NORTH TEXAS INVESTORS GROUP, INC.
DBA Whitehawk Worldwide
12713 Wildcat Way North
Burleson, TX 76028

www.whitehawkworldwide.com

Service Disabled Veteran Owned Business
Veteran Owned Business

Contract Number: 47QSWA19D00AL

Period Covered by Contract: September 12, 2019 through September 11, 2024

DUNS: 942654075

NAICS: 561612

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.fss.gsa.gov

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):
   246-54 Protective Occupation Services

1b. HOURLY RATES: (Services Only):
   Attachment 2 – SIN 246-54 Hourly Rates

2. MAXIMUM ORDER:
   $ Per SIN per order

3. MINIMUM ORDER:
4. GEOGRAPHIC COVERAGE:
The Geographic Scope of Contract will be domestic delivery only.

5. POINT(S) OF PRODUCTION:
Not Applicable – Services

6. DISCOUNT FROM LIST PRICES:
Prices are listed as GSA Net, Discount Deducted and IFF included

7. QUANTITY DISCOUNT(S):
1% over 1M per task order reduce markup 1%

8. PROMPT PAYMENT TERMS:
Net 30

9A. GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.
Yes. Government Purchase Cards are accepted at or below the micro-purchase threshold.

9B. GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.
Yes. Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS:
N/A

11a. TIME OF DELIVERY:
To Be Negotiated at time of Task Order

11b. EXPEDITED DELIVERY:
Services are available for expedited delivery; however, this must be discussed at time of order placement and depends on size and nature of order.

11d. URGENT REQUIREMENTS:
When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. FOB POINT:
N/A – Services

13a. ORDERING ADDRESS:
North Texas Investors Group, Inc
12713 Wildcat Way N
Burleson, TX 76028
P. 817-766-7730
F. 877-334-2597
www.whitehawkworldwide.com

13b. ORDERING PROCEDURES:
Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Phone: 817-766-7730
Fax: 877-334-2597
Mail: PO Box 163, Keene, TX 76016
Email: dannyg@whitehawkworldwide.com

14. PAYMENT ADDRESS:
North Texas Investors Group, Inc
12713 Wildcat Way N
Burleson, TX 76028

15. WARRANTY PROVISION:
Per S.O.W.

16. EXPORT PACKING CHARGES:
N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:
Summit Security Services, Inc. will accept Government Purchase cards above the micro purchase threshold.
18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. SECTION 508 COMPLIANCE FOR EIT:
The EIT Standards can be found at: www.section508.gov/
Information can be found at:

25. DUNS NUMBER:
942654075

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:
Contractor has an Active Registration in the SAM database.

ARFF Fire Captain

Experience:
Minimum of two years' experience as a full-time fire officer on a municipal, county, state, Department of Defense, or industrial fire department.

Education:
- High School Diploma or G.E.D (Associate’s Degree in Fire Technology preferred)
- Must be a fire academy graduate from a State certified or Department of Defense certified training facility meeting the NFPA 1001 Standard for Firefighter Professional Qualifications training guidelines or possess a Firefighter II certificate from a State Fire Marshal’s office or from the Department of Defense adopted by the state where fire services are performed.
- Must possess ARFF certification meeting or exceeding the requirements in NFPA 1003-Standard for Airport Firefighter Professional Guidelines.
- Must possess certification as a Fire Officer from a State approved or Department of Defense training facility meeting the NFPA 1021 Standard for Fire Officer Professional Qualification guidelines.
- Must possess a valid Basic Life Support CPR/AED card from American Heart Association or the American Red Cross
- Must possess a valid/current EMT-B license and be eligible for licensing as an EMT-B in the State where fire services will be performed
- Must possess a current Hazardous Materials First Responder at the Operations Level certificate in accordance with 29 CFR 1910.120(q)
- Must possess NIMS 300 certification
- DD-214 (if applicable)

