Rainbow Data Systems, Inc. (RDSI) is a small, veteran-owned, IT consulting and software development company that provides integration services, EDI translation mapping and gateway services as well as, web development services.

<table>
<thead>
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<th>Schedule Title</th>
<th>Multiple Award Schedule (MAS)</th>
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<tbody>
<tr>
<td><strong>Special Item Number (SIN)</strong></td>
<td>54151S Information Technology Professional Services - Subject to Cooperative Purchasing</td>
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<tr>
<td>IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.</td>
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<tr>
<td><strong>FSC/PSC Class</strong></td>
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<tr>
<td>D301</td>
<td>Facility Management</td>
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<tr>
<td>D302</td>
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<td>D317</td>
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</tr>
<tr>
<td>D399</td>
<td>Other Information Technology Services, Not Elsewhere Classified</td>
</tr>
</tbody>
</table>

**Note 1:** All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

**Note 2:** Offerors and Agencies are advised that the IT Category – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

**Note 3:** This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Rainbow Data Systems, Inc.**
2358 Lakeview Drive, Suite A, Beavercreek, Ohio 45431-2569
Phone: 937-431-8000 | Fax: 937-431-8090
Veteran Owned Small Business
www.rainbowdata.com
Contractor's Administration Source: Rita Claypool

Contract Number: 47QTC18D009X | Contract Period: April 6, 2018 – April 5, 2023
Pricelist current through August 28, 2020
For more information on ordering from Federal Supply Schedules click on the FSS schedules button at fss.gsa.gov.
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Customer Information

1. (a) Table of Awarded Special Item Number (SIN)

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<td>54151S</td>
<td>IT Professional Services</td>
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(b) Lowest Priced Labor Category

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Junior Computer Programmer</td>
<td>$53.84</td>
</tr>
</tbody>
</table>

(c) Hourly rates and descriptions are provided on the pricing page.

2. Maximum order. $500,000

3. Minimum order. $100.00

4. Geographic coverage. Domestic delivery, 48 States, DC.

5. Point(s) of production. United States

6. Discount from list prices or statement of net price. Net prices are listed and discounts have been applied.

7. Quantity discounts. None

8. Prompt payment terms. None

9. (a) Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

(b) Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

10. Foreign items. None

11. (a) Time of delivery. 30 days after receipt of order or as negotiated with ordering activity.

(b) Expedited Delivery. Contact Contractor

(c) Overnight and 2-day delivery. Contract Contractor

(d) Urgent Requirements. Contact Contractor

12. F.O.B. point. Destination

13. (a) Ordering address. Rainbow Data Systems, Inc., 2358 Lakeview Dr., Suite A, Beavercreek, OH 45431

(b) Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address. Rainbow Data Systems, Inc., 2358 Lakeview Dr., Suite A, Beavercreek, OH 45431

15. Warranty provision. Standard Commercial Warranty

16. Export packing charges. N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

18. Terms and conditions of rental, maintenance, and repair. N/A

19. Terms and conditions of installation. N/A

20. (a) Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices. N/A

(b) Terms and conditions for any other services. N/A

21. List of service and distribution points. N/A

22. List of participating dealers. N/A

23. Preventive maintenance. N/A

24. (a) Special attributes such as environmental attributes. N/A

(b) Section 508 compliance for Electronic and Information Technology (EIT). N/A

25. Data Universal Number System (DUNS) number. 040898132

26. Contractor HAS registered in the System for Award Management (SAM) database.
Terms and Conditions Applicable to
Information Technology (IT) Professional Services
(SIN 54151S)

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES 1-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

   1. Cancel the stop-work order; or
   2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

   1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
   2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

   Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

   All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAITION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIAITION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

1. The offeror;
2. Subcontractors; and/or
3. Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. **RESUMES**

   Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**

   Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**

   The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

   The descriptions of IT Professional Services and pricing are provided on the following pages.
Products and Services:
IT Professional Services – Labor Category Descriptions

Junior Computer Programmer

Minimum/General Experience:
Minimum five years programming experience. Convert project specifications and statements of problems and procedures into detailed logical flow charts for coding into computer language and having knowledge and understanding of applicable technical concepts and practices. Develop and write computer applications to store, locate and retrieve specific documents, data, and information.

Responsibility:
Participates in the analysis of functional business/technical applications and design specifications for functional activities. Assists in the development of block diagram and logic flow charts. Translates detailed design into computer application software. Tests, debugs, and refines the computer software to produce the required product. Helps to prepare required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Minimum Education:
Bachelor’s Degree in a related engineering, computer science, physical science, or technical field.

Senior Computer Programmer

Minimum/General Experience:
Minimum seven years programming experience. Converts project specifications and statements of problems and procedures into detailed logical flow charts for coding into computer language and having knowledge and understanding of applicable technical concepts and practices. Develop and write computer applications to store, locate and retrieve specific documents, data, and information.

