GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT
SCHEDULE TITLE: GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES

FSC GROUP: 70

CONTRACT NUMBER:
47QTCA18D00H4

PERIOD COVERED BY CONTRACT:
07/27/2018 – 07/26/2023

Aptive Resources, LLC
421 King Street Suite 200
Alexandria, VA 22314
(P) 703-598-0697
(F) 571-406-5209
www.aptiveresources.com

CONTRACTOR’S ADMINISTRATION SOURCE:
Rachele Cooper
Contracts Administrator
Rachele.cooper@aptiveresources.com

General Services Administration
Management Services Center Acquisition Division
Modification #___, dated ___

Business Size: Small Business, WOSB, SDVOSB

DUNS: 828890751

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov.
GSA AWARDED TERMS AND CONDITIONS
Aptive Resources, LLC

1a. TABLE OF AWARDED SPECIAL ITEM NUMBER (SIN)
SIN: 132-51 - Information Technology (IT) Professional Services, SIN 70-500 - Order Level materials (OLMs)

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: See attached GSA awarded Pricelist

1c. HOURLY RATES (Services Only): See attached GSA Awarded Pricelist

2. MAXIMUM ORDER*:
SIN 132-51: $500,000

*If the “best value” selection places your order over this Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement; (2) offer the lowest price available under this contract; or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404

3. MIMIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic, 50 States including Washington, D.C. and Puerto Rico

5. POINT(S) OF PRODUCTION: US

6. DISCOUNT FROM LIST PRICES: Refer to attached Awarded Pricelist

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: 1% Discount if Paid Within 20 Days

9a. Government purchase cards are accepted at or below the micro-purchase threshold

9b. Government purchase cards are not accepted above the micro-purchase threshold

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: To be negotiated at the task order level

11b. EXPEDITED DELIVERY: To be negotiated at the task order level

11c. OVERNIGHT AND 2-DAY DELIVERY: To be negotiated at the task order level

11d. URGENT REQUIREMENTS: To be negotiated at the task order level

12. FOB POINT: Destination
13a. ORDERING ADDRESS:
Aptive Resources, LLC
421 King Street Suite 200
Alexandria, VA 22314
(P) 703-598-0697
(F) 571-406-5209

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

14. PAYMENT ADDRESS:
Aptive Resources, LLC
421 King Street Suite 200
Alexandria, VA 22314
(P) 703-598-0697
(F) 571-406-5209

15. WARRANTY PROVISION: N/A

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:
Accepted at or below the micro-purchase threshold

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (if applicable). N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for EIT: as applicable

25. DUNS NUMBER: 828890751

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Active
1. SCOPE
a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES  I-FSS-60 Performance Incentives (April 2000)
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of ITServices must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is
performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract.
52.216-31(Feb 2007)  Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition  As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE:  Commercial Job Title:  System Engineer
Minimum/General Experience:  Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.
Functional Responsibility:  Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.
Minimum Education:  Bachelor’s Degree in Computer Science
1. Enterprise Program Director SME III  
**Minimum Education:** Master’s Degree  
**Minimum Experience:** 25 Years  
**Functional Responsibility:** Senior-Level Executive Information Technology (IT) Program Director with extensive experience in Enterprise-level systems and programs who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.

2. Enterprise Program Director SME II  
**Minimum Education:** Master’s Degree  
**Minimum Experience:** 20 Years  
**Functional Responsibility:** Mid-Level Executive Information Technology (IT) Program Director with explicit experience in Enterprise-level systems and programs who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.

3. IT Program Manager VI  
**Minimum Education:** Master’s Degree  
**Minimum Experience:** 18 Years  
**Functional Responsibility:** Executive Information Technology (IT) Program Manager who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale and/or high risk contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.
4. IT Program Manager V  
**Enterprise Program Director SME II**

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 16 Years  
**Functional Responsibility:** Executive Information Technology (IT) Program Manager who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.

5. IT Program Manager IV  

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 12 Years  
**Functional Responsibility:** Senior Information Technology (IT) Program Manager who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.