Job duties:
- Act as the primary contact with client representatives, and generally manage shift fire operations on a minimum of 40 hours per week.
- Respond to all emergencies, including fires, Aircraft incidents, medical emergencies, vehicle accidents, hazardous materials incidents, technical rescue incidents, water leaks and flooding as requested by the client.
- Provide and/or manage emergency services including emergency first aid and cardiopulmonary resuscitation for the assistance and protection of on-site personnel.
- Know and carryout the facility fire prevention plan.
- Conduct monthly fire protection inspections in assigned areas throughout the facilities.
- Ensure and/or conduct monthly fire extinguisher inspections, training, and maintain records in accordance with NFPA standards.
- Conduct and/or conduct monthly fire sprinkler system inspection and testing, and maintain records in accordance with NFPA standards.
- Ensure and/or monitor all welding and cutting and provide standby support during hazardous welding operations when requested by the client.
- Participate and assist with insurance carrier and other outside agency inspections and audits.
- Ensure and/or provide rescue standby support for confined space entry operations when requested by the client.
- Ensure and/or test on-site fire pumps in accordance with NFPA Standards
- Ensure and/or test all fire protection systems such as sprinkler, fire pumps, post-indicator valves, risers, tamper alarms, fire detection systems, and specialized extinguishing systems such as NaX and deluge systems.
- Maintain all inspection and maintenance records in accordance with NFPA and client site requirements.
- Conduct initial, annual requalification and other training as necessary for all firefighter employees assigned to client facilities.
- Responsible for correcting deficiencies found in operational procedures or techniques through follow-up training.
- Assist with payroll and scheduling duties.
- Ensure fire personnel perform fire, hazardous materials, technical rescues, and EMS operations in accordance with client’s policies and procedures.
- Ensure all firefighter personnel maintain a high quality of work on fire and rescue related tasks.
- Responsible for responding to and managing emergency incident operations in accordance with client’s policies and procedures.
- May be required to perform additional duties as requested by client.

**AHFF Fire Fighter**

**Experience:** 1 year of experience required

**Education:**
- High School Diploma or G.E.D
- A State recognized fire academy graduate and/or possess a valid Firefighter 1 or II under NFPA standards adopted by DOD
- DD-214 (if applicable)

**Job duties:**
- Actively and effectively fights structural fires based on up-to-date knowledge of layouts, potential hazards, and fixed fire protection systems.
- Performs effective pre-fire planning by identifying any new or existing hazards which may require modification of the prevention/protection program or type of response to a fire.
- Conducts daily vehicle and equipment operational checks to ensure proper operation at times of need.
- Maintains assigned firefighting equipment ensuring proper operation and functionality in a proper manner.
- Conducts routine testing of all of the client’s fire protection systems including all valves, pumps, alarm panels, risers, post indicator valves, sectional valves, and inspector test valves, all in accordance to the customer’s requirements.
- Conducts periodic inspections of the client’s site to detect and correct all uniform fire code violations, uniform building code violations, uniform electrical code violations, and any general violation of the client’s policies established for the purpose of maintaining a safe and fire free work environment.
- Maintains awareness of work environment safety procedures and promptly reports unsafe practices and/or procedures, accidents, injuries, and/or violations to the supervisor.
- Protects evidence and/or incident scenes in the event of accidents, emergencies, or investigations; sets up barriers and signage; and provides direction or information to others.
- Prepares logs or reports as required for site; writes or types reports or enters information in a computer using standard grammar, inspects posted requirements and memos, and takes action as required.
- Observes and reports incidents or suspicious activity to client representatives, company management, life/safety personnel, or public safety authorities as appropriate for the circumstances and/or as required by the client.
- Responds to incidents of fire, medical emergency, bomb threat, flooding, water discharge, elevator emergency, hazardous materials, inclement weather, and other incidents or conditions following procedures established for the site, by the client, and/or through training or certification.
- Extricates trapped victim(s) actively and effectively ensuring all possible care for their protection during removal.
- Administers emergency medical care including first aid and basic life support medical aid and preparing victim(s) for transport to medical facilities as required.
- If appropriately licensed and trained, acts in place of Fire Apparatus Engineer as required by GEPS.
- Carries out specific tasks and duties of a similar nature and scope as required for the assigned site.

**Armed Security Officer**

**Experience:** 2 years of experience required

**Education:**
- High School Diploma or G.E.D
- Experience in physical security, military service, law enforcement or a related field, sufficient to meet the minimum requirements for state and local licensing and/or site standards as established by the company.

