



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu-driven database system. The INTERNET address for GSA *Advantage!* is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: MAS Law Enforcement and Security

Contract Number: 47QSWA19D0054

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: 03/26/19-03/25/24

Business Size/Status: Small, Veteran-Owned

**MELE Associates, Inc.
11 Taft Court, Suite 101
Rockville, MD 20850
Tel: (240) 453-6990
Fax: 240-753-7897**

Web: www.meleassociates.com

**Contract Administrator: Barbara Freland
Email: barbara.freland@meleassociates.com**

Pricelist current through A824 dated September 01, 2020.

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GENERAL CONTRACT INFORMATION

- 1a. Table of Awarded Special Item Numbers (SINs): 334512 - Professional Security/Facility Management Services
- 1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates beginning on page 8
- 1c. Labor Category Descriptions: See page 4
2. Maximum Order: \$250,000/per SIN, per Order
3. Minimum Order: None
4. Geographic Coverage: Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities or give details as negotiated
5. Point (s) of Production: N/A
6. Discount from List Price: GSA Net Prices are shown on the attached GSA Pricing and the IFF has been included
7. Quantity Discounts: None Offered
8. Prompt Payment Terms: Net 30 days
- 9a. Government Purchase Card **is** accepted at or below the micro – purchase threshold.
- 9b. Government Purchase Card **is** accepted above the micro – purchase threshold.
10. Foreign Items: N/A for Services
- 11a. Time of Delivery: As negotiated at the task order level
- 11b. Expedited Delivery: As negotiated at the task order level
- 11c. Overnight and 2-Day Delivery: Consult with Contractor
- 11d. Urgent Requirement: Consult with Contractor
12. F.O.B. Point(s): N/A for Services
- 13a. Ordering Address: MELE Associates, Inc.
Attn: Barbara Freland
11 Taft Court, Suite 101
Rockville, MD 20850
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:	MELE Associates, Inc. Attn: Accounts Receivable 11 Taft Court, Suite 101 Rockville, MD 20850
15. Warranty Provision:	Standard Commercial Warranty
16. Export Packing Charges:	Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).	None
18. Terms and conditions of rental, maintenance, and repair (if applicable):.	Not Applicable
19. Terms and conditions of installation (if applicable).	Not Applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).	Not Applicable
20a. Terms and conditions for any other services (if applicable).	Not Applicable
21. List of service and distribution points (if applicable).	Not Applicable
22. List of participating dealers (if applicable).	Not Applicable
23. Preventive maintenance (if applicable).	Not Applicable
24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).	Not Applicable
24b. Section 508 Compliance for EIT	As Applicable
25. Data Universal Number System (DUNS) number.	807601281
26. Notification regarding registration in System for Award Management (SAM) Database.	Registered

CONTRACT OVERVIEW

GSA awarded MELE Associates, Inc. GSA Schedule Contract Number 47QSWA19D0054. MELE's period of performance is from March 26, 2019 – March 25, 2024. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Barbara Freland
MELE Associates, Inc.
11 Taft Court, Suite 101
Rockville, MD 20850
Telephone: (240) 453-6962
Fax Number: (240) 753-7897
Email: barbara.freland@meleassociates.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for full range business services for worldwide use. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

LAW LABOR CATEGORY DESCRIPTIONS

Experience Definitions:

Substitution of Education for Experience: A Bachelor's degree may be substituted for two years of general experience for those labor categories requiring a high school diploma. A Master's degree may be substituted for three years of general and specialized experience for those labor categories requiring a high school diploma. A Master's degree may be substituted for one year of general and specialized experience for those labor categories requiring a Bachelor's degree.

Substitution of Experience for Education:

The allowable substitutions are as follows:

High School diploma plus additional 4 years - Bachelor's degree;

High School Diploma plus additional 6 years = Master's Degree;

Bachelor's Degree plus 2 additional years = Master's Degree.

Security Subject Matter Expert IV – Assesses organizational, operational, and functional standards for law enforcement, homeland security, emergency preparedness, and security clients. Provides industry vision and consultation to stakeholders that include federal, state, and local agencies. Advises strategy and design and may conduct training to substantiate industry direction. Able to recognize and anticipate industry trends.

