GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule FSS Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address GSA *Advantage!*® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: **Information Technology**   PSC Codes: **DA01, 7A21**

Contract number: **47QTCA18D001Z**

Contract period: **November 10, 2022, through November 9, 2027**

R & K Solutions, Inc.
2797 Frontage Rd. NW STE 1000
Roanoke, VA 24017
Phone Number: (540) 343-7300
Fax Number: (540) 343-4509
www.rksolutions.com.

Contract administrator:
Frank Quigley
(540) 343-7300 x 206
Frank.Quigley@rksolutions.com

Business size: **SMALL**

For more information on ordering go to the following website: https://www.gsa.gov/schedules.

Price list current as of Modification #**PS-0020** effective **March 18, 2025**

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	SIN Title
54151S	Information Technology Professional Services
511210	Software Licenses
54151	Software Maintenance Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
Ancillary	Ancillary Supplies and Services
OLM	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. **See Page 11.**

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **See Page 11**.

2. Maximum order: 54151S, 511210, 54151, 541611, ANCILLARY and OLM $500,000.

3. Minimum order: **$100**

4. Geographic coverage (delivery area). **Domestic or Oversees Delivery**

5. Point(s) of production (city, county, and State or foreign country).

- Roanoke Office –
2797 Frontage Road NW, Suite 1000
Roanoke, VA 24017-1400
(540) 343-7300
(540) 343-4509 Fax

– Alexandria Office –
1800 Diagonal Road, Suite 600
Alexandria, VA 22314

(540) 343-7300
(540) 343-4509 Fax

- San Antonio Office –
4102 S. New Braunfels Avenue, Suite 110
San Antonio, TX 78223-1717
(540) 343-7300
(540) 343-4509 Fax

6. Discount from list prices or statement of net price. **Government Net Prices (discounts already deducted.)**

7. Quantity discounts. **None**

8. Prompt payment terms. **Net 30 days**. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin). **Not Applicable**

10a. Time of delivery. (Contractor insert number of days.). **To Be Determined at the Task Order level**

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. **To Be Determined at the Task Order level**

10c. Overnight and 2-day delivery. **Not Applicable**

10d. Urgent Requirements. **Not Applicable**

11. F.O.B. point(s). **Destination**

12a. Ordering address(es). **2797 Frontage Road NW, Suite 1000, Roanoke, VA 24017-1400**

12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-1 Ordering procedures for supplies and services not requiring a statement of work, FAR 8.405-2 Ordering procedures for services requiring a statement of work and FAR 8.405-3 Blanket purchase agreements (BPAs).

13. Payment address(es). **3806 Thirlane Rd. NW, Roanoke, VA 24019**

14. Warranty provision. **Not Applicable**

15. Export packing charges, if applicable. **Not Applicable**

16. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable**

17. Terms and conditions of installation (if applicable). **Not Applicable**

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**

18b. Terms and conditions for any other services (if applicable). **Not Applicable**

19. List of service and distribution points (if applicable). **Not Applicable**

20. List of participating dealers (if applicable). **Not Applicable**

21. Preventive maintenance (if applicable). **Not Applicable**

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable**

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at: https://www.Section508.gov/.
Not Applicable

23. Unique Entity Identifier (UEI) number. **TMX8GKCK9KV3**

24. Notification regarding registration in System for Award Management (SAM) database. **Contractor registered and active in SAM.**

R&K SOLUTIONS, INC.
LABOR CATEGORY DESCRIPTIONS

Equivalencies: Two years of directly related experience may substitute for one year of formal education. Higher level degrees may be substituted for experience (e.g. a Master's degree could be substituted for two years of experience).

