GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage, a menu-driven database system. The INTERNET address for GSA Advantage is http://www.gsaadvantage.gov

SCHEDULE TITLE: Multiple Award Schedule (MAS)

CONTRACT NUMBER: 47QTCA18D00H6

CONTRACT PERIOD: July 31, 2018 - July 30, 2023

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

CONTRACTOR:
Quality Technology, Inc.
4600 Forbes Blvd Suite 400
Lanham, MD 20706
Phone: 240-463-1630
Fax: 301-883-9451
E-Mail: parker@qutech.com

CONTRACTOR’S ADMINISTRATION SOURCE:
Rodney Whitfield, CFO
4600 Forbes Blvd Suite 400
Lanham, MD 20706
Phone: 301-646-6441
Fax: 301-883-9451
E-Mail: whitfieldr@qutech.com

BUSINESS SIZE: Small Disadvantaged, Minority-Owned Business, Women Owned
CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A Services Only.

1c. HOURLY RATES: See Price List (Page 6).

2. MAXIMUM ORDER*: $500,000

   *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic and overseas, IAW 552.238-113 “Domestic delivery” is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities. “Overseas delivery” is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. territories.

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: 1% from the accepted pricelist for SIN 54151S. For calculation of the GSA Schedule price (price paid by customers ordering from the GSA Schedule, and the price to be loaded in to GSA Advantage), the contractor should deduct the appropriate basic discount from the list price and add the prevailing IFF rate to the negotiated discounted price (Net GSA price). Current IFF rate is 0.75%.

7. QUANTITY DISCOUNT(S): Additional 1% for single orders greater than $100,000.

8. PROMPT PAYMENT TERMS: Net 30

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are not accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: As negotiated

11b. EXPEDITED DELIVERY: As negotiated

11c. OVERNIGHT AND 2-DAY DELIVERY: As negotiated

11d. URGENT REQUIREMENTS: As negotiated
12. **FOB POINT:** Destination

13a. **ORDERING ADDRESS:**

Quality Technology Inc  
4600 Forbes Blvd Suite 400  
Lanham, MD 20706

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. **PAYMENT ADDRESS:**

Quality Technology, Inc.  
4600 Forbes Blvd Suite 400  
Lanham, MD 20706

15. **WARRANTY PROVISION:** Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty.

16. **EXPORT PACKING CHARGES:** N/A

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** See 9a and 9b.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for EIT:** N/A

25. **DUNS NUMBER:** 603101817

26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Registered in SAM database.
Labor Category Descriptions

PROGRAM MANAGER

MINIMUM/GENERAL EXPERIENCE
Expertise in the management and control of funds and resources using complex reporting mechanisms, and demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. Increasing responsibilities in information systems design and/or management. Must have supervised a staff of technical professionals. Excellent written and oral communication skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES
Administrator for the overall contract performance. Provide staffing, coordinate activities and handle the daily operations in accordance to the terms of the contract and task order procedures. Responsible for providing primary interaction between the COTR and the client. Utilize current technology to provide for system design, security, reliability for maintenance, application development, testing of models, project planning, and overall cost control. Demonstrate the ability to manage self-directed work teams.

MINIMUM EDUCATION
Must possess a Bachelor’s degree in a technical or management discipline with ten (10) years of ADP experience. Five (5) years specialized in managing diverse and multi-task contracts in areas such as: networking and systems development.

PROJECT MANAGER

MINIMUM/GENERAL EXPERIENCE
Expertise in the management and control of funds and resources using complex reporting mechanisms, and demonstrated capability in managing multi-task contracts and/or subcontracts of various types and complexity. Increasing responsibilities in information systems design and/or management.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES
Authorized point of contact with the client/Task Manager. Under the guidance of the Program Manager, responsible for the overall management of a Delivery Order, or responsible for tasks, in the case of complex particulars. Interface with the government management personnel, contract managers, and customer contractor schedules, review work quality, communicate policies, purpose and goals of the organization to subordinates. Demonstrate capacity in the overall management of complex tasks, and strong team building skills.
MINIMUM EDUCATION

Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in data processing communications. In addition, five (5) plus years experience in an applications development to include client server experience and management experience related to the required functional area.

