On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov

Schedule Title: Multiple Award Schedule
Federal Supply Group: Information Technology

Contract Number: 47QTCA18D00AP
Contract Period: April 18, 2018 – April 17, 2023

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contractor: IntelliWare Systems, Inc.
1430 Spring Hill Road, Suite 200
McLean, VA 22102-3013

Business Size: Small Business

Telephone: 571-499-4150
FAX Number: 540-604-9075
Web Site: https://intellibridge.us/
E-mail: stephanie.lemaitre@intellibridge.us

Contract Administration: Stephanie Lemaitre

Pricelist current through Modification #PA-0009, effective July 11, 2022.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Recovery</th>
<th>SIN Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See Pricing Page 4.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor Category Descriptions Page 5.

2. Maximum Order:  
   - For SIN 54151S - $500,000
   - For SIN OLM - $250,000

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as Company Address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Consult with Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Consult with Contractor
10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Consult with Contractor

11. **F.O.B Point(s):** Destination

12a. **Ordering Address(es):** Same as Company Address

12b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es):** Same as Company Address

14. **Warranty provision:** Contractor’s Standard Warranty

15. **Export Packing Charges (if applicable):** Not Applicable

16. **Terms and conditions of rental, maintenance, and repair (if applicable):** Not Applicable

17. **Terms and conditions of installation (if applicable):** Not Applicable

18a. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not Applicable

18b. **Terms and conditions for any other services (if applicable):** Not Applicable

19. **List of service and distribution points (if applicable):** Not Applicable

20. **List of participating dealers (if applicable):** Not Applicable

21. **Preventive maintenance (if applicable):** Not Applicable

22a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** Not Applicable

22b. **Contact IntelliWare Systems, Inc. for Section 508 information. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at:** www.Section508.gov/. Not Applicable.

23. **Unique Entity Identifier (UEI) number:** QBY7KHBKL6E7

24. **Notification regarding registration in System for Award Management (SAM) database:** IntelliWare Systems, Inc. is registered in the SAM database.
## GSA Awarded Pricing (w/ IFF)

SIN 54151S

<table>
<thead>
<tr>
<th>SIN</th>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Network Analyst I</td>
<td>$80.15</td>
</tr>
<tr>
<td>54151S</td>
<td>Network Analyst II</td>
<td>$91.33</td>
</tr>
<tr>
<td>54151S</td>
<td>Network Analyst III</td>
<td>$113.33</td>
</tr>
<tr>
<td>54151S</td>
<td>Security Analyst I</td>
<td>$83.51</td>
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<tr>
<td>54151S</td>
<td>Security Analyst II</td>
<td>$95.44</td>
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<tr>
<td>54151S</td>
<td>Security Analyst III</td>
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<td>54151S</td>
<td>Security Analyst IV</td>
<td>$137.19</td>
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<tr>
<td>54151S</td>
<td>Software Analyst I</td>
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<td>Software Analyst IV</td>
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<td>Subject Matter Expert (SME) I</td>
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<td>Subject Matter Expert (SME) II</td>
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<td>Subject Matter Expert (SME) III</td>
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<td>Subject Matter Expert (SME) IV</td>
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<td>54151S</td>
<td>Systems Analyst III</td>
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<tr>
<td>54151S</td>
<td>Systems Analyst IV</td>
<td>$104.38</td>
</tr>
</tbody>
</table>

**SCLS Statement:** IntelliWare Systems, Inc. has reviewed clause 52.222-41 The Service Contract Labor Standards (SCLS) of 1965 (formerly known as the Service Contract Act (SCA)) and understands that the SCLS is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to the SCLS due to exemptions for professional employees, this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, we will inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupation code, SCLS labor category titles and the applicable wage determination number.
Network Analyst I

**Functional Responsibility:** Performs moderately complex technical work in support of more senior IT staff and assists more junior staff. Responsibilities may include: developing network requirements based on IT, system, software, security, and operational requirements, performing network requirement allocation and requirement dependency analysis, developing network design specifications, developing and implementing networking solutions, performing systems/network configuration and administration, developing technical documentation, providing technical subject matter expertise to solve issues, working independently to achieve customer feedback and agreement on solutions, providing input to project management planning (e.g. status reporting, level of effort, etc.), act as quality assurance check for more junior IT personnel to ensure consistency across work products, implementing standard Information Technology Infrastructure Library (ITIL) processes and methodologies across the IT support team.

