On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

Schedule Title: General Purpose Commercial Information Technology Equipment, Software and Services
FSC Group: D399
Contract Number: 47QTCA18D002P
Contract Period: Pending

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

Contractor: Macrone Consulting, LLC
925B Peachtree Street NE Unit 483
Atlanta, GA, 30309-3918
Phone number: (240) 463-6642
Fax number: (240) 215-4604
www.macroneconsulting.com

Contractor’s Administration Source: Reginald Jones
Business Size: Minority Owned Small Business

CUSTOMER INFORMATION:
1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: See Submitted Price List

1c. HOURLY RATES: – See Pricelist below

2. MAXIMUM ORDER*: $500,000.00

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5. POINT(S) OF PRODUCTION: Not Applicable

6. DISCOUNT FROM LIST PRICES: 7%

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30 Days

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: Not Applicable

11a. TIME OF DELIVERY: Determined on task order level

11b. EXPEDITED DELIVERY: Contact contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: Contact contractor
11d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:** 925B Peachtree Street NE Unit 483
     Atlanta, GA, 30309-3918

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. **PAYMENT ADDRESS:** 925B Peachtree Street NE Unit 483
     Atlanta, GA, 30309-3918

15. **WARRANTY PROVISION:** Not Applicable

16. **EXPORT PACKING CHARGES:** N/A

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** N/A

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES** (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. **Section 508 Compliance for EIT:** N/A

25. **DUNS NUMBER:** 969774707
26. Contractor has an active registration in the SAM database.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

NOTE: The Transactional Data Reporting (TDR) Rule requires vendors to electronically report the price the federal government paid for an item or service purchased through GSA acquisition vehicles. The TDR PILOT DOES NOT APPLY TO THIS SIN, EXCEPT if a TDR-covered SIN(s) is proposed as part of your total offering to GSA (e.g. offer 54151S and 33411). If both TDR and NON TDR SINs are offered, then the entire contract is subject to TDR and the Price Reduction Clause (PRC) and Commercial Sales Practice (CSP) requirements are removed for the entire contract. **NOTE: The phrase, “Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services” in the following paragraphs may need to be revised in order to be consistent with the Offeror’s proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.**

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.
4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 54151S. IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE:

