBest LLC
New York, NY
County – New York

6. Discount from List Prices or Statement of Net Price.

Prices shown are GSA net prices including the IFF.

7. Quantity Discounts:
8. Prompt Payment Terms:

**None; Net 30 Days ARO.**

Information for Ordering Offices: *Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*

9. Foreign Items:

**None.**

10a. Time of Delivery:

**30 Days ARO.**

10b. Expedited Delivery:

**7 Days ARO (Depending upon availability of labor).**

10c. Overnight and Two-Day Delivery:

*Please contact EvensonBest for overnight and two-day delivery options.*

10d. Urgent Requirements:

*Please contact EvensonBest for urgent requirements.*

11. F.O.B. Point:

**FOB Origin**

12a. Ordering Address:

**EvensonBest LLC**  
**Attention: Bill Scheidemann**  
**625 Madison Ave., Rm 3F**  
**New York, NY 10022-1854**

12b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulations (FAR) 8.405-3.

13. Payment Address:

**EvensonBest LLC**  
**625 Madison Ave., Rm 3F**  
**New York, NY 10022-1854**

14. Warranty Provisions:

**Standard Commercial.**

15. Export Packing Charges:

**Not Applicable.**

16. Terms and Conditions of Maintenance and Repair:
Not Applicable

17. Terms and Conditions of Installation:

Not Applicable.

18a. Terms and Conditions of Repair Parts Indicating Dates of Parts Price Lists and Any Discounts from List Prices:

Not Applicable.

18b. Terms and Conditions for Any Other Services:

Not Applicable.

19. List of Service and Distribution Points:

Not Applicable.

20. List of Participating Dealers:

Not Applicable.

21. Preventative Maintenance:

Not Applicable.

22a. Special Attributes such as Environmental Attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):

Not Applicable.

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

Not Applicable.

23. Data Universal Number System (DUNS) Number:

964809719

24. Notification Regarding Registration in Systems for Award Management (SAM) Database.

CAGE CODE #1ZAK3; Active Registration on SAM.
EvensonBest Services and GSA Hourly Rates

**PROJECT DIRECTOR** – SINs 541614CF and 541614OR - $145.47

**Functional Responsibilities**
- Execute and develop project management plan of action and implement overall strategies
- Oversee project team
- Maintain active contact with clients/end users on all activities
- Identify and resolve issues with project
- Manage and develop furnishing and space planning requirements
- Prepare and maintain budgets related to design, acquisition, delivery, and installation of furnishings and equipment

**Minimum Education | Certifications**
Bachelor’s Degree

**Minimum Years of Experience**
Minimum of five years of experience in the furniture industry or in project or account management

**PROJECT MANAGER** – SINs 541614CF and 541614OR - $124.69

**Functional Responsibilities**
- Prepare technical specifications
- Identify client/end user requirements and formulate design solutions
- Pre-plan and coordinate project logistics
- Manage design process
- Prepare and maintain schedule related to design, acquisition, delivery, installation and reconfiguration/relocation of furnishings and equipment
- Attend weekly project meetings

**Minimum Education | Certifications**
Bachelor’s Degree

**Minimum Years of Experience**
Minimum of three years of experience in the furniture industry or in project management

**ASSOCIATE PROJECT MANAGER** – 541614CF and 541614OR - $95.60

**Functional Responsibilities**
- Assist Project Manager in preparation of technical specifications
- Respond to clients/end users’ requests for information, services or proposals
- Prepare and generate proposals
- Request specifications from CAD support
- Check all specifications from CAD support
- Resolve punch list to completion
- Prepare installation documents and liaison with Field Service Manager for all on-site activities
- Issue status report of project activities
- Follow plan of action put in place by Project Director and Project Manager
- Liaison with service providers, vendors and manufacturers