6. IT Program Manager III  

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 8 Years  
**Functional Responsibility:** IT Program Manager who applies advanced concepts, theories and principles and contributes toward the development of new principles and concepts; works unusually complex problems with consultative direction rather than formal supervision and provides technical direction to others; decisions result in an organization achieving goals critical to major organizational objectives and improving the image of the organization’s technological capability; advises senior management and customers on advanced technical research studies and applications; managerial/leadership experience or necessary skills.

7. IT Program Manager II  

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 7 Years  
**Functional Responsibility:** IT Program Manager who applies extensive expertise as a generalist or specialist; solves complex problems which require the regular use of ingenuity and creativity; performs work without appreciable direction and is reviewed for desired results from a relatively long term perspective; decisions result in an organization achieving critical organizational objectives; may function in project leadership roles and represents the organization as prime customer contact on significant technical matters on contracts.
8. IT Program Manager I
**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 3 Years
**Functional Responsibility:** IT Program Management Associate who demonstrates knowledge in wide application of principles, theories and concepts in his/her field and provides solutions to a wide range of difficult problems with imaginative and thorough solutions; works under very general supervision and results are reviewed upon completion for adequacy in meeting objectives; decisions achieve program schedule and cost objectives; maintains frequent internal and external customer contacts, and provides solutions to difficult technical problems related to specific projects.

9. IT Project Lead I
**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 1 Year
**Functional Responsibility:** Entry or intermediate level IT Program Management Associate who demonstrates limited to full use and/or application of standard principles, theories, concepts and techniques; provides solutions to a variety of problems of limited scope; supervision can be close or general while following established procedures; contact is primarily intra-organizational with infrequent inter-organizational and outside customer contacts. Typically will act as team lead or small project coordinator, and work with/supervise Admin roles for on project.

10. Enterprise Solutions SME III
**Minimum Education:** Master’s Degree  
**Minimum Experience:** 25 Years
**Functional Responsibility:** Senior-level Executive Information Technology (IT) Engineering Subject Matter expert with expert experience in federal and state government enterprise-level programs who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and spokesperson to customer on company capabilities and future efforts.

11. Enterprise Solutions SME II
**Minimum Education:** Master’s Degree  
**Minimum Experience:** 20 Years
**Functional Responsibility:** Mid-level Executive Information Technology (IT) Engineering Subject Matter expert with expert experience in federal and state government enterprise-level programs who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and spokesperson to customer on company capabilities and future efforts.
12. Enterprise Solutions Engineer VI
**Minimum Education:** Master’s Degree
**Minimum Experience:** 16 Years
**Functional Responsibility:** Executive Information Technology (IT) Engineer with extensive experience in federal and state government enterprise-level solutions who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and spokesperson to customer on company capabilities and future efforts.

13. Enterprise Solutions Engineer V
**Minimum Education:** Master’s Degree
**Minimum Experience:** 12 Years
**Functional Responsibility:** Senior Information Technology (IT) Engineer extensive experience in federal and state government enterprise-level solutions who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self–supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.

14. Enterprise Solutions Engineer IV
**Minimum Education:** Bachelor’s Degree
**Minimum Experience:** 10 Years
**Functional Responsibility:** Mid-level IT Engineer who applies extensive expertise as a generalist or specialist with significant experience in federal or state government enterprise-level programs; solves complex problems which require the regular use of ingenuity and creativity; performs work without appreciable direction and is reviewed for desired results from a relatively long term perspective; decisions result in an organization achieving critical organizational objectives; may function in project leadership roles and represents the organization as prime customer contact on significant technical matters on contracts.