SIN	LABOR CATEGORY TITLE	Labor Category/Service Description	MINIMUM EDUCATION	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE
54151S	Principal	Plans, develops, and establishes IT and related strategic policies and objectives of organization in accordance with board directives and corporation charter. This is a top executive within the organization. Responsible for the performance, operations and profitability regardingIT and related areas of the entire organization. Confers with organization managers to plan IT and related business objectives, to develop IT and related organizational policies to coordinate functions and operations between divisions and departments, and to establish responsibilities and procedures for attaining IT and related objectives. Reviews activity reports and financial statements to determine progress and status in attaining IT and related objectives and revises objectives and plans in accordance with current conditions. Directs andcoordinates formulation of IT and related financial programs to providefunding for new or continuing operations to maximize returns on investments, and to increase productivity. Evaluates performance of executives for compliance with established IT and related policies and objectives of firm and contributions in attaining objectives.	Bachelors	10	Hourly
54151S	Senior Program Manager	Manages and coordinates complex or multiple IT and related projects to ensure that implementation and prescribed activities are carried out in accordance with overall corporate objectives. Plans and develops methods and procedures for implementing IT and related programs, directs and coordinates these program activities, and exercises control over personnel responsible for specific functions or phases of the program. Provides high level oversight of all supporting Project Managers helping to resolve resource, schedule, and contract issues as they occur. Selects personnel according to knowledge and experience based on overall program and/or project requirements. Directs and coordinates personally, or through subordinate managerial personnel, activities concerned with implementation and carrying out objectives of the program. Reviews reports and records of activities to ensure progress is being accomplished toward specified objectives and modifies or changes methodology as required to redirect activities and attain those objectives. Prepares program reports for corporate review. Controls expenditures in accordance with budget allocations.	Bachelors	8	Hourly
54151S	Project Manager	Manages day to day contract execution activities of one or more IT and related projects. Coordinates and facilitates overall IT and related project activities to ensure that implementation and prescribed activities are carried out in accordance with contract scope requirements and associated corporate objectives. Serves as the primary interface with the client. Plans and develops methods and procedures for IT and related project execution, directs and coordinates project activities, and exercises control over personnel responsible for specific functions or phases of project. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Confers with staff to explain IT and related project schedule, priorities, constraints, and individual responsibilities. Directs and coordinates personally, or through subordinate managerial personnel, activities concerned with implementation and carrying out IT and related project objectives. Overall responsible for maintaining and updating IT and related Project Management related reports/charts in support of client and senior corporate management requirements. Controls expenditures in accordance with budget allocations. May participate in the interviewing and selection process of new and/or replacement resources.	Bachelors	5	Hourly
54151S	Engineer	Generally, works under the direction of Senior Program Manager and/or Project Manager. Performs and oversees systems and network engineering research, design, development and other assignments in accordance with IT and related project requirements. Supports efforts that provide engineering, technical, and managerial direction for problem definition, analysis, requirements development and implementation for complex IT and related systems in the engineering discipline to meet project requirements. May manage IT and related technical and engineering projects of some complexity and importance. Supports initiatives to capture current conditions, identify requirements, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior staff. Compiles documentation of IT and related project development and any subsequent revisions. Supports the preparation of project management records and reports.	Bachelors	4	Hourly
54151S	Senior Programmer/Analyst	Participates in systems analysis and programming initiatives with a focus on the more challenging aspects of system requirements. Plays a major role in the evaluation of requests for new or modified systems to determine feasibility, cost and time required, compatibility with other related systems, and hardware configuration. Formulates plan for system development, using structured analysis and design. Plans, develops, tests, and documents computer programs, applying knowledge of programming techniques and computer systems. Submits plans for management and/or client approval. Prepares flowcharts and/or modeling diagrams to illustrate sequence of steps system must follow and to describe logical operations involved. May consult with user/client to identify current operating procedures and clarify system objectives. Conducts research to expand understanding of user requirements and latest programming techniques. Designs architecture, database, and user interface to meet defined requirements. Converts project specifications, using flowcharts and/or modeling diagrams, into sequence of detailed instructions and logical steps for coding, applying knowledge of computer programming techniques and computer languages. Produces and maintains documentation to describe system development, logic, coding, and corrections. Writes manual for users to describe installation and operating procedures. Participates in and/or oversees systems training, installation of hardware/software, technical assistance to users, installation and testing system at user site, and monitoring system performance after implementation.	Bachelors	6	Hourly
54151S	Programmer/Analyst	Participates in all systems analysis and programming initiatives. Participated in the evaluation of requests for new or modified systems to determine feasibility, cost and time required, compatibility with other related systems, and hardware configuration. Executes system development plans, using structured analysis and design. Participates in the planning, development, testing, and documentation initiatives, applying knowledge of programming techniques and computer systems. Prepares flowcharts and/or modeling diagrams to illustrate sequence of steps system must follow and to describe logical operations involved. Consults with assigned project management personnel to clarify project goals and objectives. Participates in research to expand understanding of user requirements and latest programming techniques. Develops architecture, database, and user interface to meet defined requirements. Participates in the conversion of the project specifications, using flowcharts and/or modeling diagrams, into sequence of detailed instructions and logical steps for coding, applying knowledge of computer programming techniques and computer languages. Produces and maintains documentation to describe system development, logic, coding, and corrections. Writes manual for users to describe installation and operating procedures. Assists in systems training, installation of hardware/software, technical assistance to users, installation and testing system at user site, and monitoring system performance after implementation.	Bachelors	4	Hourly
54151S	Junior Programmer/Analyst	Participates in programming initiatives with a focus on those least technically challenging. Supports implementation of system development plans, using structured analysis and design. Participates in the planning, development, testing, and documentation initiatives, applying knowledge of programming techniques and computer systems. Prepares flowcharts and/or modeling diagrams to illustrate sequence of steps system must follow and to describe logical operations involved. Consults with project supervisors to clarify project goals and objectives. Participates in research to expand understanding of user requirements and latest programming techniques. Supports development and implementation of architecture, database, and user interface to meet defined requirements. Participates in the conversion of the project specifications, using flowcharts and/or modeling diagrams, into sequence of detailed instructions and logical steps for coding, applying knowledge of computer programming techniques and computer languages. Assists in the production and maintenance of documentation to describe system development, logic, coding, and corrections. Participates in the writing of user's manuals to describe installation and operating procedures. May assists users in solving operating problems. May participate in the installation of hardware and software. May provide technical assistance to system users. May assist in installing and testing system at user site. May monitor performance of system after implementation.	High School	2	Hourly