Responsibility:
Analyzes functional business/technical applications and design specifications for functional activities. Develops block diagram and logic flow charts. Translates detailed design into computer application software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

Minimum Education:
Bachelor’s Degree in a related engineering, computer science, physical science, or technical field.

Database Administrator

Minimum/General Experience:
Two years of experience providing design, development and maintenance support for database applications, database utilities, and graphical user interfaces, and having knowledge and understanding of applicable technical concepts and practices.

Responsibility:
Provides database design, development, and maintenance support. Translates and programs user functional requirements and specifications into database applications. Generates database reports. Uses database tool-sets to aid in database application design and development. Assists in the development of reporting and data input utilities. Develops graphical user interfaces to aid in information entry and retrieval by system users. Participates in the development of required database and supporting technical and user documentation to ensure efficient use of developed database systems and to maintain an accurate configuration control and maintenance update mechanism.

Minimum Education:
Bachelor’s Degree in a related engineering, computer science, physical science, or technical field.
Database Engineer

Minimum/General Experience:
Three years of experience providing design, development and maintenance support for database applications, database utilities, and graphical user interfaces, and having knowledge and understanding of applicable technical concepts and practices.

Responsibility:
Provides database design, development, and maintenance support. Translates and programs user functional requirements and specifications into database applications. Generates database reports. Uses database tool-sets to aid in database application design and development. Assists in the development of reporting and data input utilities. Develops graphical user interfaces to aid in information entry and retrieval by system users. Participates in the development of required database and supporting technical and user documentation to ensure efficient use of developed database systems and to maintain an accurate configuration control and maintenance update mechanism.

Minimum Education:
Bachelor’s Degree in a related engineering, computer science, physical science, or technical field.

Logistics Specialist

Minimum/General Experience:
Five years DoD logistical experience to include working knowledge of supply support and general understanding of relationship with the military branch logistics centers and commands, users, and other logistics related organizations. Familiar with applicable military branch and DoD logistics policies. This includes three years of general DoD logistical experience to include knowledge of logistics IT systems and experience in the development of support documentation to include a general understanding of relationship with the military branch logistics centers and commands, Inventory Control Points (ICPs), and other logistics related organizations. Has two years of specialized experience in DoD logistics processes. Candidate must be knowledgeable of automated processing systems and be able to communicate will with software engineers. Candidates must also have specialized experience and working knowledge in elements outlined in DoD logistics regulations such as DoD 4140.1, DoD 4000.25-1 thru 10, DoD 4500.32, AR 725-50, & NAVSUP Pub 485.

Responsibility:
Provide DoD logistical systems support. Develop support documentation for logistics processes. Supports evolving and development of DoD logistics concepts and modernization processes. Provide support to logistics related organizations. Provide system design support to software engineering staff.

Minimum Education:
Associate’s degree or, and additional three years general and two years of specialized acquisition experience may be substituted for the degree.

Junior Principle Investigator

Minimum/General Experience:
Minimum two years experience in topic area. Assists in the investigative research and analysis of IT processes in support of application engineering/re-engineering efforts. Identifies and documents processes. Reports to the Program or Project Manager.

Responsibility:
Provides technical or business analyses and technical/business report development support within topic areas requiring extensive technical and business knowledge. Support a wide variety of technical and business assignments based on the specific needs of the task’s requirements.

Minimum Education:
Associate’s Degree, or a related Technical Certificate from a Technical School or recognized Vocational Program. In lieu of education two years of experience is required.
**Principle Investigator**

**Minimum/General Experience:**
Minimum five years experience in topic area. Assists in the investigatory research and analysis of IT processes in support of application engineering/re-engineering efforts. Identifies and documents processes. Reports to the Program or Project Manager.

**Responsibility:**
Provides technical or business analyses and technical/business report development support within topic areas requiring extensive technical and business knowledge. Support a wide variety of technical and business assignments based on the specific needs of the task’s requirements.

**Minimum Education:**
Associate’s Degree, or a related Technical Certificate from a Technical School or recognized Vocational Program. In lieu of education five years of experience is required.

**Program Manager**

**Minimum/General Experience:**
Eight or more years of project management experience. Performs day-to-day management of overall project operations that may involve groups of personnel at multiple locations. Organizes, directs, and coordinates activities. Evaluates proposed solutions to determine technical feasibility, implementation and operation costs, and functional adequacy. Demonstrates a thorough knowledge of budget, performance, and tracking processes. Demonstrated ability to provide guidance and direction in multiple tasks across several functional areas and including the use of different technologies. Possesses good written and oral communication skills.

