SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
  FPDS Code D301 IT Facility Operation and Maintenance
  FPDS Code D302 IT Systems Development Services
  FPDS Code D306 IT Systems Analysis Services
  FPDS Code D307 Automated Information Systems Design and Integration Services
  FPDS Code D308 Programming Services
  FPDS Code D311 IT Data Conversion Services
  FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

SPECIAL ITEM NUMBER 54151ECOM - ELECTRONIC COMMERCE (EC) SERVICES
  FPDS Code D304 Value Added Network Services (VANs)
  FPDS Code D304 E-Mail Services
  FPDS Code D304 Internet Access Services
  FPDS Code D399 Other Data Transmission Services, Not Elsewhere Classified - Except “Voice” and Pager Services

Note: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Kingdomware Technologies, Inc.
11186 Bel Aire Court
Waldorf, MD 20603
301-705-5178
info@kingdomware.net
www.kingdomware.net

Contract Number: 47QSWA18D008W

Period Covered by Contract: August 24, 2018–August 23, 2023

General Services Administration
Federal Acquisition Service

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
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INFORMATION FOR ORDERING ACTIVITIES

APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

*Domestic delivery* is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

*Overseas delivery* is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

[ ] The Geographic Scope of Contract will be domestic and overseas delivery.

[ ] The Geographic Scope of Contract will be overseas delivery only.

[ X ] The Geographic Scope of Contract will be domestic delivery only.
2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:

Ordering and Payments Address:
Kingdomware Technologies, Inc.
11186 Bel Aire Court
Waldorf, MD 20603

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

**Telephone Number**
1-301-705-5178

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: 84-852-8105

Block 30: Type of Contractor - A. Small Disadvantaged Business
Block 31: Woman-Owned Small Business - No
Block 36: Contractor's Taxpayer Identification Number (TIN): 52-2251498

4a. CAGE Code JJVN3
4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION
6. **DELIVERY SCHEDULE**
   
a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>As negotiated between KT and the ordering agency</td>
</tr>
<tr>
<td>54151ECOM</td>
<td>As negotiated between KT and the ordering agency</td>
</tr>
</tbody>
</table>

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.
   
a. **Prompt Payment:** 0% - 30 days from receipt of invoice or date of acceptance, whichever is later.
   
b. **Quantity** – None.
   
c. **Dollar Volume** – None.
   
d. **Government Educational Institutions** are offered the same discounts as all other government customers.
   
e. **Other** – None.

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**
   
All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:** Not Applicable

10. **Small Requirements:** The minimum dollar value of orders to be issued is $100.00.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**
   
a. The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:
   
   Special Item Number 54151S - Information Technology Professional Services
   Special Item Number 54151ECOM - Electronic Commerce (EC) Services

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12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:** ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDs), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):** Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDs):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDs) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDs should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. **CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent
authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)
16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

(1) Manufacturer;
(2) Manufacturer's Part Number; and
(3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is http://www.gsaadvantage.gov

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

(1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
(2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
(3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
(4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

(1) Time of delivery/installation quotations for individual orders;
(2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES
The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

http://www.kingdomware.net/webapps.aspx

The EIT standard can be found at: www.Section508.gov/.
24. **PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order—

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

   This order is placed under written authorization from ______ dated ______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. **INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

   (1) For such period as the laws of the State in which this contract is to be performed prescribe; or

   (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. **SOFTWARE INTEROPERABILITY.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at [http://www.core.gov](http://www.core.gov).

