

**General Services Administration
Federal Acquisition Service**

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

SPECIAL ITEM NO. 132-34 MAINTENANCE OF SOFTWARE AS A SERVICE

SPECIAL ITEM NO. 132-50 TRAINING COURSES - SUBJECT TO COOPERATIVE PURCHASING INCLUDES TRAINING

SPECIAL ITEM NUMBER 132-40 – CLOUD COMPUTING

FPDS Code D305 IT and Telecom- Teleprocessing, Timeshare, and Cloud Computing Includes: Software as a Service (SaaS), Platform as a Service (PaaS), and Infrastructure as a Service (IaaS) FPDS Code D399 Other Data Transmission Services, Not Elsewhere Classified – Except Voice and Pager Services

Note: Contractor has been awarded all Special Item Numbers under the Disaster Recovery and Cooperative



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**Contract Number: 47QTCA17D000A
(ZF016HA)**

Period Covered by Contract: October 10, 2017 through October 9, 2022

**General Services Administration
Federal Acquisition Service**

Pricelist current through Refresh #44 and Modification #PS-0002 dated November 15, 2017

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsadvantage.gov>).

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

1a. AUTHORIZED SPECIAL ITEM NUMBERS (SINs):

<u>SIN</u>	<u>DESCRIPTION</u>
132-34	Maintenance of Software as a Service
132-40	Information Technology (IT) Professional Services
132-50	Training Courses

1b. Lowest Priced Service and Price for each Service Rate: See Price List

1c. SERVICES OFFERED: See Price List

2. MAXIMUM ORDER PER SIN:

<u>SIN</u>	<u>Maximum Order</u>
132-34	\$500,000 per order
132-40	\$500,000 per order
132-50	\$25,000 per order

This maximum order threshold is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: (1) Offer a new lower price, (2) Offer the lowest price available under the contract, or (3) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order threshold.

3. MINIMUM ORDER LIMITATION: \$100

4. GEOGRAPHIC COVERAGE (DELIVERY AREA): The geographic scope of this contract is the 48 contiguous United States and District of Columbia.

5. POINT OF PRODUCTION: United States

6. BASIC DISCOUNT: Prices shown are NET Prices; Basic Discounts have been deducted

7. DISCOUNTS: Prices shown are Net. Basic discounts have been deducted.

8. PROMPT PAYMENT TERMS: For SIN 132-40: 0%, Net 30 Days
- 9a. GOVERNMENT PURCHASE CARDS ARE ACCEPTED UP TO THE MICRO- PURCHASE THRESHOLD.
- 9b. GOVERNMENT PURCHASE CARDS ARE NOT ACCEPTED ABOVE THE MICRO- PURCHASE THRESHOLD.
10. FOREIGN ITEMS: None
- 11a. TIME OF DELIVERY: Not applicable to professional services.
- 11b. EXPEDITED DELIVERY: Contact Contractor
- 11c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor
- 11d. URGENT REQUIREMENTS: Contact Contractor
12. F.O.B. POINT: Destination
- 13a. ORDERING ADDRESS:
ATTN: Mr. Marc Hersh
CorasCloud
7918 Jones Branch Drive, Suite 800
Mclean, VA 22102
Tel: 703-910-5090 x 23
Fax: 703-991-0702
GSASchedule@corascloud.com
www.corascloud.com
- 13b. ORDERING PROCEDURES: *For supplies and service the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA may be found at the GSA/FSS Schedule homepage (gss.gsa.gov/schedule).*
14. PAYMENT ADDRESS:
ATTN: Mr. Marc Hersh
CorasCloud, Inc.
7918 Jones Branch Drive, Suite 800
Mclean, VA 22102
Tel: 703-910-5090 x 23

15. WARRANTY PROVISION: Standard Commercial Warranty
16. EXPORT PACKING CHARGES: Not Applicable
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:
Will be accepted above the micro-purchase threshold
18. TERMS AND CONDITIONS OF RENTAL: Not Applicable
19. TERMS AND CONDITIONS OF INSTALLATION: Contact Contractor
20. TERMS AND CONDITIONS OF REPAIR PARTS: Contact Contractor
- 20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: Contact Contractor
21. LIST OF SERVICE AND DISTRIBUTION POINTS: Contact Contractor
22. LIST OF PARTICIPATING DEALERS: Not Applicable
23. PREVENTIVE MAINTENANCE: Contact Contractor
- 24a. SPECIAL ATTRIBUTES: Not Applicable
- 24b. SECTION 508 COMPLIANCE INFORMATION: Not Applicable
25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: **147255223**
26. CONTRACTOR IS CURRENTLY REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.