**Minimum Education | Certifications**
Bachelor’s Degree

**Minimum Years of Experience**
Minimum of two years of experience in the furniture industry or in project management

**PROJECT COORDINATOR – SINs 541614CF and 541614OR - $78.97**

Functional Responsibilities
▪ Develop and prepare proposals
▪ Issue purchase orders to all vendors
▪ Maintain project files, folders and binders
▪ Provide acknowledgements to clients
▪ Follow-up and check factory acknowledgements
▪ Coordinate delivery and installation
▪ Liaison with service providers, vendors and manufacturers
▪ Issue and follow-up on invoicing and billing of projects

Minimum Education | Certifications
Associate’s Degree

Minimum Years of Experience
Minimum of one year of experience in the furniture industry or in administrative support or customer service

**TECHNICAL RESOURCES SPECIFIER – SINs 541614CF and 541614OR - $95.60**

Functional Responsibilities
▪ Preparation and production of computer-generated floor plans and technical specifications
▪ Create space plan per Project Team’s directions
▪ Translate design intent based on directions provided by Project Team
▪ Work with Project Team to formulate the best furnishing solution for projects

Minimum Education | Certifications
Bachelor’s Degree

Minimum Years of Experience
Minimum of two years of experience in furniture design or the furniture industry or as a CAD operator

**FIELD MANAGER – SINs 541614CF and 541614OR - $124.69**

Functional Responsibilities
▪ Job site verification and pre-planning to include field dimensioning
▪ Delivery and installation supervision to ensure adherence to scope of work
▪ Uphold installation standards
▪ Tag job site for furniture placement
▪ Building trade coordination to include subcontractors, vendors and trades persons.
▪ Survey of existing site condition
▪ Inventory of existing furnishing for reuse

Minimum Education | Certifications
Associate’s Degree

Minimum Years of Experience
Minimum of three years of experience in the furniture/construction industry or in project supervision

**UNION CARPENTER – SINs 541614CF and 541614OR - $135.48**

Minimum of two years of experience in the furniture industry or in project management
Functional Responsibilities

▪ Verification of critical field dimensions and layout of furnishings under the guidance of Field Service Managers and Project Teams
▪ Installation, moving, placement, disassembling and/or assembling of furniture and furnishings
▪ Inventory existing client/end user assets under the guidance of Field Service Managers and Project Teams
▪ Repair furniture and furnishings
▪ Perform day-to-day maintenance to include reupholstering, refinishing and cleaning either on or off site.

Minimum Education | Certifications
Completion of Carpenter Apprenticeship Training Program

Minimum Years of Experience
Minimum of one year of experience in delivery and installation of furniture product, carpentry and/or refinishing/reupholstering

NON-UNION CARPENTER – SINs 541614CF and 541614OR - $51.57*

Functional Responsibilities

▪ Verification of critical field dimensions and layout of furnishings under the guidance of Field Service Managers and Project Teams
▪ Installation, moving, placement, disassembling and/or assembling of furniture and furnishings
▪ Inventory existing client/end user assets under the guidance of Field Service Managers and Project Teams
▪ Repair furniture and furnishings
▪ Perform day-to-day maintenance to include reupholstering, refinishing, and cleaning either on or off site

Minimum Education | Certifications
High School | GED

Minimum Years of Experience
Minimum of one year of experience in delivery and installation of furniture product, carpentry and/or refinishing/reupholstering

UNION MOVER – SINs 541614CF and 541614OR - $83.91*

Functional Responsibilities

▪ Moving, placement and off-loading of furniture and furnishings
▪ Inventory existing client/end user assets under the guidance of Field Service Managers and Project Teams
▪ Marking coded plans and on-site supervision of tagging furniture, files, libraries, computer equipment, records, office contents and other miscellaneous assets under the guidance of Field Service Managers and Project Teams
▪ Coordination with client IT department and IT contractors for compliance
▪ Placement and removal of building protection, supply and delivery of materials and equipment, packing and unpacking, pre-moves of libraries and records rooms, move of all office contents, and post-move and clean-up services
▪ Track labor in and out of the job site, verify and confirm counts while securing proper and completed bills-of-lading

Minimum Education | Certifications
90 days of continuous employment with signature teamster employer

