



## General Services Administration

### Federal Acquisition Service

## Authorized Federal Supply Schedule FSS Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*<sup>™</sup>, a menu-driven database system. The INTERNET address for GSA *Advantage!*<sup>™</sup> is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

## Multiple Award Schedule

FSC Group: Information Technology, Professional Services, Office Management

Contract Number: 47QSWA18D0089

Contract Period: August 21, 2018 – August 20, 2028

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>

### **Savan Group LLC**

1850 Towers Crescent Plz

Ste 500

Vienna, VA 22182

Phone: (703) 672-0010

FAX Number: (866) 819-5191

Web Site: <http://www.savangroup.com>

E-mail: [VMajmudar@savangroup.com](mailto:VMajmudar@savangroup.com)

Contract Administration: Veeral A Majmudar

Business Size and Set Asides: Small, Minority Owned Business; Disadvantaged Business

Price List current as of Modification # PS-0027 effective 09/27/2023.

## CUSTOMER INFORMATION:

**1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to item descriptions and awarded price(s):**

SIN Category	SIN Description
54151S	Information Technology Professional Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
518210ERM	Electronic Records Management Solutions
OLM / OLMRC	Order Level Materials

Note: These awarded SINs are available to State and Local entities.

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

SIN	Labor Category	Contractor or Customer Facility or Both	Price Offered to GSA (including IFF)
518210ERM	Records Clerk I	Customer	\$37.35

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.** Provided at the end of this Price List.
2. **Maximum Order:** SIN 54151S: \$500,000.000 / SIN 541611: \$1,000,000.00 / SIN 518210ERM: \$1,000,000.00 / SIN OLM: \$250,000
3. **Minimum Order:** \$100
4. **Geographic Coverage (delivery Area):** Domestic Delivery.
5. **Point(s) of production:** 1850 Towers Crescent Plaza Ste 500, Vienna, VA 22182.
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted).
7. **Quantity discounts:** Not offered
8. **Prompt payment terms:** Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. **Foreign items (list items by country of origin):** No foreign items are awarded under this contract.
- 10a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 10b. **Expedited Delivery.** The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

- 10c. Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 10d. Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to affect a faster delivery: Contact Contractor
- 11. F.O.B Points(s):** Destination
- 12a. Ordering Address(es):** Same as Contractor
- 12b. Ordering procedures:** See Federal Acquisition Regulation (FAR) 8.405-3.
- 13. Payment address(es):** Same as company address
- 14. Warranty provision.:** Contractor’s standard commercial warranty.
- 15. Export Packing Charges (if applicable):** N/A
- 16. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 17. Terms and conditions of installation (if applicable):** N/A
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):**  
N/A
- 18b. Terms and conditions for any other services (if applicable):** N/A
- 19. List of service and distribution points (if applicable):** N/A
- 20. List of participating dealers (if applicable):** N/A
- 21. Preventive maintenance (if applicable):** N/A
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**  
N/A
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services offered and show where full details can be found (e.g. contactor’s website or other location.) ICT accessibility standards can be found at: [www.Section508.gov/](http://www.Section508.gov/):**  
Not Applicable
- 23. Unique Entity Identifier (UEI) number:** XAKAYATGXCK6
- 24. Notification regarding registration in System for Award Management (SAM) database:** Active

