

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

AUTHORIZED FEDERAL SUPPLY SERVICE

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: **<http://www.GSAAdvantage.gov>**.

SCHEDULE: MAS Large Category: Information Technology Sub Category: IT Services

SIN 54151S - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

FSC/PSC Class D302 IT AND TELECOM- SYSTEMS DEVELOPMENT

- Systems Development Services

FSC/PSC Class D306 IT AND TELECOM- SYSTEMS ANALYSIS

- Systems Analysis Services

FSC/PSC Class D307 IT AND TELECOM- IT STRATEGY AND ARCHITECTURE

- Automated Information Systems Services

FSC/PSC Class D308 IT AND TELECOM- PROGRAMMING

- Programming Services

FSC/PSC Class D311 IT AND TELECOM- DATA CONVERSION

- Data Conversion Services

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Information Technology SIN is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

Microassist, Inc.

8500 Shoal Creek Blvd., Bldg. 4, Suite 225

Austin, Texas 78757

Telephone: (512) 794-8440

Fax: (512) 794-8742

<http://www.microassist.com>

Contract Number: 47QTCA18D00GU

Period Covered by Contract: 07/20/2018 to 07/19/2023

Price List is current through Modification PA-0001, effective 08/02/18

Products and ordering information in this Authorized MAS Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

BUSINESS SIZE: SMALL

INFORMATION FOR ORDERING ACTIVITIES

1a. Table of Awarded Special Item Numbers (SINs):

54151S/54151SRC IT Professional Services

1b. Lowest Priced per SIN:

SIN 54151S: Developer Analyst 2 \$84.88

1c. Hourly Rates: Government Net Prices

2. Maximum Order for the following Special Item Numbers (SINs) 54151S \$500,000

3. Minimum Order: \$100

4. Geographic Coverage (Delivery Area): 48 States and the District of Columbia.

5. Points of Production: Not Applicable

6. Discount from List Prices or Statement of Net Price: Prices shown are Net Prices

7. Volume Purchase: None

8. Prompt Payment Terms: 1%, Net 10 days

9a. Government purchase cards are accepted up to the micro-purchase threshold

9b. Government purchase cards are not accepted above the micro-purchase threshold

10. Foreign Items: Not Applicable

11a. Time of Delivery: Specified on the Task Order

11b. Expedited Delivery: Contact Microassist, Inc.

11c. Overnight and 2-day Delivery: Contact Microassist, Inc.

INFORMATION FOR ORDERING ACTIVITIES

- 11d. Urgent Requirements: Under the provisions of the Urgent Requirements clause of this contract, agencies may contact Microassist, Inc. regarding an expedited delivery.
12. FOB Point: Destination
- 13a. Ordering Address:
Microassist, Inc.
8500 Shoal Creek Blvd., Bldg. 4, Suite 225
Austin, Texas 78757
Telephone: (512) 794-8440
Fax: (512) 794-8742
Email: snasta@microassist.com
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address:
Microassist, Inc.
8500 Shoal Creek Blvd., Bldg. 4, Suite 225
Austin, Texas 78757
Telephone: (512) 794-8440
Fax: (512) 794-8742
Email: snasta@microassist.com
15. Warranty Provision: Standard Commercial
16. Export Packing Charges: Not applicable
17. Terms and Conditions of Government Credit Card Acceptance: Contact Microassist, Inc.
18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable
19. Terms and Conditions of installation: Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not applicable
- 20a. Terms and conditions for any other services: Not applicable
21. List of service and distribution points: Not applicable
22. List of participating dealers: Not applicable

INFORMATION FOR ORDERING ACTIVITIES

23. Preventive maintenance: Not applicable

24a. Special attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants): Not applicable

24b. if applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at www.Section508.gov: Not applicable

25. Data Universal Number System (DUNs) number: 788754885
Tax Identification Number (TIN): 74-2768479

26. Notification regarding registration in System for Award Management (SAM) Database: Currently registered in SAM.

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology under the MAS Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FAS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time and materials orders, the Payments under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time and materials orders placed under this contract. For labor hour orders, the Payment under Time and Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

Special Item Number (SIN) 54151S IT Professional Services:

Senior Application Developer / Developer 3

Function: The Senior Application Developer position is responsible for code development in a .NET and Microsoft SQL Server environment. This position will work closely with program analysts and QA staff in addition to other development team members. This position may supervise others.

Minimum Education Experience: Bachelor's Degree

Minimum Years of Work Experience: 6

Database Administrator 2

Function: The Database Administrator 2 position will perform SQL Server database administration to optimize new & existing SQL-based systems. This position will provide programming support and data performance testing services, analyze query plans, monitor SQL Server databases, create maintainable code, evaluate & analyze SQL statements for troubleshooting and root cause analysis, create ad-hoc reports by utilizing various data sources, identify, design and implement the business process improvement initiatives, provide assessments and suggest implementation plans based on analysis.

Minimum Education Experience: Bachelor's Degree

Minimum Year of Work Experience: 4

Developer Analyst 2

Function: The Developer Analyst II position is responsible for code development in a .NET and Microsoft SQL Server environment. This position will work closely with program analysts and QA staff in addition to other development team members.

Minimum Education Experience: Bachelor's Degree

Minimum Year of Work Experience: 3

Senior Developer Analyst / Developer Analyst 3

Function: The Senior Developer Analyst position is responsible for code development in a .NET and Microsoft SQL Server environment. This position will work closely with program analysts and QA staff in addition to other development team members. This position may supervise others.