Commercial Job Title: System Engineer
Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.
Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.
Minimum Education: Bachelor’s Degree in Computer Science
<table>
<thead>
<tr>
<th>Job Title</th>
<th>Detailed Position Description and functional responsibilities</th>
<th>Pricing with IFF</th>
</tr>
</thead>
</table>
| Senior SAS Platform Administrator | • Install, configure and manage SAS 9.4 Business Intelligence environment on Windows and T-S Spark Solaris Servers which included upgrades to SAS software (patches / maintenance releases / hot fixes, etc.) for the Department of Homeland Security, United States Citizens and Immigration (DHS-USCIS).  
  • Support Administration of USCIS-DHS SAS environments, services and tools that are used to develop, deploy and provide data integration, storage and reporting for various business units.  
  • Provide SAS system design, monitoring, performance tuning and troubleshooting in order to achieve and maintain optimum SAS platform performance, reliability and availability.  
  • Interface with business point of contacts in order to setup applications and provide support and operational management of the SAS environment.  
  • Interface with SAS developers and provide consulting services on SAS software capabilities.  
  • Interface with SAS Institute support personnel for USCIS-DHS projects and operational assistance.  
  • Manage the metadata security configuration, licensing, physical install and location of the servers and services and that comprise the SAS environment.  
  • Collaborates and Interfaces with storage, server, LDAP, database and other platform engineers/administrators to support ongoing operations for meeting the business needs via the SAS environment.  
  • Review and maintain the organization and security of the objects contained in the repository.  
  • Establish and maintain the application areas, manage users, groups, roles, perform backup and recovery, build and maintain monitoring scripts and usage reports of the SAS EBI environment.  
  • Analyze the data usage in order to promote better usage of the SAS environment.  
  • Execute platform reforms including upgrades, develop and implement governance processes including security, capacity management and adoption or standards and procedures.  
  • Train and lead the team and projects from a technical aspect, assist in interviewing other candidates for who may join the team.  
  | $138.80                        |                                                                                                                                  |                 |
| Senior SAS Developer            | Responsible for providing SAS consulting services to support Defense Health Agency of U.S. Department of Defense for all DOD beneficiaries' pharmacy claims data analysis with SAS Enterprise Business Intelligence (BI) Suite for effectiveness, cost utilization, health readiness and integrating pharmacy operations across Military Health System (MHS) components using Pharmacy Data Transaction Service (PDTS) claims data warehouse. Responsible for providing senior leadership Statistical and SAS programming analyses and Health Policy monitoring and operational support to analyze and monitor risk assessment using SAS BI tools including BI Dashboard, Stored Process, OLAP Cubes, Information Maps Studio, WEB Report Studio, and Information Delivery Portal. Responsible for converting, updating, enhancing and automating various reports into SAS Store Processes, OLAP Cubes and Web Reports. Responsible for generating standard PDTS reports for monitoring various types of drugs class dispensed, utilization by therapeutic class, medical adherence and cost within Point of Service (Retail, MTF, Mail Order) areas. At present, exploring Tableau (Version 9) software for reporting, charting, and dashboard application design and development activities.                                                                 | $110.00         |
| SAS Statistical Analyst         | • Extracted the data from XPT files to SAS data sets  
  • Extract, clean, and manipulate large datasets (structured and unstructured) for model building.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | $81.00          |
• Loaded dataset into SAS and used Proc Means and Proc Univariate to check data validation
• Extensively used various procedures such as PROC (Such as PRINT, SQL, UNIVARIATE, MEANS, FREQ, TABULATE, REPORT, SUMMARY, GLOT, GLM and IMPORT.)
• Developed efficient, well-documented and readily comprehensible SAS code using SAS/ Base and SAS/ Macro facility.
  • Generated listings and tables using PROC REPORT and PROC TABULATE, PROC FREQ AND PROC UNIVARIATE.
  • Worked with Statisticians in generating SAS analysis datasets, production of data listings, summary tables, and statistical analysis
• Modified existing SAS programs and created new programs using SAS macros to improve ease and speed of modifications as well as consistency of results.

<table>
<thead>
<tr>
<th>Sr. SAS Statistical Analyst</th>
<th>Certified SAS BI Content Developer and Advanced SAS Certified Programmer / Analyst with experience in SAS Programming, Data Analysis, Reporting and Data Management applications for Insurance, Financial and Banking industries.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Extensive knowledge about US consumer credit market especially Experience in Customer Acquisition, Retention and Risk Management.</td>
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<td></td>
<td>Expertise in data extraction, data transformation, data manipulation, data cleaning, data validation, error trapping, report generation and data analytics.</td>
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<td>Experience in creating Stored Process and deploying it through SAS Portal</td>
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<td></td>
<td>Building Information Maps</td>
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<td></td>
<td>Creating reports in Web Report Studio</td>
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<td></td>
<td>Implemented SAS Applications using SDLC methodologies with Full life-cycle experience in requirements gathering, analysis, design and architecture, coding, testing, implementation and support.</td>
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<td></td>
<td>Experience in automating and enhancing Analytical scoring models and implementing in Production Environment.</td>
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<td></td>
<td>Experience in building BI Dashboard.</td>
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<td></td>
<td>Skilled in using SAS Management Console to define, configure and management of SAS application servers; create and manage metadata repositories and for authorization and authentication.</td>
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<td></td>
<td>Well versed optimizing production processes by implementing parallel processing using SAS MP Connect thereby reducing the batch execution time significantly.</td>
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<td></td>
<td>Experience in accessing data from various Data Sources like Oracle, DB2, Teradata in SAS using SAS Access.</td>
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<td>Multiplatform experience in working on SAS environments in Windows, mainframe and UNIX.</td>
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<td></td>
<td>Closely interacted with business partners, statisticians, and analysts to gather business requirements and translate in to technical specifications.</td>
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<tr>
<td></td>
<td>Strong experience in system testing, integration testing &amp; UAT.</td>
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<tr>
<td></td>
<td>Professional with good analytical skills, quick learner and effective problem solver. Dependable with good organizational and planning skills.</td>
</tr>
</tbody>
</table>