## 25. Pricing

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN	Labor Category	Contractor or Customer Facility or Both	Year 6	Year 7	Year 8	Year 9	Year 10
			GSA PRICE including IFF	GSA PRICE including IFF	GSA PRICE including IFF	GSA PRICE including IFF	GSA PRICE including IFF
518210ERM	Executive Assistant I	Contractor Facility	\$ 49.20	\$ 50.38	\$ 51.59	\$ 52.83	\$ 54.10
518210ERM	Records Clerk I	Contractor Facility	\$ 41.00	\$ 41.98	\$ 42.99	\$ 44.02	\$ 45.08
518210ERM	Records Clerk II	Contractor Facility	\$ 60.00	\$ 61.44	\$ 62.91	\$ 64.42	\$ 65.96
518210ERM	Analyst	Contractor Facility	\$ 81.00	\$ 82.94	\$ 84.94	\$ 86.97	\$ 89.06
518210ERM	Senior Associate	Contractor Facility	\$ 170.01	\$ 174.09	\$ 178.27	\$ 182.55	\$ 186.93
518210ERM	Manager	Contractor Facility	\$ 151.26	\$ 154.89	\$ 158.61	\$ 162.42	\$ 166.32
518210ERM	Senior Manager	Contractor Facility	\$ 180.13	\$ 184.45	\$ 188.88	\$ 193.41	\$ 198.06
518210ERM	Subject Matter Expert	Contractor Facility	\$ 200.00	\$ 204.80	\$ 209.71	\$ 214.75	\$ 219.91
518210ERM	Subject Matter Expert II	Contractor Facility	\$ 220.00	\$ 225.28	\$ 230.69	\$ 236.23	\$ 241.90
518210ERM	Partner	Contractor Facility	\$ 240.00	\$ 245.76	\$ 251.66	\$ 257.69	\$ 263.88
518210ERM	Consultant	Contractor Facility	\$ 118.19	\$ 121.03	\$ 123.93	\$ 126.90	\$ 129.94
518210ERM	Senior Consultant	Contractor Facility	\$ 141.84	\$ 145.25	\$ 148.74	\$ 152.30	\$ 155.96
518210ERM	Associate	Contractor Facility	\$ 162.01	\$ 165.89	\$ 169.87	\$ 173.95	\$ 178.13
518210ERM	Executive Assistant I	Customer Facility	\$ 44.81	\$ 45.88	\$ 46.98	\$ 48.11	\$ 49.27
518210ERM	Records Clerk I	Customer Facility	\$ 37.35	\$ 38.25	\$ 39.16	\$ 40.10	\$ 41.07
518210ERM	Records Clerk II	Customer Facility	\$ 54.66	\$ 55.97	\$ 57.31	\$ 58.69	\$ 60.10
518210ERM	Analyst	Customer Facility	\$ 73.77	\$ 75.55	\$ 77.36	\$ 79.21	\$ 81.12
518210ERM	Senior Associate	Customer Facility	\$ 154.87	\$ 158.59	\$ 162.40	\$ 166.30	\$ 170.29
518210ERM	Manager	Customer Facility	\$ 137.77	\$ 141.08	\$ 144.46	\$ 147.93	\$ 151.48
518210ERM	Senior Manager	Customer Facility	\$ 164.05	\$ 167.99	\$ 172.02	\$ 176.15	\$ 180.38
518210ERM	Subject Matter Expert	Customer Facility	\$ 182.20	\$ 186.57	\$ 191.04	\$ 195.63	\$ 200.32
518210ERM	Subject Matter Expert II	Customer Facility	\$ 200.42	\$ 205.23	\$ 210.16	\$ 215.20	\$ 220.37
518210ERM	Partner	Customer Facility	\$ 218.64	\$ 223.89	\$ 229.26	\$ 234.76	\$ 240.39
518210ERM	Consultant	Customer Facility	\$ 107.68	\$ 110.26	\$ 112.91	\$ 115.62	\$ 118.39
518210ERM	Senior Consultant	Customer Facility	\$ 129.22	\$ 132.32	\$ 135.50	\$ 138.75	\$ 142.09
518210ERM	Associate	Customer Facility	\$ 147.59	\$ 151.13	\$ 154.76	\$ 158.48	\$ 162.28
54151S	Senior Developer	Both	\$ 130.93	\$ 134.08	\$ 137.29	\$ 140.58	\$ 143.96
54151S	New Technology Specialist	Both	\$ 82.17	\$ 84.14	\$ 86.16	\$ 88.22	\$ 90.34
54151S	Project Manager	Both	\$ 185.18	\$ 189.62	\$ 194.18	\$ 198.84	\$ 203.62
54151S	Senior IT Analyst	Both	\$ 84.06	\$ 86.08	\$ 88.14	\$ 90.26	\$ 92.42
54151S	Writer/Editor	Both	\$ 89.66	\$ 91.82	\$ 94.03	\$ 96.28	\$ 98.59
54151S	Senior IT Configuration Manager II	Both	\$ 146.20	\$ 149.70	\$ 153.30	\$ 156.98	\$ 160.75
54151S	Associate	Both	\$ 162.01	\$ 165.89	\$ 169.87	\$ 173.95	\$ 178.13
54151S	Senior IT Analyst/Senior IT Associat	Both	\$ 196.60	\$ 201.32	\$ 206.16	\$ 211.10	\$ 216.17
54151S	Analyst II	Both	\$ 129.40	\$ 132.50	\$ 135.69	\$ 138.94	\$ 142.28
54151S	Subject Matter Expert II (SME II)	Both	\$ 237.65	\$ 243.36	\$ 249.20	\$ 255.18	\$ 261.31
541611	Partner	Both	\$ 224.55	\$ 229.94	\$ 235.47	\$ 241.12	\$ 246.90
541611	Associate	Both	\$ 162.01	\$ 165.89	\$ 169.87	\$ 173.95	\$ 178.13
541611	Senior Consultant	Both	\$ 141.84	\$ 145.25	\$ 148.74	\$ 152.30	\$ 155.96
541611	Consultant	Both	\$ 118.19	\$ 121.03	\$ 123.93	\$ 126.90	\$ 129.94
541611	Analyst	Both	\$ 94.56	\$ 96.83	\$ 99.15	\$ 101.53	\$ 103.97
541611	Senior Records Manager	Both	\$ 109.32	\$ 111.94	\$ 114.63	\$ 117.38	\$ 120.20
541611	Senior Records Clerk	Both	\$ 65.61	\$ 67.18	\$ 68.80	\$ 70.45	\$ 72.14
541611	Records Clerk	Both	\$ 54.37	\$ 55.68	\$ 57.02	\$ 58.39	\$ 59.79
541611	Project Manager	Both	\$ 141.67	\$ 145.07	\$ 148.55	\$ 152.12	\$ 155.77
541611	Program Manager	Both	\$ 179.42	\$ 183.72	\$ 188.13	\$ 192.64	\$ 197.27