27. **ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services and Special Item Number 54151ECOM apply exclusively to IT/EC Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established
Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “ Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   1. The offeror;
   2. Subcontractors; and/or
   3. Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science
DESCRIPTION OF IT SERVICES AND PRICING FOR SIN 54151S

Kingdomware Technologies GSA
Schedule# 47QSWA18D008W

SIN 54151S IT Professional Services

<table>
<thead>
<tr>
<th>#</th>
<th>Kingdomware’s Labor Categories</th>
<th>GSA Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Senior Software Engineer I</td>
<td>$112.46</td>
</tr>
<tr>
<td>2</td>
<td>Intermediate Software Engineer</td>
<td>$99.57</td>
</tr>
<tr>
<td>3</td>
<td>Senior Business Specialist</td>
<td>$86.24</td>
</tr>
<tr>
<td>4</td>
<td>Senior Project Controls Specialist</td>
<td>$73.07</td>
</tr>
<tr>
<td>5</td>
<td>Senior Software Engineer II</td>
<td>$138.25</td>
</tr>
<tr>
<td>6</td>
<td>Senior Software Engineer III</td>
<td>$165.89</td>
</tr>
<tr>
<td>7</td>
<td>Senior Software Engineer IV</td>
<td>$193.53</td>
</tr>
<tr>
<td>8</td>
<td>Senior Business Specialist II</td>
<td>$138.25</td>
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<tr>
<td>9</td>
<td>Senior Project Controls Specialist II</td>
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<td>10</td>
<td>Sr. Project Management Consultant</td>
<td>$165.89</td>
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<td>11</td>
<td>Sr. Change Management Consultant</td>
<td>$165.89</td>
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<td>12</td>
<td>Sr. Technology Management Consultant I</td>
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<td>14</td>
<td>Sr. Technology/Management Consultant</td>
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</tr>
<tr>
<td>15</td>
<td>Sr. Technology/Management Consultant I</td>
<td>$221.19</td>
</tr>
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</table>
1. Senior Software Engineer I

Minimum/General Experience: At least seven years of specialized experience. Specialized experience includes experience as an applications programmer on large-scale database management systems, knowledge of computer equipment, and the ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction. Must have an excellent understanding and a working knowledge of the software development life cycle model and the software processes that support this (i.e., software requirements analysis, top-down design, structured analysis). Analyzes functional business applications and designs specifications for functional activities.

Functional Responsibility: Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met. Analyzes functional business applications and designs specifications for functional areas such as payroll, logistics, and contracts. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines computer software to produce the required product. Prepares required program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Minimum Education: A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A Master of Sciences degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline will be considered equivalent to one year specialized experience.

2. Intermediate Software Engineer

Minimum/General Experience: At least five years of general experience. Demonstrated ability to work independently or under only general supervision. Demonstrated experience in developing, testing, installing, and operating network and computer (host) communications software (e.g. access method and protocol software, application interfaces, transaction processors, and emulators); using and implementing communications standards.

Functional Responsibility: Performs moderately complex analysis, design, development, testing, and debugging of computer software. Activities range from operating system architecture integration and software design to recommendation of products. Provides functional and empirical analysis related to the design, development, and implementation of software operating systems for products including, but not limited to, utility software, development software, and diagnostic software. Operating Systems being supported include UNIX, Sun OS, Solaris, MS Windows Environment, MS Windows NT.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Mathematics, or other related scientific or technical discipline is required. A Master's degree in Computer Science, Information Systems, Engineering, Business, Mathematics, or other related scientific or technical discipline will be considered equivalent to two years general experience.
3. Senior Business Specialist

Minimum/General Experience: Seven to ten years experience in a managerial position and leadership role that demonstrates ability to manage. Demonstrated ability to manage multiple high-pressure tasks, lead, guide and support personnel, and meet deadlines. Must have excellent communication skills and be a team player.

Functional Responsibility: Serves as the contractor counterpart to the Government contracting officer. Manages substantial contract support operations involving multiple projects/task orders and personnel. Organizes, directs, and coordinates planning and execution of all contract support activities. Establishes and alters (as necessary) management structure to effectively direct contract support activities. Meets and confers with Government management officials regarding the status of specific contractor procurement activities and problems, issues, or conflicts regarding resolution. Capable of negotiating and making binding decisions for the company.

Minimum Education: Degree in Policy Administration, Contracts or Business Administration or a related discipline or Master’s Degree in related field plus five years of experience.

