



**GSA** Contract Holder

Critical Information Specific to Schedule # 70– Information Technology, Software & Services  
Solicitation FCIS-JB-980001 B (Refresh # 46)

# GENERAL SERVICES ADMINISTRATION

## *Federal Supply Service*

### *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the options to create an electronic delivery order are available through *GSA Advantage!*, a menu driven database system. The INTERNET address *GSA Advantage!*® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

### **SCHEDULE TITLE: INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

#### **FSC GROUP 70**

#### SERVICES

#### FSC/PSC CLASS

IT & Telecom-Facility Operation and Maintenance	D301
IT & Telecom-Systems Development Services	D302
IT & Telecom-Systems Analysis Services	D306
IT & Telecom-Automated IT Strategy and Architecture	D307
IT & Telecom-Programming Services	D308
IT & Telecom-Cyber Security and Data Backup Services	D310
IT & Telecom-Data Conversion Services	D311
IT & Telecom-Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services	D313
IT & Telecom-Telecommunications Network Management Services	D316
IT & Telecom-Web-Based Subscription Services	D317
IT & Telecom-Other IT and Telecommunications Services	D399

FSC Group 70  
Information Technology  
Contract # 47otca18d009w  
212-563-7565 phone1  
212-971-3178 Fax  
[rtweaver@rtwenterprisesinc.com](mailto:rtweaver@rtwenterprisesinc.com)  
[www.rtwenterprisesinc.com](http://www.rtwenterprisesinc.com)



**CONTRACT NUMBER: - 47QTCA18D009W**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

**CONTRACT PERIOD: APRIL 14, 2018 – APRIL 15, 2023**



### **DATA TRANSFORMATION CORPORATION**

One Penn Plaza, Suite 4515, NY, NY 10119

**Phone:** 212-563-7565

**Fax:** 212-971-3178

**Web Site:** [www.dtcss.com](http://www.dtcss.com)

**Contact for Contract Administration:** Mia Thrash

**Email for Contract Administration:** [mthrash@dtcss.com](mailto:mthrash@dtcss.com)

**BUSINESS SIZE. SMALL**

# Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN	Description
132-51	Information Technology (IT) Professional Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

SIN	Lowest Priced Items	Price
132-51	Administrator	\$83.66

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.

See Pricing Below

2. Maximum order. \$500,000

3. Minimum order. \$100.00

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production (city, county, and State or foreign country). Same as company address

6. Discount from list prices or statement of net price. Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts. .5% for Task Orders \$500,000 or greater

8. Prompt payment terms. 1% - 10 Days, Net 30 days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro purchase threshold. No

10. Foreign items (list items by country of origin). None

## Customer Information Continued

- 11a. Time of delivery. (Contractor insert number of days.) Specified on the Task Order
- 11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. Contact Contractor
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. Contact Contractor
- 11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery. Contact Contractor
12. F.O.B. point(s). Destination
- 13a. Ordering address(es). *Data Transformation Corporation*  
One Penn Plaza, Suite 4515  
NY, NY 10119
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address(es). *Data Transformation Corporation*  
One Penn Plaza, Suite 4515  
NY, NY 10119
15. Warranty provision. Contractor’s standard commercial warranty. N/A
16. Export packing charges, if applicable. N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). N/A
18. Terms and conditions of rental, maintenance, and repair (if applicable). N/A
19. Terms and conditions of installation (if applicable). N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable). N/A

## Customer Information Continued

21. List of service and distribution points (if applicable). N/A
22. List of participating dealers (if applicable). N/A
23. Preventive maintenance (if applicable). N/A
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Number System (DUNS) number. 061204350
26. Notification regarding registration in System Award Management (SAM) formerly Central Contractor Registration (CCR) database. Registered

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be
- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is

specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
  - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □ OCT 2008) (DEVIATION I ± FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize,

or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.2 12-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31 (Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements Commercial Item Acquisition As prescribed in 16.601 (e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task

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order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

**Commercial Job Title: Program Manager**

**Minimum/General Experience:** Ten years direct experience in the last 15 years.

**Functional Responsibility:** Provides management over all aspects of a business area. Directs and manages internal/external communications and all functional program activities to meet contract cost, schedule, and performance objectives. Makes final decisions on administrative or operational matters affecting more than one segment or functional activity of the program.