SIN	LABOR CATEGORY TITLE	Labor Category/Service Description	MINIMUM EDUCATION	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE
54151S	Programmer	Receives programming tasks and creates or modifies computer programs for user interfaces, application programs, reports, databases and communication networks. Participates in the planning, development, testing, and documentation initiatives, applying knowledge of programming techniques and computer systems. Assists in the production and maintenance of documentation to describe system development, logic, coding, and corrections. Participates in the writing of user's manuals to describe installation and operating procedures. May assists users in solving operating problems. May participate in the installation of hardware and software. May provide technical assistance to system users.	High School	1	Hourly
54151S	Senior Subject Matter Specialist	Leads subordinate Subject Matter Specialists and other team members in the activities of solving specialized business process challenges. Works closely with the client and users to capture current business processes, identify inefficiencies, propose potential solutions, and capture requirements for associated changes. Conducts and prepares specialized studies and analysis. Assigns, coordinates, and reviews work of more junior analysts. Consults with managerial and systems analysis personnel to clarify system intent, identify potential problems, suggest changes/enhancements, and participate in the planning and execution of system testing. Participates in the development of workflow and/or modeling diagrams with a focus on the end user. Compiles documentation of program development and subsequent revisions. Supports the preparation of project management records and reports	Bachelors	7	Hourly
54151S	Technical Subject Matter Specialist	Supports the Senior Subject Matter Specialists in solving specialized business process challenges. Support initiatives to capture current business processes, identify inefficiencies, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior analysts. Consults with managerial and systems analysis personnel to clarify system intent, identify potential problems, suggest changes/enhancements, and participate in the planning and execution of system testing. Participates in the development of workflow and/or modeling diagrams with a focus on the end user. Compiles documentation of program development and subsequent revisions. May support the preparation of project management records and reports.	Bachelors	6	Hourly
54151S	Technical Analyst	Provides support in analyzing technical issues, researching relevant information, and recommending solutions to client problems. Supports initiatives to capture current conditions, identify requirements, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior analysts. Consults with managerial and systems analysis personnel to clarify system intent, identify potential problems, suggest changes/enhancements, and participate in the planning and execution of system testing. Participates in the development of workflow and/or modeling diagrams with a focus on the end user. Compiles documentation of program development and subsequent revisions. May support the preparation of project management records and reports.	Bachelors	5	Hourly
54151S	Junior Technical Analyst	Works under the direction of Technical Analysts and/or other senior staff as assigned. Performs research and prepares input for specialized studies and ad hoc reports. Participates in the development of workflow and/or modeling diagrams with a focus on the end user. Compiles documentation of program development and subsequent revisions. May support the preparation of project management records and reports. May also support preparation of Online Help.	Associates	3	Hourly
54151S	Business Management Specialist	Specializes in solving unique and often complex IT and related business process challenges requiring an in-depth knowledge of the business area. Supports associated initiatives to capture current IT and related business processes, identify inefficiencies, propose potential solutions and alternative approaches, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Consults with project management and clients, as appropriate, to clarify IT and related system intent, identify potential problems, and suggest changes/enhancement. Participates in the development of workflow and/or modeling diagrams with a focus on the end user. Prepares and maintains documentation associated with describing the detailed IT and related business process functionality within the system. May also support preparation of Online Help.	Bachelors	5	Hourly