4. Senior Project Controls Specialist

Minimum/General Experience: A minimum of six years experience, of which at least five years must be specialized. Must have specialized experience that includes preparation and analysis of project reports and metrics, development of complex project schedules and contractual programs. Solid knowledge of earned value management principles and reporting under the Cost/Schedule Control Systems Criteria (CSCSC) used on large-scale government contracts. Must have the ability to work independently or under only general direction. Must have audit experience.

Functional Responsibility: Directs all financial management and administrative project activities, such as budgeting, scheduling, manpower and resource planning and financial reporting. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues that would require a report and recommend solutions. Develops work breakdown structures, and prepares charts, tables, graphs, and diagrams to assist in analyzing problems. Monitors established contractor baselines, program budgets and schedules to ensure accuracy and reporting to appropriate customer representatives. Monitors contractor/subcontractor performance for compliance with the terms and conditions of the initial Statement of Work and to all other contractual obligations. Must perform internal reviews to ensure passage of audits such as compliance reviews and integrated baseline reviews. Trains managers and engineers in CSCSC principles.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Accounting, or other related discipline or a Master’s degree with five years of experience.

5. Senior Software Engineer II

Minimum/General Experience: Seven or more years experience managing or performing software engineering activities, of which at least six years must be specialized. Specialized experience includes demonstrated experience working with Structured Query Language (SQL) or third/fourth generation languages in the design and implementation of systems and using database management systems. General experience includes increasing responsibilities in software engineering activities. Must have an advanced certification or graduate degree and demonstrated use of applicable SEI-CMM standards. Must have developed applications in multiple platforms and
environments for multiple front and backend systems. Must have an excellent understanding and a working knowledge of the software development life cycle model and the software processes that support this (i.e., software requirements analysis, top-down design, structured analysis).

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedules activities based upon necessary tasks to be completed. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management. Analyzes functional business applications and designs specifications for functional areas such as payroll, logistics, and contracts. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines computer software to produce the required product. Prepares required program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers as required ensuring that program deadlines are met. Develops using multiple programming languages in a PC or Unix environment.

Minimum Education: Advanced certification and a Bachelor’s degree or better in Computer Engineering, Information Systems, Engineering, or other related scientific or technical discipline or comparable equivalent.

6. Senior Software Engineer III

Minimum/General Experience: Seven or more years experience managing or performing software engineering activities, of which at least six years must be specialized. Specialized experience includes demonstrated experience working with Structured Query Language (SQL) or third/fourth generation languages in the design and implementation of systems and using database management systems. General experience includes increasing responsibilities in software engineering activities. Must have an advanced certification or graduate degree and demonstrated use of applicable SEI-CMM standards. Must have developed applications in multiple platforms and environments for multiple front and backend systems. Must have an excellent understanding and a working knowledge of the software development life cycle model and the software processes that support this (i.e., software requirements analysis, top-down design, structured analysis).

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedules activities based upon necessary tasks to be completed. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management. Analyzes functional business applications and designs specifications for functional areas such as payroll, logistics, and contracts. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines computer software to produce the required product. Prepares required program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers as required ensuring that program deadlines are met. Develops in multiple platforms using multiple programming languages in a PC and/or Unix environment.

Minimum Education: Advanced certification and a Bachelor’s degree or better in Computer Engineering, Information Systems, Engineering, or other related scientific or technical discipline or comparable equivalent.
7. Senior Software Engineer IV

Minimum/General Experience: Seven or more years experience managing or performing software engineering activities, of which at least six years must be specialized. Specialized experience includes demonstrated experience working with Structured Query Language (SQL) or third/fourth generation languages in the design and implementation of systems and using database management systems. General experience includes increasing responsibilities in software engineering activities. Must have an advanced certification or graduate degree and demonstrated use of applicable SEI-CMM standards. Must have developed applications in multiple platforms and environments for multiple front and backend systems. Must have an excellent understanding and a working knowledge of the software development life cycle model and the software processes that support this (i.e., software requirements analysis, top-down design, structured analysis).