**Responsibility:**
Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of contractual items. Operates within client guidance, contractual limitations, and policy directives. Serves as focal point of contact with client on program activities. Manages program consisting of multiple projects including project identification, design, development and delivery. Confers with project manager to provide technical advice and to assist with problem resolution. Participates in contract negotiations.

**Minimum Education:**
Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

**Project Manager**

**Minimum/General Experience:**
Seven or more years of related work experience including five years of project management experience. Acts as team leader, ensuring that projects are completed on time and under budget, forecasts monthly invoicing, and develops scope of work. Plans team resources, develops monthly reports, and supervises staff. Possesses good written and oral communication skills.

**Responsibility:**
Leads project team and provides oversight to insure project tasks are completed on schedule and within budget. Maintains project documentation in a current status and provides status reports to program manager. Monitors team performance and tracks task timelines. Assists program manager by providing input to overall program tracking and oversight requirements.

**Minimum Education:**
Associate's Degree in Computer Science, Information Systems, Business, or other related discipline.
Systems Engineer

Minimum/General Experience:
Minimum five years technical experience that applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, and structure and management practices. Specialized experience required includes: use of current DBMS technologies, structured analysis, design methodologies, and design tools and other design techniques, object oriented principles, and experience with logical and physical functional, operational, and technical architecture of large and complex information systems. General experience required includes: increasing responsibilities in DBMS systems analysis and programming.

Responsibility:
Performs analysis, design, and development of complex computer systems software which may require some research and analysis. Evaluates and determines user needs with the maintenance of single-product modules and sub-systems. Designs and develops utility programs and operating systems adjuncts such as executive programs. Participates in the development of test strategies, devices and systems. Researches problems discovered by quality assurance or product support and develops solutions to the problems. Researches and understands the marketing requirements for a product, including target environment, performance criteria, and competitive issues. Assists in the evaluation of software and hardware products.

Minimum Education:
Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Senior Systems Engineer

Minimum/General Experience:
Minimum seven years technical experience that applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, and structure and management practices. Specialized experience required includes: supervision of system architects or engineers, use of current DBMS technologies, structured analysis, design methodologies, and design tools and other design techniques, object oriented principles, and experience with logical and physical functional, operational, and technical architecture of large and complex information systems. General experience required includes: increasing responsibilities in the development and maintenance of DBMS systems, including design and analysis and programming; current operating systems software internals and data manipulation languages.

Responsibility:
Performs analysis, design, and development of complex computer systems software which may require some research and analysis. Evaluates and determines user needs with the maintenance of single-product modules and sub-systems. Designs and develops utility programs and operating systems adjuncts such as executive programs. Participates in the development of test strategies, devices and systems. Researches problems discovered by quality assurance or product support and develops solutions to the problems. Researches and understands the marketing requirements for a product, including target environment, performance criteria, and competitive issues. Assists in the evaluation of software and hardware products.

Minimum Education:
Bachelor’s Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.
Junior Technical Writer

**Minimum/General Experience:**
Minimum of two years specialized experience that applies to writing or editing technical documentation, such as software operating and maintenance instructions and training manuals, in applicable Government and/or industry standards. Have knowledge and understanding of applicable technical concepts and practices.

**Responsibility:**
Collects and analyzes applicable technical documentation. Organizes material and writes descriptive copy according to established standards regarding order, clarity, conciseness, style, and terminology. Reviews published materials and recommends revisions or changes in scope, format, content, and methods of reproduction and binding. May select or prepare illustrations, photographs, drawings, sketches, diagrams, and charts to illustrate material. May assist in design work and layout of material for publication. Uses automated tools, including computer terminal and word processing or desktop publishing software in performing assigned duties. May coordinate the production and distribution of material.

**Minimum Education:**
Associate’s Degree, or a related Technical Certificate from a Technical School or recognized Vocational Program. In lieu of education two years of specialized experience is required.

Technical Writer

**Minimum/General Experience:**
Minimum of five years specialized experience that applies to writing or editing technical documentation, such as software operating and maintenance instructions and training manuals, in applicable Government and/or industry standards. Have knowledge and understanding of applicable technical concepts and practices.

**Responsibility:**
Organizes material and writes descriptive copy according to established standards regarding order, clarity, conciseness, style, and terminology. Determines layout, design, photography of newsletters, announcements, invitations, technical material and other publications as may be required. Writes and edits material for newsletters, technical documents, and other publications as tasked. Arranges for any required photography to be included in documentation. Determines and initiates topics and features for publications. Uses automated tools, including computer terminal and word processing or desktop publishing software in performing assigned duties. Provides both draft and final documentation materials.

**Minimum Education:**
Associate’s Degree, or a related Technical Certificate from a Technical School or recognized Vocational Program. In lieu of education five years of specialized experience is required.