SENIOR SYSTEMS ARCHITECT

MINIMUM/GENERAL EXPERIENCE

Specialize in the structured analysis, design methodologies and design tools, object oriented principles, and experience with the logical and physical functional, operational, and technical architecture of large and complex information systems. Experience with multi-platforms environments. High motivation and commitment to object-oriented technology. Excellent written and oral communication skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Responsible for the on-going design and implementation of object-oriented frameworks and applications. Participate in the implementation and maintenance of source control and release procedures for the database contents and structure. Analyze and evaluate development tools to ensure application remains on the cutting edge of technology. Mentor other team members on object technology and advanced programming topics. Analyze and evaluate the requirements for new or modified application software programs to provide superior quality code. Provide technical support for customer staff for new and/or modified system applications. Prepare, develop, and maintain related support tools, including application installation testing programs, software system analyzes, and user program analyzes.

MINIMUM EDUCATION

Must possess a College degree (i.e. B.A., B.S.) in computer science, information systems, engineering, business, or related discipline and a minimum of ten (10) years ADP experience, of which five (5) years must be specialized.

SENIOR SYSTEMS TECHNOLOGY SPECIALIST

MINIMUM/GENERAL EXPERIENCE

Apply enterprise-wide disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Develop analytical and computational techniques and methodologies for problem solutions. Perform enterprise wide strategic systems planning, business information planning, and business analysis. Establish system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large scale information systems. Ensure that systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI), and International Standards Organization (ISO) reference models and profiles of standards.

MINIMUM EDUCATION

Must possess a College degree (i.e. B.S., BA) in computer science or information management/information technology or equivalent work experience with a minimum of ten (10) years work experience. In addition, five (5)
years in information systems, structured analysis, systems analysis and design, networking, systems architects, design methodologies, and tools.

SENIOR NETWORK SPECIALIST

MINIMUM/GENERAL EXPERIENCE

Must possess a working knowledge of personal computers, COTS, network topologies and network hardware/software to enable maintenance of database on equipment installed on the network. Must be able to communicate effectively.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Organize and direct network activities to include installations on site surveys. Assess and document current site network configuration and user requirements. Design and optimize network topologies. Provide expert support in analyzing, diagnosing and resolving complex network problems. Direct and lead preparation of drawings documenting configuration changes at each site. Coordinate post installation operations and maintenance support.

MINIMUM EDUCATION

Must possess an advanced College degree (i.e., B.A., B.S.) with a concentration in either computer science or information management or equivalent work experience. In addition, nine (9) years of general client/server and PC support experience of which five (5) years must be specialized.

SENIOR NETWORK ENGINEER

MINIMUM/GENERAL EXPERIENCE

Must be able to setup and configure network servers, to include installations and have working knowledge of network troubleshooting tools/equipment and procedures. Knowledge of personal computers and COTS. Experience in network administration and a thorough knowledge of network operations and procedures. Working knowledge of PCs and COTS.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Responsible for handling daily operations of local area networks and interfaces with internal and/or external LANS/WANs/MANs. Provide workstation and network equipment installation and relocation as required. Responsible for the installation and maintenance of the network operating system, routine maintenance for the file server, communications server, bridges, routers, repeaters, and other network idiosyncratic equipment. Maintains and updates network documentation and ensures that data communication transmission procedures are executed properly and in a timely manner.

MINIMUM EDUCATION

Must possess a college degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in networking. In addition to the above, six (6) plus years’ experience in network administration and a thorough knowledge of network operations and procedures is required.

SENIOR SYSTEMS ANALYST
MINIMUM/GENERAL EXPERIENCE

Must have a working knowledge of personal computers, network topologies, and extensive knowledge of high-level programming languages, coding, testing and debugging programs. Must have excellent communication and presentation skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Review and design systems based upon the requests of the client. Prepare computer program specifications as part of design and analysis. Involved in project management during the development, testing and installation of new systems. Perform system administration duties. Keep the programming staff aware of the status of on-going projects and the deadlines associated with all projects. Maintain all programming and systems documentation, training manuals, and updates to these documents. Perform fact finding and analysis for an activity or routine problem. Use clear precedence and propose modifications to the design of existing systems.

MINIMUM EDUCATION

Must possess a College degree (i.e. B.S., BA) with a concentration in either computer science, information management, management, or business administration or four (4) years systems design work experience may be substituted for the college degree. In addition, five (5) plus years of experience in systems design and high-level programming languages. Some of the systems design experience must have included work in a leadership role on enterprise-wide projects.

