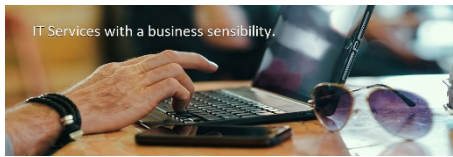




EXCEL TECHNOLOGIES, LLC



**General Purpose Commercial Information
Technology Equipment, Software and
Services (IT70)**

*U.S. General Services Administration
Federal Supply Service*

Authorized Federal Supply Schedule Price List

Excel Technologies, LLC--a Woman-Owned Small Business has been in business since 2003 supporting the National Security and Federal Civilian missions of our government, and is dedicated to serving America with Excellence. We specialize in providing information technology professional services including cyber security, agile application development, and systems engineering across both civilian and intelligence agencies.

CONTRATOR:
**EXCEL TECHNOLOGIES,
LLC**
DUNS Number: 13-590-2729

**607 HERNDON PARKWAY
SUITE 200**
Herndon, VA 20170-5481
Phone: 703 246-9002
Fax: 703 246-9133
Web-site:
excel-technologies.com

E-mail:
ContractsIT70@excel-technologies.com

Contract Administrator:
Debra Yamanaka

Contract Number:
47QTCA18D0088

Contract Period:
**March 13, 2018 through March
12, 2023**

Special Items Numbers: **132-51**
**Information Technology
Professional Services
(SUBJECT TO
COOPERATIVE
PURCHASING)**

Business Size:
Small Women-Owned Business
**For more information on
ordering Schedules, click on the
FSS Schedules button at**
fss.gsa.gov.

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST



CONTRACT NUMBER: 47QTCA18D0088

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

**Special Item No. 132-51 Information Technology Professional Services - SUBJECT TO
COOPERATIVE PURCHASING**

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and maintenance

FPDS Code D302 IT Systems Development Services

FPDS Code D306 IT Systems Analysis Services

FPDS Code D308 Programming Services

FPDS Code D310 IT Backup and Security Services

FPDS Code D311 IT Data Conversion Services

FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



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INFORMATION FOR ORDERING ACTIVITIES

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

SIN	Scope
132 51	W - WorldWide



2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:

**Excel Technologies, LLC
607 Herndon Parkway STE 200
Herndon, VA
20170-5481**

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) and email can be used by ordering activities to obtain technical and/or ordering assistance:

Phone: 703 246-9002 Fax: 703 246-9133
ContractsIT70@excel-technologies.com

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: **13-590-2729**
Block 30: Type of Contractor: **A. Small Women Owned Business**

Business Type	Description
27	27 - Small Disadvantaged Busin
2X	2X - For-Profit Organization
LJ	LJ - Limited Liability Company
A2	A2 - Women Owned Business

Block 31: Woman-Owned Small Business: **Yes**
Block 37: Contractor's Taxpayer Identification Number (TIN): 80-0066281
Block 40: Veteran Owned Small Business (VOSB): **No**

4a. CAGE Code: **4VML2**
4b. Contractor **has** registered in the System for Award Management (SAM) previously with the Central Contractor Registration Database. **Yes**

5. FOB DESTINATION



6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	As negotiated with ordering agency

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: **_0_**% - ___ days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: **None**
- c. Dollar Volume: **None**
- d. Other Special Discounts (i.e. Government Education Discounts, etc.): **None**

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: Not Applicable

10. MINIMUM ORDER QUANTITIES = \$100. The minimum dollar of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

a. The Maximum Order for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) **Overtime:** For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser. The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the



effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.b-itsinc.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:



This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

28. ADDITIONAL TERMS AND CONDITIONS

Clause	Title
52.202-1	DEFINITIONS (NOV 2013)
52.203-13	CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT (OCT 2015)
I-FSS-969	ECONOMIC PRICE ADJUSTMENT ? FSS MULTIPLE AWARD SCHEDULE (OCT 2014) (ALTERNATE II - JUL 2016)
52.212-4	CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (JAN 2017) (DEVIATION I - FEB 2007)
552.215-72	PRICE ADJUSTMENT - FAILURE TO PROVIDE ACCURATE INFORMATION (AUG 1997)
52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS (NOV 2016)

<p style="text-align: center;">TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)</p>

