GENERAL SERVICES ADMINISTRATION
Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is GSAAAdvantage.gov.

Schedule Title: Multiple Award Schedule

FSC Group, Part, and Section: Information Technology
Product Service Code: D399
Contract Number: 47QTCA18D00CQ
Pricelist current through: Modification # A824, dated September 3, 2020

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Contract Period: June 1, 2018 through May 31, 2023
Contractor Name: iQuasar, LLC
Address: 6 PIDGEON HILL DR STE 305, STERLING, VA 20165-6104
Phone: (703) 962-6001
Fax: (703) 773-6970
Website: www.iQuasar.com
e-mail: tahir.qazi@iQuasar.com
Contract Administrator: Tahir Qazi
Business Size: Small

CUSTOMER INFORMATION

1a. Table of Awarded Special Item Number(s)

<table>
<thead>
<tr>
<th>SIN</th>
<th>SIN Description</th>
<th>Large Category</th>
<th>Subcategory</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>IT Professional Services</td>
<td>Information Technology</td>
<td>IT Services</td>
</tr>
</tbody>
</table>

SPECIAL ITEM NUMBER 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FPDS Code D301 IT Facility Operation and Maintenance
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Design and Integration Services
FPDS Code D308 Programming Services
FPDS Code D310 IT Backup and Security Services
FPDS Code D311 IT Data Conversion Services
FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FPDS Code D316 IT Network Management Services
FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural,
engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See price list on pages 20 and 21.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See pages 9 to 19.

2. Maximum Order: $500,000
3. Minimum Order: $100
4. Geographic coverage (delivery area):
   Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

   Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:
   [ ] The Geographic Scope of Contract will be domestic and overseas delivery.
   [ ] The Geographic Scope of Contract will be overseas delivery only.
   [x] The Geographic Scope of Contract will be domestic delivery only.

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Prices shown are NET Prices; Basic Discounts have been deducted.
   i) Dollar Volume – None
   ii) Other Special Discounts (i.e. Government Education Discounts, etc.) – None

7. Quantity discounts: None
8. Prompt payment terms:
   Prompt Payment Discount: 0.5% discount 20 days from receipt of invoice or date of acceptance, whichever is later.

Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9a. Government purchase cards are accepted up to the micro-purchase threshold
9b. Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin): None
11a. Time of delivery:
The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>To be negotiated between contractor and ordering agency</td>
</tr>
</tbody>
</table>

11b. Expedited Delivery: Items available for expedited delivery are noted in this price list with an asterisk.

11c. Overnight and 2-day delivery: N/A

11d. Urgent Requirements: Agencies can contact the Contractor’s representative to effect a faster delivery.

12. F.O.B. Point(s): Destination

13a. Ordering address(es): 6 PIDGEON HILL DR STE 305, STERLING, VA 20165-6104

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es): 6 PIDGEON HILL DR STE 305, STERLING, VA 20165-6104

15. Warranty provision: N/A

16. Export packing charges: N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): N/A

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

19. Terms and conditions of installation (if applicable): N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

20a. Terms and conditions for any other services (if applicable): N/A

21. List of service and distribution points (if applicable): N/A

22. List of participating dealers (if applicable): N/A

23. Preventive maintenance (if applicable): N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/: N/A

25. Data Universal Number System (DUNS) Number: 150426869

26. Notification regarding registration in System for Award Management: Done

27. Final Pricing: The rates shown below include the Industrial Funding Fee (IFF).
Information for Ordering Activities
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ online shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.
Terms and Conditions Applicable to Information Technology (IT) Professional Services (Special Item Number 54151S)

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.****

1. **SCOPE**
a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT within the scope of this Information Technology Schedule.
b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

1. Cancel the stop-work order; or

2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.
13. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**
   a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
   b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
1. **Job Title - Application Developer, Advanced Technology**  
**Minimum/General Experience:** Four years of experience in application development.  
**Functional Responsibility:** Applies knowledge of advanced technologies and programming techniques to develop new applications. Develops program specifications for writing and testing programs. Develops, modifies and maintains assigned software according to specifications. Develops test data, performs thorough testing and corrects faulty code to ensure compliance with specifications. Documents programs according to Government standards and procedures.  
**Minimum Education:** Bachelor's Degree in computer science, information systems management, mathematics, engineering, or related field. An additional four years of relevant experience may be substituted for the Bachelor's Degree.