Minimum Education: BA/BS

Minimum Experience: 18 years

Security Subject Matter Expert II – Assesses organizational, operational, and functional standards for law enforcement, homeland security, emergency preparedness, and security clients. Provides industry vision and consultation to stakeholders that include federal, state, and local agencies. Advises strategy and design and may conduct training to substantiate industry direction. Able to recognize and anticipate industry trends.

Minimum Education: BA/BS

Minimum Experience: 12 years

Security Subject Matter Expert I – Assesses organizational, operational, and functional standards for law enforcement, homeland security, emergency preparedness, and security clients. Provides industry vision and consultation to stakeholders that include federal, state, and local agencies. Advises strategy and design and may conduct training to substantiate industry direction. Able to recognize and anticipate industry trends.

Minimum Education: BA/BS

Minimum Experience: 10 years

Senior Security Engineer I – Analyzes and defines security standards. Gathers and organizes technical information regarding the client's goals and needs, current programs, and security products. Performs required risk analyses in order to highlight and improve security to prevent and respond to unauthorized access, modification, or destruction. Designs, develops, and implements strategies for staff.

Minimum Education: BA/BS

Minimum Experience: 14 years

Security Engineer/Project Manager IV – Analyzes and defines security standards. Gathers and organizes technical information regarding the client’s goals and needs, current programs, and security products. Performs required risk analyses in order to highlight and improve security to prevent and respond to unauthorized access, modification, or destruction. Designs, develops, and implements strategies for staff.

Minimum Education: BA/BS

Minimum Experience:13 years

Security Engineer/Project Manager III – Analyzes and defines security standards. Gathers and organizes technical information regarding the client’s goals and needs, current programs, and security products. Performs required risk analyses in order to highlight and improve security to prevent and respond to unauthorized access, modification, or destruction. Designs, develops, and implements strategies for staff.

Minimum Education: BA/BS

Minimum Experience:11 years

Senior Project Manager I – Organizes, directs, and coordinates planning and execution of all activities associated with the assigned deliverables within the assigned timeframe. Responsible for specific task order(s). Ensures compliance with government directives. Provides leadership on assignments, making sure they are completed as directed and that any discrepancies are resolved in a timely manner. Schedules and assigns duties to subordinates and subcontractors.

Minimum Education: BA/BS

Minimum Experience:16 years

Project Manager II – Organizes, directs, and coordinates planning and execution of all activities associated with the assigned deliverables within the assigned timeframe. Responsible for specific task order(s). Ensures compliance with government directives. Provides leadership on assignments, making sure they are completed as directed and that any discrepancies are resolved in a timely manner. Schedules and assigns duties to subordinates and subcontractors.

Minimum Education: BA/BS

Minimum Experience:7 years

Senior Security Specialist II – Has domain and expertise in security field. Provides insight and advice concerning strategic direction and outcomes. Contributes to the evaluation, analysis, and improvement of security solutions. Analyzes requirements and standards to develop strategic and tactical solutions to meet the client’s needs. Plans, directs, and carries out initiatives.

Minimum Education: BA/BS

Minimum Experience:10 years

Senior Security Specialist I – Has domain and expertise in security field. Provides insight and advice concerning strategic direction and outcomes. Contributes to the evaluation, analysis, and improvement of security solutions. Analyzes requirements and standards to develop strategic and tactical solutions to meet the client’s needs. Plans, directs, and carries out initiatives.

Minimum Education: BA/BS

Minimum Experience:8 years

Security Specialist V – Has domain and expertise in security field. Provides insight and advice concerning strategic direction and outcomes. Contributes to the evaluation, analysis, and improvement of security solutions. Analyzes requirements and standards to develop strategic and tactical solutions to meet the client’s needs. Plans, directs, and carries out initiatives.

Minimum Education: BA/BS

Minimum Experience:8 years

Security Specialist III – Has domain and expertise in security field. Provides insight and advice concerning strategic direction and outcomes. Contributes to the evaluation, analysis, and improvement of security solutions. Analyzes requirements and standards to develop strategic and tactical solutions to meet the client’s needs. Plans, directs, and carries out initiatives.

Minimum Education: BA/BS

Minimum Experience:5 years

Security Specialist I – Has domain and expertise in security field. Provides insight and advice concerning strategic direction and outcomes. Contributes to the evaluation, analysis, and improvement of security solutions. Analyzes requirements and standards to develop strategic and tactical solutions to meet the client’s needs. Plans, directs, and carries out initiatives.