**TERMS AND CONDITIONS APPLICABLE TO MAINTENANCE AS A SERVICE
(SPECIAL ITEM NUMBER 132-34) OF GENERAL PURPOSE COMMERCIAL
INFORMATION TECHNOLOGY SOFTWARE**

1.INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. Therefore, items delivered shall be considered accepted upon delivery. The ordering activity reserves the right to inspect or test any software that has been tendered for acceptance to determine if the items ordered meet the warranty set forth in Section 2 hereof. The ordering activity may require repair or replacement of nonconforming software at no increase in contract price during the warranty period specified in Section 2 below. The ordering activity must exercise its postacceptance rights (1) within and in accordance with the warranty specified in Section 2 below and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

2.GUARANTEE/WARRANTY

- a. Contractor warrants that the software delivered hereunder, if used according to the documentation provided therewith, shall be free from defects and perform according to such documentation for a period of ninety (90) days from the date of shipment to the ordering activity. Contractor's sole and exclusive liability under this warranty for any software that fails during the warranty period is, at Contractor's option to repair or replace the software. Replacement or repair of an item does not extend its warranty period beyond the original warranty expiration date. If Contractor cannot provide either remedy, upon receipt of the nonconforming portion of the software, Contractor shall refund the ordering activity a pro rata amount of the license fee paid for the same. This warranty does not cover any item that has been subjected to unusual physical or electrical stress, or on which the original identification marks have been removed or altered, or which is damaged due to accident, misuse, neglect, alteration, repair, improper installation or testing or unauthorized modification. THESE RIGHTS ARE THE ORDERING ACTIVITY'S SOLE AND EXCLUSIVE REMEDY, WHETHER IN TORT, CONTRACT, OR OTHERWISE, IN RESPECT OF A PRODUCT FAILURE AND THEY ARE IN LIEU OF, AND CONTRACTOR EXPRESSLY DISCLAIMS, ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- b. Limitation of Liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the ordering activity for any indirect or consequential damages resulting from any defect or deficiencies in accepted items or for any amounts exceeding the actual fees paid to Contractor for the nonconforming product .

3. TECHNICAL SERVICES

The Contractor, without additional charge to the ordering activity, shall provide a hot line technical support number _____ for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from 9:00 am to 5:00 pm EST.

4.SOFTWARE MAINTENANCE

- a. Software maintenance as it is defined:

Software Maintenance as a Service (SIN 132-34)

Software maintenance as a service creates, designs, implements, and/or integrates customized changes to software that solve one or more problems and is not included with the price of the software. Software maintenance as a service includes person-to-person communications regardless of the medium used to communicate: telephone support, on-line technical support, customized support, and/or technical expertise which are charged commercially. Software maintenance as a service is billed arrears in accordance with 31 U.S.C. 3324.

Software maintenance as a service is billed in arrears in accordance with 31 U.S.C. 3324.

- b. Invoices for maintenance service shall be submitted by the Contractor on a quarterly or monthly basis, after the completion of such period. Maintenance charges must be paid in arrears (31

5.UTILIZATION LIMITATIONS - (SIN 132-34)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the ordering activity, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by ordering activity. An ordering activity is defined as a cabinet level or independent ordering activity. The software may be used by any subdivision of the ordering activity (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one ordering activity's site. This would allow other agencies access to one ordering activity's database. For ordering activity public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user ordering activity will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user ordering activity's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user ordering activity.

(3) Except as is provided in paragraph 8.b(2) above, the ordering activity shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the ordering activity who have the ordering activity's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the ordering activity to use software, documentation, or information therein, which the ordering activity may already have or obtain without restrictions.

(4) The ordering activity shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of Disaster Recovery, the ordering activity has the right to transfer the software to another site if the ordering activity site for which it is acquired is deemed to be unsafe for ordering activity personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

**TERMS AND CONDITIONS APPLICABLE TO
PURCHASE OF CLOUD COMPUTING SERVICES
(SPECIAL ITEM NUMBER 132 40)**

1. SCOPE

The prices, terms and conditions stated under Special Item Number (SIN) 132-40 Cloud Computing Services apply exclusively to Cloud Computing Services within the scope of this Information Technology Schedule.

This SIN provides ordering activities with access to technical services that run in cloud environments and meet the NIST Definition of Cloud Computing Essential Characteristics. Services relating to or impinging on cloud that do not meet all NIST essential characteristics should be listed in other SINs.

The scope of this SIN is limited to cloud capabilities provided entirely as a service. Hardware, software and other artifacts supporting the physical construction of a private or other cloud are out of scope for this SIN. Currently, an Ordering Activity can procure the hardware and software needed to build on premise cloud functionality, through combining different services on other IT Schedule 70 SINs (e.g. 132-51).