**Job duties:**
- Controls access to client site or facility through the admittance process; precludes unauthorized access to facilities, and the conversion, theft or intentional destruction of physical assets; assists visitors with a legitimate need to gain entry to the facility; screens visitors and client employees in an efficient manner in order to expedite their admittance to the site or facility.
- Responds to unusual or emergency situations using the appropriate escalation of force level up to and including armed response following established protocol for the site and as dictated by the situation, by the company, and through required training and licensing; maintains proficiency in the use of all assigned protective equipment, restraint devices and weapons as required.
- Provides an atmosphere in which all client employees and visitors know that the client responds to and cares about their needs; provides a courteous, respectful, and pleasant interaction with each client employee and visitor as perceived from their point of view; presents a good image of the client and its security department.
- Communicates in a manner that is open, honest and responsive in all situations; provides information, to the extent authorized, regarding the site and surrounding area as requested by visitors.
- Monitors entrances and exits; acts to prevent unapproved or unlawful entry; controls entrances, the movement of people and vehicles, and parking; operates a gate and examines vehicle contents; monitors remote entrances using closed circuit television; operates remote access devices; calmly directs persons who cause a disturbance to leave the property.
- Patrols assigned site on foot or in vehicle; checks for unsafe conditions, hazards, unlocked doors, security violations, blocked ingress and egress, mechanical problems, and unauthorized persons; inspects buildings and grounds using appropriate equipment and protective gear.
- Protects evidence or scene of incident in the event of accidents, emergencies, or security investigations; sets up barriers and signage, and provides direction or information to others.
- Prepares logs or reports as required for site; writes or types reports or enters information in a computer using standard grammar; inspects security control logs and takes action as required.
- Observes and reports incidents or suspicious activity to client representatives, company management, life/safety personnel or public safety authorities as appropriate for the circumstances and/or as required by the site.
- Responds to incidents of fire, medical emergency, bomb threat, flooding, water discharge, elevator emergency, hazardous materials, inclement weather, and other incidents or conditions following procedures established for the site, by the company, and/or through training or certification.
- Carries out specific tasks and duties of a similar nature and scope as required for the assigned site.
Control Center Operator

Experience: 5 of years of experience required
Education: High School Diploma or G.E.D
Job duties:
- Alarm monitoring and response; sound alarms or call police or fire department in case of fire or presence of unauthorized persons
- Access control; permit authorized persons to enter property and monitors entrances and exits
- Customer service; provide assistance to customers, employees, and visitors in a courteous and professional manner
- Report writing; investigate and prepare reports on accidents, incidents, and suspicious activities; maintain written logs as required by the post
- Provide 24 hour surveillance of the facilities’ mechanical, security and fire protection systems and initiate action response as needed
- Log mechanical equipment, which includes computer rooms, chillers, boilers, coolers and freezers
- Maintain and log equipment information of miscellaneous events scheduled
- Attend and communicate regarding after hours emergencies
- Receive calls from the client’s locations globally needing assistance or reporting incidents and managing the notification process

