On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: MAS – MULTIPLE AWARD SCHEDULE

FSC GROUP: FURNITURE AND FURNISHINGS

CONTRACT NUMBER: 47QSMA22D08P0

CONTRACT PERIOD: FEBRUARY 23, 2022 through FEBRUARY 22, 2027

For more information on ordering from Federal Supply go to the GSA Schedules page at GSA.gov

CONTRACTOR: L.P.S. AUTOS INC.
76 Broadhollow Rd.
Farmingdale, New York 11735-4802
Phone number: (631) 270-4488
Fax number: (631) 270-4488
Email: susanp@lpsofficeinteriors.com

CONTRACTOR'S ADMINISTRATION SOURCE: SUSAN POU
76 Broadhollow Rd.
Farmingdale, New York 11735-4802
Phone number: (631) 270-4488
Fax number: (631) 270-4488
Email: susanp@lpsofficeinteriors.com

WEBSITE: www.lpsofficeinteriors.com

BUSINESS SIZE: Small Business

BUSINESS TYPE: Minority Owned Business, Self-Certified Small Disadvantaged Business, Hispanic American Owned, 8(a) Certified
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>33721P</td>
<td>Packaged Office Furniture</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

See attached APPENDIX A – GSA PROPOSED PRICE LIST

33721P – Installer - $39.50

1c. HOURLY RATES (Services only):

See attached APPENDIX A – GSA PROPOSED PRICE LIST

2. MAXIMUM ORDER*: $5,000,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 48 Contiguous States; Washington DC

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist.

7. QUANTITY DISCOUNT(S): Basic Discount 2% exclusive IFF, and Inclusive 1.25% IFF.

8. PROMPT PAYMENT TERMS: 0.00%; Net 30 Days - Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for
other concessions

9. FOREIGN ITEMS: Not Applicable

10a. TIME OF DELIVERY: Subject to Task Order

10b. EXPEDITED DELIVERY: Contact Contractor

10c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor

10d. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: Same as Contractor

12b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

13. PAYMENT ADDRESS: Same as Contractor

14. WARRANTY PROVISION: Varies by Manufacturer

15. EXPORT PACKING CHARGES: Not Applicable

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): Not Applicable

17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): Not Applicable

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): Not Applicable

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): Not Applicable
19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): Not Applicable

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): Not Applicable

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): Not Applicable

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

22b. Section 508 Compliance for Electronic and Information Technology (EIT): Not Applicable

23. UNIQUE ENTITY IDENTIFIER (UEI) NUMBER: FNKTGW31BMA8

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database. Cage Code: 8DCH9

PARTICIPATING MANUFACTURERS

<table>
<thead>
<tr>
<th>PARTICIPATING MANUFACTURER</th>
<th>GSA CONTRACT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>THE HON COMPANY LLC</td>
<td>GS-27F-0015S</td>
</tr>
<tr>
<td>INDIANA FURNITURE INC.</td>
<td>47QSCA19D000A</td>
</tr>
<tr>
<td>OPEN PLAN SYSTEMS LLC</td>
<td>GS-29F-0008S</td>
</tr>
<tr>
<td>BUSH INDUSTRIES, INC.</td>
<td>GS-28F-0040V</td>
</tr>
</tbody>
</table>

APPENDIX A – LABOR CATEGORY DESCRIPTIONS

APPENDIX B – GSA PRICE LIST
APPENDIX A

LABOR CATEGORY DESCRIPTIONS

**Design Manager**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 3

**Responsibilities:**

Provide direct oversight for all interior design in support of projects and designers Prepares, maintains, and manages the design project schedule Prepares project specification drawings and double checks others Prepares project specific drawings Review drawings with sales and management team Ensures accuracy of specifications, completeness of information and product specification not only for their work but those of the design department Selection of wall and panel coverings for customers and assisting installers and lead installers in the installation intent Prepare a schedule (SIF) and specifications, as required of furniture and finishes in layout providing necessary model identification information Lead team meetings to review and evaluate design standards, furniture solutions and budgets Lead in dealer/client conferences regarding floor plan layout and color selections.

**Project Designer**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 3

**Responsibilities:**

Provide direct oversight for all interior design in support of projects and designers Prepares, maintains and manages the design project schedule Prepares project specification drawings and double checks others Prepares project specific drawings Review drawings with sales and management team Ensures accuracy of specifications, completeness of information and product specification not only for their work but those of the design department Selection of wall and panel coverings for customers and assisting installers and lead installers in the installation intent Prepare a schedule (SIF) and specifications, as required of furniture and finishes in layout providing necessary model identification information


information Lead team meetings to review and evaluate design standards, furniture solutions and budgets. Lead in dealer/client conferences regarding floor plan layout and color selections. Establishes customer relationship at appropriate level and manages expectations related to scope, design and schedule. Provides periodic and frequent design status and financial reporting for upper management and client for all furniture installation.

**Project Coordinator**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 2

**Responsibilities:**

Verifies scope of work definition for assigned projects and ensures that the executed contract document accurately reflects what is portrayed in the quotation. Appropriately and proactively manages any contractual issues, which represent financial risk. Plans, organizes, and directs all system installations, procurement follow-up, design engineering changes for an assigned project. Manages revenue, costs, and gross margin against cost estimate for the assigned project. Directs and oversees field supervisor of all installation/retrofit work on assigned projects. Provides periodic and frequent project status and financial reporting for upper management and client. Oversees the timely invoicing for an assigned project and personally reviews customer invoices. Plans and justifies expenditure of manpower, equipment, tools, and other appropriate resources for effective and timely execution of assigned work for all furniture installation.

