GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

SCHEDULE TITLE: Multiple Award Schedule

CONTRACT NUMBER: 47QTCA18D0093

SIN 54151S – Information Technology Professional Services
OLM – Order Level Materials

CONTRACT PERIOD: March 21, 2018 through March 20, 2023

For more information on ordering from Federal Supply go to this website: www.gsa.gov/schedules

Occam Solutions, Inc.
13221 Woodland Park Road, Suite 300
Herndon, VA 20171
Phone number: 703 750 2338
Fax number: 800 886 1056
E-Mail: info@occamsolutions.com

CONTRACTOR’S ADMINISTRATION SOURCE

Annie Lee
13221 Woodland Park Road, Suite 300
Herndon, VA 20171.
Phone number: (703) 750-2338
Fax number: 800 886 1056
E-Mail: annie.lee@occamsolutions.com

Price List Effective with MOD PA-0006 Effective November 4, 2020

BUSINESS SIZE: Small (Economically Disadvantaged Woman Owned Small Business)
CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>INFORMATION TECHNOLOGY PROFESSIONAL SERVICES</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
Not Applicable, Services Only

1c. HOURLY RATES (Services only):

<table>
<thead>
<tr>
<th>SIN 54151S</th>
<th>Project Manager</th>
<th>$155.69</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIN 54151S</td>
<td>Associate Project Manager</td>
<td>$126.95</td>
</tr>
<tr>
<td>SIN 54151S</td>
<td>Junior Technical Architect</td>
<td>$131.99</td>
</tr>
<tr>
<td>SIN 54151S</td>
<td>Lead Technical Architect</td>
<td>$154.16</td>
</tr>
<tr>
<td>SIN 54151S</td>
<td>Applications Developer</td>
<td>$117.88</td>
</tr>
<tr>
<td>SIN 54151S</td>
<td>Sr. Applications Developer</td>
<td>$144.16</td>
</tr>
<tr>
<td>SIN 54151S</td>
<td>Associate IT Consultant</td>
<td>$127.66</td>
</tr>
</tbody>
</table>

2. MAXIMUM ORDER: $500,000 for SIN 54151S

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: CONUS and OCONUS

5. POINT(S) OF PRODUCTION: N/A (Services Only)

6. DISCOUNT FROM LIST PRICES: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

For calculation of the GSA Schedule price see Page 1A.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: None

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.
9.b Government Purchase Cards are not accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: Negotiated between Ordering Agency and the Contractor

11b. EXPEDITED DELIVERY: Negotiated between Ordering Agency and the Contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: N/A (Services Only)

11d. URGENT REQUIREMENTS: N/A (Services Only)

12. FOB POINT: Destination

13a. ORDERING ADDRESS: Occam Solutions, Inc.
    13221 Woodland Park Road, Suite 300
    Herndon VA 20171

13b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA’s) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

14. PAYMENT ADDRESS: Occam Solutions, Inc.
    13221 Woodland Park Road, Suite 300
    Herndon VA 20171

15. WARRANTY PROVISION: N/A for services

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: N/A

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):
    N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for Electronic and Information Technology (EIT):** As applicable

25. **DUNS NUMBER:** 14-691-6817

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Contractor has an Active Registration in the SAM database.

**NOTE:** Insert specific terms and conditions for applicable SINs
TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   (1) Cancel the stop-work order; or

   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. **INDEPENDENT CONTRACTOR**
All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. **RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **Labor Category Descriptions**

**Commercial Job Title: Project Manager**

**Minimum/General Experience:** This position requires a minimum of two years of experience, of which at least one year must be specialized. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types, and complexity. General experience includes increasing responsibilities in information systems design and/or management.

**Functional Responsibility:** Serves as the project manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system). Assists the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Under the guidance of the Program Manager, responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems.

**Minimum Education:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Commercial Job Title: Associate Project Manager**

**Minimum/General Experience:** This position requires a 0 - 2 years’ experience. General experience includes increasing responsibilities in information systems design and/or management.

**Functional Responsibility:** Directs the performance of a variety of highly technical projects which may be organized by technology, program, or client. Oversees the technology development and/or application, marketing, and resource allocation within program client base. Serves as the contractor's single contract manager and shall be the contractor's authorized interface with the Government Contracting Officer (CO), the contract level Contracting Officer's Representative (COR), government management personnel and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel and communicating policies, purposes, and goals of the organization to subordinates. Shall be responsible for the overall contract performance and shall not serve in any other capacity under this contract.