EMS Coordinator

Experience: 5 of years of experience required
Education: High School Diploma or G.E.D
- Must possess a valid Basic Life Support CPR/AED card from American Heart Association or the American Red Cross.
- Must possess a valid/current EMT-P license or equivalent and be eligible for licensing, as an EMT-P or equivalent in the State where EMS services will be performed.
- Must possess NIMS 100, 200, and 700 certification
Job duties:
- Represents the department at all internal and external meetings for the effective administration of the EMS division of the fire department.
- Maintains awareness of work environment safety procedures and promptly reports unsafe practices and/or procedures, accidents, injuries, and/or violations to the supervisor.
- Assists in the development of budgetary request pursuant to the department’s current and future EMS requirements. Documents justification for the presentation of the budget
- Prepares logs or reports as required for site; writes or types reports or enters information in a computer using standard grammar, inspects posted requirements and memos, and takes action as required.
- Observes and reports incidents or suspicious activity to client representatives, company management, life/safety personnel, or public safety authorities as appropriate for the circumstances and/or as required by the client.
- Administers emergency medical care including first aid and basic life support medical aid and preparing patient(s) for transport to medical facilities as required.
- Ensures that system standard operating guides and directives are understood and complied with by all members of the department as it relates to EMS. Determines the appropriate amount of call monitoring and associated documentation in order to identify areas of concern.
- Compiles and forwards all statistical data requested by the client, resource hospital, PGS management, and/or any other related state agencies.
- Will be required to operate a two-way radio professionally to communicate with emergency dispatch centers, outside fire and police agencies, and other emergency responders.
- Monitors and supervises emergency field activities of EMS personnel as required. Respond to calls periodically in order to evaluate the system, procedures and personnel. Evaluates if personnel are applying field applications and adhering to department policies correctly.
- Follows up on complaints or occurrences internally and externally in regards to EMS. Develops methods to monitor and correct occurrences.
- Oversees inventory control including submitting purchasing and repair orders. Ensures that all EMS vehicles are running and adequately supplied.
- Under medical direction and following prescribed standing orders perform a variety of invasive and non-invasive therapies including but not limited to assessment and evaluation of the ill and injured, cardiopulmonary resuscitation and defibrillation, administration of drugs, agents and solutions, intubation and pulmonary ventilation, drawing of blood samples for analysis, application of dressing and bandages, control of shock, and immobilization of fractures, and all other skills contained within the Department of Transportation manual of knowledge objectives for Paramedics. Additional skills applicable to medical station patient care shall be included with additional training and approval by Corporate Medical.
- Assist and coordinate with Corporate Medical and other emergency service agencies in rescue operations, motor vehicle accidents and other emergency situations.
- Perform a variety of emergency medical treatment services at the basic and advanced life support levels.
- Employ safe lifting and moving techniques.
- Lead and participate in training classes for Caterpillar employees, medical staff, and medical responders on cardiopulmonary resuscitation (CPR), standard first aid and emergency medical techniques. Participate in health education and screening initiatives sponsored by Corporate Medical.
- Perform a variety of emergency medical treatment services at the basic and advanced life support levels.
- Lead and participate in training classes for Caterpillar employees, medical staff, and medical responders on cardiopulmonary resuscitation (CPR), standard first aid and emergency medical techniques. Participate in health education and screening initiatives sponsored by Corporate Medical.
- Act as a preceptor for EMS orientation.
- Must know, understand, implement, and manage the requirements of the Health Insurance Portability and Accountability Act of 1996 also known as HIPAA laws.
- Maintain CE verification forms and records for each department EMT/Paramedic to include all firefighter EMT’s to be available in a 3-ring binder at the site of in-station visits.
- Ensure that all fire department EMS personnel comply with mandatory system requirements, i.e., annual CE; CPR/AED, Bloodborne Pathogens, modular testing, intubation competencies, and mandatory reviews.
- Coordinate with fire services on pre-planning incidents to ensure all EMS personnel have the knowledge and are competent in providing emergency care at high risk incidents such as major hazardous materials incidents, heavy machinery accidents, etc.
- Participate in Process Improvement Teams when requested.
- Know, understand, and implement the Exposure Control Plan
• Prepare and forward justification for Certificates of Merit or other recognition request for individuals who, by their actions, have performed exceptionally and deserve acclaim.
• Actively participate on the PGS Safety Committee.
• Perform related duties as assigned

**EMT-P**

**Experience:** 1 year of experience required

**Education:**
- High School Diploma or G.E.D
- Must possess a valid Basic Life Support CPR/AED card from American Heart Association or the American Red Cross.
- Must possess a valid/current EMT-P license or equivalent and be eligible for licensing, as an EMT-P or equivalent in the State where EMS services will be performed.
- Must possess NIMS 100 and 700 certification

