On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

**SCHEDULE TITLE:** Multiple Award Schedule

**CONTRACT NUMBER:** 47QTCA18D006U

**CONTRACT PERIOD:** 02/09/2018 – 02/08/2023

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

**CONTRACTOR:** Choksi Inc.
2488 Headhouse Sq. S.
Bensalem, PA 19020
Phone: (215) 588-8374
Fax: 703-878-1250
E-mail: pragnay@proksisystems.com
Website: www.proksisystems.com

**CONTRACTOR’S ADMINISTRATION SOURCE:** Pragnay Choksi
Email: pragnay@proksisystems.com

**BUSINESS SIZE:** Small

**SOCIO ECONOMIC STATUS:** Economically Disadvantaged Woman Owned Small Business (EDWOSB), HUBZone
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: See Price List

1c. HOURLY RATES (Services only): See labor categories and pricing

2. MAXIMUM ORDER: $500,000/per Order

3. MINIMUM ORDER: Minimum order per the contract $100.00 or as negotiated.


5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA pricelist. Negotiated discount has been applied and the IFF has been added.

7. QUANTITY DISCOUNT(S): 0.5% discount for single task orders $750,000 and over

8. PROMPT PAYMENT TERMS: 0.5% Net 15 Days Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are not accepted above the micro-purchase threshold. Choksi Inc does accept the Government Purchase card for purchases above the micro-purchase threshold in accordance with GSAR 552.232-79(c) Payment by Credit Card.

10. FOREIGN ITEMS: N/A

11a.TIME OF DELIVERY: 30 Days ARO or as Negotiated at the task order level.

11b.EXPEDEITED DELIVERY: Negotiated at the task order level.

11c.OVERNIGHT AND 2-DAY DELIVERY: N/A

11d.URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

13a.ORDERING ADDRESS: Choksi Inc
6096 Spindle Tree Ct.
Woodbridge, VA 22193
Phone: 215-588-8374
Fax: 703-878-1250
E-mail: pragnay@proksisystems.com
13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. PAYMENT ADDRESS: Same as contractor

15. WARRANTY PROVISION: N/A

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: See 9a and 9b.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/

25. DUNS NUMBER: 167450142

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Registered
Data Analyst

Functional Responsibilities:
Services performed include, but are not limited to, tasks in planning development and production environments, which are broad in nature and are concerned with the design, development, layout, and testing of devices or systems. Plans and performs engineering/programming, studies, and analysis that may include cloud-based analytics and tool development; technology planning; applied systems architecture development and integration; applied requirements development; concept development; data structure design; systems and software design, application programming, script development, development and integration; test and evaluation; configuration management; systems and mission engineering; systems acquisition; and software development life-cycle support.

Minimum/General Education & Experience: Bachelors Degree and a minimum of 3 years of experience

Information Assurance Specialist (Assessment)

Functional Responsibilities: Services performed include, but are not limited to, designing, developing, engineering, and implementing integrated security system solutions that will ensure proprietary/confidential data and systems are protected. Gathers and organizes technical information about an organization's security requirements, existing security products, and ongoing programs in computer security in the strategic design process to translate security requirements and business processes into technical designs. Configures and validates secure systems; tests security products and systems to detect security weakness. Conducts regular audits to ensure that systems are being operated securely, and computer security policies and procedures are being implemented as defined in security plans. Duties include architecture design, system/network analysis, vulnerability and risk assessments, and security assessment of hardware and software. Performs duties on tasks that require expertise in firewall, cyber, cloud computing, implementation/configuration, security assessment/risk analysis, security design of local area networks and wide area networks, security analysis of network operating systems and applications, continuity of operations, planning, policy development and disaster recovery. In general, work complexity and responsibility will be greater at higher levels.

Minimum/General Experience: Bachelors Degree and a minimum of 3 years of experience

Technical Writer (Assessment) –

Functional Responsibilities: Services performed include, but are not limited to, IT Support for writing documentation and resolving documentation issues such as:

Create and maintain documentation for the existing system and for the update in progress.

Assist with the design of processes and procedures required to satisfy federal security controls.

Develop documentation for those processes and procedures sufficient to allow system administrators and users to understand security requirements.

Provide documentation to eliminate POAMs and address security needs.
Provide training materials necessary to satisfy security requirements.

Create documentation necessary to win approval of security status for system/program modification and upgrade.

Address documentation issues as they arise.

Provide documentation for POAMs as they arise, prepare documentation to eliminate new POAMs and address security needs.

Deliver tangible and meaningful mission benefits.

Resolve the complexities and difficulties that are characteristic of implementing, integrating, supporting, maintaining, and securing the resources and services provided.

**Minimum/General Education & Experience:** Bachelors Degree and a minimum of 3 years of experience

**SME - Computer and Information Systems Manager**

**Functional Responsibilities:**

Services performed include, but are not limited to,

**Program Management** support such as providing management, direction, administration, quality control, and leadership during execution of tasks.

Cyber security services which include designing, developing, engineering, and implementing integrated security system solutions that will ensure proprietary/confidential data and systems are protected. Gathers and organizes technical information about an organization's security requirements, existing security products, and ongoing programs in computer security in the strategic design process to translate security requirements and business processes into technical designs. Configures and validates secure systems; tests security products and systems to detect security weakness. Conducts regular audits to ensure that systems are being operated securely, and computer security policies and procedures are being implemented as defined in security plans. Duties include architecture design, system/network analysis, vulnerability and risk assessments, and security assessment of hardware and software. Performs duties on tasks that require expertise in firewall, cyber, cloud computing, implementation/configuration, security assessment/risk analysis, security design of local area networks and wide area networks, security analysis of network operating systems and applications, continuity of operations, planning, policy development and disaster recovery. In general, work complexity and responsibility will be greater at higher levels.

**IT Service Management** (ITSM) by providing services which apply and adapt the best practices for ITSM as the basis for managing and operating enterprise level IT services.

Managed Services such as providing enhanced technical knowledge and analysis to the O&M activities. In addition, provide configuration management, help desk support, as well as planning
required to meet availability and capacity requirements of the current services, now and in the future.

**Technical Refresh Support** by assisting with refreshing the equipment, software, and tools as needed over the life of a project/program. As well as assist with managing, testing, and installing the items in the operational environment. Choksi shall assist in configuring the new hardware/software in the various sites.

Project and Initiative Support such as providing support for requirements and systems in the form of short-term projects and initiatives and for unanticipated requirements including system, system component, or application failure; systems integration; systems deployment; DoD and Congressional mandates, project management support, or data warehouse support; help desk, service desk, or call center support; desktop support; and unanticipated requirements.

**Minimum/General Experience:** Bachelor’s Degree and a minimum of 10 years of experience

Certifications: IAT Level I or higher
## GSA Pricelist

<table>
<thead>
<tr>
<th>Labor Category Title</th>
<th>PRICE OFFERED TO GSA (including IFF) - Gov-Site</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Base Year</td>
</tr>
<tr>
<td>Data Analyst</td>
<td>$ 57.75</td>
</tr>
<tr>
<td>Information Assurance Specialist (assessment)</td>
<td>$ 83.07</td>
</tr>
<tr>
<td>SME - Computer and Information Systems Manager</td>
<td>$ 139.97</td>
</tr>
<tr>
<td>Technical Writer</td>
<td>$ 83.07</td>
</tr>
</tbody>
</table>