



**SCHEDULE 70**  
**AUTHORIZED**  
**INFORMATION TECHNOLOGY SCHEDULE PRICELIST**  
**GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY**  
**EQUIPMENT, SOFTWARE AND SERVICES**

Special Item No. 132-51 Information Technology Professional Services

**CROSSFIRE BUSINESS SOLUTIONS**  
**LLC**  
11011 Abbey Station LN  
Silver Spring, MD 20901  
301-704-5600  
<https://www.crossfirebiz.com/>

**Contract Number: 47QTCA18D00GW**  
**Period Covered by Contract: July 25, 2018 through July 24, 2023**

Minority Owned, SBA 8(a) Certified Small Business

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>)



11011 Abbey Station Lane, Silver Spring, 20901

MD 20901 Office: (301)-704-5600



CAGE CODE: 5NYB3 DUNS No.: 831018218

[www.crossfirebiz.com](http://www.crossfirebiz.com)

Capability Statement as of March 1, 2018

### Core Capabilities

- \* *Program & Project Management and Support*
- \* *Information Technology and IT Security*
- \* *Telecommunications*
- \* *Acquisition Services*
- \* *Web Services*
- \* *Training and Technical Assistance*

### About Crossfire Business Solutions, LLC

As a small disadvantaged business, Crossfire Business Solutions, LLC is an outstanding management consulting firm that partners with government and commercial clients to provides reliable, cost efficient information technology, IT Security, Program Management, Project Management support, and sourcing. Crossfire serves its clients from its corporate headquarters in Silver Spring, Maryland.

### Primary NAICS Codes

- \* *541611 Management and General Management Consulting*
- \* *541511 Custom Computer Programing Services*
- \* *541512 Computer Systems Design Service*
- \* *541513 Computer Facilities Management Service*
- \* *541519 Other Computer Related services*
- \* *561210 Facilities Support Services*
- \* *611430 Professional Management Development*



### Quick Facts

*Founded in 2009*  
*Minority Owned Small Business*  
*SBA 8(a) 306303*  
*SDB*  
*GSA Schedule 47QTCA18D00GW*  
*MDOT*  
*MBE*  
*Ratings Score 96*

### Executive Leadership

*Darryle Brooks CEO*  
*Steven Calloway President*  
*Yvette Downs CFO*

### Key Clients

Department of Commerce/NOAA Prime  
 Department of Treasury/Prime  
 Department of state Sub/Contractor  
 U.S. Census Bureau/ Sub Contractor  
 Verizon  
 Amtrak  
 WMATA  
 DB Consulting group  
 Singhal & Company Inc.



## **INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

### **1. GEOGRAPHIC SCOPE OF CONTRACT:**

*Domestic delivery* is delivery within the 48 contiguous states, and Washington, DC, U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

The Geographic Scope of Contract will be domestic delivery only.

### **2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:**

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Phone: 301-704-5600

Mail: 11011 Abbey Station Lane, Silver Spring, MD 20901

Email: [dbrooks@crossfirebiz.com](mailto:dbrooks@crossfirebiz.com)

### **3. LIABILITY FOR INJURY OR DAMAGE**



The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

**4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**

Block 9: G. Order/Modification Under Federal Schedule Contract  
Block 16: Data Universal Numbering System (DUNS) Number: 831018218  
Block 30: Type of Contractor: B. Small Business  
Block 31: Woman-Owned Small Business - No  
Block 37: Contractor's Taxpayer Identification Number (TIN): 80-0427816

- 4a. CAGE Code: 5NYB3
- 4b. Contractor has registered with the Central Contractor Registration Database.

**5. FOB DESTINATION**

**6. DELIVERY SCHEDULE**

- a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132 51	30 Days

- b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

- 7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.  
**PROMPT PAYMENT DISCOUNT :** 1% Net 15 Days  
**VOLUME DISCOUNT:** 1% for orders over \$250,000; 2% for orders over \$500,000

- 8. **Small Requirements:** The minimum dollar value of orders to be issued is \$100.

**9. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:



Special Item Number 132-51 - Information Technology Professional Services

**10. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

**11. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)**

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.



- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

**12. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

### **13. PURCHASE OF OPEN MARKET ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

### **14. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.



- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
- c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

**15. BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

**16. SECTION 508 COMPLIANCE.**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes  \_\_\_\_\_  
No  \_\_\_\_\_

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): <https://www.crossfirebiz.com/>

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

**17. ADVANCE PAYMENTS**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)



## DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

SIN	TITLE	DESCRIPTION	YEARS OF EXP	DEGREE REQUIRED
132 51	Project Manager I	<p><b>Project Manager (PM) oversees and orchestrates systems development life cycle (SDLC) efforts such as: development, integration, testing, training, deployment, operation and/or maintenance. Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Manages the successful completion of all financial management, contract, subcontract, and procurement activities related to the contract. Organizes, directs, and coordinates the planning and production of all contract support activities. Establishes and alters (as necessary) vendor management structure to direct effective contract support activities. Possesses written and oral communication skills.</b></p> <p><b>The PM has the ultimate responsibility for contractor resources and the accomplishment of all work assigned to this contract. Demonstrates the experience and ability to serve as the Contractor's overall on-site manager and coordinator for all work, activities, issues and other contractual</b></p>	3	Bachelor's Degree