2. **Job Title - Application Programmer**  
**Minimum/General Experience:** A minimum of two (2) years of related applications programming experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.  
**Functional Responsibility:** Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Designs, codes, tests, debugs, and documents.  
**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or four (4) years of equivalent work experience.

3. **Job Title - Architect, Application -Senior**  
**Minimum/General Experience:** A minimum of four (4) years of related architectural experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.  
**Functional Responsibility:** Adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Functions include resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.  
**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or four (4) years of equivalent work experience.

4. **Job Title - Architect, Information Technology – Senior**
Minimum/General Experience: A minimum of four (4) years of related architectural experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

Functional Responsibility: Adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Functions include resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or four (4) years of equivalent work experience.

5. Job Title - Architect, Internet/Web
Minimum/General Experience: A minimum of two (2) years of related web architectural experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

Functional Responsibility: Adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Functions include resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or two (2) years of equivalent work experience.

6. Job Title - Architect, Systems – Senior
Minimum/General Experience: A minimum of six (6) years of related architectural experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

Functional Responsibility: Adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Functions include resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e-commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or six (6) years of equivalent work experience.

7. Job Title - BI Developer
Minimum/General Experience: Must have five (5) years of experience in engineering, system analysis, design, and programming. Specialized Experience: At least 2 years of experience in
information system development, functional and data requirement analysis, system analysis and
design, programming, program design, and documentation preparation.

**Functional Responsibility:** Must be capable of applying a business wide set of disciplines for
planning, analysis, design, construction, and maintenance of information systems business wide
or across a major sector of the business. Must be capable of performing business strategic systems
planning, information planning, and analysis. Performs process and data modeling in support of
the planning and analysis efforts, using both manual and automated tools, such as I-CASE tools.
Must be able to apply reverse engineering and reengineering disciplines to develop migration
strategic and planning documents. Provides technical guidance on software engineering
techniques and automated support tools. This labor category is offered only in conjunction with
IT Professional labor categories.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems,
Engineering, Business or other related scientific or technical discipline.

8. **Job Title - Business Analyst**

**Minimum/General Experience:** A minimum of four (4) years of related business systems
analyst experience or an equivalent combination of education and training that provides the
required knowledge, skills, and abilities.

**Functional Responsibility:** Under general supervision, formulates and defines systems scope and
objectives through research and fact-finding combined with an understanding of applicable
business systems and industry requirements. With this knowledge, develops or modifies
moderately complex information systems. Includes analysis of business and user needs,
documenting requirements, and revising existing system logic difficulties as necessary. Guides
and advises less-experienced Business Systems Analysts. Competent to work in some phases of
systems analysis and considers the business implications of the application of technology to the
current business environment.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems,
Engineering, Business or other related scientific or technical discipline or eight (8) years of
equivalent work experience.

9. **Job Title - Computer Programmer**

**Minimum/General Experience:** A minimum of four (4) years of programming experience or an
equivalent combination of education and training that provides the required knowledge, skills,
and abilities.

**Functional Responsibility:** Under general supervision, designs, implements and maintains
moderately complex programs. Maintains data dictionaries and integration of systems through
comprehensive design. Competent to work on most phases of program administration but may
require some instruction and guidance in other phases. Requires two years of experience in the
field.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems,
Engineering, Business or other related scientific or technical discipline or eight years of
equivalent work experience.
10. **Job Title - Computer Programmer - Senior**

**Minimum/General Experience:** A minimum of six (6) years of programming experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Under general direction, designs, implements and maintains complex programs with respect to access methods, access time, device allocation, validation checks, organization, protection and security, documentation and statistical methods. Includes maintenance of data dictionaries, overall monitoring of standards and procedures and integration of systems through comprehensive design. Competent to work at the highest level of all phases of program management. Requires three years of experience in the field.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or ten (10) years of equivalent work experience.

11. **Job Title - Computer Systems Programmer**

**Minimum/General Experience:** Three years of experience including complete project development. A demonstrated ability to develop software using guidance and direction provided by management.