Functional Responsibility: Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manages their implementation. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques, and Computer Aided Software Engineering (CASE) tools. Estimates software development costs and schedules activities based upon necessary tasks to be completed. Reviews existing programs and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management. Analyzes functional business applications and designs specifications for functional areas such as payroll, logistics, and contracts. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines computer software to produce the required product. Prepares required program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers as required ensuring that program deadlines are met. Develops in multiple platforms using multiple programming languages in both PC and UNIX environments.

Minimum Education: Advanced certification and a Bachelor’s degree or better in Computer Engineering, Information Systems, Engineering, or other related scientific or technical discipline or comparable equivalent.

8. Senior Business Specialist II

Minimum/General Experience: Six or more years experience in a managerial position and leadership role that demonstrates ability to manage. Demonstrated ability to manage multiple high-pressure tasks, lead, guide and support personnel, and meet deadlines. Must have excellent communication skills and be a team player.

Functional Responsibility: Serves as the contractor counterpart to the Government contracting officer. Manages substantial contract support operations as well as performs contract activities involving multiple projects/task orders and personnel to meet all necessary deadlines and deliverables. Organizes, directs, and coordinates planning and execution of all contract support activities. Establishes and alters (as necessary) management structure to effectively direct contract support activities. Meets and confers as a senior liaison with Government management officials regarding the status of specific contractor procurement activities and problems, issues, or conflicts regarding resolution. Capable of negotiating and making binding decisions for the company.

Minimum Education: Degree in Policy Administration, Contracts or Business Administration or a related discipline or Master’s Degree in related field plus five years of experience or comparable equivalent.
9. **Senior Project Controls Specialist II**

Minimum/General Experience: A minimum of six years experience, of which at least five years must be specialized. Must have specialized experience that includes preparation and analysis of project reports and metrics, development of complex project schedules and contractual programs. Solid knowledge of earned value management principles and reporting under the Cost/Schedule Control Systems Criteria (CSCSC) or an Earned Value Management type or other performance based system used on a variety of government and commercial contracts. Must have the ability to work independently or under only general direction. Must have audit experience.

Functional Responsibility: Directs all financial management and administrative project activities, such as budgeting, scheduling, resource loading and planning and financial reporting. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues that would require a report and recommend solutions. Develops work breakdown structures, and prepares charts, tables, graphs, and diagrams to assist in analyzing problems. Monitors established contractor baselines, program budgets and schedules to ensure accuracy and reporting to appropriate customer representatives. Monitors contractor/subcontractor performance for compliance with the terms and conditions of the initial Statement of Work and to all other contractual obligations. Must perform internal reviews to ensure passage of audits such as compliance reviews and integrated baseline reviews. Trains managers and engineers in CSCSC principles.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Accounting, or other related discipline or a Master’s degree with five years of experience or comparable equivalent.

10. **Senior Project Management Consultant**

Minimum/General Experience: A minimum of six years managing and controlling or assisting in managing or controlling a project. Projects must have had a minimum of three subcontractors and used performance measurement to track and analyze the project’s ongoing performance. Must have specialized experience that includes preparation and analysis of project reports and metrics, development and tracking of complex project schedules and analysis of cost, and schedule performance. Solid knowledge of earned value management principles or other performance based system used on different types of programs. Must operate independently and have excellent communications skills.

Functional Responsibility: Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues that would require a deliverable. Recommends top down and bottom up solutions based on project needs. Recommends strategies to mitigate risk. Consults on financial management and administrative project activities, such as variance reporting and estimates at completion. Develops work breakdown structures, and prepares charts, tables, graphs, and diagrams to assist in analyzing problems. Consults on contractor baselines, program budgets and schedules and the processes and procedures for developing and monitoring baselines and reporting. Consults on contractor/subcontractor performance for compliance with the terms and conditions of the initial Statement of Work and to all other contractual obligations. Performs internal reviews to ensure passage of audits such as compliance reviews, integrated baseline reviews and other milestone reviews. Trains managers and engineers in Earned Value or performance based principles.
Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Accounting, or other related discipline or a Master’s degree with five years of experience or comparable equivalent.