SENIOR DATABASE ADMINISTRATOR

MINIMUM/GENERAL EXPERIENCE

Exhibit high analytical ability, troubleshooting, problem solving skills, and respond at an elevated response level to period high stress related to emergency situations. Adequate written and verbal communication skills and the ability to relate technical information to both technical and non-technical audiences.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Develop, manage, and maintain the production, development and test of databases and data models which support the organizations client/server applications. Manage existing databases as well as plan and manage system/platform resource utilization, provide effective system and database performance turning. Collaborate with Business Analysts and Software Developers in the creation and development of new database schemes, enhancement of legacy database schemes, data modeling as necessary to suit changing business needs. Assist Business Analysts in troubleshooting data integrity issues, data anomalies, and apply corrective enhancements were possible, using database tools. Ensure reliability of system and database backups, recovery schemes, as well as guarantee regularity of all system support and maintenance activity. Assist with database related technical issues, in query design, data access tuning, and clarification of data organizational structures.

MINIMUM EDUCATION

Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in data processing communications. In addition, eight (8) years of general experience in ADP and five (5) years of specialized experience as a database administrator with various DBMS.

SENIOR PROGRAMMER/ANALYST
MINIMUM/GENERAL EXPERIENCE
Must have several years of analysis and high-level programming work experience. Good oral and written communication skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES
Interpret, design, and program specifications delivered by the system analyst. Deliver creative solutions to business problems in a networked environment. Assist users in the identification and design of application enhancements. Define the logic, perform program maintenance, coding, testing and debug on existing programs. Prepares system/program specifications and documentation. Implement modifications to the existing systems and prepare recommendations for system improvement. Define and design data capture forms, conversion procedures, validation/correction steps, database definition tables.

MINIMUM EDUCATION
Must possess a College degree (i.e. B.S., BA) in computer science, information systems or equivalent work experience. In addition, four (4) years of high-level programming language and analysis experience.

TRAINING SPECIALIST

MINIMUM/GENERAL EXPERIENCE
Demonstrated expertise in development and implementation of complex multi-user and multi-platform technology training curriculum. Extensive personal experience with all phases of training curriculum development including need analysis, curriculum definition, material development, scheduling logistics, course deployment, training effectiveness and analysis. Strong interpersonal and written communications skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES
Assess training requirements and develop, maintain and oversee training schedule for training courses. Manage course enrollment and record keeping process. Identify, select and manage qualified training vendors. Identify and evaluate suitable training materials, for management review. Develop handout and/or make materials available on-line, pertaining to additional training and common user questions, complete with answers. Integrate training activities with all other training activities within the organization. Provide user training on COTS software applications, as well as client applications in the form of one-on-one training, briefings, presentations and question/answer sessions.

MINIMUM EDUCATION
Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in data processing. In addition, three (3) plus years’ experience in providing classroom, one-on-one, briefing, presentations, and question/answer sessions.

SYSTEMS ARCHITECT

MINIMUM/GENERAL EXPERIENCE
Must have a solid understanding of object-oriented technology, and strong debugging and troubleshooting skills. Experience with multi-platforms environments. High motivation and commitment to object-oriented technology. Excellent written and oral communication skills.
**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Responsible for the on-going design and implementation of object-oriented frameworks and applications. Participate in the implementation and maintenance of source control and release procedures for the database contents and structure. Analyze and evaluate development tools to ensure application remains on the cutting edge of technology. Participate in new system applications demonstrations, and training. Prepare, develop, and maintain related support tools, including application installation testing programs, software system analyzes, and user program analyzes.

**MINIMUM EDUCATION**

Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience. In addition, five (5) years’ experience in developing large, scalable, distributed systems with some experience in developing applications.

**SYSTEMS INTEGRATOR**

**MINIMUM/GENERAL EXPERIENCE**

Provides conceptual approaches to management, ensures compliance in system integration, system documentation, equipment installation, setup, configuration and vendor coordination.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Provides overall system integration approaches to ensure maximum effectiveness and efficiency in systems engineering concepts by interfacing with numerous systems and integration of these systems where appropriate. Provides conceptual approaches and ensures compliance in system integration including but not limited to: system design, development, networking, telecommunications, operation, maintenance, etc.

**MINIMUM EDUCATION**

Must possess an advanced degree (e.g., B.S. or B.A.) or equivalent work experience. In addition, have five (5) plus years of general experience and three (3) years of specialized experience.

**TECHNOLOGY SPECIALIST**

**MINIMUM/GENERAL EXPERIENCE**

Apply enterprise-wide disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Develop analytical and computational techniques and methodologies for problem solutions. Perform enterprise wide strategic systems planning, business information planning, and business analysis. Establish system information requirements using analysis of the information engineer(s) in the development of enterprise-wide or large scale information systems. Ensure that systems are compatible and in compliance with the standards for open systems architectures, the Open Systems Interconnection (OSI), and International Standards Organization (ISO) reference models and profiles of standards.