**Functional Responsibility:** Analyzes functional business/technical applications and design specifications for functional activities. Develops block diagram and logic flow charts. Translates detailed design into computer application software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency.

**Minimum Education:** Bachelors Degree in a related engineering, computer science, physical science, or technical field.

12. **Job Title - Data Analyst – Senior**

**Minimum/General Experience:** Minimum of six years must be specialized. Specialized experience required includes: superior functional knowledge of task order specific requirements, or developing functional requirements for complex integrated systems.

**Functional Responsibility:** Performs advanced and complex systematic reviews of selected functions to determine application and design of systems or models. Participates in various testing functions (i.e. string and acceptance tests) to verify that results are correct. Develops and updates functional or operating manuals outlining established methods of performing work in accordance with organizational policy. Trains clients or user personnel in the operation and capabilities of proposed models. Provides functional guidance on more complex projects. May supervise and provide technical direction to lower level Functional/Data Analysts.

**Minimum Education:** Bachelors Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific, functional, or technical discipline.

13. **Job Title - Data Architect/Data Modeler**
**Minimum/General Experience:** A minimum of six (6) years of related data architect experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Designs and builds relational databases. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Works in a data warehouse environment, which includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or ten (10) years of equivalent work experience.

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14. **Job Title - Geographic Information Systems (GIS) Analyst**

**Minimum/General Experience:** A minimum of four (4) years of related GIS experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Utilizes Geographic Information System techniques to provide a better understanding of certain variables in a given geographic location. Extracts data from GIS software and uses varying analysis methods to arrive at results. Recommends appropriate reactionary strategies in response to GIS analysis. Provides maps and data sets to clients to supplement analysis. Knowledgeable of GIS software and technology. Works in conjunction with CADD drafters and technicians, supervisor or manager. Gaining exposure to some of the complex tasks within the job function.

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or five (5) years of equivalent work experience.

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15. **Job Title - Geographic Information Systems Specialist**

**Minimum/General Experience:** A minimum of four (4) years of related GIS experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** A GIS specialist works to update stakeholder situation assessment, needs assessment, program design and implementation strategy especially in the context of addition of new stakeholders. A GIS specialist handles the assignments delegated to him/her such as the management of specific projects or the oversight responsibility of specific activities under an ongoing program development, coordinates with the liaison manager and technical manager to expand community development activities. A GIS specialist assists the GIS team in the preparation, presentation and review of the yearly SDCC budget. A GIS specialist coordinates the legal and regulatory framework development. A GIS specialist ensures that standard operating procedures (SOPs) and rules of engagement are to be respected and maintained; develops strategies for developing and disseminating AD-SDI capacity building tools and methods in the government entities and their integration with e-government services.
Minimum Education: Bachelors degree in Computer Science, Information Systems, planning, engineering, or other relevant fields.

16. Job Title - Help Desk Specialist -Junior
Minimum/General Experience: A minimum of two (2) years of related helpdesk experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.
Functional Responsibility: Provides support to end users on a variety of issues. Identifies, researches, and resolves technical problems. Responds to telephone calls, email and personnel requests for technical support. Documents, tracks, and monitors the problem to ensure a timely resolution.
Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or four (4) years of equivalent work experience.

17. Job Title - Help Desk Specialist -Senior
Minimum/General Experience: A minimum of four (4) years of related help desk support services experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.
Functional Responsibility: Under general supervision, provides second-tier support to end users for Personal Computers, servers, or mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and high level of technical skill in field of expertise. Escalates more complex problems to senior level.
Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or eight (8) years of equivalent work experience.

18. Job Title - Information Security Engineer
Minimum/General Experience: A minimum of four (4) years of related information security engineering experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.
Functional Responsibility: Establishes and satisfies complex system-wide information security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Applies know-how to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures.
Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or eight (8) years of equivalent work experience. A CISSP certificate is highly desirable.

19. Job Title - Integration Analyst/Architect
Minimum/General Experience: A minimum of eight (8) years of related architect experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

Functional Responsibility: Top-level technical expert responsible for design and development of a system integration and/or cloud environment. Develops strategy of client/server system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the cloud database structure for the organization. Advises of feasibility of potential future projects to management.