Minimum Education: HS

Minimum Experience:2 years

Security Analyst III – Applies expertise to multiple complex work assignments. Leads development of operations. Requires flexibility and wide breadth of knowledge as assignments may be broad in nature. Ensures that essential functions are working as designed. Works to mitigate any problems by developing solutions and response. Provides analysis, consulting, feedback, recommendations as required.

Minimum Education: BA/BS

Minimum Experience:8 years

Security Analyst II/Project Manager I – Applies expertise to multiple complex work assignments. Leads development of operations. Requires flexibility and wide breadth of knowledge as assignments may be broad in nature. Ensures that essential functions are working as designed. Works to mitigate any problems by developing solutions and response. Provides analysis, consulting, feedback, recommendations as required.

Minimum Education: BA/BS

Minimum Experience: 7 years

Security Technician III – Collects, analyzes, and summarizes data and trends. Maintains file security. Serves as primary technical liaison for customer representatives. Lends technical expertise to installation and maintenance of security systems. Performs troubleshooting and repairs to any malfunctioning equipment. Minimizes risk through technical analyses and upkeep.

Minimum Education: HS

Minimum Experience: 5 years

Security Technician II – Collects, analyzes, and summarizes data and trends. Maintains file security. Serves as primary technical liaison for customer representatives. Lends technical expertise to installation and maintenance of security systems. Performs troubleshooting and repairs to any malfunctioning equipment. Minimizes risk through technical analyses and upkeep.

Minimum Education: HS
Minimum Experience: 2 years

Technical Writer – Creates standardized materials for a variety of materials related to technical and administrative publications. Develops documentation with notes or manuals relative to the project. Organizes material and completes writing assignments according to established standards and within a set timeframe. Provides quality control for checks for documents. Works under general supervision.
Minimum Education: HS
Minimum Experience: 3 years

Data Clerk – Performs general clerical duties including verifying and entering data, analyzing data for errors, organizing files, and other basic duties as assigned.
Minimum Education: HS
Minimum Experience: 1 years

LAW HOURLY RATES

SIN 334512

SERVICE PROPOSED (e.g. Job Title/Task)	Year 1	Year 2	Year 3	Year 4	Year 5
Security SME IV	\$335.18	\$345.23	\$355.59	\$366.25	\$377.24
Security SME II	\$245.05	\$252.41	\$259.98	\$267.78	\$275.81
Security SME I	\$206.30	\$212.48	\$218.86	\$225.42	\$232.19
Senior Security Engineer I	\$292.24	\$301.00	\$310.03	\$319.33	\$328.91
Security Engineer/Project Manager IV	\$185.50	\$191.07	\$196.80	\$202.70	\$208.78
Security Engineer/Project Manager III	\$173.90	\$179.12	\$184.50	\$190.03	\$195.73
Senior Project Manager I	\$249.68	\$257.17	\$264.89	\$272.84	\$281.02
Project Manager II	\$149.32	\$153.80	\$158.42	\$163.17	\$168.06
Senior Security Specialist II	\$200.61	\$206.63	\$212.83	\$219.21	\$225.79
Senior Security Specialist I	\$160.81	\$165.63	\$170.60	\$175.72	\$180.99
Security Specialist V	\$131.29	\$135.23	\$139.28	\$143.46	\$147.77
Security Specialist III	\$101.19	\$104.22	\$107.35	\$110.57	\$113.89
Security Specialist I	\$74.78	\$77.02	\$79.33	\$81.71	\$84.16
Security Analyst III	\$141.23	\$145.46	\$149.83	\$154.32	\$158.95
Security Analyst II/Project Manager I	\$123.03	\$126.72	\$130.52	\$134.44	\$138.47
Security Technician III	\$95.17	\$98.02	\$100.96	\$103.99	\$107.11
Security Technician I***	\$66.52	\$68.51	\$70.57	\$72.68	\$74.86
Technical Writer***	\$86.33	\$88.92	\$91.59	\$94.34	\$97.17
Data Clerk***	\$50.61	\$52.12	\$53.69	\$55.30	\$56.96

Service Contract Act (SCA) Matrix

Service Contract Act (SCA) Matrix SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Technical Writer	30461 - Technical Writer I	2015-4269
Security Technician I	23182 - Electronics Technician Maintenance II	2015-4269
Data Clerk	01052 - Data Entry Operator II	2015-4269

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).