**Job duties:**
- Conducts daily vehicle and equipment operational checks to ensure proper operation at times of need.
- Maintains awareness of work environment safety procedures and promptly reports unsafe practices and/or procedures, accidents, injuries, and/or violations to the supervisor.
- Protects evidence and/or incident scenes in the event of accidents, emergencies, or investigations; sets up barriers and signage; and provides direction or information to others.
- Prepares logs or reports as required for site; writes or types reports or enters information in a computer using standard grammar, inspects posted requirements and memos, and takes action as required.
- Observes and reports incidents or suspicious activity to client representatives, company management, life/safety personnel, or public safety authorities as appropriate for the circumstances and/or as required by the client.
- Administers emergency medical care including first aid and basic life support medical aid and preparing victim(s) for transport to medical facilities as required.
- Perform daily pre-trip inspections, enroute inspections, and post-trip inspections
- Perform minor maintenance and repairs on equipment and medical station.
- Will be required to operate a two-way radio to communicate with emergency dispatch centers, outside fire and police agencies, and other emergency responders.
- Carries out specific tasks and duties of a similar nature and scope as required for the assigned site.
- Render pre-hospital emergency care according to established medical protocols.
- Perform triage and a variety of emergency medical treatments at the Basic and Advanced Life support level. Provide continuing care and treatment while enroute to an emergency medical facility when patient transport is provided at the campus or facility; monitor and report changes in patient condition.
- Under medical direction and following prescribed standing orders perform a variety of invasive and non-invasive therapies including but not limited to assessment and evaluation of the ill and injured, cardiopulmonary resuscitation and defibrillation, administration of drugs, agents and solutions, intubation and pulmonary ventilation, drawing of blood samples for analysis, application of dressing and bandages, control of shock, and immobilization of fractures, and all other skills contained within the Department of Transportation manual of knowledge objectives for Paramedics. Additional skills applicable to medical station patient care shall be included with additional training and approval by
- Drive transport and non-transport emergency vehicles to emergency scenes, transport accident victims and medical patients to hospitals where applicable.
- Assist and coordinate with Corporate Medical and other emergency service agencies in rescue operations, motor vehicle accidents and other emergency situations.
- Perform a variety of emergency medical treatment services at the basic and advanced life support levels.
- Employ safe lifting and moving techniques.
- Lead and participate in training classes for Caterpillar employees, medical staff, and medical responders on cardiopulmonary resuscitation (CPR), standard first aid and emergency medical techniques. Participate in health education and screening initiatives sponsored by Corporate Medical.
- Perform a variety of emergency medical treatment services at the basic and advanced life support levels.
- Employ safe lifting and moving techniques.
- Maintain ambulance vehicle, equipment and station.
- Lead and participate in training classes for Caterpillar employees, medical staff, and medical responders on cardiopulmonary resuscitation (CPR), standard first aid and emergency medical techniques. Participate in health education and screening initiatives sponsored by Corporate Medical.
- Act as a preceptor for EMS orientation.
- Handle radio communications during emergency and non-emergency situations professionally.
- Perform related duties as assigned

**Fire Chief**

**Experience:** Minimum ten years of firefighting, safety and risk management experience in a professional firefighter position, with at least two (2) years in a Captain or higher command position

**Education:**
- High School Diploma
- Must possess a 400-hour basic Firefighter Training, and have the ability to continue annual trainings as required by State Fire Commission and the Fire Protection Personnel Standards and Education.
- Must currently possess and have the ability to maintain a EMT or Paramedic License.
- Must possess and maintain a current ACLS, PEPP or PALS Certification.
- Must be able to provide a CPAT Certificate

**Job duties:**
1. **ADMINISTRATIVE**
   - Through the chain of command, the Fire Chief is responsible for the general direction, supervision and evaluation of all paid and reserve personnel, including employee safety, training and job performance.
job duties:

- Develops and proposes to the Fire Board the department’s annual budget and strategic planning.
- Ensures that monthly reports from are completed by staff in a timely manner.
- Prepares and submits monthly Fire Chief Reports for City Council Meetings. Attends monthly City Council and community meetings.
- Monitors and controls department appropriations and expenditures.
- Supervises acquisition and disposition of grant expenditures.
- Prepares shift scheduling of all personnel.
- Recommends to the Fire Board all appointments, promotions, demotions, transfers, and terminations of personnel.
- Directly supervises all department personnel, with assistance from subordinate officers.
- Ensures that accurate and complete records of employee benefits and personnel forms are completed and maintained.
- Investigates all disciplinary matters and recommends appropriate disciplinary action to the Fire Board Personnel Committee.
- Recommends and enforces all department policies, procedures, rules, and regulations.
- Periodically evaluates employee job descriptions, standard operating guidelines, and personnel policies and procedures to ensure they are updated to meet the needs and changes within the department.
- Organizes Fire Board meetings and work sessions; prepares and presents reports to the Fire Board on operations and administration of the department; makes recommendations for board policy changes; identifies discrepancies between actual performance and adopted goals and objectives.
- Organizes periodic review meetings with the EMS billing company to ensure ambulance billing collection is meeting the department’s budget goals.
- Assesses and responds to citizen complaints in a timely, courteous and effective manner.
- Evaluates the need for and recommends to the Fire Board the purchase of new equipment, apparatus, additional personnel, and emergency supplies when needed.
- Performs additional administrative duties as may be assigned by the Fire Board.

2. EMERGENCY OPERATIONS

- Responds to alarms, administers initial emergency (care, response and/or service) when necessary, and directs activities at the scene of emergencies, as required. Inspects property for fire dangers and damage.
- Oversees all firefighting operations and fire prevention procedures including, but not limited to, disaster relief and prevention, hazardous materials, flooding and flood damage prevention, safety and risk management.
- Coordinates Mutual Aid Agreements with local Fire Departments.
- Ensures apparatus is in good working order at all times.
- Maintains and implements city disaster preparation plans.
- Supervises the development and enforcement of regulatory ordinances and codes regarding fire prevention and community safety.
- Provides guidance to department officers in the planning and implementation of operations, programs, training, and personnel management.
- Takes appropriate safety precautions, anticipates unsafe circumstances, and acts accordingly to prevent accidents. Responsible for the safety of self, others and equipment. Uses all required safety equipment and procedures.
- Performs additional duties, as needed or assigned by the Fire Board.

3. PERIPHERAL DUTIES

- Promotes positive relations with other Fire Departments and associated agencies to ensure appropriate mutual aid responses and goodwill among other departments and the public.
- Attends professional, trade and community meetings, trainings and events to keep abreast of current events within the fire service and within the communities.
- Performs related duties, as needed, to meet the needs of the fire department.

Fire Inspector

Experience: 5 years of experience required
Education:
- High School Diploma or G.E.D
- The Fire Inspector I shall meet the job performance requirements defined in Sections 4.2 through 4.4. of NFPA 1031. In addition, the Fire Inspector I shall meet the requirements of Section 4.2 of NFPA 472.

Job duties:

- Inspects interiors and exteriors of buildings, grounds, and infrastructure to detect hazardous conditions or violations of NFPA, State or local fire standards.
- Tests and cleans equipment, such as air compressors, fire extinguishers and other fire protection devices to ensure conformance to fire and safety standards.
- Discusses violations and unsafe conditions with site representative; makes recommendations, and provides instruction in fire safety practices.
- As authorized, issues permits and acts to enforce site fire protection standards.
- Prepares reports, such as inspections performed, standard violations, and recommendations for eliminating fire hazards.
- May be called upon to perform fire-fighting duties during emergencies.
- May train others in fire emergency response plans.
- May investigate and gather facts to determine cause of fires and explosions.
- May perform other inspection and safety duties as required for the site(s).
- May perform additional security services functions as permitted under any required Security Officer license and as specified for the assigned site(s), in addition to Fire Inspector duties.
- Carries out specific tasks and duties of a similar nature and scope as required for assigned site(s).
- May be responsible to implement and/or update the site fire prevention plan.
- May act as a liaison with local fire authorities to ensure fire code compliance.
- May be responsible for developing and updating pre-fire plans for the facility.