11. Senior Change Management Consultant

Minimum/General Experience: Experience in corporate or strategic planning and/or management. Must have knowledge of or have implemented innovative change processes and solutions that change the way organizations or divisions work. Must be able to work alone or with a management team and have excellent communications skills.

Functional Responsibility: Evaluates human dynamics and workforce issues that affect organizations changing their desired state. Recommends strategies and implementation plans that align with corporate objectives surrounding organizational dynamics as well as software and systems. Evaluates corporate climates and recommends appropriate strategies based on current versus the future desired state. Solutions may include recommendations or implementation strategies. Provides psychological readiness and other assessments as needed. Provides solutions that assist organizations in preparing for continuous change whether changing organizational dynamics, moving from legacy to new systems or preparing for crisis.

Minimum Education: A Bachelor's degree in a Business Administration with six years of experience or a Master’s degree with five years of experience or comparable equivalent.

12. Senior Technology Management Consultant I

Minimum/General Experience: Multiple years of highly specialized experience working with corporate management in general, financial and strategic management performing holistic analyses and providing recommendations. Demonstrated management experience with evidence of knowledge required. Must demonstrate proficiency through a portfolio of services provided to previous customers. Excellent written and oral communications skills. Must be able to operate independently or in a team environment.

Functional Responsibility: Interacts with corporate management to align technical strategy and technology with business objectives and priorities throughout systems, resources and processes to facilitate forward growth. Interacts with management and end users to recommend strategies for implementing technology strategies throughout all organizations in entire company. Provides forecasts of technology assessments. Performs organizational readiness capability assessments in pre-implementation stages of organization’s technological strategy. Performs necessary research to provide analyses on technology implementation in a global environment along with the economical, social, and psychological costs and impacts involved in technology implementation. Recommends innovative strategies to generate out-of-the box thinking. Recommends third generation R&D portfolio implementation strategies. Recommends high-level course action and implementation strategy. Provides projected cost estimate on overall technology implementation strategy.

Minimum Education: A Master's degree specializing in business administration with a focus in technology management plus work experience in commercial and government sectors or a combination of an advanced management degree with specialized certifications and eight or more years of demonstrated management experience surrounding strategic and technology solutions or comparable equivalent.
13. **Senior Technology Management Consultant**

Minimum/General Experience: Multiple years of highly specialized experience working with corporate management in general, financial and strategic management performing holistic analyses and providing recommendations. Demonstrated management experience with evidence of knowledge required. Must demonstrate proficiency through a portfolio of services provided to previous customers. Excellent written and oral communications skills. Must be able to operate independently or in a team environment.

Functional Responsibility: Interacts with corporate management to align technical strategy and technology with business objectives and priorities throughout systems, resources and processes to facilitate forward growth. Interacts with management and end users to recommend strategies for implementing technology strategies throughout all organizations in entire company. Performs organizational readiness capability assessments in pre-implementation stages of organization’s technological strategy. Performs necessary research to provide analyses on technology implementation in a local or national environment along with the economical, social, and psychological costs and impacts involved in technology implementation. Recommends high-level course action and implementation strategy. Provides projected cost estimate on overall technology implementation strategy.

Minimum Education: A Master's degree specializing in business administration with a focus in technology management plus work experience in commercial and government sectors or a combination of an advanced management degree with specialized certifications and si or more years of demonstrated management experience surrounding strategic and technology solutions or comparable equivalent.