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize,

or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are

provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACT

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

EXCEL TECHNOLOGIES IT PROFESSIONAL SERVICES PRICE LIST

GSA IT 70 Labor Category SIN 132-51	3/13/2018 - 3/12/2019 Year 1	3/13/2019 - 3/12/2020 Year 2	3/13/2020 - 3/12/2021 Year 3	3/13/2021 - 3/12/2022 Year 4	3/13/2022 - 3/12/2023 Year 5
1. Applications Developer	\$59.79	\$61.28	\$62.81	\$64.38	\$65.99
2. Applications Tester	\$71.12	\$72.90	\$74.72	\$76.59	\$78.50
3. Business/Requirements Analyst	\$69.82	\$71.57	\$73.36	\$75.19	\$77.07
4. Configuration Management Specialists	\$63.70	\$65.29	\$66.92	\$68.59	\$70.30
5. Cyber Security Analyst	\$136.02	\$139.42	\$142.91	\$146.48	\$150.14
6. Cyber Security Project Engineer	\$171.28	\$175.56	\$179.95	\$184.45	\$189.06
7. Cyber Security Systems Engineer	\$131.76	\$135.05	\$138.43	\$141.89	\$145.44
8. Data Architect	\$100.76	\$103.28	\$105.86	\$108.51	\$111.22
9. Enterprise IT Training/ Communication Specialist	\$74.81	\$76.68	\$78.60	\$80.57	\$82.58
10. Helpdesk Lead	\$77.01	\$78.94	\$80.91	\$82.93	\$85.00
11. Helpdesk Support Manager	\$50.38	\$51.64	\$52.93	\$54.25	\$55.61
12. Helpdesk Support Senior	\$59.74	\$61.23	\$62.76	\$64.33	\$65.94
13. Helpdesk Support Specialist	\$45.97	\$47.12	\$48.30	\$49.51	\$50.75
14. InfoSec Engineer	\$159.19	\$163.17	\$167.25	\$171.43	\$175.72
15. Junior Computer Operations	\$37.52	\$38.46	\$39.42	\$40.41	\$41.42
16. Principle Subject Matter Expert	\$249.37	\$255.60	\$261.99	\$268.54	\$275.25
17. Program Manager	\$165.71	\$169.85	\$174.10	\$178.45	\$182.91
18. Project Manager	\$121.34	\$124.37	\$127.48	\$130.67	\$133.94
19. Senior Applications Developer	\$115.89	\$118.79	\$121.76	\$124.80	\$127.92
20. Senior IT Documentation Specialist	\$99.75	\$102.24	\$104.80	\$107.42	\$110.11
21. Senior Process Specialist	\$149.62	\$153.36	\$157.19	\$161.12	\$165.15
22. Senior Project Manager	\$140.90	\$144.42	\$148.03	\$151.73	\$155.52
23. Senior Software Engineer	\$173.14	\$177.47	\$181.91	\$186.46	\$191.12
24. Senior Systems Analyst	\$117.12	\$120.05	\$123.05	\$126.13	\$129.28
25. Senior Systems Architect	\$181.39	\$185.92	\$190.57	\$195.33	\$200.21
26. Software Engineer	\$126.26	\$129.42	\$132.66	\$135.98	\$139.38

27. Software Quality Assurance Specialist / Application Tester	\$91.16	\$93.44	\$95.78	\$98.17	\$100.62
28. Subject Matter Expert	\$196.03	\$200.93	\$205.95	\$211.10	\$216.38
29. Systems Engineer - Network Engineer	\$116.42	\$119.33	\$122.31	\$125.37	\$128.50
30. Team Lead Software Developer	\$136.02	\$139.42	\$142.91	\$146.48	\$150.14
31. Technical Writer	\$59.91	\$61.41	\$62.95	\$64.52	\$66.13

Discounts

Prices shown are NET Prices; basic discounts have been deducted.

(a) Prompt Payment: Net 30

(b) Quantity: Will be negotiated at the task order level.

(c) Dollar Volume: Will be negotiated at the task order level.

10. Small Requirements

The minimum dollar value of orders to be issued is \$100.

11. Maximum Order (All dollar amounts are exclusive of any discount for prompt payment)

The maximum order value for the following Special Item Numbers (SINs) is as follows:

Special Item 132-51 – Information Technology Professional Services – \$500,000.00

EXCEL TECHNOLOGIES LABOR CATEGORY DESCRIPTIONS

1. Applications Developer

Minimum/General Experience: Entry Level, such as a recent college graduate with either course related experience and/or full or part-time work experience totaling one to three years of experience specific to the skill.

Functional Responsibility: Develops software for applications, tracks and resolves programming bugs. Ability to translate user requirements into sprint work products. Ability to program proficiently in at least one application or database programming language relevant to the project.