**Minimum Education:** Bachelor’s Degree in a relevant discipline. With at least 18 years of general experience of which 15 years is directly related experience

**Commercial Job Title: Software Engineer 6**

**Minimum/General Experience:** Ten years direct experience

**Functional Responsibility:** Analyzes the performance of hardware and software interfaces and identifies alternatives for optimizing the usage of computer resources; leads staff in applying generally accepted programming standards and techniques to assure efficient program logic and data manipulation; leads and oversees the designing, coding, testing ,debugging, configuring, and documenting operating systems and software; provides assistance and consultation to users in the

**Minimum Education:** Bachelor’s Degree in a relevant discipline. With at least ten years of general experience of which eight years is directly related experience

**Commercial Job Title: Software Engineer 3**

**Minimum/General Experience:** Four years direct experience in the last four years.

**Functional Responsibility:** Implements changes on hardware and software interfaces ; applies generally accepted programming standards and techniques to assure efficient program logic and data manipulation; participates in designing, coding, testing ,debugging, configuring, and documenting operating systems and software.

**Minimum Education:** Bachelor’s Degree in a relevant discipline. With at least four years of general experience of which it is directly related experience

**Commercial Job Title: Systems Engineer 6**

**Minimum/General Experience:** Ten years direct experience

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**Functional Responsibility:** Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

**Minimum Education:** Bachelor's Degree in a relevant discipline. With at least ten years of general experience of which eight years is directly related experience

**Commercial Job Title:** Security Admin 3

**Minimum/General Experience:** Three years direct experience, in the last three years.

**Functional Responsibility:** Advises customer and/or performs tasks to ensure cost-effective system design and development, with integrated/embedded security features that are compliant with required certification/accreditation standards. May be required to evaluate, develop, recommend, test, modify, and change software / hardware configurations in order to meet government service level computer security requirements.

**Minimum Education:** Bachelor's Degree in a relevant discipline and security training. With at least three years of general experience of which is directly related experience

**Commercial Job Title:** Test Engineer 4

**Minimum/General Experience:** Four years direct experience in the last four years.

**Functional Responsibility:** Interact with product management, project management and development teams to develop a strong understanding of the project and testing objectives. Design and create test conditions and scripts to address business and technical use cases. Use existing tools and techniques to execute test cases and build/script new tools for performing testing/validation function.

**Minimum Education:** Bachelor's Degree in a relevant discipline. With at least four years of general experience of which it is directly related experience.

**Commercial Job Title:** Administrator

**Minimum/General Experience:** One year direct experience within the last two years.

**Functional Responsibility:** Prepares various technically oriented documents such as reports, general correspondence, form letters, etc. which may include text, tables, and matrices.

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Work requires skill in typing; a knowledge of grammar; punctuation and spelling; and ability to use software reference guides and equipment operator manuals. Must know the basic functions of different types of software. Performs other clerical and administrative tasks as directed. Seeks further instructions for assignments requiring deviations from established procedures.

**Minimum Education:** High school diploma with vocational training desirable.

### GSA PROPOSED PRICELIST

Labor Category	Year 1 2018 – 2019	Year 2 2019– 2020	Year 3 2020 – 2021	Year 4 2021 – 2022	Year 5 2022 – 2023
Program Manager	\$257.37	\$263.55	\$269.87	\$276.35	\$282.98
Software Engineer 6	\$230.40	\$235.93	\$241.59	\$247.39	\$253.33
Software Engineer 3	\$151.50	\$155.14	\$158.86	\$162.67	\$166.58
Systems Engineer 6	\$230.40	\$235.93	\$241.59	\$247.39	\$253.33
Security Admin 3	\$112.98	\$115.69	\$118.47	\$121.31	\$124.22
Test Engineer 4	\$145.39	\$148.88	\$152.45	\$156.11	\$159.86
Administrator	\$83.66	\$85.67	\$87.72	\$89.83	\$91.99

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Points of Contact  
IT Schedule 70

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For general questions regarding MAS IT Schedule 70 Contracting:

Customer Service  
**Phone: 1-877-446-IT70 (4870)**  
**Email: [IT.Center@gsa.gov](mailto:IT.Center@gsa.gov)**

For questions regarding eOffer submission or Certifications:

Vendor Support Center  
visit [www.gsa.gov/vsc](http://www.gsa.gov/vsc).  
**Phone: 1-877-495-4849**

For general questions regarding HSPD 12:  
**Email: [hspd12@gsa.gov](mailto:hspd12@gsa.gov)**  
**Phone: 1-703-605-2727**

For general questions regarding COMSATCOM:  
**Email: [fasnetworkservice@gsa.gov](mailto:fasnetworkservice@gsa.gov)**  
**Phone: 1-877-387-2001**

For general questions regarding FAST Lane Pilot, Health IT, Cyber Security SINS:  
**Email: [fastlane@gsa.gov](mailto:fastlane@gsa.gov)**