54151S	Training Coordinator	Coordinates and plans IT and related training initiatives. Structures and generates Program of Instruction (POI). Coordinates layout, design, flow, and reproduction of IT and related training materials. Arranges for IT and related training venue and works with supporting staff to ensure facility is properly configured. Utilizes appropriate training tools (e.g. MS PowerPoint and interactive online training tools)to prepare IT and related training sessions. Works with project management personnel and client to identify and plan optimum IT and related training schedule/locations.	Bachelors	2	Hourly
54151S	CAD Technician	Provides technical expertise in the use and implementation of CAD techniques. Create and/or modify CAD drawings using current commercially available application. Interpret drawing markups and accurately implement in revised CAD drawings. Support project team in projecting level of effort estimates and establishing viable timelines for project deliverables.	Associates	3	Hourly
54151S	Technical Documentation Specialist	Produces technical documentation associated with system development initiatives. Types of documentation can cover a broad spectrum and includes; System Requirements Documents, Functional Requirements Documents, System Design Specifications, Test Plans/Procedures, User Manuals, Unified Modeling Language (UML) documentation, system security related documentation, and Systems Interface Agreements (SIA). Translate pseudo-code to a format understandable to a non-technical reader. Research latest changes and modifications to formal documentation requirements and communicate to management. Participate in preparation of Systems Online Help using appropriate software package.	Bachelors	7	Hourly
54151S	Technical Writer	Prepare and edit documentation to insure readability and grammatical accuracy. Assist the Technical Documentation Specialist in reviewing and preparing technical documentation. Ensure format of documentation is in accordance with prescribed standards. Identify and incorporate tables, graphs, and charts to enhance readability and comprehension.	Bachelors	2	Hourly
Ancillary	Administrative Specialist	Supports and/or oversees more junior administrative staff with basic data entry/typing of technical reports and documents. May provide and/or oversee clerical support for processing incoming correspondence, phone calls, invoices, and project status reports. Organizes and maintains employee and contract files. Acts as a receptionist, screens telephone calls, letters, and/or visitors, answers routine questions and furnishes information. Schedules appointments, maintains and disseminates schedules and work plans, and coordinates arrangements for meetings and conferences. Composes and types routine letters and memorandum. Routes or answers routine correspondence not requiring manager's attention. Prepares special reports, gathering and summarizing data. Organizes and expedites flow of work through manager's office.	Associates	4	Hourly
Ancillary	Technical Typist/Clerical	Supports the administrative staff with basic data entry/typing of technical reports and documents. Provides clerical support for processing all incoming correspondence, phone calls, invoices, and project status reports. Record employee hours into the Financial Management System for employees not having ready access.	High School	2	Hourly
541611	Principal Professional Services	Plans, develops, and establishes professional services and related strategic policies and objectives of organization in accordance with board directives and corporation charter. This is a top executive within the organization. Responsible for the performance, operations and profitability regarding professional services and related areas of the entire organization. Confers with the client and organization managers to plan professional services and related business objectives, to develop professional services and related organizational policies to coordinate functions and operations between divisions and departments, and to establish responsibilities and procedures for attaining professional services and related objectives. Reviews activity reports and financial statements to determine progress and status in attaining professional services and related objectives and revises objectives and plans in accordance with current conditions. Directs and coordinates formulation of professional services and related financial programs to provide funding for new or continuing operations to maximize client value and returns on investments, and to increase productivity. Evaluates performance of executives for compliance with established policies and objectives of firm and contributions in attaining objectives.	Masters	15	Hourly