**Minimum Education:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. Will accept four (4) years of IT
experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Commercial Job Title: Junior Technical Architect**

**General Experience:** This position requires a minimum of four years of experience, of which at least two years must be specialized.

**Functional Responsibility:** Responsible for design and development of new applications or major enhancements. Participates in, and occasionally may direct, the software engineering function in developing, releasing, and maintaining software applications/operating systems according to business needs. Familiar with the field's concepts, practices, and procedures. Relies on significant experience and judgment to plan and accomplish goals. Performs a variety of tasks. May lead and direct the work of others. A degree of creativity and latitude is expected. Typically reports to middle management.

**Minimum Education:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Commercial Job Title: Lead Technical Architect**

**Minimum/General Experience:** This position requires a minimum of eight years of experience, of which at least five years must be specialized.

**Functional Responsibility:** Responsible for designing architecture for an organization on an enterprise level. Defines system and application architecture and provides vision, problem anticipation, and problem solving ability to organization. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

**Minimum Education:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Job Title: Applications Developer**

**General Experience:** This position requires a minimum of three years of experience performing application programming activities, of which at least two years must be specialized. Specialized experience includes: demonstrated experience with programming languages in the design and implementation of systems and using other relevant technologies. General experience includes increasing responsibilities in application programming activities.
**Functional Responsibility:** Reviews, develops, and modifies programming systems including encoding, testing, debugging and documenting programs. This position requires familiarity with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. May lead and direct the work of others. May report directly to a project lead or manager. A wide degree of creativity and latitude is expected.

**Minimum Educational:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Job Title:** Sr. Applications Developer

**Educational and General Experience:** This position requires a minimum of six years of experience performing application programming activities, of which at least three years must be specialized. Specialized experience includes: demonstrated experience with programming languages in the design and implementation of systems and using other relevant technologies. General experience includes increasing responsibilities in application programming activities.

**Functional Responsibility:** Reviews, develops, and modifies programming systems including encoding, testing, debugging and documenting programs. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top level contributor/specialist. Typically reports to a manager or head of a unit/department.

**Minimum Education:** A Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.

**Commercial Job Title:** Associate IT Consultant

**General Experience:** This position requires a minimum of 3 years of experience with at least 1 of those years specializing in a related discipline.

**Functional Responsibility:** Requires high level of diverse technical experience related to studying and analyzing systems needs, systems development, systems process analysis, design, and re-engineering. Has skills and experience related to business management, systems engineering, operations research, and management engineering. Typically requires specialization in particular software or business application utilized in an end user environment. Keeps abreast of technological developments and applications. Assesses the feasibility, cost, and practicality of converting systems against developing new software. Develops detailed conversion plans to define the conversion process, the size of conversion work packages, environmental considerations, system constraints, vendor extensions and schedule. Utilizes software conversion tools in conjunction with manual refinement to convert the system work packages. Experienced at managing and implementing large, complex information technology systems. Experienced in advising senior executives on effective utilization of information technology systems.
Minimum Education: A Bachelor's degree in a related discipline. Will accept four (4) years of IT experience in a related field in lieu of a bachelor’s degree as this experience will demonstrate that a candidate has the core competencies to accomplish the essential functions and requirements of the position.
Order Level Materials - OLM

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

OLM SIN-Level Requirements/Ordering Instructions:
OLMs are:
- Purchased under the authority of the FSS Program
- Unknown until an order is placed
- Defined and priced at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials. (Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs)
- Only authorized for use in direct support of another awarded SIN.
- Only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN)
- Subject to a Not To Exceed (NTE) ceiling price

OLMs are not:
- "Open Market Items."
- Items awarded under ancillary supplies/services or other direct cost (ODC) SINs (these items are defined, priced, and awarded at the FSS contract level)

OLM Pricing:
- Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).
- The value of OLMs in a task or delivery order, or the cumulative value of OLMs in orders against an FSS BPA awarded under an FSS contract, cannot exceed 33.33%.

NOTE: When used in conjunction with a Cooperative Purchasing eligible SIN, this SIN is Cooperative Purchasing Eligible.