On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov.

Multiple Award Schedule

Large Category: Furniture & Furnishings
Subcategories: Office Furniture, Packaged Office Furniture and Furniture Services

Contract Number: 47QSMA20D08Q4
Current through modification PS-0021, effective 06/13/2022

Contract Period: April 30, 2020 – April 29, 2025

Contractor: Affordable Interior Systems, Inc. (AIS)
25 Tucker Drive
Leominster, MA 01453
800.434.7400
https://www.ais-inc.com/resources/gsa

Contract Administrator: Helen Woods eMail: hwoods@ais-inc.com

Business Size: Large
1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SIN):

<table>
<thead>
<tr>
<th>SIN</th>
<th>REFERENCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>33721</td>
<td>Office Furniture</td>
</tr>
<tr>
<td>33721P</td>
<td>Packaged Office Furniture</td>
</tr>
<tr>
<td></td>
<td>DARRAN Furniture Industries, Inc. GSA contract #GS-27F-001DA</td>
</tr>
<tr>
<td></td>
<td>Exemplis (SitOnit Seating) IDEON/Symmetry GSA contract #47QSMAB1D089Q</td>
</tr>
<tr>
<td></td>
<td>Neutral Posture, Inc. GSA contract #GS-27F-0014Y</td>
</tr>
<tr>
<td></td>
<td>Metalworks, Inc. dba Great Openings GSA contract #GS-28F-0001S</td>
</tr>
<tr>
<td></td>
<td>ESI Ergonomic Solutions, L.L.C. GSA contract #GS-28F-00028Y</td>
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<tr>
<td></td>
<td>Safco Products Co. GSA contract #GS-29F-0010P</td>
</tr>
<tr>
<td></td>
<td>Claridge Products &amp; Equipment, Inc. GSA contract #GS-28F-0042U</td>
</tr>
<tr>
<td></td>
<td>Indiana Furniture Industries, Inc. GSA contract #47QSMC19D000A</td>
</tr>
</tbody>
</table>

- OLM - Order-Level Materials (OLM): OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA.

Disaster Recover SINs:
- 33721PRC
- 33721RC

1b. LOWEST PRICE MODEL BY SIN:

<table>
<thead>
<tr>
<th>SIN</th>
<th>List Price of Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>33721A</td>
<td>$400,000,000.00</td>
</tr>
<tr>
<td>33721P</td>
<td>$5,000,000.00</td>
</tr>
</tbody>
</table>

3. MINIMUM ORDER: $100.00 (net product price)


5. POINT OF PRODUCTION: Leominster, MA USA.

6. DISCOUNT FROM LIST PRICES: See below discount structures.

7. QUANTITY DISCOUNTS:

<table>
<thead>
<tr>
<th>Systems, Universal &amp; Desking/Benching</th>
<th>List Price of Order</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1 - $7,500</td>
<td></td>
<td>76%</td>
</tr>
<tr>
<td>$7,501 - $30,000</td>
<td></td>
<td>77.25%</td>
</tr>
<tr>
<td>$30,001 - $125,000</td>
<td></td>
<td>80.76%</td>
</tr>
<tr>
<td>$125,001 - $300,000</td>
<td></td>
<td>81.25%</td>
</tr>
<tr>
<td>$300,001 - $400,000</td>
<td></td>
<td>82.50%</td>
</tr>
<tr>
<td>$400,001 - $500,000</td>
<td></td>
<td>83%</td>
</tr>
</tbody>
</table>

Casegoods & Tables: Calibrate Series, Day-to-Day & Calibrate Conference Tables

<table>
<thead>
<tr>
<th>List Price of Order</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1 - $125,000</td>
<td>81.50%</td>
</tr>
<tr>
<td>$125,001 - $300,000</td>
<td>82%</td>
</tr>
<tr>
<td>$300,001 - $400,000</td>
<td>82.75%</td>
</tr>
<tr>
<td>$400,001 - $500,000</td>
<td>83.25%</td>
</tr>
</tbody>
</table>

Seating: See GSA Seating Price List

<table>
<thead>
<tr>
<th>List Price of Order</th>
<th>Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1+</td>
<td>67.80%</td>
</tr>
</tbody>
</table>

8. PROMPT PAYMENT TERMS: 1% 20 Days, NET 30

9. FOREIGN ITEMS: Not Applicable

10a. TIME OF DELIVERY: Sixty (60) days to ship from manufacturer after receipt of customer sign-off of acknowledgement depending on size of order and product. For current lead times, contact AIS at 800.434.7400 or gsa@ais-inc.com.