SIN	LABOR CATEGORY TITLE	Labor Category/Service Description	MINIMUM EDUCATION	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE
541611	Senior Program Manager Professional Services	Manages and coordinates complex or multiple Professional Services and related projects to ensure that implementation and prescribed activities are carried out in accordance with overall corporate objectives. Plans and develops methods and procedures for implementing Professional Services and related programs, directs and coordinates these program activities, and exercises control over personnel responsible for specific functions or phases of the program. Provides high level oversight of all supporting Project Managers helping to resolve resource, schedule, and contract issues as they occur. Selects personnel according to knowledge and experience based on overall program and/or project requirements. Directs and coordinates personally, or through subordinate managerial personnel, activities concerned with implementation and carrying out objectives of the program. Reviews reports and records of activities to ensure progress is being accomplished toward specified objectives and modifies or changes methodology as required to redirect activities and attain those objectives. Prepares program reports for corporate review. Controls expenditures in accordance with budget allocations.	Bachelors	12	Hourly
541611	Project Manager Professional Services	Manages day to day contract execution activities of one or more Professional Services and related projects. Coordinates and facilitates overall Professional Services and related project activities to ensure that implementation and prescribed activities are carried out in accordance with contract scope requirements and associated corporate objectives. Serves as the primary interface with the client. Plans and develops methods and procedures for Professional Services and related project execution, directs and coordinates project activities, and exercises control over personnel responsible for specific functions or phases of project. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Confers with staff to explain Professional Services and related project schedule, priorities, constraints, and individual responsibilities. Directs and coordinates personally, or through subordinate managerial personnel, activities concerned with implementation and carrying out Professional Services and related project objectives. Overall responsible for maintaining and updating Professional Services and related Project Management related reports/charts in support of client and senior corporate management requirements. Controls expenditures in accordance with budget allocations. May participate in the interviewing and selection process of new and/or replacement resources.	Bachelors	5	Hourly
541611	Cost Engineer and Estimator	Estimates costs for construction, engineering, manufacturing, or other implementation projects based on an analysis of project technical requirements. Collects data and analyzes all project costs, including raw materials, labor, equipment and tooling to ensure estimates are accurate. Identifies and quantifies potential cost uncertainties to ensure costing models capture the full range of potential costs. Updates costs as necessary based on new information and project scope changes. Coordinates with project management, engineering, procurement and other project stakeholders. Work is highly independent. May assume a team lead role for the work group. A specialist on complex technical and business matters.	Bachelors	7	Hourly
541611	Engineer - Senior Professional Services	Generally, works under the direction of Senior Program Manager and/or Project Manager. Performs and oversees systems and network engineering research, design, development and other assignments in accordance with Professional Services and related project requirements. Supports efforts that provide engineering, technical, and managerial direction for problem definition, analysis, requirements development and implementation for complex Professional Services and related systems in the engineering discipline to meet project requirements. May manage Professional Services and related technical and engineering projects of some complexity and importance. Supports initiatives to capture current conditions, identify requirements, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior staff. Compiles documentation of Professional Services and related project development and any subsequent revisions. Supports the preparation of project management records and reports.	Masters	10	Hourly
541611	Engineer Professional Licensed	Generally, works under the direction of a Senior Program Manager, Project Manager, and/or Senior Engineer. Performs and oversees systems and network engineering research, design, development and other assignments in accordance with Professional Services and related project requirements. Supports efforts that provide engineering, technical, and managerial direction for problem definition, analysis, requirements development and implementation for complex Professional Services and related systems in the engineering discipline to meet project requirements. May manage Professional Services and related technical and engineering projects of some complexity and importance. Supports initiatives to capture current conditions, identify requirements, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior staff. Compiles documentation of Professional Services and related project development and any subsequent revisions. Supports the preparation of project management records and reports.	Bachelors	8	Hourly