**MINIMUM EDUCATION**
Must possess a College degree (i.e. B.S., BA) in computer science or information management/information technology and work experience of at least five (5) years. Three (3) years specialized experience in information systems, structured analysis, systems analysis and design, networking, systems architects, design methodologies, and tools.

**NETWORK ENGINEER**

**MINIMUM/GENERAL EXPERIENCE**
Must be able to setup and configure network server, to include installations and have working knowledge of network troubleshooting tools/equipment and procedures. Experience in network administration and a thorough knowledge of network operations and procedures. Working knowledge of PCs and COTS.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**
Provide workstation, network equipment installation, and relocations. Must be knowledgeable in all phases of network operation and be able to work with a minimum of direction. Responsible for assisting the senior team members to ensure that the networks are completely reliable at all times. Will be required to perform other similar and related duties.

**MINIMUM EDUCATION**
Must possess a college degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in networking. Three (3) plus years specialized experience in network administration and a thorough knowledge of network operations and procedures.

**DESKTOP SUPPORT SPECIALIST**

**MINIMUM/GENERAL EXPERIENCE**
Must have working knowledge of network hardware to enable maintenance of database on equipment installed on the network. Must also have a working knowledge of network software. Ability to communicate effectively with customers.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**
Charged with performing administrative and routine liaison duties for the Senior Networking Staff. Notifies the network services team that emergency calls or routine calls for assistance are in the job queue. Puts the proper priority for resolution on the same calls. Reminds the networking staff to complete calls that have not been resolved. Keeps the staff apprised of the status of ongoing projects and the deadlines associated with all projects. Responsible for maintaining and updating network documentation, training manuals and network procedure manuals. Initiates and maintains computer-assisted drafting (CAD) files associated with the diagram of the network, the backbone(s) and the connections to internal and external networks. Must properly maintain the database on where equipment is installed on the network. Ensures proper entries are made into the database where equipment is installed on the network. Ensures proper entries are made into the database dedicated to recording where network software is installed. Will be required to perform other similar and related duties.

**MINIMUM EDUCATION**
Must possess a two (2) year College degree in computer science or information management or equivalent work experience in networking. In addition to the above, two (2) years specialized experience in installing and configuring PC workstations, software, laptops, and other hardware peripherals.

**NETWORK SPECIALIST**

**MINIMUM/GENERAL EXPERIENCE**

Must possess a working knowledge of personal computers, COTS, network topologies and network hardware/software to enable maintenance of database on equipment installed on the network.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Organize and direct network activities to include installations on site surveys. Assess and document current site network configuration and user requirements. Design and optimize network topologies. Provide expert support in analyzing, diagnosing and resolving complex network problems. Coordinate post installation operations and maintenance support.

**MINIMUM EDUCATION**

Must have an advanced College degree (i.e. B.A., B.S.) with a concentration in either computer science or information management or equivalent work experience. In addition to the above, three (3) years’ experience in LAN support.

**DATA BASE ADMINISTRATOR**

**MINIMUM/GENERAL EXPERIENCE**

Exhibit high analytical ability, troubleshooting, problem solving skills, and respond at an elevated response level to period high stress related to emergency situations. Adequate written and verbal communication skills, and the ability to relate technical information to both technical and non-technical audiences.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Develop and maintain the production, development and test of databases and data models which support the organizations client/server applications. Collaborate with Business Analysts and Software Developers in the creation and development of new database schemes, enhancement of legacy database schemes, data modeling as necessary to suit changing business needs. Assist Business Analysts in troubleshooting data integrity issues, data anomalies, and apply corrective enhancements were possible, using database tools. Work with Software/Hardware/Platform and Systems Engineers and System Operations staff to guaranteed availability of all systems. Ensure reliability of system and database backups, recovery schemes, as well as guarantee regularity of all system support and maintenance activity. Assist with database related technical issues, in query design, data access tuning, and clarification of data organizational structures.

**MINIMUM EDUCATION**

Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in data processing communications. In addition, four (4) years’ experience as a database administrator.

**COMMUNICATIONS SPECIALIST**

4600 Forbes Blvd Suite 400 Lanham, MD 20706 (301) 883-9460 | www.qutech.com
MINIMUM/GENERAL EXPERIENCE

Must have previous experience in configuring network ISDN hardware, concentrators and switches. Excellent communication and presentation skills.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Set up and maintain Internet connectivity, monitor communications between the local building LAN and other networks. Resolve routing and other network communications problems. Monitor network traffic and utilization with the use of network monitoring hardware/software. Take a pro-active role in representing possible network bottlenecks by keeping logs of network utilization and providing report on problems and potential problems with possible solutions. Install and maintain the bugs/routers/switches and other hardware required for keeping the network communications running efficiently, including keeping records of hardware/software configurations, version and diagrams of how the network components connect with each other. Must understand all phases of a network from design, to installation, to implementation and online operations and provide direction and recommendations for improvements to LAN communications and migrations to future technologies.