Performs basic assignments independently, but needs more direction with moderate to complex tasking. Assists more junior staff with tasking.

**Minimum Experience:** Three (3) years experience with BA/BS or One (1) year with Masters Degree

**Minimum Education:** BA/BS and/or Masters (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

Network Analyst II

**Functional Responsibility:** Performs more complex technical tasks or leads small teams of IT personnel. Responsibilities may include: developing network requirements based on IT, system, network, software, security, and operational requirements, evaluating emerging networking technologies, performing network function allocation and network functional dependency analysis, developing and implementing system networking solutions, working independently with the customer to architect network solutions to meet customer requirements, act as Information Technology Infrastructure Library (ITIL) process/methodology quality assurance across IT support teams and work products.

Performs complex tasks independently but needs guidance on highly complex assignments. May provide task specific leadership and guidance to more junior staff. May lead small teams or more complex tasks.

**Minimum Experience:** Seven (7) years experience with BA/BS or Five (5) years with Masters Degree or Three (3) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

Network Analyst III

**Functional Responsibility:** Performs complex technical tasks or leads IT system development, network implementation, or integration efforts of moderate size or complexity. Responsibilities may include analyzing operational, IT, information security, and performance requirements to develop network requirements and functions, developing network designs, performing technical risk analysis, evaluating emerging networking technologies, providing specialized network expertise to solve complex issues, working independently with the customer to architect network solutions to meet customer requirements,
providing guidance and direction to more junior staff, and developing or implementing standard Information Technology Infrastructure Library (ITIL) practices or methodologies. Technical project or program leadership responsibilities may include providing project management planning and team leadership, staff performance management, developing cost estimates, acting as primary client point of contact for IT or system issues, assessing and mitigating schedule risks, writing proposals, and managing deliverables.

Performs complex tasking independently with occasional input from more senior staff. May lead programs of moderate size or complexity. May lead multiple teams concurrently and provide project level execution guidance as well as input to program level strategy.

**Minimum Experience:** Eleven (11) years experience with BA/BS or Nine (9) years with Masters Degree or Seven (7) years with PhD  
**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)  
**Required/Supplemental Certifications:** Not Applicable

**Security Analyst I**  
**Functional Responsibility:** Performs moderately complex technical work in support of more senior IT staff and assists more junior staff. Responsibilities may include: developing security requirements based on IT, system, software, security, and operational requirements, performing security requirement allocation and requirement dependency analysis, developing network security design specifications, developing and implementing security solutions, developing technical documentation, providing technical subject matter expertise to solve issues, working independently to achieve customer feedback and agreement on solutions, providing input to project management planning (e.g. status reporting, level of effort, etc.), act as quality assurance check for more junior IT personnel to ensure consistency across work products, implementing standard Information Technology Infrastructure Library (ITIL) processes and methodologies across the IT support team.

Performs basic assignments independently, but needs more direction with moderate to complex tasking. Assists more junior staff with tasking.

**Minimum Experience:** Four (4) years experience with BA/BS or Two (2) years with Masters Degree  
**Minimum Education:** BA/BS and/or Masters (see experience requirements)  
**Required/Supplemental Certifications:** Not Applicable

**Security Analyst II**  
**Functional Responsibility:** Performs more complex technical tasks or leads small teams of IT personnel. Responsibilities may include: developing system security requirements based on IT, system, network, software, security, and operational requirements, evaluating emerging security technologies, performing system security function allocation and functional dependency analysis, developing and implementing system security solutions, providing Information Technology subject matter expertise to solve more complex security issues, providing input to program management plans, working independently with the customer to architect security and cyber solutions to meet customer requirements, act as Information Technology Infrastructure Library (ITIL) process/methodology quality assurance across IT support teams and work products.
Performs complex tasks independently but needs guidance on highly complex assignments. May provide task specific leadership and guidance to more junior staff. May lead small teams or more complex tasks.

Minimum Experience: Eight (8) years experience with BA/BS or Six (6) years with Masters Degree or Four (4) years with PhD
Minimum Education: BA/BS and/or Masters and/or PhD (see experience requirements)
Required/Supplemental Certifications: Not Applicable

**Security Analyst III**

**Functional Responsibility:** Performs complex technical tasks or leads IT system development or integration efforts of moderate size or complexity. Responsibilities may include analyzing operational, IT, information or network cyber security, and performance requirements to develop cyber security requirements and functions, developing technical designs, performing security risk analysis, evaluating emerging cyber security technologies, providing specialized system or cyber security expertise to solve complex issues, working independently with the customer to architect security solutions to meet customer requirements, providing guidance and direction to more junior staff, and developing or implementing standard Information Technology Infrastructure Library (ITIL) practices or methodologies. Technical project or program leadership responsibilities may include providing project management planning and team leadership, staff performance management, developing cost estimates, acting as primary client point of contact for IT or system issues, assessing and mitigating schedule risks, writing proposals, and managing deliverables.

