



GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAadvantage.gov.

General Purpose Commercial Information
Technology Equipment, Software and Services

Contract number: 7QTCA18D00BL

ComSolutions has agreed to provide services under the Cooperative Purchase Agreement and the Disaster Recovery Program

FSC GROUP Class 70, STANDARD INDUSTRY GROUP: 70

FSC Product code: D301, D302, D306, D307, D310, D311, D316, D317, and D399

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract period: May 3, 2018 through May 2, 2023

COMSOLUTIONS, INC.
26 FOREST CLUB DR
CHESTERFIELD, MO 63005-7122
DUNS: 079526599
Voice: 504-224-9475 Fax 985-601-2519
Contact: Louis Schwall Email: CSIGov@ComSolutionsUSA.com

Contractor's internet address/web site where schedule information can be found: www.comsolutions.com

Business size: Small business

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SIN 132-51

ComSolutions has agreed to provide services under the Cooperative Purchase Agreement and the Disaster Recovery Program

COMSOLUTIONS PRICING



SIN CODE	Labor Category #	Labor Category	Hourly Rate With IFF
132 51	CS 1	Project Manager/IT	\$127.02
132 51	CS 2	Senior Systems Engineer	\$112.77
132 51	CS 3	Senior Network Engineer	\$107.13
132 51	CS 4	Network Engineer	\$101.75
132 51	CS 5	Systems Administrator	\$108.96
132 51	CS 6	LAN/WAN technician	\$99.24
132 51	CS 7	Help Desk Specialist	\$92.59
132 51	CS 8	Subject Matter Expert	\$116.26
132 51	CS 9	Web Developer	\$103.78
132 51	CS 10	Database Management Specialist	\$109.39

1b. Not Applicable, Services Only

1c. Labor category descriptions in terms and conditions – see page 9 below.

2. Maximum order. \$500,000

3. Minimum order. \$100.00

4. Geographic coverage (delivery area). Domestic and International

5. Point(s) of production (city, county, and State or foreign country). Not Applicable, Services Only

6. Discount from list prices or statement of net price. 17%

7. Quantity discounts. None

8. Prompt payment terms. None.

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are/are not accepted above the micro-purchase threshold.

TBD

10. Foreign items (list items by country of origin). None.

11a. Time of delivery. (Contractor insert number of days.) As negotiated with ordering agency.

11b. Expedited Delivery. Contact the Contractor.

11c. Overnight and 2-day delivery. Contact the Contractor.

11d. Urgent Requirements. Contact the Contractor.



12. F.O.B. point(s). Destination.

13a. Ordering address. Set forth on page 1 above.

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405- 3.

14. Payment address.

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CHESTERFIELD, MO 63005-7122

15. Warranty provision. None.

16. Export packing charges, if applicable. Not Applicable. Services Only

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). None.

18. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable, Services Only

19. Terms and conditions of installation (if applicable). Not Applicable, Services Only

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable, Services Only

20a. Terms and conditions for any other services (if applicable). Not Applicable, Services Only

21. List of service and distribution points (if applicable). Not Applicable, Services Only

22. List of participating dealers (if applicable). Not Applicable, Services Only

23. Preventive maintenance (if applicable). Not Applicable, Services Only

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable, Services Only

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable, Services Only

25. Data Universal Number System (DUNS) number. 079526599

26. Contractor is registered in the SAM database.



**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.



c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.



6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS □ COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I □ □ OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest



that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
 - (1) The offeror;
 - (2) Subcontractors; and/or
 - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.



15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

SIN CODE	Labor Category #	Labor Category	Hourly Rate With IFF
132 51	CS 1	Project Manager/IT	\$127.02
132 51	CS 2	Senior Systems Engineer	\$112.77
132 51	CS 3	Senior Network Engineer	\$107.13
132 51	CS 4	Network Engineer	\$101.75
132 51	CS 5	Systems Administrator	\$108.96
132 51	CS 6	LAN/WAN technician	\$99.24
132 51	CS 7	Help Desk Specialist	\$92.59
132 51	CS 8	Subject Matter Expert	\$116.26
132 51	CS 9	Web Developer	\$103.78
132 51	CS 10	Database Management Specialist	\$109.39