541611	Engineer - Junior	Generally, works under the direction of a Senior Program Manager, Project Manager, and/or higher grade Engineer. Performs and oversees systems and network engineering research, design, development and other assignments in accordance with Professional Services and related project requirements. Supports efforts that provide engineering, technical, and managerial direction for problem definition, analysis, requirements development and implementation for complex Professional Services and related systems in the engineering discipline to meet project requirements. May manage Professional Services and related technical and engineering projects of some complexity and importance. Supports initiatives to capture current conditions, identify requirements, propose potential solutions, and capture requirements for associated changes. Performs independent research and prepares specialized studies and ad hoc reports. Assigns, coordinates, and reviews work of more junior staff. Compiles documentation of Professional Services and related project development and any subsequent revisions. Supports the preparation of project management records and reports.	Bachelors	4	Hourly
541611	Engineer Technician - Senior	Assists engineers in the planning, designing, and building of infrastructure and development projects. Helps engineers in the planning of construction projects such as airports, bridges, channels, dams, railroads, and roads. Estimates workload to establish project deadlines and helps prepare proposals and cost estimates. May be responsible for recommending maintenance, repair, and preparing reports for review by an engineer. Works independently within established procedures associated with the specific job function. Has gained proficiency in multiple competencies relevant to the job.	Other Technical School/Certification	5	Hourly
541611	Engineer Technician	Assists engineers in the planning, designing, and building of infrastructure and development projects. Helps engineers in the planning of construction projects such as airports, bridges, channels, dams, railroads, and roads. Estimates workload to establish project deadlines and helps prepare proposals and cost estimates. May be responsible for recommending maintenance, repair, and preparing reports for review by an engineer. Works under moderate supervision. Gaining or has attained full proficiency in a specific area of discipline.	Other Technical School/Certification	3	Hourly
541611	Engineer Technician - Junior	Assists engineers in the planning, designing, and building of infrastructure and development projects. Helps engineers in the planning of construction projects such as airports, bridges, channels, dams, railroads, and roads. Estimates workload to establish project deadlines and helps prepare proposals and cost estimates. May be responsible for recommending maintenance, repair, and preparing reports for review by an engineer. Works under the close direction of senior personnel in the functional area. Possesses a moderate understanding of general aspects of the job.	Other Technical School/Certification	1	Hourly
541611	Business Process Analyst - Senior	Researches, analyzes, and recommends changes to an organization's business processes to improve operational efficiencies, quality, service, and profitability. Collects and studies operational and performance data to identify trends and opportunities for improvement. Develops process documentation and project plans. Creates flowcharts, process maps, and diagrams. Supports cross-functional activities and working sessions during projects' design and implementation phases. Designs and prepares documentation, training materials, and communications supporting new processes. May deliver training to impacted business units. Works autonomously. Goals are generally communicated in "solution" or project goal terms. May provide a leadership role for the work group through knowledge in the area of specialization. Works on advanced, complex technical projects or business issues requiring state of the art technical or industry knowledge.	Bachelors	10	Hourly
541611	Business Process Analyst	Researches, analyzes, and recommends changes to an organization's business processes to improve operational efficiencies, quality, service, and profitability. Collects and studies operational and performance data to identify trends and opportunities for improvement. Develops process documentation and project plans. Creates flowcharts, process maps, and diagrams. Supports cross-functional activities and working sessions during projects' design and implementation phases. Designs and prepares documentation, training materials, and communications supporting new processes. May deliver training to impacted business units. Work is highly independent. May assume a team lead role for the work group. A specialist on complex technical and business matters.	Bachelors	7	Hourly