Performs complex tasking independently with occasional input from more senior staff. May lead programs of moderate size or complexity. May lead multiple teams concurrently and provide project level execution guidance as well as input to program level strategy.

Minimum Experience: Twelve (12) years experience with BA/BS or Ten (10) years with Masters Degree or Eight (8) years with PhD
Minimum Education: BA/BS and/or Masters and/or PhD (see experience requirements)
Required/Supplemental Certifications: Not Applicable

**Security Analyst IV**

**Functional Responsibility:** Performs most complex Information Technology software development tasks, including setting network and cyber security methodology and process direction, proposing network and cyber security solutions to meet the customer's most complex system security requirements, overseeing security activities across programs and the system development lifecycle. Identifies emerging security and cyber technologies which can be applied to meet customer requirements. Architects network and cyber security solutions to meet customer requirements. Provides security expertise and specific IT process and discipline knowledge to creatively solve issues. Leads large or complex systems development, software development, and integration efforts. Acts as a senior technical advisor. Has some specialized technical knowledge.
Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Fourteen (14) years experience with BA/BS or Twelve (12) years with Masters Degree or Ten (10) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

### Software Analyst I

**Functional Responsibility:** Performs moderately complex technical work in support of more senior IT staff and assists more junior staff. Responsibilities may include: developing system software requirements based on IT, system, software, security, and operational requirements, performing technical/system software requirement allocation and requirement dependency analysis, developing and implementing software solutions, troubleshooting, developing technical documentation, and providing input to project management planning (e.g. status reporting, level of effort, etc.).

Performs basic assignments independently, but needs more direction with moderate to complex tasking. Assists more junior staff with tasking.

**Minimum Experience:** Two (2) years experience with BA/BS or zero (0) years with Masters Degree

**Minimum Education:** BA/BS and/or Masters (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

### Software Analyst II

**Functional Responsibility:** Performs more complex technical tasks or leads small teams of IT personnel. Responsibilities may include: developing software requirements based on IT, system, network, software, security, and operational requirements, evaluating emerging software technologies, developing and implementing system solutions, performing software analysis, providing input to program management plans, working independently with the customer to architect software solutions to meet customer requirements, act as Information Technology Infrastructure Library (ITIL) process/methodology quality assurance across IT support teams and work products.

Performs complex tasks independently but needs guidance on highly complex assignments. May provide task specific leadership and guidance to more junior staff. May lead small teams or more complex tasks.

**Minimum Experience:** Six (6) years experience with BA/BS or Four (4) years with Masters Degree or Two (2) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

### Software Analyst III

**Functional Responsibility:** Performs complex technical tasks or leads IT system development, software development, or integration efforts of moderate size or complexity. Responsibilities may include
developing technical software system designs, performing technical risk analysis, evaluating emerging software development technologies, providing specialized Information Technology software development expertise to solve complex issues, working independently with the customer to architect solutions to meet customer requirements, providing guidance and direction to more junior staff, and developing or implementing standard Information Technology Infrastructure Library (ITIL) practices or methodologies. Technical project or program leadership responsibilities may include providing project management planning and team leadership, staff performance management, developing cost estimates, acting as primary client point of contact for IT or system issues, assessing and mitigating schedule risks, writing proposals, and managing deliverables.

Performs complex tasking independently with occasional input from more senior staff. May lead programs of moderate size or complexity. May lead multiple teams concurrently and provide project level execution guidance as well as input to program level strategy.

**Minimum Experience:** Ten (10) years experience with BA/BS or Eight (8) years with Masters Degree or Six (6) years with PhD  
**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)  
**Required/Supplemental Certifications:** Not Applicable

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**Software Analyst IV**

**Functional Responsibility:** Performs most complex Information Technology software development tasks, including setting development and integration methodology and process direction, proposing software solutions to meet the customer's most complex requirements, overseeing development activities across programs and the system development lifecycle. Identifies emerging software development technologies which can be applied to meet customer requirements. Architects software solutions to meet customer requirements. Provides software development expertise and specific IT process and discipline knowledge to creatively solve issues. Leads large or complex systems development, software development, and integration efforts. Acts as a senior technical advisor. Has some specialized technical knowledge.

Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Thirteen (13) years experience with BA/BS or Eleven (11) years with Masters Degree or Nine (9) years with PhD  
**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)  
**Required/Supplemental Certifications:** Not Applicable

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**Subject Matter Expert (SME) I**

**Functional Responsibility:** Performs most complex Information Technology tasks, including setting systems development and integration methodology and process direction, proposing solutions to meet the customer's most complex requirements, overseeing IT disciplines across programs and the system development lifecycle. Identifies emergent technologies which can be applied to meet customer requirements. Architects solutions to meet customer requirements. Provides subject matter expertise and specific IT process and discipline knowledge to creatively solve issues. Leads large or complex systems
development, software development, and integration efforts. Acts as a senior technical advisor. Has some specialized technical experience.

Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Fifteen (15) years experience with BA/BS or Thirteen (13) years with Masters Degree or Eleven (11) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

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**Subject Matter Expert (SME) II**

**Functional Responsibility:** Performs highly complex Information Technology tasks. Often seen as a visionary or thought leader in a specific IT discipline or field. Manages large or complex systems development, software development, or system integration efforts. Drives overall technical direction and applies IT best practices, standards, and methodologies to creatively solve the most complex issues. Architects solutions to meet customer requirements. Identifies and mitigates technical risks to solutions sets. Serves at most senior technical manager or subject matter expert. Has specialized technical skills.

Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Fifteen (15) years experience with BA/BS or Thirteen (13) years with Masters Degree or Eleven (11) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

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**Subject Matter Expert (SME) III**

**Functional Responsibility:** Performs highly complex Information Technology tasks. Often seen as a visionary or thought leader in a specific IT discipline or field. Manages large or complex systems development, software development, or system integration efforts. Drives overall technical direction and applies IT best practices, standards, and methodologies to creatively solve the most complex issues. Architects solutions to meet customer requirements. Identifies and mitigates technical risks to solutions sets. Serves at most senior technical manager or subject matter expert. Has specialized technical expertise.

Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Fifteen (15) years experience with BA/BS or Thirteen (13) years with Masters Degree or Eleven (11) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)
**Subject Matter Expert (SME) IV**

**Functional Responsibility:** Performs highly complex Information Technology tasks. Often seen as a visionary or thought leader in a specific IT discipline or field. Manages large or complex systems development, software development, or system integration efforts. Drives overall technical direction and applies IT best practices, standards, and methodologies to creatively solve the most complex issues. Architects solutions to meet customer requirements. Identifies and mitigates technical risks to solutions sets. Serves at most senior technical manager or subject matter expert. Has specialized technical expertise.

Performs highly complex tasks independently. May provide highest level of direction, guidance, and strategy. Has capability to lead very large or highly complex programs. May be viewed as a thought-leader.

**Minimum Experience:** Eighteen (17) years experience with BA/BS or Fifteen (15) years with Masters Degree or Thirteen (13) years with PhD

**Minimum Education:** BA/BS and/or Masters and/or PhD (see experience requirements)

**Required/Supplemental Certifications:** Not Applicable

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**Systems Analyst I**

**Functional Responsibility:** Performs basic technical tasks in support of more senior IT staff. Responsibilities may include: developing system requirements based on IT, system, software, and operational requirements, developing technical documentation, performing technical testing and evaluation, troubleshooting, configuration, account management, asset management support, and providing input to project management planning (e.g. status reporting, level of effort, etc.).

Junior Level Professional; Performs some basic tasks independently but tasking is still performed under direct supervision, provides assistance to entry level staff.

**Minimum Experience:** No experience necessary.

**Minimum Education:** High School Diploma

**Required/Supplemental Certifications:** Not Applicable

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**Systems Analyst II**

**Functional Responsibility:** Performs technical tasks in support of more senior IT staff and assists entry level and junior staff with basic tasks. Responsibilities may include: developing system requirements based on IT, system, software, security, and operational requirements, developing system design specifications, developing technical documentation, performing technical testing and evaluation, troubleshooting, configuration, account management, IT service delivery, asset management support, and providing input to project management planning (e.g. status reporting, level of effort, etc.).