\*\* Service Contract Labor Standards (SCLS) Applicable – See SCLS Matrix Below.

**Service Contract Labor Standards/Service Contract Act (SCLS/SCA) Matrix**

<b>SCLS Matrix</b>		
<b>SCLS Eligible Contract Labor Category</b>	<b>SCLS Equivalent Code - Title</b>	<b>WD Number</b>
Executive Assistant I	Secretary I (01311)	2015-4281
Records Clerk I	General Clerk I (01111)	2015-4281
Records Clerk II	General Clerk II (01112)	2015-4281
Senior Records Clerk	General Clerk II (01112)	2015-4281
Records Clerk	General Clerk I (01111)	2015-4281

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist is based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix as applicable with Task Order address. The prices awarded are in line with the geographic scope of the contract.

**Descriptions – Labor Categories**

<b>SIN</b>	<b>Labor Category</b>	<b>Requirements</b>	<b>Labor Category Descriptions</b>
54151S	Senior Developer	Functional responsibilities	Participates in all phases of the system development life cycle for specialized subject area projects. Duties include Perform systems analysis, design, integration, development, testing, and implementation activities; Develop application software and system documentation. Perform platform alternative analysis and prepare technical reports recommending an appropriate application development environment; Participate in presentations and demonstrations to contractor and client staff concerning system development life cycle activities; Developing system presentation documents and media; Design and develop application prototypes as part of the rapid application development process.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	6 years
		Training or certification requirements	None
54151S	New Technology Specialist	Functional responsibilities	Must be able to translate applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	3 years
		Training or certification requirements	None