14. **Senior Technology / Management Consultant**

Minimum/General Experience: Multiple consecutive years of highly specialized experience in the information technology industry. Must have had diverse exposure to information systems and technology with various agencies of the government and the commercial sector. Must have had exposure to technical and corporate management with a specialty in technology or management and a knowledge of both. Ability as a technical expert to perform high level system and subsystem analysis, provide technical recommendations and strategies that align with the corporate strategy for a local or national enterprise. Ability as a management expert to perform holistic analyses and provide strategic assessments and recommendations that align with the corporate strategy for a local, national enterprise. Must have excellent communications skills and the ability to work independently or with a team.

Functional Responsibility: Interacts with corporate management and end users to recommend technical and/or management strategies surrounding personnel, hardware, software and systems that align with the company’s mission and goals. As a technology expert, performs high level system and subsystem analysis, provides technical recommendations and strategies or as a management expert performs holistic analyses and provide strategic assessments and recommendations that align with the corporate strategy for a local, national enterprise. Interacts with management and technical experts to provide holistic solutions and recommendations. Recommends high-level course action and provides presentations as appropriate.

Minimum Education: Advanced certification with a Bachelor’s Degree and seven years of experience or a specialized Master’s degree with seven or more years of experience or comparable equivalent.
15. Senior Technology / Management Consultant I

Minimum/General Experience: Multiple consecutive years of highly specialized experience in the information technology industry. Must have had diverse exposure to information systems and technology with various agencies of the government and the commercial sector. Must have had exposure to technical and corporate management with a specialty in technology or management and a knowledge of both. Ability as a technical expert to perform high level system and subsystem analysis, provide technical recommendations and strategies that align with the corporate strategy for a local or national enterprise. Ability as a management expert to perform holistic analyses and provide strategic assessments and provide recommendations that align with the corporate strategy for a local or national enterprise. Must have excellent communications skills and the ability to work independently or with a team.

Functional Responsibility: Interacts with corporate management and end users to recommend technical and/or management strategies surrounding personnel, hardware, software and systems that align with the company’s mission and goals. As a technology expert, performs high level system and subsystem analysis, provides technical recommendations for systems and strategies for architectures and/or systems or as a management expert performs holistic analyses and provide strategic assessments and recommendations that align with the corporate strategy for a local, national or global multinational enterprise. Interacts with management and technical experts to provide holistic solutions and recommendations. Recommends high-level course action and provides presentations as appropriate.

Minimum Education: Advanced certification with a Bachelor’s Degree and nine years of recent consecutive experience or a specialized Master’s degree with nine or more recent years of consecutive experience or comparable equivalent.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) ELECTRONIC COMMERCE (SPECIAL ITEM NUMBER 54151ECOM)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151ECOM Electronic Commerce (EC) Services apply exclusively to EC Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for the services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks. Incentives shall be based on objectively measurable tasks.
3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   c. Any Contractor travel required in the performance of EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
      i) Cancel the stop-work order; or
      ii) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
   c. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
   d. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
6. **INSPECTION OF SERVICES**

The Inspection of Services—Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (MAY 2001) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite EC Services.

9. **INDEPENDENT CONTRACTOR**

All EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. **To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.**
11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

i) The offeror;

ii) Subcontractors; and/or

iii) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

14. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

15. DESCRIPTION OF ELECTRONIC COMMERCE (EC) SERVICES AND PRICING

a. The Contractor shall provide a description of each type of EC Service offered under Special Item Numbers 54151ECOM E-Commerce. Services and rates should be presented in the same manner as the Contractor sells to its commercial customers and other ordering activity customers. Please submit a description of all corresponding commercial EC services to be provided.

b. Pricing for all EC Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, unit prices and/or fixed prices.
DESCRIPTION OF IT SERVICES AND PRICING FOR SIN 54151ECOM

SIN 54151ECOM Electronic Commerce Services

Business Notifier Solution
Business Notifier is the premiere, easy-to-use, web-based enterprise class solution that includes a state of the art, Alert (mass notification) System, Incident Manager and Document (storage) Manager. The Business Notifier Solution was specifically designed for daily and emergency use by non-technical users.

