Interior Move Consultants Inc.
Contract #: 47QSMASH2D08PC
Federal Supply Service
Authorized Federal Supply Schedule Price List

Schedule 99 Multiple Awards Schedule

Category Attachment Code C for Furniture and Furnishings
C02. Furniture Services Subcategory
SIN 541614CF Comprehensive Furniture Management Services

Contract Period: February 13, 2020 through February 12, 2025

NAIC Codes:
541614 Process, Physical Distribution, and Logistics Consulting Services
812990 All Other Personal Services

Woman Owned Small Business
DUNS Number: 623753084
5 W 19th Street, Suite 2C
New York, NY, 10011-4240
Phone: 212-343-8624
https://www.moveconsultants.com

POC: Michael R Wasserman
mwasserman@moveconsultants.com,
Contract Terms and Conditions

(i) General Services Administration

Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAAdvantage.gov.

Multiple Award Schedule 99

Category Attachment Code C for Furniture and Furnishings

C02. Furniture Services Subcategory

SIN 541614CF Comprehensive Furniture Management Services

Contract number: 47QSMA20D08PC

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: February 13, 2020 through February 12, 2025

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Woman Owned Small Business

(ii) Customer Information:

1.  
   a. Table of awarded special item number(s): with appropriate cross-reference to item descriptions and awarded price(s). See Price List Below.
   b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See Price List Below.
   c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. See Price List Below.

2. Maximum order: $250,000

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic United States
5. Point(s) of production (city, county, and State or foreign country): Not Applicable

6. Discount from list prices or statement of net price: Prices shown are net, discounts have been deducted and the IFF has been added.

7. Quantity discounts: IMC offers an additional 5% discount on singular contracts over $1.5M

8. Prompt payment terms: Net 30

9. Government Purchase Cards:
   a. Government Purchase Cards are Accepted.
   b. Government Purchase Cards are accepted above the micropurchase threshold.

10. Foreign items (list items by country of origin): Not Applicable

11. 
   a. Time of delivery: 30 Days
   b. Expedited Delivery. "Items available for expedited delivery are noted in this price list."
   c. Overnight and 2-day delivery: Not offered
   d. Urgent Requirements: Consult with Contractor.

12. F.O.B. point: Destination

13. 
   a. Ordering address:
      Interior Move Consultants, Inc.
      5 W 19th Street, Suite 2C
      New York, NY, 10011-4240
   b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address:
    Interior Move Consultants, Inc.
    5 W 19th Street, Suite 2C
    New York, NY, 10011-4240

15. Warranty provision. Not Applicable

16. Export packing charges: Not Applicable

17. Terms and conditions of Government purchase card acceptance: None.

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation: Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

a. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

24.

a. Special attributes such as environmental attributes: Not Applicable
b. Section 508 compliance: Not Applicable

25. Data Universal Number System (DUNS) number: 623753084

26. Interior Move Consultants, Inc. is registered in the Central Contractor Registration (CCR) database.

**IMC GSA Price List**

<table>
<thead>
<tr>
<th>SIN(s) PROPOSED</th>
<th>SERVICE PROPOSED (e.g. Job Title/Task)</th>
<th>PRICE February 13, 2020 through February 12, 2021</th>
<th>PRICE February 13, 2020 through February 12, 2022</th>
<th>PRICE February 13, 2020 through February 12, 2023</th>
<th>PRICE February 13, 2020 through February 12, 2024</th>
<th>PRICE February 13, 2020 through February 12, 2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614CF</td>
<td>Project Executive</td>
<td>$82.66</td>
<td>$84.73</td>
<td>$86.84</td>
<td>$89.02</td>
<td>$91.24</td>
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<td>Project Director</td>
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<td>IT Technician</td>
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</tbody>
</table>
Labor Category Descriptions

Substitution for Education Requirement Policy

IMC recognizes varying levels of education and experience in their position descriptions. The company maintains that many times experience is as or more important than formal preparation. Therefore, it is policy to substitute two years of related experience for one year of higher education where appropriate and with the client's approval.

Project Executive

Minimum/General Experience: 10 years of high-level consulting experience in a business environment directly related to Relocation and Reconfiguration Management.

Functional Responsibility: Establish initial move plan and define scope of services, attend various project meetings, negotiate budgets and contracts with vendors, periodic field visits to review job progress, review with Project Director the schedule of the project, onsite presence during the project move, conduct move coordinator meetings, create all move related information and literature.

Minimum Education: BS/BA

Required certifications/clearances: None

Project Director

Minimum/General Experience: 5 years of high-level consulting experience in a business environment directly related to Relocation and Reconfiguration Management.

Functional Responsibility: Establish initial move plan and define scope of services, contact with all vendors and client continually throughout project, attend all project and move coordinator meetings, coordinate with building and client regarding move related items, supervise movers during entire relocation, respond to post-move issues and review all vendor invoices. Supervises junior staff.

Minimum Education: BS/BA

Required certifications/clearances: None
**Project Manager**

Minimum/General Experience: 5 years of high-level consulting experience in a business environment directly related to Relocation and Reconfiguration Management.

Functional Responsibility: Assist Project Director with all move related tasks, track all manpower, vehicle and material deliveries, supervise movers during entire relocation. Coordinates all junior staff and employees on the job site.

Minimum Education: BS/BA

Required certifications/clearances: None

**IT Technician**

Minimum/General Experience: 5 years of high-level consulting experience in relocation services directly related to IT requirements.

Functional Responsibility: Assists in IT related move projects to include the initial planning, disconnection and reconnection of all hardware and equipment, post move certification of all processes, and Help Desk support. Specific tasks may include:

- Planning - Project meetings and survey, information gathering and spreadsheet update.
- Disconnect – Disconnect end user related equipment, disconnect docking stations and other peripherals, package and verify equipment, escalate open items/issues to client.
- Reconnect – Reconnect end user related equipment, cable management.
- Certification – Monitor/CPU power on test; NIC Card link light verification; ensure completeness per client and vendor standards.
- Post Relocation Support/Helpdesk – Troubleshoot end user issues: resolve application issues; re-configure equipment layout as required; other desk side support as required post relocation.

Minimum Education: BS/BA

Required certifications/clearances: None