Security Lieutenant
Job duties:

- Performs the duties of a Security Officer in accord with post orders and company policy.
- Provides lead direction at assigned client site(s) on assigned shift(s); acts to ensure that post orders are followed, that established rounds are completed, and that adequate reports are filed; notifies proper authorities and client in emergency situations.
- May counsel and discipline personnel as appropriate; seeks advice from company management or designated representatives as appropriate; meets personally with employees and documents counseling and disciplinary actions.
- Assists in the training of Security Officers and review of post orders.
- Assists in the submission of payroll and personnel information to the company as designated.
- In conjunction with company management or designated company representatives acts to ensure adequate security coverage of all posts.
- Prepares, files and submits various reports as required.
- Inspects posts as scheduled and meets with subordinates to outline tasks and responsibilities.
- Meets with client representatives as scheduled or as needed to provide assurance that all security requirements are being met and to provide quality customer service.
- As assigned, in accordance with applicable company policies and procedures and in compliance with state and federal laws, carries out lead or supervisory duties that can include some or all of the following: interviewing, orienting and training employees; planning, assigning, and directing work; coaching and appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems; and, making hiring and termination recommendations.

Security Manager

Experience: Three years of responsible experience in the security industry and/or business
Education: Associate's Degree

Job duties:

- Serves as a key point of client contact to ensure the delivery of high quality customer service for assigned accounts; evaluates service quality and initiates any necessary corrective action in a timely manner.
- Meets regularly with client representatives for status updates; addresses any actual or potential problems; assists line management in negotiation of client contracts; provides support during client start-up; supports security planning, assessments and surveys; reviews and updates post orders.
- Oversees, coordinates with line management, and participates in the recruitment, selection, orientation, training, development and retention of high caliber staff; acts to ensure that each staff member is treated with dignity and respect; plans, assigns, and directs work; coaches employees and carries out disciplinary actions, as necessary.
- Assists in development and administration of budget in relation to assigned account.
- Maintains a positive, professional environment in full compliance with applicable laws, regulations, policies and procedures; acts to ensure that staff members understand and comply with applicable laws, regulations, policies and procedures.
- Within scope of client contracts and assigned duties, authorizes appropriate expenditures including equipment, supplies, and vehicles; acts to ensure that vehicles are properly maintained and administers driver training; acts to ensure that there is an adequate inventory of uniforms, radios, and other supplies and equipment; maintains and submits payroll records and other associate and business information.
- Coordinates staffing schedules for accounts, in collaboration with line management as necessary; acts to ensure that scheduling is handled effectively to meet client requirements while controlling labor costs; reviews Security Officer site reports to verify post orders and client directives have been satisfactorily followed; personally inspects all posts as part of the evaluation of security staff.
- Provides input to company initiatives; promptly assists in the resolution of legal, financial, human resources, and administrative issues.
- Performs tasks and duties of a similar nature and scope as required for assigned account.

Security Supervisor

Experience: Two years of security-related supervisory training or experience
Education: High School Diploma or G.E.D

Job duties:

- Functions as a supervisor of Security Officers, Lead Officers, and other company personnel assigned to one or more posts at client site(s); acts to ensure that all post orders are followed, that established rounds are completed, and that required reports are filed; notifies proper authorities and client in emergency situations.
- Coaches and disciplines personnel as appropriate; seeks advice from company management or designated representatives as appropriate; meets personally with employees and documents counseling and disciplinary actions.
- Trains Security Officers and other company personnel; reviews post orders and other details of assignments with subordinates.
- Assists in the submission of payroll and personnel information to the company as designated.
- In conjunction with company management or designated personnel representatives ensures adequate coverage of all posts and positions.
- Prepares, files, and submits various reports as required.
- Inspects posts as scheduled and meets with subordinates to outline tasks and responsibilities.
- Meets with client representatives as scheduled or as needed to provide assurance that all security requirements are being met and to provide quality customer service.
- As assigned, in accordance with applicable company policies and procedures and in compliance with state and federal laws, carries out supervisory duties that can include some or all of the following: interviewing, orienting and training employees; planning, assigning, and directing work; coaching and appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems; and, making hiring and termination recommendations.
- May perform the duties of a Security Officer in accord with post orders and company policy.