Minimum Education: A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill

2. Applications Tester

Minimum/General Experience: Four (4) years of relevant experience. At least 2 years of experience with developing and executing test cases for custom enterprise applications. Experience in testing/reporting Section 508 compliance.

Functional Responsibility: Develops and executes test strategies to ensure quality software delivery. Develops test plans, test scripts, and participates in agile, integration, and User Acceptance testing.

Minimum Education: Associate’s Degree or Relevant Certifications

3. Business/Requirements Analyst

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Provides problem definition, evaluation of requirements, and detailed requirements to meet business, user, and cost requirements. May formulate and define information system scope and objectives through research, analysis, testing and fact finding with a basic understanding of business systems and industry requirements. May prepare communications and make presentations on recommendations on system enhancements or alternatives.

Minimum Education: Bachelor's Degree in Business, Liberal Arts, Computer Science or related field

4. Configuration Management Specialist

Minimum/General Experience: Three (3) years general experience in information systems with two years specialized experience in Configuration Management.

Functional Responsibility: Responsible for maintenance and continuous improvement of the process, working methods and tools, including configuration management of computer systems, networks and their configurations, workstations and their configuration, software development activity, performance tool development and distribution, and applications distribution. Provides continuous coordination of progress on actions, tasking, and issues. Reviews and edits technical documentation, as requested. Provides CM guidance for reviewing software code deliveries and managing code libraries.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to Configuration Management.

5. Cyber Security Analyst

Minimum/General Experience: Five (5) years general experience in information systems with three years of progressively responsible experience in cyber security, incident response, or related experience. At least 3 years of primary efforts providing Information Assurance support for multiple applications in a highly complex and secure environment. Experience in contingency planning and business impact analysis including COOP/DR scenarios.

Functional Responsibility: Provides IT security compliance analysis, integration services and solutions. Analyze systems, including forensically, for malware, misuse, and/or unauthorized activity. Participate in project review meetings and provide technical cyber security guidance when necessary. Monitor, document, and respond to centrally collected virus alerts.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to Cyber Security.

6. Cyber Security Project Engineer

Minimum/General Experience: Fifteen (15) years general experience in information systems with five years of progressively responsible experience in cyber security, incident response, NIST compliance, or related experience. Three years' experience leading cyber security teams.

Functional Responsibility: Provides advice and assistance on cost effective IT security compliance, integration services and solutions. Analyze systems, including forensically, for malware, misuse, and/or unauthorized activity. Participate in project review meetings and provide technical cyber security guidance when necessary. Cyber Security Project Engineers can lead teams and are responsible for project management activities throughout the life of a project and may lead team members to achieve the cyber security objectives and customer requirements through research, evaluation, design, testing and implementation of new or improved information security software, devices or systems.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to Cyber Security. At least one relevant cyber security certification.

7. Cyber Security Systems Engineer

Minimum/General Experience: Ten (10) years general experience in information systems with five years of progressively responsible experience in cyber security, incident response, NIST compliance, or related experience.

Functional Responsibility: Provides advice and assistance on cost effective IT security compliance, integration services and solutions. Analyze systems, including forensically, for malware, misuse, and/or unauthorized activity. Participate in project review meetings and provide technical cyber security guidance when necessary. Cyber Security Project Engineers can lead teams and are responsible for project management activities throughout the life of a project and may lead team members to achieve the cyber security objectives and customer requirements through research, evaluation, design, testing and implementation of new or improved information security software, devices or systems.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to Cyber Security. At least one relevant cyber security certification.

8. Data Architect

Minimum/General Experience: 6 years of relevant experience providing data management, modeling, reporting, archiving, and recovery. Experience with databases, data modeling tools, logical database design, and reporting.

Functional Responsibility: Provides data management expertise for software for software development, reporting and analytics teams. , tracks and resolves programming bugs. Ability to translate user requirements into sprint work products. Ability to program proficiently in at least one application or database programming language relevant to the project.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill

9. Enterprise IT Training/Communication Specialist

Minimum/General Experience: Four (4) Years of general experience with at least 2 years of primary efforts developing user-friendly training documentation for multiple custom applications, supporting users, and communicating/presenting training across distributed audiences.

Functional Responsibility: Translate complex technical terminology, concepts and issues in terms understandable to technical and non-technical management and resources staff. Develops training material for both classroom and virtual training. Develops training documentation, aids and guides.