MINIMUM EDUCATION

Must possess a College degree (i.e. B.S., BA) in computer science or information management or equivalent work experience in data processing communications. In addition, five (5) years’ experience in network communications within depth knowledge of networking components that include routers, hub switches, bridges, security (firewalls), and office automation COTS.

SYSTEMS ADMINISTRATOR

MINIMUM/GENERAL EXPERIENCE

Identify, troubleshoot and resolve server and workstation system problems. Assist users with technical issues, monitor, and administer the daily operation of the systems.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Insure the hardware and software systems used in the LAN/WAN provides the proper level of security, reliability and will accommodate future growth. Demonstrate the ability to solve problems quickly and completely, as well as identify tasks which require automation and automate them. Provide assistance to users in accessing and using business systems. Perform system administration, shell scripting, backups, data recovery, performance monitoring, and hardware set-up/configurations. Act as vendor liaison, and work closely with upper management.

MINIMUM EDUCATION

Must possess an advanced College degree (e.g., BA, B.S.) or equivalent work experience in ADP. In addition, three (3) plus years of experience administering and monitoring LANs.

TECHNICAL WRITER/EDITOR

MINIMUM/GENERAL EXPERIENCE

Demonstrated experience in editing documents, including technical documents. Ability to work independently or under only general direction.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES
Prepares manuals, user guides, and other technical documentation for presentations and/or publication. Develop/coordinate the development of research source materials and/or like documentation. Interview client users and/or operations management groups. Work closely with the system's developers, writing documents, editing, formatting, and revising the materials. Design graphics, proof materials, copy drafts and prepare completed documentation for delivery.

**MINIMUM EDUCATION**

Must possess a College degree (e.g., BA, B.S.) in English, Technical Communication/Writing or equivalent work experience. In addition, possess four (4) years specialized experience in technical writing.

**JUNIOR TECHNICAL WRITER**

**MINIMUM/GENERAL EXPERIENCE**

Demonstrated experience in editing documents, including technical documents. Ability to work under general direction.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Maintains manuals, user guides, and other technical documentation for presentations and/or publication. Research source materials and/or like documentation. Interview client users and/or operations management groups. Work closely with technical and management staff to edit, format, and revise documents and materials. Format graphics, proof materials, copy drafts and prepare completed documentation for delivery.

**MINIMUM EDUCATION**

Must possess an Associates Degree in English, Technical Communication/Writing or equivalent work experience. In addition, possess one to three (1-3) years’ specialized experience in technical or creative writing.

**JUNIOR NETWORK SPECIALIST**

**MINIMUM/GENERAL EXPERIENCE**

Must possess a working knowledge of personal computers, COTS, network topologies and network hardware/software to support equipment installed on the network.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

Support network activities to include installations on site surveys. Document current site network configuration and user requirements. Optimize network topologies at the direction of senior staff. Provide support in analyzing, diagnosing and resolving complex network problems. Provide post installation operations and maintenance support.

**MINIMUM EDUCATION**

Must have an Associate’s Degree with a concentration in either computer science, information technology, or information management or equivalent work experience. In addition to the above, one to three (1-3) years’ experience in LAN support.
<table>
<thead>
<tr>
<th>SIN</th>
<th>LABOR CATEGORY</th>
<th>GSA PRICE LIST with out IFF</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Program Manager</td>
<td>126.83</td>
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<td>54151S</td>
<td>Project Manager</td>
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<td>54151S</td>
<td>Sr. Systems Architect</td>
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<td>54151S</td>
<td>Sr. Systems Technology Spec.</td>
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<tr>
<td>54151S</td>
<td>Sr. Network Spec.</td>
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<td>54151S</td>
<td>Sr. Network Engineer</td>
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<td>Sr. Systems Analyst</td>
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<td>Sr. Data Base Admin.</td>
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<td>Sr. Programmer/Analyst</td>
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<tr>
<td>54151S</td>
<td>Training Specialist</td>
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<td>Systems Architect</td>
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<td>54151S</td>
<td>Technology Specialist</td>
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<td>54151S</td>
<td>Technical Writer/Editor</td>
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<td>Junior Tech Writer</td>
<td>45.31</td>
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<td>Junior Network Spec.</td>
<td>82.05</td>
</tr>
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