15. Enterprise Solutions Engineer III
**Minimum Education:** Bachelor’s
**Minimum Experience:** 8 Years
**Functional Responsibility:** IT Engineer who applies extensive expertise as a generalist or specialist with specific experience in federal or state government enterprise-level programs; solves complex problems which require the regular use of ingenuity and creativity; performs work without appreciable direction and is reviewed for desired results from a relatively long term perspective; decisions result in an organization achieving critical organizational objectives; may function in project leadership roles and represents the organization as prime customer contact on significant technical matters on contracts.
16. Enterprise Solutions Engineer II

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 3 Years  
**Functional Responsibility:** IT Engineer with specific experience in federal or state government enterprise-level programs who demonstrates knowledge in wide application of principles, theories and concepts in his/her field and provides solutions to a wide range of difficult problems with imaginative and thorough solutions; works under very general supervision and results are reviewed upon completion for adequacy in meeting objectives; decisions achieve schedule and cost objectives; maintains frequent internal and external customer contacts, and provides solutions to difficult technical problems related to specific projects.

17. Enterprise Solutions Engineer I

**Minimum Education:** Bachelor’s Degree  
**Minimum Experience:** 0 Years  
**Functional Responsibility:** Entry level IT Engineer with specialized training in enterprise-level solutions who demonstrates limited to full use and/or application of standard principles, theories, concepts and techniques; provides solutions to a variety of problems of limited scope; supervision can be close or general while following established procedures; contact is primarily intra-organizational with infrequent inter-organizational and outside customer contacts.

18. IT Engineer VI

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 16 Years  
**Functional Responsibility:** Executive Information Technology (IT) Engineer who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self-supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and spokesperson to customer on company capabilities and future efforts.

19. IT Engineer V

**Minimum Education:** Master’s Degree  
**Minimum Experience:** 12 Years  
**Functional Responsibility:** Senior Information Technology (IT) Program Manager who performs as a recognized authority in his/her field and exhibits an exceptional degree of ingenuity, creativity and resourcefulness; applies and/or develops highly advanced principles, theories and concepts in managing large scale contracts; acts independently to resolve major problems; manages, leads and advises staff members in order to meet established objectives; responsible to accomplish long range objectives; self-supervised; decisions have a prolonged positive effect on organization’s reputation and business posture; consultant to senior management and prime spokesperson to customer on company capabilities and future efforts.
20. IT Engineer IV
Minimum Education: Bachelor’s Degree
Minimum Experience: 10 Years
Functional Responsibility: Mid-level IT Engineer who applies extensive expertise as a generalist or specialist; solves complex problems which require the regular use of ingenuity and creativity; performs work without appreciable direction and is reviewed for desired results from a relatively long term perspective; decisions result in an organization achieving critical organizational objectives; may function in project leadership roles and represents the organization as prime customer contact on significant technical matters on contracts.

21. IT Engineer III
Minimum Education: Bachelor’s Degree
Minimum Experience: 8 Years
Functional Responsibility: IT Engineer who applies extensive expertise as a generalist or specialist; solves complex problems which require the regular use of ingenuity and creativity; performs work without appreciable direction and is reviewed for desired results from a relatively long term perspective; decisions result in an organization achieving critical organizational objectives; may function in project leadership roles and represents the organization as prime customer contact on significant technical matters on contracts.

22. IT Engineer II
Minimum Education: Bachelor’s Degree
Minimum Experience: 3 Years
Functional Responsibility: IT Engineer who demonstrates knowledge in wide application of principles, theories and concepts in his/her field and provides solutions to a wide range of difficult problems with imaginative and thorough solutions; works under very general supervision and results are reviewed upon completion for adequacy in meeting objectives; decisions achieve program schedule and cost objectives; maintains frequent internal and external customer contacts, and provides solutions to difficult technical problems related to specific projects.

23. IT Engineer I
Minimum Education: Bachelor’s Degree
Minimum Experience: 0 Years
Functional Responsibility: Entry level IT Engineer who demonstrates limited to full use and/or application of standard principles, theories, concepts and techniques; provides solutions to a variety of problems of limited scope; supervision can be close or general while following established procedures; contact is primarily intra-organizational with infrequent inter-organizational and outside customer contacts.
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*Note: Master's degree may be substituted for an additional 2 years of experience*