10b. EXPEDITED DELIVERY: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details.

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details.

10d. URGENT REQUIREMENTS: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details.

11. F.O.B POINT: Destination within 48 contiguous United States and the District of Columbia. Freight is charged for Alaska and Hawaii destinations.

12a. ORDERING ADDRESS:
AIS c/o Dealer
25 Tucker Drive
Leominster, MA 01453
Attn: GSA Orders
Email: orderentry@ais-inc.com

12b. ORDERING PROCEDURES: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details. Purchase orders must be received by 12:00pm EST for the following day to be considered start of ship date lead time. The total net amount of the order must be clearly indicated on all purchase orders.

13. PAYMENT ADDRESS:
AIS
P.O. Box 842675
Boston, MA 02284-2675

14. WARRANTY PROVISION: AIS’ standard commercial warrant, terms and conditions.

15. EXPORT PACKING CHARGES: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details.

16. RENTAL, MAINTENANCE AND REPAIR: Not applicable.

17. INSTALLATION: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details. Office Design/Layout Services up to $70,000 will be charged at $70.00/hr depending on size of order and product. In excess of $75,000 design/layout services can be negotiated on a case-by-case basis between AIS and the ordering activity.

18a. REPAIR PART TERMS: Not applicable.

18b. OTHER SERVICES: Contact AIS at 800.434.7400 or gsa@ais-inc.com for details. Project Management services up to $250,000 will be charged at $50.00/hr depending on size of order and product. Office Design/Layout Services up to $250,000 will be charged at $55.00/hr depending on size of order and product. In excess of $250,000 design/layout services can be negotiated on a case-by-case basis between AIS and the ordering activity.

19. SERVICE & DISTRIBUTION POINTS: Primary distribution facility is in Leominster, MA. Servicing dealers are located across the United States. Names and addresses of servicing dealers are available on request.

20. PARTICIPATING DEALERS: Contact AIS at 800.434.7400 or gsa@ais-inc.com.

21. PREVENTATIVE MAINTENANCE: Not applicable.

22a. ENVIRONMENTAL ATTRIBUTES: AIS’ workstations are SCS Indoor Advantage Certified Gold. AIS’ workstations contain up to 59.8% recycled content. Please see www.ais-inc.com – About Us – Sustainability for environmental datasheets, LEED credits and certifications.

22b. Not applicable.

23. UNIQUE ENTITY IDENTIFICATION (UEI) NUMBER: M0C5NWWJ8JN5

24. AIS is a System for Award Management (SAM) registered supplier.
Affordable Interior Systems, Inc. (AIS) Miscellaneous Information

Federal Identification Numbers:
SAM UEI: MQCPNWJU8NW5
DUNS Number: 62-606-0222
Tax ID Number: 04-3489948
Cage Code: 1SN97
NAICS No.: 337214

Pricing Policies

Services: List prices apply to products only.

Shipping and Delivery
AIS reserves the right to ship products covered by a single order in more than one shipment.

For U.S. Continental Shipments: All deliveries will be F.O.B. Destination. AIS has the right to determine the carrier, method of shipment, and routing. Extra expense resulting from customer request for special carrier, shipping method, and/or routing will be billed to the customer.

For optional customers located OCONUS [Outside Continental U.S.] U.S. INCOTERM-CIF (Cost of Goods, Insurance and Freight). International locations may purchase from this contract. If International delivery is provided by supplier, CIF discounts shall apply to the order, AIS has the right to determine the carrier, method of shipment and routing. AIS will contract with the insurer and provide minimal insurance coverage (CIF@110%) made payable to the buyer. Buyer is responsible to obtain greater insurance if so desired. Proof of delivery is a free on-board bill of lading.