54151S	Project Manager	Functional responsibilities	Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	12 years
		Training or certification requirements	None
54151S	Senior IT Analyst	Functional responsibilities	Applies management analysis processes, statistical methods, and advanced technical and analytical research techniques to determine solutions based on client requirements with an IT services/solutions-based scope. Analyzes operational activities to obtain a quantitative, rational basis for decision making and resource allocation. Employs process improvements and reengineering methodologies and principles for modernization of systems and projects. Creates project plans to achieve performance-based objectives, enhancing implementation, systems and service. Provides integral support in mission requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of system applications.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	7 years
		Training or certification requirements	None
54151S	Senior IT Configuration Manager II	Functional responsibilities	A Senior Configuration Manager must have experience in and be able to develop, document, and implement detailed plans for ensuring configuration control for IT programs, projects, and tasks. When issues arise, must be able to identify and implement solutions. Must be able to maintain thorough records and documentation to ensure accurate product builds, part ordering and product and/or software updates. Must have experience in management configuration programs to ensure that all proposed and actual changes to program technology and documentation are properly staffed, approved, and tracked. Must facilitate the change Notification process used for updating product. Must ensure notification of performing organizations or project teams of change activity.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
54151S	Associate	Functional responsibilities	Provides insight and advice concerning strategic direction and applicability of up to date, industry standard IT solutions. Is responsible for providing high level IT vision to program/project manager or senior client leadership to influence objectives of complex IT efforts.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	6 years
		Training or certification requirements	None

54151S	Senior IT Analyst/ Senior IT Associate	Functional responsibilities	Supervises and reviews the results of IT projects and assignments. Applies extensive technical skill consistently in complex situations. Documents, validates tests and assesses IT and business processes, systems, and/or programs. Drafts detailed reviews of financial statements, disclosures, reports, and/or other IT related deliverables.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
54151S	Analyst II	Functional responsibilities	Supports the development of IT solutions to address organization's IT challenges. Supports project objectives and helps assess the impact of industry IT trends, policy, or standard methodologies.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	4 years
		Training or certification requirements	None
54151S	Subject Matter Expert II (SME II)	Functional responsibilities	SME II is responsible for working with customers and stakeholders to provide information system and technical analysis and present system implementation or IT operational options. May be called upon to provide detailed research in the area of IT expertise.
		Minimum educational/degree requirements	Master's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
54151S	Writer/Editor	Functional responsibilities	Writing, Editing, IT, Technical Documents
		Minimum educational/degree requirements	Bachelors
		Minimum years of experience	2 years
		Training or certification requirements	None
541611	Partner	Functional responsibilities	Provides insight and advice concerning task or project strategic direction and outcomes. May contribute to the evaluation, analysis, and development of recommended solutions. Resolves complex problems, which require an in-depth knowledge of subject matter related to the designated field or discipline.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
541611	Associate	Functional responsibilities	Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	6 years
		Training or certification requirements	None

541611	Senior Consultant	Functional responsibilities	Evaluates option in the context of project objectives and contributes to the implementation of strategic direction. Supports project objectives through activities such as conducting interviews, gathering data, and developing recommendations in support of project objectives.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	4 years
		Training or certification requirements	None
541611	Consultant	Functional responsibilities	Applies analytic techniques in the evaluation of project objectives and contributes to the implementation of strategic direction. Conducts activities in support of project team's objectives. Works closely with Consultants, Task Leads, or Project Manager.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	3 years
		Training or certification requirements	None
541611	Analyst	Functional responsibilities	Supports the development of solutions to address organization's challenges. Supports project objectives and helps assess the impact of industry trends, policy, or standard methodologies.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	0 years
		Training or certification requirements	None
541611	Senior Records Manager	Functional responsibilities	Provides records management policy expertise and/or leads or participates in large records management tasks which are complex and require extensive experience. Apply disposition authorities to records and prepare records for transfer. Supervise other records staff and coordinate tasks with project leadership. Perform duties of all supervised staff as needed.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	6 years
		Training or certification requirements	Professional Certification
541611	Senior Records Clerk	Functional responsibilities	Supports ongoing records management tasks which require significant industry or institutional experience. Apply disposition authorities to records and prepare records for transfer. Supervise records staff as required. Remove records from staff offices and place records in boxes. Prepare preliminary box list. Conduct a box-by-box review to verify contents and required information against label. Separate classified material and mark as classified. Arrange files within each box and clean them, removing all bindings. Create folder title list for each box and prep them for transport. Carry out additional duties as assigned.
		Minimum educational/degree requirements	High School Diploma
		Minimum years of experience	4 years
		Training or certification requirements	None