Minimum Education: A Bachelor's degree in English, Liberal Arts, Information Systems Engineering, Business, or technical discipline related to the specific

10. Helpdesk Lead

Minimum/General Experience: Four (4) Years of general IT experience with at least 2 years' experience at the level of a Senior Customer Service Representative or Help Desk Technician.

Functional Responsibility: Lead teams responsible for recording incidents and providing support to the users. Provides a total customer support service as a single point of contact for all issues relating to IT and IS services for a particular customer. Provides technical assistance to computer system users, including the use of computer hardware and software, including printing, installation, word-processing, electronic mail, and applications.

Minimum Education: A Bachelor's degree in English, Liberal Arts, Information Systems Engineering, Business, or technical discipline related to the specific

11. Helpdesk Support Manager

Minimum/General Experience: Five years' experience at the level of a Senior Customer Service Representative or Help Desk Technician. Experience must demonstrate the ability to apply advanced technical knowledge to identify and resolve customer problems and to appropriately escalate complex problems. Experience must also show excellent communication ability both with system users and Helpdesk support staff.

Functional Responsibility: Provides daily supervision and direction to Help Desk personnel responsible for phone, desk-side and remote-access user support. Provide guidance and expertise to more junior Help Desk personnel in technologies including e-mail, LAN/WAN, directories, standard desktop applications, file and printer shares, backup/restore procedures, hardware diagnosis/repair, Internet access/browser issues, security-related software and configurations, etc. Schedules staff rotations and ensures that Help Desk personnel receive appropriate training. Presents Help Desk performance reports to management and produces recommendations for improved Help Desk operations.

Minimum Education: Bachelor's Degree in a related field.

12. Helpdesk Support Senior

Minimum/General Experience: Three (3) Years of general IT experience with at least 1 years' experience at the level of a Senior Customer Service Representative or Help Desk Technician.

Functional Responsibility: Responsible for recording incidents and providing support to the users. Provides a total customer support service as a single point of contact for all issues relating to IT and IS services for a particular customer. Provides technical assistance to computer system users, including the use of computer hardware and software, including printing, installation, word-processing, electronic mail, and applications. Assists in building knowledge base for helpdesk specialists.

Minimum Education: Associate's Degree or Relevant Certifications

13. Helpdesk Support Specialist

Minimum/General Experience: One (1) Years of general IT experience.

Functional Responsibility: Responsible for recording incidents and providing support to the users. Provides a total customer support service as a single point of contact for all issues relating to IT and IS services for a particular customer. Provides technical assistance to computer system users, including the use of computer hardware and software, including printing, installation, word-processing, electronic mail, and applications.

Minimum Education: Associate's Degree or Relevant Certifications

14. InfoSec Engineer

Minimum/General Experience: Eight (8) years general experience in information systems with at least five (5) years of specialized experience in defining security programs or processes for the protection of sensitive or classified information.

Functional Responsibility: Analyzes and defines security requirements for information protection. Defines and develops security policies. Analyzes the sensitivity of information, performs vulnerability and risk assessments on the basis of defined sensitivity and information flow. Ensures compliance with relevant NIST and agency security guidance and standards.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to Cyber Security. At least one relevant cyber security certification.

15. Junior Computer Operations

Minimum/General Experience: One (1) Years of general IT experience.

Functional Responsibility: Positions perform routine computer operations and maintenance (O&M) tasks and/or work on operating systems software and its successful integration with the hardware and applications software. These positions could provide 24x7 operational support depending on position requirements within the organization.

Minimum Education: Associate's Degree or Relevant Certifications

16. Principal Subject Matter Expert

Minimum/General Experience: Twenty Years general experience in information systems, with Possesses extensive functional and technical knowledge of highly specialized applications and operational environments. Possesses extensive experience in analyzing and solving exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation.

Functional Responsibility: Providing expert advice as needed to solve complex problems including agile development, cyber security, business continuity, system integration and implementation. Provides high level support to develop business cases, analyze alternatives, and develop recommendations. Provides presentations and analysis for executives.

Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill

17. Program Manager

Minimum/General Experience: 15 Years of general IT experience with 5 Years' experience managing large, complex IT programs, with multiple tasks.

Functional Responsibility: Provide all management functions necessary to manage the planning and execution of IT, cyber security, C4I, and/or ISR programs throughout the engineering lifecycle or to provide programmatic oversight and direction on behalf of a customer to support the development of such systems. Activities include, but are not limited to, program/project planning, program/project schedule and cost control, technical oversight, personnel management, risk management, supplier management, reporting, and customer coordination.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant project management certification.