		<p>obligations relating to this contract. Demonstrates the experience and ability to serve as the Contractor's authorized interface with the Government Contracting Officer (CO), the Contracting Officer's Technical Representative (COTR), Government management personnel, and customer Agency representatives. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual deliverables. Responsible for formulating and enforcing work and quality standards, assigning contractor schedules, reviewing work discrepancies, and supervising contractor personnel including subcontractors. Accountable for contractor compliance with all applicable Government Contracting clauses (FAR, CAS, etc.). Possesses superior oral and written communications skills in order to clearly and effectively convey issues, reports, and other deliverables to client counterparts.</p>		
132 51	Project Manager II	<p>Project Manager (PM) oversees and orchestrates systems development life cycle (SDLC) efforts such as: development, integration, testing, training, deployment, operation and/or maintenance. Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Manages the successful completion of all financial management, contract, subcontract, and procurement activities related to</p>	7	Bachelor's Degree



		<p><b>the contract. Organizes, directs, and coordinates the planning and production of all contract support activities. Establishes and alters (as necessary) vendor management structure to direct effective contract support activities. Possesses written and oral communication skills.</b></p> <p><b>The PM has the ultimate responsibility for contractor resources and the accomplishment of all work assigned to this contract. Demonstrates the experience and ability to serve as the Contractor’s overall on-site manager and coordinator for all work, activities, issues and other contractual obligations relating to this contract. Demonstrates the experience and ability to serve as the Contractor’s authorized interface with the Government Contracting Officer (CO), the Contracting Officer’s Technical Representative (COTR), Government management personnel, and customer Agency representatives. Responsible for the effective management of funds and personnel, and is accountable for the quality and timely delivery of all contractual deliverables. Responsible for formulating and enforcing work and quality standards, assigning contractor schedules, reviewing work discrepancies, and supervising contractor personnel including subcontractors. Accountable for contractor compliance with all applicable Government Contracting clauses (FAR, CAS, etc.). Possesses superior oral and written communications skills in order to clearly and effectively convey issues,</b></p>		
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		reports, and other deliverables to client counterparts.		
132 51	Technical Writer I	The Technical Writer provides expertise and guidance in development of published materials and deliverables to ensure the professional quality, understanding, and clarity of documentation and communication with clients and stakeholders. Writes, reviews, and guides technical material development for manuals, appendices, operational guides, and instructions. Organizes and ensures that content is logically delivered with clarity for the intended audience(s). Performs research on technical standards, marketing, guidance, and principles of best practice to align writing with industry body of knowledge. Can lead or take guidance from team and project leadership in content generation. Leads the editing and production of final written deliverables.	3	Bachelor's Degree
132 51	Data/Database Engineer I	The Data/Database Engineer provides technical database administration support across multiple platforms. Designs, develops, implements, and maintains data repository systems. Develops user training and automate interface capabilities between database systems and other management systems to support the administration of the Agency's programmatic data. Identifies best practices and provide technical support for the following activities: standardizing data names, definitions, usage, and structures; defining database access controls; managing metadata and data	3	Bachelor's Degree



		<p>element synonyms; and overseeing database administration efforts as part of a full systems development lifecycle. Provides critical recommendations and solutions from the database administration perspective for complex problems throughout all phases of the Systems Development Life Cycle (SDLC); provide technical briefing and reports; participate in meetings and walkthroughs; analyze problems and provide solutions; provide support to application analysis, development, and validation team(s); and conduct research.</p>		
132 51	Data/Database Engineer Associate	<p>The Data/Database Engineer provides technical database administration support across multiple platforms. Designs, develops, implements, and maintains data repository systems. Develops user training and automate interface capabilities between database systems and other management systems to support the administration of the Agency's programmatic data. Identifies best practices and provide technical support for the following activities: standardizing data names, definitions, usage, and structures; defining database access controls; managing metadata and data element synonyms; and overseeing database administration efforts as part of a full systems development lifecycle. Provides critical recommendations and solutions from the database administration perspective for complex problems throughout all phases of the Systems Development Life Cycle (SDLC);</p>	0	Bachelor's Degree



		<p>provide technical briefing and reports; participate in meetings and walkthroughs; analyze problems and provide solutions; provide support to application analysis, development, and validation team(s); and conduct research.</p>		
132 51	<p><b>Information Technology Specialist Associate</b></p>	<p><b>The Information Technology Specialist formulates and prepares computer programs used for systems performance measurement and security; participates in the quality assurance review of all new systems development activities; and identifies and provides solutions to technical systems software problems. Possesses hardware and technical software operations knowledge for medium to large scale computer installations; job submission and output criteria and how to debug systems to prevent or resolve errors or malfunctions; data access control techniques and procedures; and machine capabilities and procedures for their effective utilization.</b></p>	0	<p><b>Bachelor's Degree</b></p>



SIN(s)	LABOR CATEGORY	PRICE OFFERED TO GSA (including IFF)				
		Base Year	Year 1	Year 2	Year 3	Year 4
132 51	Project Manager I	\$151.09	\$155.63	\$160.29	\$165.10	\$170.06
132 51	Project Manager II	\$177.97	\$183.31	\$188.81	\$194.48	\$200.31
132 51	Technical Writer I	\$112.16	\$115.53	\$118.99	\$122.56	\$126.24
132 51	Data/Database Engineer I	\$122.36	\$126.03	\$129.81	\$133.70	\$137.71
132 51	Data/Database Engineer Associate	\$71.98	\$74.14	\$76.36	\$78.65	\$81.01
132 51	Information Technology Specialist - Associate	\$65.98	\$67.96	\$70.00	\$72.10	\$74.26





BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;



- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

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### **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

