GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Office Management  
FSC Class: N071

Contract number: 47QSMA21D08QE

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: June 30, 2021 - June 29, 2026

RELOCATION SOLUTIONS, INC.

8787 BRANCH AVE STE 166  
CLINTON, MD 20735-2630  
(240)462-0338

https://www.relocationsolutionsinc.com/

Contract administration source (if different from preceding entry).

Greg Fortune
President
240-462-0338
gregsfortune@aol.com

Business size: Small business
SBA Certified Small Disadvantaged business

Price list current as of Modification #Original effective 06-30-2021

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614OR</td>
<td>541614ORRC</td>
<td>Office Relocation and Reconfiguration</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMSTLOC OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Rate table at end of document.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor category descriptions at end of document.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614OR</td>
<td>$500,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). Clinton, MD

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. 2% for orders over $150,000

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. To Be Determined at the Task Order level
10c. Overnight and 2-day delivery. To Be Determined at the Task Order level

10d. Urgent Requirements. To Be Determined at the Task Order level

11. F.O.B. point(s). Destination

12a. Ordering address(es). 8787 Branch Ave STE 166, Clinton, MD 20735-2630

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). 8787 Branch Ave STE 166, Clinton, MD 20735-2630

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov. Not Applicable

23. Data Universal Number System (DUNS) number. 079517894

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM
Pricing

<table>
<thead>
<tr>
<th>Labor Category/Service Title</th>
<th>GSA Rate (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$53.05</td>
</tr>
<tr>
<td>Installation Supervisor</td>
<td>$44.89</td>
</tr>
<tr>
<td>Move Supervisor</td>
<td>$43.98</td>
</tr>
<tr>
<td>Crew Chief</td>
<td>$29.70</td>
</tr>
<tr>
<td>Installer</td>
<td>$25.84</td>
</tr>
<tr>
<td>Moving Technician</td>
<td>$34.01</td>
</tr>
<tr>
<td>Moving Packer</td>
<td>$25.84</td>
</tr>
<tr>
<td>Warehouseman</td>
<td>$26.75</td>
</tr>
<tr>
<td>Truck Driver</td>
<td>$42.62</td>
</tr>
<tr>
<td>Tractor Trailer Driver</td>
<td>$52.59</td>
</tr>
<tr>
<td>Van Driver</td>
<td>$32.19</td>
</tr>
</tbody>
</table>

Service Contract Labor Standards Matrix:

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category</th>
<th>SCLS Equivalent Code Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Truck Driver</td>
<td>31361 – Truck Driver Light</td>
<td>2015-4281</td>
</tr>
<tr>
<td></td>
<td>31362 – Truck Driver Medium</td>
<td></td>
</tr>
<tr>
<td></td>
<td>31363 – Truck Driver Heavy</td>
<td></td>
</tr>
<tr>
<td>Tractor Trailer Driver</td>
<td>31364 – Truckdriver Tractor Trailer</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Moving Technician</td>
<td>09040 – Furniture Handler</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Moving Packer</td>
<td>21110 – Shipping Packer</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Warehouseman</td>
<td>21410 – Warehouse Specialist</td>
<td>2015-4281</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

Labor Category Descriptions

**Project Manager**

Minimum/General Experience: 5 years experience in Office and Industrial relocation

Functional Responsibility: Oversees and directs all aspects of moving and relocation projects including planning, logistic evaluation, task monitoring, status tracking and issue resolution. Communicates freely
with all related staff and conducts regularly scheduled review meetings and documents and reports status to management and client to allow for timely issue resolution, maximum customer satisfaction and successful project completion.

**Minimum Certifications and Education:** High School Diploma

**Installation Supervisor**

**Minimum/General Experience:** 5 years.

**Functional Responsibility:** Responsibilities include assembly of modular furniture, loading and unloading trucks, and assisting customer with requests. Manage and direct installation crew and interact with customer and management. Reads and interprets furniture CAD drawings.

**Minimum Certifications and Education:** High School Diploma

**Move Supervisor**

**Minimum/General Experience:** 2 years experience in Office and Industrial relocation

**Functional Responsibility:** Supervises all day-to-day moving/relocation activities including moving, packing, shipping and receiving. Responsible for planning, ordering and distributing required materials and supplies as well as task assignment and fulfillment for all personnel and support materials. Serves as liaison between personnel and Project Manager.

**Minimum Certifications and Education:** High School Diploma

**Crew Chief**

**Minimum/General Experience:** 2 years.

**Functional Responsibility:** Performs a variety of duties that require an understanding of the moving/delivery plan. Work involves the following: verifying items against receiving documents, noting and reporting discrepancies and obvious damages, routing items to prescribed delivery locations; storing, stacking, or palletizing items in accordance with prescribed methods, examining items materials and reporting deterioration and damage, preparing it for delivery.

**Minimum Certifications and Education:** High School Diploma
**Installer**

Minimum/General Experience: 2 years.

**Functional Responsibility:** Responsible for all work requiring disassembly, reassembly, removal and reattachment of product from walls. Must be able to read, analyze and understand work plans, blueprints and installation instructions. Responsible for installation services being provided in a professional, damage free and within the allocated time frame. Reports to the Supervisor and/or the Project Manager.

**Minimum Certifications and Education:** High School Diploma

**Moving Technician**

Minimum/General Experience: 2 years.

**Functional Responsibility:** Must be able to pack fragile items in such a way as to maintain a low claims ratio of less than 1 percent. Must be able to determine appropriate cartons to use. Must make sure all cartons are labeled and identified. Reports directly to the Supervisor.

**Minimum Certifications and Education:** High School Diploma

**Moving Packer**

Minimum/General Experience: No experience required.

**Functional Responsibility:** Securely prepares and packages items for storage, disposal or relocation. Must be able to pack fragile items in such a way as to maintain a low claims ratio of less than 1 percent. Must be able to determine appropriate cartons to use. Must make sure all cartons are labeled and identified. Reports directly to the Supervisor.

**Minimum Certifications and Education:** High School Diploma

**Warehouseman**

Minimum/General Experience: 2 years.

**Functional Responsibility:** Performs inventory and loads and unloads warehouse items to support the transportation of materials, furniture and equipment. Supervises moving technicians and modular furniture installers. Prepares and submits required reports and deliverables. Inspects and reviews job sites before work begins. Inspects job sites after completion of jobs. Interviews potential employment candidates. Maintains and updates daily work schedules. Maintains direct contact with various Government personnel to ensure jobs are carried out properly.

**Minimum Certifications and Education:** High School Diploma
**Straight Truck Driver**

Minimum/General Experience: 1 year.

Functional Responsibility: Drives medium-sized trucks for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma

**Tractor Trailer Driver**

Minimum/General Experience: 1 year.

Functional Responsibility: Drives tractor trailer for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma

**Van Driver**

Minimum/General Experience: 1 year.

Functional Responsibility: Drives commercial vans for the transportation of materials, furniture and equipment. Works as a team member with other crew members to load, move, and unload materials.

Minimum Certifications and Education: High School Diploma