Buyer will be responsible for all customs clearance and on-carriage from the receiving port in the destination country to the final destination.

Mexico. INCOTERM-DAP (Delivered at Place).

AIS's Price List Catalogs include freight charges for normal surface transportation to a United States point of exportation within the 48 contiguous states. AIS has the right to determine the carrier, method of shipment and routing.

Buyer will be responsible for all on-carriage and customs clearance from the point of exportation to the final destination. Buyer assumes risk of loss when goods are delivered to a United States point of exportation.

Note: Under all shipping terms, extra expense resulting from buyer's request for expedited transportation, special carrier, packaging, shipping method and/or routing will be billed to buyer.

Use and Installation of Products
AIS recommends that its products be installed by certified installers according to AIS's written installation procedures. The customer agrees to use AIS products properly; not to remove or alter safety devices, warnings, or operating instructions placed on products by AIS; and to instruct employees as to the proper care and use of the products according to printed instructions.

Purchase Order Requirements/Processing
To ensure orders are processed accurately and within requested time frames, delivery orders must contain complete and accurate information as follows.

Contract Number - 47QSMA20D08Q4. This is required for all purchases made using this Federal Supply Schedule contract regardless of the dollar value of the purchase order.

Date - The order date and the award date must be on or before the expiration date of this contract.

Seller– Affordable Interior Systems, Inc. (AIS) must be listed as the seller. Order may be submitted “in care of” an authorized AIS dealer with AIS's address.

Shipping Address - Provide complete addressing and delivery information.

Invoicing Address - Provide complete addressing information and number of copies required.

Term - Net 30 days.

Product - Provide correct and complete product specifications including fabrics, finishes and colors as required. The availability of fabrics, finishes, colors will vary according to the size of order and product.

Remittance Address - AIS, P.O. Box 842675, Boston, MA 02284-2675

Pricing - Provide the correct extended dollar totals. Discounts vary according to the product category and/or the size of the order.

Signature – An authorized agency signature is required.

Price Books: Contact AIS at 800.434.7400 or gsais@ais-inc.com for price lists.
Attachment A: Installation Service Rates Terms and Conditions

Installation Services
SIN 33721

<table>
<thead>
<tr>
<th>Installation Service Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard</td>
<td>$80.00</td>
</tr>
<tr>
<td>Standard Overtime (OT)</td>
<td>$120.00</td>
</tr>
<tr>
<td>Standard Double Time/Holiday</td>
<td>$160.00</td>
</tr>
</tbody>
</table>

The following conditions may result in additional costs:
- Inside Delivery
- Special site conditions (including but not limited to no elevator access, dock restrictions, street loading, stair carry)
- Conflicts with other trades
- Facility security restrictions (including but not limited to personnel clearance, x-rays, escorts)
- Delays or restrictions due to work of other contractors (including but not limited to cabling, carpentry, electrical, etc.)
- Schedule or customer-driven delivery changes (including but not limited to rush install, site/building delays, permit delays)
- Other job-site related functions (including but not limited to product storage, site prep & clean-up, removal or disposal of existing products)
- Installation personnel costs (including but not limited to insurance, bonds, permits)
- Site-specific travel

The above situations will result in additional costs or hours, quoted on a case by case basis.

Other terms and conditions
- Electrical Hookup: Hardwiring of electrical is not included and must be supplied by licensed electrician.
- Installer’s Responsibility: The installers are responsible for clearing all furniture packing materials from the site, cleaning the furniture they installed and noting any warranty work or parts needed during a final walk through inspection with the customer.
- Job Site Conditions: The job site must be ready to accept furniture with construction complete (ceiling grid and tile in, wall covering/paint done, carpet and baseboard finished, electrical/data work done, etc.) and the space free of trades (punch list trades only), as well as clean and free of debris. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided.
- Job Site Services: Electric current, heat/ventilation, hoisting and/or elevator service will be furnished without charge to installer.
- Labor: Installer’s ability to erect or assemble furniture knocked down or to permanently attach, affix, or bolt in place movable furniture is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than the installer’s own installation personnel or subcontractor, resulting additional costs will be paid by customer.
- Partial payment is allowed and expected for partial performance, as approved by the customer.