Minimum Education: Bachelor of Science degree in Computer Science, Information Systems, Engineering, or Business.

20. Job Title - Internet/Intranet Site Developer - Junior
Minimum/General Experience: Two years of experience performing web development.
Functional Responsibility: Under direct supervision, designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special effects elements. Contributes to the design group’s efforts to enhance the appeal of the organization’s online offerings. Designs the website to support the organization’s strategies and goals relative to external communications. Typically requires one to three years of experience in the area of web design. Requires knowledge of web-based technologies including browsers ASP pages, HTML code, object-oriented technology, and graphics software.
Minimum Education: Bachelors Degree in computer science, information systems, mathematics, engineering or related field.

21. Job Title - Internet/Intranet Site Developer - Senior
Minimum/General Experience: Four years of experience performing web development functions.
Functional Responsibility: Designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special effects elements. Contributes to the design group’s efforts to enhance the appeal of the organization’s online offerings. Designs the website to support the organization’s strategies and goals relative to external communications. Typically requires one to three years of experience in the area of web design. Requires knowledge of web-based technologies including browsers ASP pages, HTML code, object-oriented technology, and graphics software.
Minimum Education: Bachelors Degree in computer science, information systems, mathematics, engineering or a related field.

22. Job Title - IT Professional -Senior
Minimum/General Experience: Five years applied experience in specific area of expertise including functional experience with relevant processes and information systems.
**Functional Responsibility**: Performs analytic work in support of systems engineering or planning activities, including the development of preliminary and detailed functional analysis required for ADP systems. Subject matter functional expertise provided includes areas such as inventory management, supply, provisioning, maintenance, transportation, personnel, financial management, and administration.

**Minimum Education**: Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other discipline related to area of expertise. An additional four years of relevant experience may be substituted for the Bachelors Degree.

23. **Job Title** - Network Security Engineer

**Minimum/General Experience**: A minimum of four (4) years of related information security business experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility**: Determines enterprise information security standards. Develops and implements information security standards and procedures. Ensures that all information systems are functional and secure.

**Minimum Education**: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or eight (8) years of equivalent work experience.

24. **Job Title** - Programmer Analyst

**Minimum/General Experience**: A minimum of four (4) years of related applications systems analysis/programming experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility**: Under general direction, formulates and defines system scope and objectives. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Prepares detailed specifications from which programs will be written. Designs, codes, tests, debugs, and documents those programs. Competent to work at the highest technical level of all phases of applications systems analysis and programming activities. May be responsible for completion of a phase of a project. Regularly provides guidance and training to less-experienced analyst/programmers.

**Minimum Education**: Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or six (6) years of equivalent work experience.

25. **Job Title** - Project Manager

**Minimum/General Experience**: Minimum of six years of experience is required, of which four years must be specialized. Specialized experience required includes: complete engineering project development from inception to deployment; proven expertise in the management and control of funds and resources, demonstrated capability in managing multi-task contracts. General experience required includes: increasing responsibilities in information systems design and management.

**Functional Responsibility**: Leads the project or multiple tasks and retains overall responsibility for performance including cost, schedule, deliverables and contractual compliance. Provides the
interface to the customer and other project leaders. May work under a Program Manager for multiple projects. Identifies, acquires, and utilizes company resources to achieve project technical objectives. Establishes priorities, task assignment and completion. Ensures quality and productivity standards are maintained while meeting project/client deadlines and budget constraints. Serves as the client liaison on all project matters. Performs a quality assurance role and ensures timely delivery of all specified deliverables. Identifies all task responsibilities and reports any changes or suggestions accordingly to a senior Project Manager or Program Manager. Supervises the training of new personnel under the project to assure compliance with government regulations, codes, and Company policy and procedures. Participates in contract negotiations.

**Minimum Education:** Bachelors degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline. A PMP certification is highly desired.

26. **Job Title - Quality Assurance Analyst**

**Minimum/General Experience:** Minimum of eight years of experience is required, of which five years must be specialized. Specialized experience required includes: Configuration Management, verification and validation, and software testing and integration, plus experience with software metrics and their application to software quality assessment. General experience required includes: increasing responsibilities in quality assurance, quality control, and team leader responsibilities.