Unarmed Security Officer

Job duties:

- Provides lead direction at assigned client site(s) on assigned shift(s); acts to ensure that post orders are followed, that established rounds are completed, and that adequate reports are filed; notifies proper authorities and client in emergency situations.
- May counsel and discipline personnel as appropriate; seeks advice from company management or designated representatives as appropriate; meets personally with employees and documents counseling and disciplinary actions.
- Assists in the training of Security Officers and review of post orders.
- Assists in the submission of payroll and personnel information to the company as designated.
- In conjunction with company management or designated company representatives acts to ensure adequate security coverage of all posts.
- Prepares, files and submits various reports as required.
- Inspects posts as scheduled and meets with subordinates to outline tasks and responsibilities.
- Meets with client representatives as scheduled or as needed to provide assurance that all security requirements are being met and to provide quality customer service.
- As assigned, in accordance with applicable company policies and procedures and in compliance with state and federal laws, carries out supervisory duties that can include some or all of the following: interviewing, orienting and training employees; planning, assigning, and directing work; coaching and appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems; and, making hiring and termination recommendations.
- May perform the duties of a Security Officer in accord with post orders and company policy.
Experience: 1 year of experience required
Education: High School Diploma or G.E.D

Job duties:
- Controls access to client site or facility through the admittance process; assists visitors with a legitimate need to gain entry to the facility; screens visitors and client employees in an efficient manner in order to expedite their admittance to the site or facility.
- Provides an atmosphere in which all client employees and visitors know that the client responds to and cares about their needs; provides a courteous, respectful, and pleasant interaction with each client employee and visitor as perceived from their point of view; presents a good image of the client and its security department.
- Communicates in a manner that is open, honest and responsive in all situations; provides information, to the extent authorized, regarding the site and surrounding area as requested by visitors.
- Monitors entrances and exits; acts to prevent unapproved or unlawful entry; controls entrances, the movement of people and vehicles, and parking; operates a gate and examines vehicle contents; monitors remote entrances using closed circuit television; operates remote access devices; calmly directs persons who cause a disturbance to leave the property.
- Patrols assigned site on foot or in vehicle; checks for unsafe conditions, hazards, unlocked doors, security violations, blocked ingress and egress, mechanical problems, and unauthorized persons; inspects buildings and grounds using appropriate equipment and protective gear.
- Protects evidence or scene of incident in the event of accidents, emergencies, or security investigations; sets up barriers and signage, and provides direction or information to others.
- Prepares logs or reports as required for site; writes or types reports or enters information in a computer using standard grammar; inspects security control logs and takes action as required.
- Observes and reports incidents or suspicious activity to client representatives, company management, life/safety personnel or public safety authorities as appropriate for the circumstances and/or as required by the site.
- Responds to incidents of fire, medical emergency, bomb threat, flooding, water discharge, elevator emergency, hazardous materials, inclement weather, and other incidents or conditions following procedures established for the site, by the company, and/or through training or certification.
- Acts to ensure that all property removal is conducted within appropriate policy requirements and in accord with client standards; identifies client products or materials among items carried by client employees or visitors.
- Carries out specific tasks and duties of a similar nature and scope as required for the assigned site.
- Observes and report incidents; directs others.

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Class</th>
<th>GSA OFFER PRICE (inclusive of the .75% IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>246-54</td>
<td>ARFF Fire Captain</td>
<td>$120.32</td>
</tr>
<tr>
<td>246-54</td>
<td>ARFF Firefighter</td>
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</tr>
<tr>
<td>246-54</td>
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</tr>
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<td>EMT-P</td>
<td>$60.19</td>
</tr>
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<tr>
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</tr>
<tr>
<td>Service</td>
<td>Hourly Rate</td>
<td></td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-------------</td>
<td></td>
</tr>
<tr>
<td>Unarmed Security Officer</td>
<td>$42.72</td>
<td></td>
</tr>
<tr>
<td>Armed Security Officer</td>
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<td></td>
</tr>
<tr>
<td>Control Center Operator</td>
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</tbody>
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**Services Available in the following areas:**

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<tr>
<th>State</th>
<th>Counties</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>Oklahoma</td>
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<tr>
<td>Mississippi</td>
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<td>North Carolina</td>
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<td>Arizona</td>
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</tr>
</tbody>
</table>

**Hourly Pricing will vary based on the Location and Applicable Wage Determination. No rate shall exceed the following:**

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*The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).*