SIN	LABOR CATEGORY TITLE	Labor Category/Service Description	MINIMUM EDUCATION	MINIMUM YEARS OF EXPERIENCE	UNIT OF ISSUE
541611	Business Process Analyst - Junior	Researches, analyzes, and recommends changes to an organization's business processes to improve operational efficiencies, quality, service, and profitability. Collects and studies operational and performance data to identify trends and opportunities for improvement. Develops process documentation and project plans. Creates flowcharts, process maps, and diagrams. Supports cross-functional activities and working sessions during projects' design and implementation phases. Designs and prepares documentation, training materials, and communications supporting new processes. May deliver training to impacted business units. Work is generally independent and collaborative in nature. Contributes to moderately complex aspects of a project.	Bachelors	3	Hourly
541611	Training Coordinator Professional Services	Coordinates and plans Professional Services and related training initiatives. Structures and generates Program of Instruction (POI). Coordinates layout, design, flow, and reproduction of Professional Services and related training materials. Arranges for Professional Services and related training venue and works with supporting staff to ensure facility is properly configured. Utilizes appropriate training tools (e.g. MS PowerPoint and interactive online training tools)to prepare Professional Services and related training sessions. Works with project management personnel and client to identify and plan optimum Professional Services and related training schedule/locations.	Bachelors	5	Hourly
541611	Economist/Accountant	Conducts research and analysis on economic data/trends and produces forecasts, interpretive reporting, and media used for risk assessment, communication, and decision making. Collects economic data from established datasets and other sources utilizing data collection and data science protocols. Utilizes statistical analysis, mathematical methodologies, and modeling techniques to develop data. Designs and organizes data into unique report models and graphical illustrations to present economic information used for decision making and solution development. Work is highly independent. May assume a team lead role for the work group. A specialist on complex technical and business matters.	Bachelors	7	Hourly
541611	CAD/GIS Technician - Senior Professional Services	Provides technical expertise in the use and implementation of CAD techniques. Create and/or modify CAD drawings using current commercially available application. Interpret drawing markups and accurately implement in revised CAD drawings. Support project team in projecting level of effort estimates and establishing viable timelines for project deliverables.	Bachelors	10	Hourly
541611	CAD/GIS Technician Professional Services	Provides technical expertise in the use and implementation of CAD techniques. Create and/or modify CAD drawings using current commercially available application. Interpret drawing markups and accurately implement in revised CAD drawings. Support project team in projecting level of effort estimates and establishing viable timelines for project deliverables.	Bachelors	7	Hourly
541611	CAD/GIS Technician - Junior Professional Services	Provides technical expertise in the use and implementation of CAD techniques. Create and/or modify CAD drawings using current commercially available application. Interpret drawing markups and accurately implement in revised CAD drawings. Support project team in projecting level of effort estimates and establishing viable timelines for project deliverables.	Bachelors	4	Hourly
541611	Customer Support Analyst	Analyzes customer and consumer data and research to identify trends, key indicators, patterns, and insights. Assists in developing and conducting focus groups, surveys, competitor intelligence studies, and industry research to support product development, category/brand management and marketing or sales initiatives. Uses market research and statistical methodologies and tools to perform analysis. Performs data collection, input, and aggregation processes to develop and maintain research databases. Occasionally directed in several aspects of the work. Gaining exposure to some of the complex tasks within the job function.	Bachelors	4	Hourly
541611	Technical Documentation Specialist Professional Services	Produces technical documentation associated with system development initiatives. Types of documentation can cover a broad spectrum and includes; System Requirements Documents, Functional Requirements Documents, System Design Specifications, Test Plans/Procedures, User Manuals, Unified Modeling Language (UML) documentation, system security related documentation, and Systems Interface Agreements (SIA). Translate pseudo-code to a format understandable to a non-technical reader. Research latest changes and modifications to formal documentation requirements and communicate to management. Participate in preparation of Systems Online Help using appropriate software package.	Bachelors	7	Hourly
541611	Technical Writer - Senior	Creates and publishes technical documentations and manuals. Collects and interprets technical data or information and coordinates layout for publication. Typically reports to a manager. A specialist on complex technical and business matters. Work is highly independent. May assume a team lead role for the work group.	Bachelors	7	Hourly
541611	Technical Writer - Junior	Creates and publishes technical documentations and manuals. Collects and interprets technical data or information and coordinates layout for publication. Typically reports to a manager. Gains exposure to some of the complex tasks within the job function. Occasionally directed in several aspects of the work.	Bachelors	2	Hourly
Ancillary	Administrative Specialist - Senior	Provides administrative support to an individual, team, department or group in an organization. Collects, reviews and analyzes data and prepares reports, charts, budgets, and other presentation materials utilizing word processing, spreadsheet, or specialized software. Prepares and distributes reports or other communications on a regular schedule. Maintains files, databases, and archives of relevant records. Screens calls and responds to or routes routine inquiries from external or internal sources with appropriate correspondence or other messaging. Schedules and coordinates meetings, travel, and other group activities. May manage expense reporting, invoicing, office supply inventory, or other routine processes. Works independently within established procedures associated with the specific job function. Has gained proficiency in multiple competencies relevant to the job. May supervise junior personnel in similar functions.	Associates	7	Hourly