Telecommunications Manager

**Minimum/General Experience:**
Minimum of three years experience is required, of which two years must be specialized. Specialized experience required includes: communications software, communications hardware or network specialty. General experience required includes: all aspects of communication networks.

**Responsibility:**
Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components and capabilities. Coordinates requirements with users and suppliers.

**Minimum Education:**
Associate’s Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.
**Administrative**

**Minimum/General Experience:**
Minimum of five years of office and/or clerical work experience. Experience required includes: performing diversified clerical, administrative, and general office duties of a highly responsible and confidential nature to IT managers and IT staff. Experience with editing technical documentation such as software operating and maintenance manuals is required.

**Responsibility:**
Provides administrative support, and having knowledge and understanding of administrative concepts, regulations, policies, office automation and business practices. Experience required includes: performing diversified clerical, administrative, and general office duties of a highly responsible and confidential nature to manager(s) and staff. This position requires knowledge of applicable policies, organization, and a high level of technical skills using automation tools including word processing, graphics and records management. Follows up on pending matters. Acts as a receptionist, screens telephone calls, letters, and/or visitors, answers routine questions and furnishes information. Schedules appointments and coordinates arrangements for meetings and conferences, often of a technical and/or confidential nature. Provide support in editing technical documentation for IT systems.

**Minimum Education:**
Associate’s Degree, or Administrative Support/Secretarial Certificate from a specialized business school. In lieu of education an additional two years of experience in administrative support is required.

Resumes shall be provided to the GSA Contracting Officer or user Agency upon request.
# Products and Services:  
## IT Professional Services – Pricing

**RDSI Products & Services Price List (Government Unit Prices)  
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)**

Rainbow Data Systems, Inc. ~ GSA Schedule Rates

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager</td>
<td>$167.49</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$149.87</td>
</tr>
<tr>
<td>Jr. Principal Investigator</td>
<td>$132.68</td>
</tr>
<tr>
<td>Principal Investigator</td>
<td>$149.84</td>
</tr>
<tr>
<td>Systems Engineer</td>
<td>$102.88</td>
</tr>
<tr>
<td>Sr. Systems Engineer</td>
<td>$120.77</td>
</tr>
<tr>
<td>Database Administrator</td>
<td>$76.35</td>
</tr>
<tr>
<td>Database Engineer</td>
<td>$91.34</td>
</tr>
<tr>
<td>Logistics Specialist</td>
<td>$81.72</td>
</tr>
<tr>
<td>Telecommunications Manager</td>
<td>$91.33</td>
</tr>
<tr>
<td>Jr. Computer Programmer</td>
<td>$53.84</td>
</tr>
<tr>
<td>Sr. Computer Programmer</td>
<td>$84.89</td>
</tr>
<tr>
<td>Jr. Technical Writer</td>
<td>$60.49</td>
</tr>
<tr>
<td>Technical Writer</td>
<td>$71.11</td>
</tr>
<tr>
<td>Administrative *</td>
<td>$48.91</td>
</tr>
</tbody>
</table>

* Administrative (Admin) position cannot be purchased separately. This category is not SCA-applicable.
USA Commitment to Promote Small Business Participation Procurement Programs

PREAMBLE

Rainbow Data Systems, Inc. (RDSI) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact (Insert Company Point of contact, phone number, e-mail address, fax number).

Douglas L. Mummert
Chief Operations Officer
Phone: 937-431-8000
Fax: 937-431-8090
Email: dmummert@rainbowdata.com
Best Value
Blanket Purchase Agreement (BPA)
Federal Supply Schedule

Rainbow Data Systems, Inc. (RDSI)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and RDSI enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) 47QTC19D009X.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Douglas L. Mummet, COO
Rainbow Data Systems, Inc. (RDSI)
2358 Lakeview Drive, Suite A
Beavercreek, Ohio 45431-2569

Ordering Activity Date

Contractor Date
Pursuant to GSA Federal Supply Schedule Contract Number(s) 47QTCA18D009X, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

   ![Table showing model numbers, part numbers, and special BPA discounts/prices](None None)

2. Delivery:

   ![Table showing destination delivery schedules/dates](N/A N/A)

3. The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be N/A.

4. This BPA does not obligate any funds.

5. This BPA expires on N/A or at the end of the contract period, whichever is earlier.

6. The following office(s) is hereby authorized to place orders under this BPA:

   ![Table showing office points of contact](N/A N/A)

7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum: N/A

   a. Name of Contractor;
   b. Contract Number;
   c. BPA Number;
   d. Model Number or National Stock Number (NSN);
   e. Purchase Order Number;
   f. Date of Purchase;
   g. Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
   h. Date of Shipment.

9. The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

10. The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.
BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.