On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

**SCHEDULE TITLE:** Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response

**FSC Group:** Law Enforcement & Security Equipment

**CONTRACT NUMBER:** 47QSWA20D006X

**CONTRACT PERIOD:** 05/08/2020 - 05/07/2025

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

**CONTRACTOR:** HLM ASSOCIATES, LLC
200 PENDLETON LN
STRASBURG, VA 22657-2179
(571)419-1643
mll@hlma.net

**CONTRACTOR'S ADMINISTRATION SOURCE:** Michael L Laverdure
200 PENDLETON LN
STRASBURG, VA 22657-2179
(571)419-1643
mll@hlma.net

**BUSINESS SIZE:** Small

**Socioeconomic Indicators:** Small

**CUSTOMER INFORMATION:**

1a. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>541330L</td>
<td>Security System Integration, Design, Management, and Life Cycle Support</td>
</tr>
</tbody>
</table>

1b. **LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:**

(Government net price based on a unit of one)

<table>
<thead>
<tr>
<th>SIN</th>
<th>MODEL</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>541330L</td>
<td>Senior Security Manager</td>
<td>$122.50 (excluding IFF)</td>
</tr>
</tbody>
</table>
1c. **HOURLY RATES: (Services Only)**

<table>
<thead>
<tr>
<th>SIN</th>
<th>LABOR CATEGORY</th>
<th>PRICE OFFERED TO GSA (Including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>541330L</td>
<td>Senior Security Manager</td>
<td>$123.43</td>
</tr>
<tr>
<td>541330L</td>
<td>Senior Security Director</td>
<td>$133.30</td>
</tr>
</tbody>
</table>

2. **MAXIMUM ORDER**: $\text{250000 per order}

   *Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.*

3. **MINIMUM ORDER**: $500

4. **GEOGRAPHIC COVERAGE**: Worldwide

5. **POINT(S) OF PRODUCTION**: NA

6. **DISCOUNT FROM LIST PRICES**: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. **QUANTITY DISCOUNT(S)**: NA

8. **PROMPT PAYMENT TERMS**: 1% Net 15

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.

10. **FOREIGN ITEMS**: None

11a. **TIME OF DELIVERY**: Determined at task order level

11b. **EXPEDITED DELIVERY**: Determined at task order level

11c. **OVERNIGHT AND 2-DAY DELIVERY**: None Offered.

11d. **URGENT REQUIREMENTS**: Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **FOB POINT**: Origin, Freight Prepaid and Add

13a. **ORDERING ADDRESS**: Same as contractor

13b. **ORDERING PROCEDURES**: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

14. **PAYMENT ADDRESS**: Same as contractor
15. **WARRANTY PROVISION:** N/A Services

16. **EXPORT PACKING CHARGES:** N/A Services

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE** Not Applicable

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** Not Applicable

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** Not Applicable

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** Not Applicable

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** Not Applicable

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** Not Applicable

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** Not Applicable

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** Not Applicable

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** Not Applicable

24b. **Section 508 Compliance for EIT:** as applicable

25. **DUNS NUMBER:** 079845594

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.

### Service Contract Act (SCA) Matrix

<table>
<thead>
<tr>
<th>SCA Eligible Contract Labor Category</th>
<th>SCA Equivalent Code and Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>None Offered</td>
<td>None Offered</td>
<td>None Offered</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.
Senior Security Manager

**Type:** Part-time and full-time

**Classification:** Exempt

**Overview:**

Senior Security Manager is responsible for performing broad spectrum of leadership and management functions generally described in the National Industrial Security Program Operating Manual (NISPOM) and applicable Intelligence Community Directives (ICDs). Will perform as a Facility Security Officer (FSO), Contractor Special Security Officer (CSSO) and/or Contractor Program Security Officer (CPSO); Physical Security Specialist; Insider Threat Program Specialist; Risk Management Specialist or other similar security manager role in support of classified activities being performed at private sector and/or U.S. Government locations. Will perform company leadership and management functions, to include, but not limited to training, supervision, and management of subordinate personnel; program / project management; and revenue management / generation. Will represent company at various meetings, conferences, etc. Will support one or more clients. Will ensure adherence to company and contractual objectives, policies, requirements and in keeping with the strategic objectives of the organization. Is further responsible to positively contribute to the success of the company through positive work performance, identify potential growth opportunities, and actively participate in bid & proposal activities.

Senior Security Director

**Type:** Part-time and full-time

**Classification:** Exempt

**Overview:**

Senior Security Director is responsible for developing, leading, and managing one or more lines of business, programs, contracts and associated personnel. Will perform company leadership and management functions, to include, but not limited to development, supervision, and management of subordinate personnel; program / project management; and revenue management / generation. Is further responsible to
positively contribute to the success of the company through positive work performance; identifying and
developing new business opportunities; actively executing in bid & proposal activities; and winning new
business. Will represent company at various meetings, conferences, etc. Will ensure adherence to company
and contractual objectives, policies, requirements and in keeping with the strategic objectives of the
organization.

Will perform a broad spectrum of leadership and management functions and supervise those performing
subordinate functions in support of contractual activities being performed at private sector and/or U.S.
Government locations.