R&K Solutions PRICE LIST SERVICES

Inclusive of Industrial Funding Fee (IFF) of 0.75% and any discounts.

SIN	LABOR CATEGORY TITLE	Year 8 11/10/2024- 11/9/2025	Year 9 11/10/2025- 11/9/2026	Year 10 11/10/2026- 11/9/2027
54151S	Principal	$283.51	$293.15	$303.11
54151S	Senior Program Manager	$225.81	$233.49	$241.43
54151S	Project Manager	$203.69	$210.61	$217.77
54151S	Engineer	$168.35	$174.08	$179.99
54151S	Senior Programmer/Analyst	$141.48	$146.29	$151.26
54151S	Programmer/Analyst	$127.23	$131.56	$136.03
54151S	Junior Programmer/Analyst	$104.37	$107.92	$111.59
54151S	Programmer	$81.33	$84.09	$86.95
54151S	Senior Subject Matter Specialist	$161.42	$166.91	$172.58
54151S	Technical Subject Matter Specialist	$132.88	$137.39	$142.07
54151S	Technical Analyst	$134.71	$139.29	$144.03
54151S	Junior Technical Analyst	$107.74	$111.41	$115.19
54151S	Business Management Specialist	$131.16	$135.63	$140.24
54151S	Training Coordinator	$128.02	$132.37	$136.88
54151S	CAD Technician	$95.96	$99.22	$102.60
54151S	Technical Documentation Specialist	$140.39	$145.17	$150.11
54151S	Technical Writer	$84.87	$87.75	$90.73
541611	Principal Professional Services	$311.10	$321.68	$332.62
541611	Senior Program Manager Professional Services	$285.68	$295.40	$305.44
541611	Project Manager Professional Services	$227.48	$235.21	$243.21
541611	Cost Engineer and Estimator	$266.65	$275.72	$285.09
541611	Engineer - Senior Professional Services	$229.87	$237.69	$245.77
541611	Engineer	$203.04	$209.94	$217.08
541611	Engineer - Junior	$144.30	$149.21	$154.29
541611	Engineer Technician - Senior	$137.92	$142.61	$147.46
541611	Engineer Technician	$125.15	$129.40	$133.80
541611	Engineer Technician - Junior	$112.38	$116.20	$120.15
541611	Business Process Analyst - Senior	$196.66	$203.36	$210.27
541611	Business Process Analyst	$144.30	$149.21	$154.29
541611	Business Process Analyst - Junior	$125.15	$129.40	$133.80
541611	Training Coordinator	$137.92	$142.61	$147.46
541611	Economist/Accountant	$177.51	$183.55	$189.78
541611	CAD/GIS Technician - Senior Professional Services	$117.54	$121.54	$125.67
541611	CAD Technician Professional Services	$103.62	$107.14	$110.79
541611	CAD/GIS Technician - Junior Professional Services	$90.99	$94.09	$97.28
541611	Customer Support Analyst	$94.77	$97.99	$101.33
541611	Technical Documentation Specialist	$149.14	$154.21	$159.45
541611	Technical Writer	$123.85	$128.06	$132.41
541611	Technical Writer - Junior	$84.66	$87.55	$90.52
Ancillary	Administrative Specialist	$88.66	$91.68	$94.79
Ancillary	Technical Typist/Clerical	$50.51	$52.22	$53.99
Ancillary	Administrative Specialist - Senior	$117.54	$121.54	$125.67