541611	Records Clerk	Functional responsibilities	Supports ongoing records management tasks which do not require significant experience. Remove records from staff offices and place records in boxes. Prepare preliminary box list. Conduct a box-by-box review to verify contents and required information against label. Separate classified material and mark as classified. Arrange files within each box and clean them, removing all bindings. Create folder title list for each box and prep them for transport. Carry out additional duties as assigned.
		Minimum educational/degree requirements	High School Diploma
		Minimum years of experience	3 years
		Training or certification requirements	None
541611	Project Manager	Functional responsibilities	Leads project communication and manages records management personnel and project schedule for a project of 2 or more practitioners. Responsible for contract management and program oversight, including risk and quality management. Develop project reports, invoices, and other documents.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	4 years
		Training or certification requirements	None
541611	Program Manger	Functional responsibilities	Operations Management, Organize, Direct, Corporate
		Minimum educational/degree requirements	Masters
		Minimum years of experience	10 years
		Training or certification requirements	Professional Certification
518210ERM	Executive Assistant I	Functional responsibilities	Provides general administrative support services.
		Minimum educational/degree requirements	High School Diploma
		Minimum years of experience	0 years
		Training or certification requirements	None
518210ERM	Records Clerk I	Functional responsibilities	Provides general records management services.
		Minimum educational/degree requirements	High School Diploma
		Minimum years of experience	0 years
		Training or certification requirements	None
518210ERM	Records Clerk II	Functional responsibilities	Provides general records management services.
		Minimum educational/degree requirements	High School Diploma
		Minimum years of experience	5 years
		Training or certification requirements	None
518210ERM	Analyst	Functional responsibilities	Provides general analytical services.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	0 years
		Training or certification requirements	None
		Functional responsibilities	Consulting Services

518210ERM	Associate	Minimum educational/degree requirements	Bachelors
		Minimum years of experience	6 years
		Training or certification requirements	None
518210ERM	Senior Associate	Functional responsibilities	Provides general consulting services.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
518210ERM	Consultant	Functional responsibilities	Complex Analytical Services.
		Minimum educational/degree requirements	Bachelors
		Minimum years of experience	3 years
		Training or certification requirements	None
518210ERM	Senior Consultant	Functional responsibilities	Complex Analytical Services.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	4 years
		Training or certification requirements	None
518210ERM	Manager	Functional responsibilities	Provides project management services.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	6 years
		Training or certification requirements	None
518210ERM	Senior Manager	Functional responsibilities	Provides project management services.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
518210ERM	Subject Matter Expert	Functional responsibilities	Provides specific subject matter expertise.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	10 years
		Training or certification requirements	None
518210ERM	Subject Matter Expert II	Functional responsibilities	Provides specific subject matter expertise.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	16 years
		Training or certification requirements	None
518210ERM	Partner	Functional responsibilities	Provides strategic guidance and support.
		Minimum educational/degree requirements	Bachelor's Degree
		Minimum years of experience	15 years
		Training or certification requirements	None

<b>Education Requirements</b>	<b>Educational Substitutions with Equivalent Experience</b>
High School	Non-Applicable
Bachelor's Degree	High school diploma + 4 years additional relevant experience OR Associate's degree + 2 years additional relevant experience
Master's Degree	High school diploma + 6 years additional relevant experience OR Bachelor's degree + 2 years additional relevant experience