Labor Category Descriptions

SIN Code	Labor Category #	Labor Category	Experience	Education	Functional Responsibilities Description
132 51	CS 1	Project Manager/IT	6	Bachelors	<p>Serves as the Project Manager for mid to large, complex task order (or a group of task orders affecting the same common/standard/migration system) in working with the Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order level COR(s), management personnel and customer agency representatives. Responsible for the overall management of the specific task order(s) and insuring that the technical solutions and schedules in the task order are implemented in a timely manner. Performs enterprise wide horizontal integration planning and interfaces to other functional systems. Responsible for providing overall technical management and supervision of the personnel assigned to this support contract including development of project plans, preparation of monthly contract status and project reports and oversight of continuous process improvement and onsite coordination of contract tasks and day-to-day tracking of status of each project. Excellent communications and presentation skills. Specialized experience includes: project development from inception to deployment, expertise in the management and control of funds and resources using complex reporting mechanisms, demonstrated capability in managing multi-task contracts and/or subcontracts of various types, and complexity.</p> <p>Minimum Education/Experience: Bachelor's degree in Management, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. Five years' project management related experience, of which at least three years must be specialized.</p>
132 51	CS 2	Senior Systems Engineer	5	Bachelors	<p>Senior level employee whom implements network engineering principles, techniques and processes. Decides appropriate tests to evaluate, debug and check systems. Documents the result of complex analysis and design tasks. May design moderately complex systems; assists in developing standards and techniques. May act in a lead role of a project team. Analyzes and studies complex system requirements. Designs software tools and subsystems to support software reuse and domain analyses and manage their implementation. Reviews existing program and assists in making refinements, reducing operating time, and improving current techniques. Supervises software configuration management.</p> <p>Minimum Education/Experience: Bachelor's degree in</p>



					Computer Science, Information Systems, Engineering, Business, or other related discipline. Ten years of general experience of which five years be specialized experience.
132 51	CS 3	Senior Network Engineer	5	<i>Bachelors</i>	Senior level network employee whom evaluates communication hardware and software, troubleshoots LAN/MAN/WAN and other network related problems, provides technical expertise for performance and configuration of network. Performs general LAN/MAN/WAN administration, provides technical leadership in the integration and test of complex large-scale computer integrated networks. Schedules conversions and cutovers. Oversees network control center. Supervises maintenance of systems. Coordinates with all responsible users and sites. Supervises staff. Minimum Education/Experience: Bachelor's Degree in Computer Science, Information systems, Engineering, Business, Physical Science, or other technically related discipline. Seven years specific experience of which five years is specialized.
132 51	CS 4	Network Engineer	3	<i>Bachelors</i>	Evaluates communication hardware and software, troubleshoots LAN/MAN/WAN and other network related problems, provides technical expertise for performance and configuration of network. Performs general LAN/MAN/WAN administration, provides technical support in the integration and test of complex large scale computer integrated networks. Responds to customer requirements, plan and design complete distributed network systems and effectively communicate them in writing. Performs Network design using Ethernet I OBaseT, IOBaseFI and FDDI cable plants. Provides configuration support of various routers and connection devices particularly within the realms of a TCP/IP based WAN connected via Frame Relay telecommunications circuits. Minimum Education/Experience: Bachelor's Degree in Computer Science, Information systems, Engineering, Business, Physical Science, or other technically related discipline. Four years general experience of which 2 years is specialized.



132 51	CS 5	Systems Administrator	3	Bachelors	<p>Provides leadership and management for all systems/network administration. Assumes responsibility to assure that all information technology meets service requirements and performance objectives. Configures, manages and maintains network security functions such as firewalls, traffic shaping and management. Implements strong network security configurations, installs firmware and software patches, remediate vulnerabilities, and research security incidents.</p> <p>Minimum Education/Experience: Minimum of Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. Three years general system administrator experience required.</p>
132 51	CS 6	LAN/WAN technician	3	Bachelors	<p>Performs direct technical work on projects. Works under general supervision and installs, operates, configures, troubleshoots, tests, and repairs information system resources.</p> <p>Minimum Education/Experience: Minimum of Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. Three years general network experience required.</p>
132 51	CS 7	Help Desk Specialist	2	Bachelors	<p>Provides telephone tech support, operation and maintenance of computer and peripheral equipment, particularly Microsoft Windows and Microsoft Server O/S Installation and configuration experience with PC software packages.</p> <p>Minimum Education/Experience: BSEE or BS in Computer Sciences or Engineering. Two years of general experience required.</p>
132 51	CS 8	Subject Matter Expert	4	Bachelors	<p>Provides expert level consultative support. Develops requirements for a project's inception to conclusion in a subject matter area. Applies specialized knowledge to particular tasks. May design major projects and provides program management oversight for large, detailed projects or has specific knowledge in a highly specialized area.</p> <p>Minimum Education/Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other technically related discipline. Minimum of 2 years of specialized experience</p>
132 51	CS 9	Web Developer	5	Bachelors	<p>Implement expertise using web technologies such as Ruby on Rails, CSS, Java, JavaScript, XML, PL/SQL, PHP, and others in a Unix environment and Oracle 10g database. Requires coordination with the other program resources to establish interface standards. PMF and Agile processes will be followed to support project documentation, brief stakeholders on technical aspects, and Quality Assurance measures/test scenario.</p> <p>Minimum Education/Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, Physical Science, or other technically related discipline. 5 years experience in Web Development required of which two year specialized.</p>



132 51	CS 10	Database Management Specialist	5	<i>Bachelors</i>	<p>Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Defines file organization, indexing methods, and security procedures for specific user applications.</p> <p>Minimum Education/Experience: Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. Five years of general experience of which two years be specialized experience,</p>
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