Minimum Years of Experience
Minimum of one year of experience in delivery and moving of office furniture and furnishings

NON-UNION MOVER – SINs 541614CF and 541614OR - $51.57*

Functional Responsibilities
• Moving, placement and off-loading of furniture and furnishings
• Inventory existing client/end user assets under the guidance of Field Service Managers and Project Teams
• Marking coded plans and on-site supervision of tagging furniture, files, libraries, computer equipment, records, office contents and other miscellaneous assets under the guidance of Field Service Managers and Project Teams
• Coordination with client IT department and IT contractors for compliance
• Placement and removal of building protection, supply and delivery of materials and equipment, packing and unpacking, pre-moves of libraries and records rooms, move of all office contents, and post-move and clean-up services
• Track labor in and out of the job site, verify and confirm counts while securing proper and completed bills-of-lading

Minimum Education | Certifications
High School | GED

Minimum Years of Experience
Minimum of one year of experience in delivery and moving of office furniture and furnishings

TRUCK and UNION DRIVER – SINs 541614CF and 541614OR - $93.52*

Functional Responsibilities
• Delivery of furniture to and from project site
• Load and off-load furniture and furnishings

Minimum Education | Certifications
Vehicle driver’s license and Commercial Driver’s License, if required by vehicle being utilized

Minimum Years of Experience
Minimum of one year of experience in delivery and offloading of office furniture and furnishings

TRUCK and NON-UNION DRIVER – SINs 541614CF and 541614OR - $61.19*

Functional Responsibilities
• Delivery of furniture to and from project site
• Load and off-load furniture and furnishings

Minimum Education | Certifications
Vehicle driver’s license and Commercial Driver’s License, if required by vehicle being utilized

Minimum Years of Experience
Minimum of one year of experience in delivery and offloading of office furniture and furnishings

VAN DRIVER – SINs 541614CF and 541614OR - $37.15*

Functional Responsibilities
• Delivery of furniture to and from project site
• Load and off-load furniture and furnishings

Minimum Education | Certifications
Applicable vehicle driver’s license

Minimum Years of Experience
Minimum of one year of experience in delivery of office furnishings

REFINISHER – SIN 541614CF - $104.89*
Functional Responsibilities
▪ Touch-up and repair wood, laminate, vinyl, leather and various furniture materials
▪ Perform repairs either on-site or off-site
▪ Match stains on new or old product to match current client needs

Minimum Education | Certifications
High School | GED

Minimum Years of Experience
Minimum of three years of experience in refinishing, touching-up and/or reupholstering

*Note: Rates above reflect Standard Time labor. Overtime rates are calculated at 1.5 times the Standard Rate. Double Time rates are calculated at two times the Standard Rate.

EvensonBest Experience and Education Equivalency Policies

▪ An additional four (4) years of experience can be substituted for a Bachelor’s Degree.
▪ An additional two (2) years of experience can be substituted for an Associate’s Degree.
### Service Contract Act Information

EvensonBest currently has labor categories that are subject to the Service Contract Act (SCA), and information on those labor categories is provided below:

<table>
<thead>
<tr>
<th>SCA Eligible Labor Category/Service**</th>
<th>SCA Equivalent Code &amp; Title</th>
<th>Applicable Wage Determination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Carpenter</td>
<td>23130 – Carpenter, Maintenance</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Non-Union Carpenter</td>
<td>23130 – Carpenter, Maintenance</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Union Mover</td>
<td>21050 – Material Handling Laborer</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Non-Union Mover</td>
<td>21050 – Material Handling Laborer</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Truck and Union Driver</td>
<td>31363 – Truck Driver, Heavy</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Truck and Non-Union Driver</td>
<td>31363 – Truck Driver, Heavy</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Van Driver</td>
<td>31361 – Truck Driver, Light</td>
<td>2015-4187</td>
</tr>
<tr>
<td>Refinisher</td>
<td>09080 – Furniture Refinisher</td>
<td>2015-4187</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (***) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (e.g. nationwide).