Minimum Education Experience: Master's Degree (or equivalent experience)

Minimum Year of Work Experience: 6

PHP Computer Programmer II

Function: This position is to create, modify, and test PHP, MySQL and other custom programming code, forms, and script that allow computer applications to run and assist in extending various open source tools. You will work from specifications drawn up by software developers or other individuals, and/or may assist software developers by analyzing user needs and designing software solutions. You may develop and write computer programs to store, locate, and retrieve specific documents, data, and information. You will have a good understanding of application development in an open source environment.

Minimum Education Experience: Bachelor's Degree

Minimum Years of Work Experience: 3

Senior Quality Assurance Specialist / Software Test Analyst 3

Function: The Senior Quality Assurance Specialist position is responsible for writing test plans and test scripts, providing code reviews, and team feedback. This position will work closely with other quality assurance specialists, software developers, program analysts and project management in addition to other development team members. This position will lead the quality assurance initiatives and may supervise other individuals.

Minimum Education Experience: Bachelor's Degree

Minimum Years of Work Experience: 6

Enterprise Architect 1

Function: Support business development activities through analysis of customer and market requirements and comparison against product lines along with other vendor products and capabilities. Recommend the development of new capabilities in support of market and customer needs.

Perform software requirements analysis, system integration activities, lead research, designs, develop and test software and tools, to include new product development or enhancing existing applications, systems or embedded products. Work closely with other developers to make certain code modules work together, and that the software functionality will entail architectures and concepts that facilitate the real-time operation of the system. Evaluate Customer requirements as they apply to the system level capabilities to include preparation and delivery of customer briefings and capability demonstrations.

Minimum Education Experience: Bachelor's Degree (or equivalent experience)

Minimum Year of Work Experience: 5

Project Manager 1

Function: Responsible for the day-to-day execution duties for assigned programs. Oversees and coordinates the administrative/operational aspects of ongoing projects within the program guidelines set by the Program Manager and customer. Serves as liaison between project management and planning, project team, and line management. Reviews status of projects and budgets and manages schedules and prepares status reports. Assesses project issues and develops resolutions to meet productivity, quality, and customer-satisfaction goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with project managers, line managers, and customers. Provides the coordination between resource managers/supervisors and ensures all necessary reviews and approvals are received. May conduct end of project evaluations post-project to benefit future/other projects, missions, and programs. This position is responsible for small to mid-sized projects.

Minimum Education Experience: Bachelor's Degree

Minimum Years of Experience: 3

Project Manager 2

Function: Responsible for the day-to-day execution duties for assigned programs. Oversees and coordinates the administrative/operational aspects of ongoing projects within the program guidelines set by the Program Manager and customer. Serves as liaison between project management and planning, project team, and line management. Reviews status of projects and budgets and manages schedules and prepares status reports. Assesses project issues and develops resolutions to meet productivity, quality, and customer-satisfaction goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with project managers, line managers, and customers. Provides the coordination between resource managers/supervisors and ensures all necessary reviews and approvals are received. May conduct end of project evaluations post-project to benefit future/other projects, missions, and programs. This position is responsible for larger projects and may supervise others.

Minimum Education Experience: Bachelor's Degree

Minimum Years of Experience: 5

Mobile Architect 1

Function: The Mobile Architect 1 creates and delivers high-quality mobile application and web technology solutions in conjunction with the architecture, development and business teams. This position applies knowledge of software architecture, solution implementation experience and comprehensive understanding of technology to solve many unique and challenging problems related to mobile applications, mobile web, and mobile hosting solutions.

Minimum Education Experience: Bachelor's Degree (or equivalent experience)

Minimum Year of Work Experience: 3

Senior Drupal Developer

Function: The Senior Drupal Developer position is responsible for content management system code development in a Drupal environment. This position will work closely with program analysts and QA staff in addition to other development team members. This position may supervise others.

Minimum Education Experience: Bachelor's Degree (or equivalent experience)

Minimum Year of Work Experience: 10

LABOR CATEGORY PRICING

SIN 54151S

Labor Category	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
Senior Application Developer / Developer 3	\$108.45	\$111.71	\$115.06	\$118.51	\$122.07
Database Administrator 2	\$108.45	\$111.71	\$115.06	\$118.51	\$122.07
Developer Analyst 2	\$84.88	\$87.42	\$90.05	\$92.75	\$95.53
Senior Developer Analyst / Developer Analyst	\$108.45	\$111.71	\$115.06	\$118.51	\$122.07
PHP Remediation / Computer Programmer II	\$149.87	\$154.37	\$159.00	\$163.77	\$168.68
Senior Quality Assurance Specialist / Software Test Analyst 3	\$94.31	\$97.14	\$100.05	\$103.05	\$106.14
Enterprise Architect 1	\$128.89	\$132.75	\$136.74	\$140.84	\$145.06
Project Manager 1	\$95.88	\$98.76	\$101.72	\$104.77	\$107.91
Project Manager 2	\$102.17	\$105.23	\$108.39	\$111.64	\$114.99
Mobile Architect 1	\$128.89	\$132.75	\$136.74	\$140.84	\$145.06
Senior Drupal Developer	\$149.12	\$153.59	\$158.20	\$162.95	\$167.83

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact: Sanjay Nasta at snasta@microassist.com.

BPA NUMBER _____

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.
- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
 - (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.