18. Project Manager

Minimum/General Experience: 10 Years of general IT experience with 5 Years' Project Management Experience Leading Teams of IT professionals.

Functional Responsibility: Provide project management functions necessary to manage the planning and execution of IT, cyber security, C4I, and/or ISR programs throughout the engineering lifecycle or to provide project oversight and direction on behalf of a customer to support the development of such systems. Activities include, but are not limited to, project planning, project schedule and cost control, technical oversight, personnel management, risk management, supplier management, reporting, and customer coordination.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill.

19. Senior Applications Developer

Minimum/General Experience: Must have 4 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis. **Specialized Experience:** At least 1 year of experience developing applications using advanced technologies, including Frameworks, web-based technology, application servers, databases, integrated development environments, and software configuration.

Functional Responsibility: Develops software to meet functional and technical requirements. Translates applications requirements into web-based solutions using available technology. Must be able to apply new and emerging technologies to the software development process.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant project management or IT certification.

20. Senior IT Documentation Specialist

Minimum/General Experience: Requires a minimum of six (6) years of experience specific to IT Documentation.

Functional Responsibility: Gathers, analyzes, and composes technical information. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel. Supports the development of all types of documents and reports by developing and updating graphics presentations to improve the quality and enhance the usability of these documents. Responsible for integrating the graphics generated with automated tools and the deliverable documents.

Minimum Education: A Bachelor's degree in English, Liberal Arts, Information Systems Engineering, Business, or technical discipline related to the specific skill

21. Senior Process Specialist

Minimum/General Experience: Must have 10 years of Information Technology experience in at least two of the following disciplines: business analysis, process improvement, business functional requirements, and organizational change management. **Specialized Experience:** Five Years' Experience with improving business processes.

Functional Responsibility: Formulates and defines scope of business process automation project. Assists the Developers establish a clear understanding of the business functional requirements and either creates the functional designs to meet the requirements or review and approves the designs written by the Software Engineer. Prepares detailed Requirements Definition. Can also provide Business Continuity/COOP Consulting Services - Continuous Improvement Process Design. Constructs sound, logical business improvement opportunities consistent with corporate Information Management guiding principles, cost savings, and system architecture objectives.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill.

22. Senior Project Manager

Minimum/General Experience: 12 Years of general IT experience with 5 Years' Project Management Experience Leading Teams of IT professionals.

Functional Responsibility: Provide project management functions necessary to manage the planning and execution of IT, cyber security, C4I, and/or ISR programs throughout the engineering lifecycle or to provide project oversight and direction on behalf of a customer to support the development of such systems. Activities include, but are not limited to, project planning, project schedule and cost control, technical oversight, personnel management, risk management, supplier management, reporting, and customer coordination.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant project management or IT certification.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill.

23. Senior Software Engineer

Minimum/General Experience: Must have 10 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis. Specialized Experience: At least 3 year of experience leading application development teams in an agile environment.

Functional Responsibility: Leads and manages multiple technical tasks designing, implementing, and integrating software or independently performs exceptionally complex software development tasks. Provides leadership through the software development lifecycle from requirements, development, testing, and release. Must be able to apply new and emerging technologies to the software development process.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least two relevant IT certifications.

24. Senior Systems Analyst

Minimum/General Experience: Requires a minimum of six (6) years of experience specific to systems analyses.

Functional Responsibility: Analyzes internal and external customer needs. Identifies and determines equipment, software and process/procedural solutions to problems. Analyzes science, engineering, business, and all other data processing problems for application to electronic data processing systems. Analyzes user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software. May perform process and data modeling in support of the planning and

analysis efforts using both manual and automated tools. Applies reverse engineering and re-engineering disciplines to develop strategic and planning documents. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant project management or IT certification.

25. Senior Systems Architect

Minimum/General Experience: Requires ten (10) years of IT experience with a minimum of six (6) years of specialized experience specific as a system or application architect.

Functional Responsibility: Designs and develops solutions to complex applications problems, system administration issues, or network concerns. Performs systems management and integration functions. Analyzes science, engineering, business, and all other data processing problems for application to electronic data processing systems. Analyzes user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.

26. Software Engineer

Minimum/General Experience: Eight (8) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Analyze user needs and develop software solutions. Designs software or customizes software for client use with the aim of optimizing operational efficiency. May analyze and design databases within an application area, working individually or coordinating database development as part of a team. Researches, designs, develops, and tests operating systems-level software, compilers, and network distribution software for industrial, military, communications, aerospace, business, scientific, and general computing applications. Sets operational specifications and formulate and analyze software requirements. Apply principles and techniques of computer science, engineering, and mathematical analysis.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant IT certification.