**Designer**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 2

**Responsibilities:**

Prepares project specification drawings and double checks own work. Prepares project specific drawings. Reviews drawings with Design Manager. Ensures accuracy of specifications, completeness of information and product specification. Prepare a schedule (SIF) and specifications, as required of furniture and finishes in layout providing necessary model identification information. Attend team meetings to review and evaluate design standards, furniture solutions, and budgets. Support dealer/client conferences regarding floor plan layout and color selection for all furniture installation.

**Warehouse Manager**

**Minimum Education:** High School

**Minimum Years of Experience:** 3
**Responsibilities:**

Supervise, maintain, and monitor everyday operations of the warehouse. Assist with administrative tasks involved with the receiving, storing, shipping, and documenting of all products received and shipped. Develop customer satisfaction and profit in all warehouse operations. Monitor day to day operations of the warehouse including deliveries, shipments, receiving and storing all shipments and preparation of related documentation and automation. Be available for loading and unloading of outgoing installations. To include the inspection of all products for damage and quality. Communicate weekly with management on all warranty and freight issues as it relates to installation schedules. Update scheduling and act as a direct point of contact for sales and operations for all furniture installation.

**Lead Installer**

**Minimum Education:** High School

**Minimum Years of Experience:** 5

**Responsibilities:**

Attend all installation meetings as set by Operations. Maintain tool inventory and keep in good repair. Responsible for safety of installers at job site. Responsible for correctness of time sheet and that of the installation team. Responsible for correct documentation and name badges for self and installation team. Responsible for timely deliveries and installations. If delay encountered responsible for contacting the client and notifying Project Manager. Maintain Installation standards and procedures. Attending manufacture and internal training as assigned. Availability for travel for all furniture installation.

**Installer**

**Minimum Education:** High School

**Minimum Years of Experience:** 1

**Responsibilities:**


**Sr. Project Manager**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 5
**Responsibilities:**

Provides effective leadership and management to projects, ensuring quality performance by the project team and by the company as a whole. Expert knowledge of the planning and budgeting and design process, including all phases from strategic operational/logistical planning/budgeting, procurement strategy and implementation, end user, project team and public communications and close out. Responsible and accountable for all facets of project performance, including technical/professional, financial and client satisfaction. Key representative of the company to clients and the public. Provides training and technical direction of junior personnel for all furniture installation.

**Jr. Project Manager**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 4

**Responsibilities:**

Provides effective leadership and management to projects, ensuring quality performance by the project team and by the company as a whole. Responsible and accountable for all facets of project performance, including technical/professional, financial and client satisfaction. Key representative of the company to clients and the public. Provides training and technical direction of junior personnel for all furniture installation.

**Assistant Project Manager**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 3

**Responsibilities:**

Provides overall project task support to Project Manager. Duties include participation/documentation of interview process, procurement process management, vendor coordination, project records managements, and move/equipment furniture installation management.

**Project Coordinator**

**Minimum Education:** Bachelor’s Degree

**Minimum Years of Experience:** 3

**Responsibilities:**

Works with Project Executive and Project Manager to review quality plans, project documentation for all furniture installation
## APPENDIX B – GSA PRICE LIST - MAS – MULTIPLE AWARD SCHEDULE

L.P.S. AUTOS INC.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category/Service Title</th>
<th>Minimum Education</th>
<th>Minimum Years of Experience (cannot be a range)</th>
<th>Unit of Issue (e.g. Hour, Daily Rate, Task, Sq Ft)</th>
<th>Price Offered to GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>33721P</td>
<td>Design Manager</td>
<td>Bachelors</td>
<td>3</td>
<td>hour</td>
<td>$64.18</td>
</tr>
<tr>
<td>33721P</td>
<td>Project Designer</td>
<td>Bachelors</td>
<td>3</td>
<td>hour</td>
<td>$59.24</td>
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<tr>
<td>33721P</td>
<td>Project Coordinator</td>
<td>Bachelors</td>
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<td>hour</td>
<td>$54.31</td>
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<tr>
<td>33721P</td>
<td>Designer</td>
<td>Bachelors</td>
<td>2</td>
<td>hour</td>
<td>$49.37</td>
</tr>
<tr>
<td>33721P</td>
<td>Warehouse Manager</td>
<td>High School</td>
<td>3</td>
<td>hour</td>
<td>$39.50</td>
</tr>
<tr>
<td>33721P</td>
<td>Lead Installer</td>
<td>High School</td>
<td>5</td>
<td>hour</td>
<td>$44.43</td>
</tr>
<tr>
<td>33721P</td>
<td>Installer</td>
<td>High School</td>
<td>1</td>
<td>hour</td>
<td>$39.50</td>
</tr>
<tr>
<td>33721P</td>
<td>Sr. Project Manager</td>
<td>Bachelors</td>
<td>5</td>
<td>hour</td>
<td>$148.11</td>
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<tr>
<td>33721P</td>
<td>Jr. Project Manager</td>
<td>Bachelors</td>
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<td>33721P</td>
<td>Assistant Project Manager</td>
<td>Bachelors</td>
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<td>hour</td>
<td>$83.93</td>
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<tr>
<td>33721P</td>
<td>Project Coordinator junior</td>
<td>Bachelors</td>
<td>3</td>
<td>hour</td>
<td>$44.43</td>
</tr>
</tbody>
</table>