SIN 132-40 CLOUD COMPUTING DESCRIPTIONS AND PRICING

No Physical items are sold to customers. Items are used for configuration of web based services provided by CORASCloud on a monthly basis to customer.

CORASNow™ lets you quickly create your own apps that meet your exact needs. And it lets you do it 75% faster than traditional methods. Our revolutionary Visual Application Builder is designed with "ease of use" in mind, and lets you create apps...without writing a single line of code.

CORASCloud provisions CORASNow in adherence with the definitions of Deployment Models, found in Special Publication 800-145 and as referenced below:

Private Cloud. CORASNow is provisioned for exclusive use by a single organization comprising multiple consumers (e.g., business units). It may be owned, managed, and operated by the organization, a third party, or some combination of them, and it may exist on or off premises.

Government Cloud. (NIST Community Cloud). The cloud infrastructure is provisioned for exclusive use in the Azure GovCloud. It may be owned, managed, and operated by one or more of the organizations in the community, a third party, or some combination of them, and it may exist on or off premises.

Public cloud. CORASNow is provisioned for open use by the general public. CORASNow currently runs on Azure, hosting each customer deployment within a Multi-Tenant Environment. It exists on the premises of the cloud provider.

Monthly adjustments allowed: CorasCloud provides the ability for clients to scale their user base up or down within an annual period to meet requirements. Pricing adjustments are made based upon the initial annual commitment, subtracting completed months and issued as a credit towards the new number of users.

**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF
TRAINING COURSES FOR GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT AND SOFTWARE (SPECIAL ITEM 132-50)**

1. SCOPE

- a. The Contractor shall provide training courses normally available to commercial customers, which will permit ordering activity users to make full, efficient use of general purpose commercial IT products. Training is restricted to training courses for those products within the scope of this solicitation.
- b. The Contractor shall provide training at the Contractor's facility and/or at the ordering activity's location, as agreed to by the Contractor and the ordering activity.

2. ORDER

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPAs) shall be the basis for the purchase of training courses in accordance with the terms of this contract. Orders shall include the student's name, course title, course date and time, and contracted dollar amount of the course.

3. TIME OF DELIVERY

The Contractor shall conduct training on the date (time, day, month, and year) agreed to by the Contractor and the ordering activity.

4. CANCELLATION AND RESCHEDULING

- a. The ordering activity will notify the Contractor at least seventy-two (72) hours before the scheduled training date, if a student will be unable to attend. The Contractor will then permit the ordering activity to either cancel the order or reschedule the training at no additional charge. In the event the training class is rescheduled, the ordering activity will modify its original training order to specify the time and date of the rescheduled training class.
- b. In the event the ordering activity fails to cancel or reschedule a training course within the time frame specified in paragraph a, above, the ordering activity will be liable for the contracted dollar amount of the training course. The Contractor agrees to permit the ordering activity to reschedule a student who fails to attend a training class within ninety (90) days from the original course date, at no additional charge.
- c. The ordering activity reserves the right to substitute one student for another up to the first day of class.
- d. In the event the Contractor is unable to conduct training on the date agreed to by the Contractor and the ordering activity, the Contractor must notify the ordering activity at least seventy-two (72) hours before the scheduled training date.

5. FOLLOW-UP SUPPORT

The Contractor agrees to provide each student with unlimited telephone support or online support for a period of one (1) year from the completion of the training course. During this period, the student may contact the Contractor's instructors for refresher assistance and answers to related course curriculum questions.

6. PRICE FOR TRAINING

The price that the ordering activity will be charged will be the ordering activity training price in effect at the time of order placement, or the ordering activity price in effect at the time the training course is conducted, whichever is less.

7. **INVOICES AND PAYMENT**

Invoices for training shall be submitted by the Contractor after ordering activity completion of the training course. Charges for training must be paid in arrears (31 U.S.C. 3324). **PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.**

8. **FORMAT AND CONTENT OF TRAINING**

- a. The Contractor shall provide written materials (i.e., manuals, handbooks, texts, etc.) normally provided with course offerings. Such documentation will become the property of the student upon completion of the training class.
- b. ****If applicable**** For hands-on training courses, there must be a one-to-one assignment of IT equipment to students.
- c. The Contractor shall provide each student with a Certificate of Training at the completion of each training course.
- d. The Contractor shall provide the following information for each training course offered:
 - (1) The course title and a brief description of the course content, to include the course format (e.g., lecture, discussion, hands-on training);
 - (2)The length of the course;
 - (3)Mandatory and desirable prerequisites for student enrollment;
 - (4)The minimum and maximum number of students per class;
 - (5)The locations where the course is offered;
 - (6)Class schedules; and
 - (7)Price (per student, per class (if applicable)).
- e. For those courses conducted at the ordering activity's location, instructor travel charges (if applicable), including mileage and daily living expenses (e.g., per diem charges) are governed by Pub. L. 99-234 and FAR Part 31.205-46, and are reimbursable by the ordering activity on orders placed under the Multiple Award Schedule, as applicable, in effect on the date(s) the travel is performed. Contractors cannot use GSA city pair contracts. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- f. For Online Training Courses, a copy of all training material must be available for electronic download by the students.