Performs basic assignments independently, but needs more direction with moderate to complex tasking. Assists more junior staff with tasking.
Minimum Experience: One (1) year experience  
Minimum Education: BA/BS  
Required/Supplemental Certifications: Not Applicable

Systems Analyst III  
**Functional Responsibility:** Performs more complex technical tasks or leads small teams of IT personnel. Responsibilities may include: developing system requirements based on IT, system, network, software, security, and operational requirements, evaluating emerging technologies, performing system function allocation and functional dependency analysis, performing data analysis, data administration, or data management, providing input to program management plans, working independently with the customer to architect solutions to meet customer requirements, act as Information Technology Infrastructure Library (ITIL) process/methodology quality assurance across IT support teams and work products.

Performs complex tasks independently but needs guidance on highly complex assignments. May provide task specific leadership and guidance to more junior staff. May lead small teams or more complex tasks.

Minimum Experience: Five (5) years experience with BA/BS or Three (3) years with Masters Degree or One (1) year with PhD  
Minimum Education: BA/BS and/or Masters and/or PhD (see experience requirements)  
Required/Supplemental Certifications: Not Applicable

Systems Analyst IV  
**Functional Responsibility:** Performs complex technical tasks or leads IT system development, software development, or integration efforts of moderate size or complexity. Responsibilities may include analyzing operational, IT, information security, and performance requirements to develop system/network requirements and functions, developing technical designs, performing technical risk analysis, evaluating emerging technologies, performing advanced data analysis, data administration, or data management strategy, providing specialized Information Technology discipline or expertise to solve complex issues, working independently with the customer to architect solutions to meet customer requirements, providing guidance and direction to more junior staff, and developing or implementing standard Information Technology Infrastructure Library (ITIL) practices or methodologies. Technical project or program leadership responsibilities may include providing project management planning and team leadership, staff performance management, developing cost estimates, acting as primary client point of contact for IT or system issues, assessing and mitigating schedule risks, writing proposals, and managing deliverables.

Performs complex tasking independently with occasional input from more senior staff. May lead programs of moderate size or complexity. May lead multiple teams concurrently and provide project level execution guidance as well as input to program level strategy.

Minimum Experience: Nine (9) years experience with BA/BS or Seven (7) years with Masters Degree or Five (5) years with PhD  
Minimum Education: BA/BS and/or Masters and/or PhD (see experience requirements)  
Required/Supplemental Certifications: Not Applicable
ALLOWABLE SUBSTITUTIONS OF EDUCATION & EXPERIENCE

When determining the qualifications of an individual to fill one of the positions offered, substitutions for the education and experience requirements may be made as shown in the following table. Additional educational achievements, in excess of requirements, can be substituted for work experience as follows:

**Allowable Education Substitutions for Experience**

<table>
<thead>
<tr>
<th>Required Education</th>
<th>Actual Education Obtained</th>
<th>Years of Experience Credited</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.A. / M.S.</td>
<td>Ph.D.</td>
<td>4</td>
</tr>
<tr>
<td>B.A. / B.S.</td>
<td>Ph.D.</td>
<td>6</td>
</tr>
<tr>
<td>B.A. / B.S.</td>
<td>M.A. / M.S.</td>
<td>2</td>
</tr>
<tr>
<td>A.A. / A.S.</td>
<td>B.A. / B.S.</td>
<td>2</td>
</tr>
<tr>
<td>H.S. / GED</td>
<td>B.A. / B.S.</td>
<td>4</td>
</tr>
</tbody>
</table>

**Allowable Experience Substitutions for Education**

<table>
<thead>
<tr>
<th>Actual Education</th>
<th>Required Education</th>
<th>Years of Experience Needed to meet Educational Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>H.S. / GED</td>
<td>2</td>
</tr>
<tr>
<td>H.S. / GED</td>
<td>Technical Institute / Military Training</td>
<td>2</td>
</tr>
<tr>
<td>Relevant Technical or Other Professional Certifications*</td>
<td>B.A. / B.S.</td>
<td>2</td>
</tr>
<tr>
<td>H.S. / GED</td>
<td>A.A. / A.S.</td>
<td>2</td>
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<tr>
<td>H.S. / GED</td>
<td>B.A. / B.S.</td>
<td>4</td>
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<tr>
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<td>M.A. / M.S.</td>
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<td>A.A. / A.S.</td>
<td>B.A. / B.S.</td>
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<tr>
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<tr>
<td>B.A. / B.S.</td>
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