**Functional Responsibility:** Establishes and maintains a process for evaluating software and associated documentation. Determines the resources required for quality control. Maintains the level of quality throughout the software life cycle. Reviews and verifies the preparation of quality assurance documentation and procedures. Conducts formal and informal reviews at predetermined points throughout the development life cycle. Interfaces with clients for quality assurance audits, resolution of discrepancies and other QA matters.

**Minimum Education:** Bachelors Degree in Computer Science, Information Systems, Engineering, Business, or other related discipline.

27. **Job Title - Systems Administrator**

**Minimum/General Experience:** A minimum of four (4) of related systems administration experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.

**Functional Responsibility:** Under general supervision, responsible for installing, configuring, and maintaining operating system workstations and servers, including web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains them in accordance with established IT policies and procedures. Monitors and tunes the system to achieve optimum performance levels. Ensures workstation/server data integrity by evaluating, implementing, and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Conducts routine hardware and software audits of workstations and servers to ensure compliance with established standards, policies, and configuration guidelines. Develops and maintains a comprehensive
operating system hardware and software configuration database/library of all supporting documentation. 

**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or eight (8) years of equivalent work experience.

28. **Job Title - Systems Analyst**

**Minimum/General Experience:** Three (3) years of experience in information systems analysis, design, and or maintenance. Experience shall include a broad band range of assignments in technical tasks directly related to contracts in the studies and analysis area of responsibility.  

**Functional Responsibility:** Applies knowledge of computer science principles, automated data processing functions, and software languages to develop solutions that match the user's business requirements. Provides direction on complex application problems involving all phases of system analysis to provide resolution. Assists users, functional and technical activity personnel in the application, definition, and design. Assists with the gathering, analysis, and synthesis of information for system definition. Supports the development of test plans, test descriptions, and test procedures and reviews the results to ensure compliance with specifications. Develops and maintains user support documentation. Proposes economical and efficient solutions as part of developing ADP solutions to user requirements. Acts as team member following senior guidance. 

**Minimum Education:** Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree.

29. **Job Title - Systems Analyst – Senior**

**Minimum/General Experience:** Four years of experience in information systems analysis, design, and or maintenance. Experience shall include a broad band range of assignments in technical tasks directly related to contracts in the studies and analysis area of responsibility. 

**Functional Responsibility:** Applies knowledge of computer science principles, automated data processing functions, and software languages to develop solutions that match user's business requirements. Provides direction on complex application problems involving all phases of system analysis to provide resolution. Assists users, functional and technical activity personnel in the application, definition, and design. Performs the gathering, analysis, and synthesis of information for system definition. Supports the development of test plans, test descriptions, and test procedures and reviews results to ensure compliance with specifications. Develops and maintains user support documentation. Proposes economical and efficient solutions as part of developing IT solutions to user requirements. Acts as team leader, providing guidance to junior level staff.

**Minimum Education:** Bachelors Degree in computer science, information systems management, mathematics, engineering or related field. An additional four years of relevant experience may be substituted for the Bachelors Degree.
30. **Job Title - Systems Engineer**  
**Minimum/General Experience:** A minimum of four (4) of related systems engineering experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.  
**Functional Responsibility:** Performs a variety of systems engineering tasks and activities that are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment. Provides quality assurance review and the evaluation of new and existing software products.  
**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or eight (8) years of equivalent work experience.

31. **Job Title - Telecommunications, System Analyst**  
**Minimum/General Experience:** A minimum of two (2) of related telecommunications analyst/technician experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.  
**Functional Responsibility:** Provides maintenance of the switching equipment. Performs more complex activities for routine maintenance on switch. Reads and interprets circuit diagrams and electrical schematics.  
**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or four (4) years of equivalent work experience.