9. **"NO CHARGE" TRAINING**

None Offered.

#	SIN	MFR PART NO	PRODUCT DESCRIPTION SUMMARY	COO	GSA PRICE
1	132-40	G-CM160021-CNOD	CorasNow based Project Portfolio Management solution - On Demand (min 25 users)	USA	\$37.48
2	132-40	G-CM160021-CNSV	CorasNow based Project Portfolio Management solution - Server (min 100 users)	USA	\$37.48
3	132-40	G-CN160040-T1	Cloud based application development platform - Private Cloud (25-1,000 users)	USA	\$12.55
4	132-40	G-CN160040-T2	Cloud based application development platform - Private Cloud (1,001-2,500 users)	USA	\$10.76
5	132-40	G-CN160040-T3	Cloud based application development platform - Private Cloud (2,501-7,500 users)	USA	\$8.97
6	132-40	G-CN160040-T4	Cloud based application development platform - Private Cloud (>7,500 users)	USA	\$7.17
7	132-40	G-CN160041-T1	Cloud based application development platform - Government Cloud (25-1,000 users)	USA	\$18.83
8	132-40	G-CN160041-T2	Cloud based application development platform - Government Cloud (1,001-2,500 users)	USA	\$17.04
9	132-40	G-CN160041-T3	Cloud based application development platform - Government Cloud (2,501-7,500 users)	USA	\$15.24

#	SIN	MFR PART NO	PRODUCT DESCRIPTION SUMMARY	COO	GSA PRICE
10	132-40	G-CN160041-T4	Cloud based application development platform - Government Cloud (>7,500 users)	USA	\$13.45
11	132-40	G-CN160042-T1	Cloud based application development platform - Public Cloud (25-1,000 users)	USA	\$14.35
12	132-40	G-CN160042-T2	Cloud based application development platform - Public Cloud (1,001-2,500 users)	USA	\$12.55
13	132-40	G-CN160042-T3	Cloud based application development platform - Public Cloud (2,501-7,500 users)	USA	\$10.76
14	132-40	G-CN160042-T4	Cloud based application development platform - Public Cloud (>7,500)	USA	\$8.97
15	132-40	G-CN160043-T1	Cloud based application development platform - Government Private Cloud (25-1,000 users)	USA	\$17.23
16	132-40	G-CN160043-T2	Cloud based application development platform - Government Private Cloud (1,001-2,500 users)	USA	\$15.44
17	132-40	G-CN160043-T3	Cloud based application development platform - Government Private Cloud (2,501-7,500 users)	USA	\$13.65
18	132-40	G-CN160043-T4	Cloud based application development platform - Government Private Cloud (>7,500 users)	USA	\$11.85

#	SIN	MFR PART NO	PRODUCT DESCRIPTION SUMMARY	COO	GSA PRICE
19	132-34	CC160050-SR	Coras product implementation services - Senior level	USA	\$229.71
20	132-34	CC160050-MD	Coras product implementation services - Middle level	USA	\$210.57
21	132-34	CC160050-JR	Coras product implementation services - Junior level	USA	\$191.43
22	132-34	CC160050-AC	Coras product implementation services - Senior Architect	USA	\$263.21
23	132-50	G-CCT16060	Coras Training, Distance Learning - Basic skills	USA	\$1,430.90
24	132-50	G-CCT16061	Coras Training, Distance Learning - Advanced skills	USA	\$3,780.64

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CorasCloud, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact

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BLANKET PURCHASE AGREEMENT SAMPLE

BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)_____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

Agency

Date

Contractor Date

(CUSTO/MER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- 1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

- 2) Delivery:

DESTINATION DELIVERY SCHEDULES / DATES

- 3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.
- 4) This BPA does not obligate any funds.
- 5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.
- 6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- 7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.
- 8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- a. Name of Contractor;
 - b. Contract Number;
 - c. BPA Number;
 - d. Model Number or National Stock Number (NSN);
 - e. Purchase Order Number;
 - f. Date of Purchase;
 - g. Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - h. Date of Shipment.
- 9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- 10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.