27. Software Quality Assurance Specialist/Applications Tester

Minimum/General Experience: Six (6) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Three (3) years specialized experience in quality assurance or testing.

Functional Responsibility Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Develops and executes software test plans in order to identify software problems and their causes.

Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development life cycle.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill

28. Subject Matter Expert

Minimum/General Experience: Fifteen (15) Years general experience in information systems, with Possesses extensive functional and technical knowledge of highly specialized applications and operational environments. Possesses extensive experience in analyzing and solving exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation.

Functional Responsibility: Providing expert advice as needed to solve complex problems including agile development, cyber security, business continuity, system integration and implementation. Provides high level support to develop business cases, analyze alternatives, and develop recommendations. Provides presentations and analysis for executives.

Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill

29. Systems Engineer - Network Engineer

Minimum/General Experience: Must have six (6) years of computer experience in at least two of the following disciplines: system analysis, system engineering, network engineering, and equipment analysis. Specialized Experience: At least 3 year of experience providing systems engineering support.

Functional Responsibility: Analyze and study complex system or network requirements. Analyze functional business applications and design specifications for functional activities. May plan and implement the necessary hardware, software and telecommunications equipment to maintain and/or enhance the customer's local and wide-area networks. Evaluates vendor products and recommends purchases consistent with the organization's short and long-term objectives. Recommends and implements engineering or network policies and procedures and ensures adherence to security procedures.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least two relevant IT certifications.

30. Team Lead Software Developer

Minimum/General Experience: Must have 6 years of computer experience in at least two of the following disciplines: system analysis, system programming, application programming, and equipment analysis. Specialized Experience: At least 3 year of experience leading application development teams in an agile environment.

Functional Responsibility: Leads software development teams using a structured development process to meet functional and technical requirements. Provides leadership through the software development lifecycle from requirements, development, testing, and release. Must be able to apply new and emerging technologies to the software development process.

Minimum Education: A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill. At least one relevant project management or IT certification.

31. Technical Writer

Minimum/General Experience: At least 2 years of experience providing technical documentation for custom enterprise applications, and development of quality deliverables

Functional Responsibility: Develops user and system documentation for applications. Prepares presentations and status reports. Participates in preparation of reports and technical analysis

Minimum Education: A Bachelor's degree in English, Liberal Arts, Information Systems Engineering, Business, or technical discipline related to the specific skill

EXCEL TECHNOLOGIES LABOR CATEGORY EDUCATION / EXPERIENCE SUBSTITUTIONS

It is the policy of Excel Technologies, LLC to hire the most capable employees for all positions. In some instances, education and experience may be substituted interchangeably to meet the goals of hiring the best individual for the position. General equivalency guidelines for education, certifications, and experience are provided below; however, these guidelines do not immediately qualify someone at a particular level, which is a combination of experience and education.

- General professional years of experience may be substituted for specialized years of experience at a ratio of three (3) years of general experience within an occupation for one (1) year of specialized experience.
- Relevant certifications will be considered equivalent to three (3) months of specialized experience.
- An Associate’s degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill will be considered equivalent to eighteen (18) months specialized experience.
- A Bachelor’s degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill will be considered equivalent to three (3) years specialized experience (total equivalency is not cumulative when combined with an Associate’s degree).
- A Master’s degree in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill will be considered equivalent to two (2) years specialized experience (up to a total of five (5) years when combined with a Bachelor’s).
- A Doctorate in Computer Science, Information Systems, Engineering, Business, or a scientific or technical discipline related to the specific skill will be considered equivalent to two (2) years specialized experience (up to a total of seven (7) years when combined with a Master’s and a Bachelor’s).

The following relevant education and experience substitutions may be accepted by Excel Technologies:

Degree	Experience Equivalence	Other Equivalence
Associate’s	2 years relevant experience	Vocational or technical training in work-related field or professional certification
Bachelor’s	Associate’s degree + 2 years relevant experience, or 4 years relevant experience	
Master’s	Bachelor’s + 2 years relevant experience, or Associate’s + 4 years relevant experience	



**EXCEL TECHNOLOGIES, LLC
BLANKET PURCHASE AGREEMENT**

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

BPA NUMBER _____

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Pursuant to GSA Federal Supply Schedule Contract Number(s) 47QTCA18D0088, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

LABOR CATEGORY NAME	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.