32. **Job Title - Testing Specialist**  
**Minimum/General Experience:** A minimum of three (3) years of related test engineering experience or an equivalent combination of education and training that provides the required knowledge, skills, and abilities.  
**Functional Responsibility:** Subject matter specialist providing testing know-how in for the support of user requirements of complex to highly complex software/hardware applications. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.  
**Minimum Education:** Bachelor of Science degree in Computer Science, Information Systems, Engineering, Business or other related scientific or technical discipline or five (5) years of equivalent work experience.
### IT Professional Services Pricing

**iQuasar, LLC**

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Base Year GSA Hourly Rate</th>
<th>Year 2 Hourly Rate</th>
<th>Year 3 Hourly Rate</th>
<th>Year 4 Hourly Rate</th>
<th>Year 5 Hourly Rate</th>
</tr>
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<td>Application Developer, Advanced Technology</td>
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<td>$110.81</td>
<td>$113.58</td>
<td>$116.42</td>
<td>$119.33</td>
</tr>
<tr>
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<td>$110.81</td>
<td>$113.58</td>
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<td>$110.51</td>
<td>$113.27</td>
<td>$116.10</td>
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<td>BI Developer</td>
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<tr>
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<td>Geographic Information Systems Specialist</td>
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</tr>
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<td>Job Title</td>
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<td>Year 3 Hourly Rate</td>
<td>Year 4 Hourly Rate</td>
<td>Year 5 Hourly Rate</td>
</tr>
<tr>
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<td>--------------------------</td>
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<td>--------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Internet/Intranet Site Developer - Junior</td>
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<td>$ 76.42</td>
<td>$ 78.33</td>
<td>$ 80.29</td>
<td>$ 82.30</td>
</tr>
<tr>
<td>Internet/Intranet Site Developer - Senior</td>
<td>$ 99.75</td>
<td>$102.24</td>
<td>$104.80</td>
<td>$107.42</td>
<td>$110.11</td>
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<td>IT Professional - Senior</td>
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<td>$119.00</td>
</tr>
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<td>Network Security Engineer</td>
<td>$ 74.56</td>
<td>$ 76.42</td>
<td>$ 78.33</td>
<td>$ 80.29</td>
<td>$ 82.30</td>
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<td>Programmer Analyst</td>
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<td>Systems Analyst – Senior</td>
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<td>$ 89.33</td>
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<td>$104.83</td>
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<td>$ 59.08</td>
<td>$ 60.56</td>
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<td>$ 63.62</td>
</tr>
</tbody>
</table>
USA Commitment to Promote Small Business Participation Procurement Programs

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.
To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact Tahir Qazi, Ph: (703) 962-6001, Fx: (703) 773-6970 tahir.qazi@iquasar.com
Best Value Blanket Purchase Agreement (BPA) Federal Supply Schedule

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

________________________________________________________________________
Ordering Activity Date Contractor Date
Pursuant to GSA Federal Supply Schedule Contract Number(s)__________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

1. The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>________________________</td>
<td>__________________________</td>
</tr>
<tr>
<td>________________________</td>
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</table>

2. Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________</td>
<td>__________________________</td>
</tr>
<tr>
<td>____________</td>
<td>__________________________</td>
</tr>
</tbody>
</table>

3. The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ________________.

4. This BPA does not obligate any funds.

5. This BPA expires on ________________ or at the end of the contract period, whichever is earlier.

6. The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______</td>
<td>__________________</td>
</tr>
<tr>
<td>_______</td>
<td>__________________</td>
</tr>
</tbody>
</table>

7. Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

8. Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

   (a) Name of Contractor;
   (b) Contract Number;
   (c) BPA Number;
   (d) Model Number or National Stock Number (NSN);
   (e) Purchase Order Number;
   (f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

*******************************************************************************************
Basic Guidelines for Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (FAR 9.6 does not apply) to provide solutions when responding to an ordering activity’s requirements. For more information on Schedules teaming see www.gsa.gov/ctas.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Here is a general outline on how it works:

- Orders under a Team Arrangement are subject to the terms and conditions of the Federal Supply Schedule Contract.
- Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.
- Each contractor performs work under their respective Schedule contract.
- Federal Supply Schedule Contractors may individually respond to Requests for Quote, or submit a Schedules “Team Solution” to meet a government requirement.
- Contractors should prepare a “teaming agreement” and submit it to the government as part of the quote. The government is not a party to the agreement and may not assist in preparing it, but should review it as part of the evaluation.
- The government buying activity makes a best value selection.

Additional resources: www.gsa.gov/ctas.