$105.00
<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS Analyst/Statistical Analyst</td>
<td>Provide Intelligence subject matter expertise to the Join Improvised Explosive Device Defeat Organization – Counter IED Operations and Intelligence Center (JIEDDO-COIC). Used Geospatial tools e.g. ARCGIS, Palantir and methods to assist the warfighter in identifying potential targets. Responsibilities includes: Senior Intelligence Warfighter Functions analyst, Assessed Intelligence units readiness and training and developed an Integrated intelligence training plan culminating in intelligence analysis and fusion in a culminating training event, which we validate in order to deploy to Operation New Dawn/Operation Enduring Freedom (OND/OEF). Briefed senior leaders and staff officers with intelligence analyses from various worldwide geographical COCOM’s areas of responsibility and training community of Interests on threat capabilities and merging Tactics, Technique and Procedures (TTPs).</td>
<td>$90.00</td>
</tr>
<tr>
<td>IT Program Manager</td>
<td>Threat Evaluator for Opposing Force (OPFOR) Electronic Warfare (EW) and Threat Computer Network Operations (TCNO) conducted during Network Integration Exercise (NIE) 15.1 at Fort Bliss, Texas, and White Sands Missile Range, New Mexico. Evaluated the OPFOR’s ability to integrate EW/TCNO capabilities into their planning cycle and then execute those capabilities in support of their operations. Mentored OPFOR battalion on the tactics and use of EW/TCNO operations. Identified strengths, weaknesses and challenges and provided observations, conclusions and recommendations to TRISA for improving the processes for NIE 15.2. Recommended by senior test representatives and the OPFOR commander in a by-name request to teach EW/TCNO tactics in the OPFOR Academy for all future NIE rotations.</td>
<td>$134.00</td>
</tr>
<tr>
<td>Java and Python Programmer</td>
<td>Principal Consultant contracted to support small business needs for development and production support. Focus on Process Improvement, Requirements Gathering, and Project Management. Research &amp; validate complementary vendor technology for home automation, security, and cloud storage Create milestones, use cases, and workflows for web based video &amp; document storage archive Tools: Agile, Excel, Power Point, SAS, SPSS, UML, IFTTT, Sparx Enterprise Architect, Linux, NAS, H.265/H.264</td>
<td>$93.00</td>
</tr>
<tr>
<td>Database Designer</td>
<td>Seasoned, goal-focused technical professional, with a demonstrated track record of architecting and implementing solutions associated with the software defined data center/cloud computing. Expertise in the areas of: virtualization, network management, mobility, storage, cyber security, and account management. Proven ability to function as trusted advisor to senior executives and articulate the value of technical solutions that addresses their business challenges. Possesses highly developed interpersonal skills that foster a creative, team-based atmosphere, and successful collaboration with clients and coworkers of all levels to adhere to the company’s vision.</td>
<td>$109.00</td>
</tr>
<tr>
<td>Project Manager and Cyber Security Analyst</td>
<td>An accomplished retired Chief of Police with proven executive level leadership experience in decision making, policy formulation, direction, budget, personnel management and strategic planning. An extensive knowledge and execution of organizational planning, people management as well as operational planning. A strong track record of reflecting the highest levels of professional excellence.</td>
<td>$81.00</td>
</tr>
</tbody>
</table>
| Public Relation/Analyst       | • Develop policies for deployment and procedural guidance manuals – Operations, Safety and Security, Technology, Curricula, and Host Country Compliance for international initiatives and partnerships  
• Manage and mentor remote teams - leadership, faculty, and staff - in the Middle East  
• Perform liaison functions between senior US based leadership, remote onsite leadership, and host country leadership to resolve expatriate issues | $81.00  |
| Office Manager /Analyst | • Serves as Regional Project Manager, responsible for preparing preliminary designs for senior managers and Safety and Health Specialist. Coordinate scheduling or project planning meetings with customer, General Services Administration (GSA), and contractors. Reviews, analyze, and tracks project scheduling and progress. Monitors the progress and provides updates to customers and senior managers and also serves as liaison between GSA, and customers.  
• Collects and analyze regional space data, including space utilization rates, rent, and lease expiration. Arranges for telecommunication services in conjunction with space projects and assist agencies in troubleshooting telecommunication service problems. Provide assistance to customers in completing required property inventories. Provides advice and guidance on property management policies and procedures based on established DOL policy. | $72.00 |