System Types
The Alert System is accessible as a web hosted solution accessible 24 / 7 via www.BusinessNotifier.com. The Alert System is scalable and can handle thousands of contacts. The Core features are listed below.

Alert System Core features, support and services include:
- Unlimited Access 24 / 7
- Mobile Notifying – send alerts from your smartphone from anywhere at anytime
- Unlimited Agency Administrators with Multiple Permission Based Access Levels
- Agency Customizable Caller ID
- Agency Set Office Structure with Unlimited Offices
- Multilanguage Support (2 languages)
- Simultaneous Voice / Text Messaging
- Agency Real Time Response Tracking
- Agency Real Time Reporting and Reports
- Targeted Recipient/Contacts Multiple Response Options
- Agency Unlimited Canned Message Templates
- Agency Customizable Messages
- System Documentation for Administrators
- Self Paced Tutorials for Administrators and Users (when applicable)
- Agency Administrator Certification
- Unlimited Phone and Email Support for Administrator
- No cost upgrades
- No cost enhancements
- Two webinar training sessions

Alert System Core Server
Alert System Core Server includes all Alert System Core functions and all Alert System Options except for Conference Bridging and Message Units. Message Units must be purchased if text messaging and calling are desired.
Alert System Options
- Computer Software Licenses for Onscreen Alerts – proactive software appears onscreen with a normal or a severe alert. Each license good for one office and one home computer. Software Section 508 compliant and runs simultaneously on Windows, Sun Solaris, Mac, and Linux Operating Systems with Agency Desktray Icon Branding and Desktray Access Features.
- Email Plus – Email messages with Scheduled Reminders, Quick Notify, User Registration & Maintenance Site and More
- Simultaneous Onscreen Computer / Text / Voice / Email Messaging
- Messages (Voice/Text) for messages sent by telephone, cell device or for conference bridging- once purchased these rollover from year to year while account is active
- Additional Contact Groups
- Accountability(Confirm) Line with Pin – pin required for authentication and to receive message
- Agency Toll Free Line for Families, Media & Public
- Agency Real Time Website for Employees’ Families, Media & Public Information
- Conference Bridging
- Onsite Training – additional travel charges apply
- Consulting Support (Phone/Email or Onsite)– the development of collateral associated with implementation, project scheduling with management and milestone development, corporate communications, message development, test and exercise planning and coordination, post exercise analysis, best practices and recommendations for improvements to achieve desired results over the long term.
  - By Phone/ Email/Webinars (P/E/W) – Mutually agreed upon for three, six or twelve months or longer.
  - Onsite – restricted to Washington, D.C. Metropolitan Area Only

Other Business Notifier Options
The following systems are accessible as a web hosted Software as a Service (SaaS) accessible 24 / 7 via www.BusinessNotifier.com. Both include mobile capabilities through any smartphone and unlimited phone and email support.

- Incident Manager – allows management to create, assign, track, record and manage multiple incidents (events, work orders, etc.) and tasks for timeliness and completeness during any emergency or non-emergency situation.

- Document Manager – a secure document storage repository that allows management to post, preview, open and download any stored document. Management can also designate which users have access to which documents.

Service Information
All service periods are for a one year minimum. We do not prorate charges. Customer support is for global administrators. Additional rates apply for international calling.
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USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

Kingdomware Technologies, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Timothy Barton
Kingdomware Technologies, Inc.
Phone - 1-301-705-5178
tbarton@kingdomware.net
Fax - 1-301-705-5178
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

<table>
<thead>
<tr>
<th>Ordering Activity</th>
<th>Date</th>
<th>Contractor</th>
<th>Date</th>
</tr>
</thead>
</table>

Page 33 of 34
BPA NUMBER______________

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)__________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
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<th>MODEL NUMBER/PART NUMBER</th>
<th>DISCOUNT/PRICE</th>
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(2) Delivery:

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<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
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</thead>
<tbody>
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</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be__________________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on_____________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
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<tbody>
<tr>
<td>_______________</td>
<td>_________________________</td>
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(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.