GENERAL SERVICES ADMINISTRATION

Federal Supply Service Authorized

Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

Schedule Number: MAS - Legacy Schedule Number: 70
Schedule Title: Multiple Award Schedule
Product Services Code: D399

Contract Number: 47QTCA18D00HR

For more information on ordering from Federal Supply Schedules, go to the internet address: http://www.gsa.gov/schedules. Find link to GSA Schedules. Then find link to Customers Ordering from Schedules. Next, find links to Ordering Procedures for Services Requiring a Statement of Work and Ordering Procedures for Services not Requiring a Statement of work.

Contract Period: August 7, 2018 – August 6, 2023
Supplement Number: 0002    Effective Date: June 15, 2020

Decision Sciences Incorporated
218 Green Acres Road, Suite 11
Fort Walton Beach, FL 32547
Phone: (850) 864-2552
Fax: (850) 864-5161
www.dsifl.com

Contact for contract administration:
Karen L. Osborn, Contracts Manager
Email: kosborn@dsifl.com

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the MAS – SIN 54151S is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services. Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.
CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

**New MAS SIN #**

54151S

**SIN Title**

Information Technology Professional Services – Subject to Cooperative Purchasing

**Legacy SIN #**

13251

1b. Identification of the lowest priced service for each special item number awarded in the contract. N/A

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided.

2. Maximum order for each SIN*:

<table>
<thead>
<tr>
<th>SIN #</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$ 500,000</td>
</tr>
</tbody>
</table>

* If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with [FAR 8.404](#).

3. Minimum order: $100

4. Geographic coverage (delivery area):

5. Point(s) of production: Domestic

6. Discount from list prices or statement of net price: Net prices are shown

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days
9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

10. Foreign items: N/A

11a. Time of delivery: As negotiated with agency

11b. Expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent requirements:

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. point(s): Destination

13a. Ordering address(es): Decision Sciences Inc.
   99 Racetrack Rd NW, Ste 300
   Fort Walton Beach, FL, 32547
   Tel: (850) 864-2552
   Fax: (850) 864-5161

13b. Ordering procedures: For supplies and services, the ordering procedures, information on blanket purchase agreements (BPA’s), and a sample BPA can be found at the GSA/FSS schedule homepage (www.fss.gsa.gov/schedules).

14. Payment address: Decision Sciences Inc.
   99 Racetrack Rd NW, Ste 300
   Fort Walton Beach, FL, 32547

15. Warranty provision: For the purpose of this contract, commitments, warranties, and representations include, in addition to those agreed to for the entire schedule contract:

   (1) Time of delivery/installation quotations for individual orders;

   (2) Technical representations and/or warranties of products concerning performance, total system performance, and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements, which result in orders under this schedule contract.

   (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
Decision Sciences Incorporated

The above is not intended to encompass items not currently covered by the GSA Schedule contract.

16. Export packing charges: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). None
18. Terms and conditions of rental maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts: N/A
20a. Terms and conditions for any other services: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventative maintenance: N/A
24a. Special attributes such as environmental attributes: N/A
24b. Section 508 compliance:
   Decisions Sciences will comply to the best of their abilities with all Section 508 standards and regulations.
25. Data Universal Number System (DUNS) number: 783510167
26. Notification regarding registration in the System for Award Management (SAM) database. Decision Sciences is registered and active in SAM, Cage Code: 05WA9
27. Company’s policy regarding uncompensated overtime.

Salaried employees with exempt status as defined under the Fair Labor Standards Act (FLSA) may be required to work extra hours because others depend upon them, because they want to succeed at their job, or because they want to gain a bonus or promotion. The length of workdays varies across professional disciplines. Pressing deadlines, for example, can be the cause of extended hours across several professional categories. The FLSA and its implementing regulations do not specifically prohibit employers from requiring exempt employees to work a particular schedule or to track the hours they work. The FLSA and its implementing regulations do not specifically prohibit employers from requiring exempt employees to have unequal weekday work hours according to a published schedule or to work hours in addition to the target of a forty (40) hour workweek.

In the event that a salaried employee is classified as non-exempt and is entitled to overtime, the following rules apply to the normal employee hours and to their use of overtime:

   a. Overtime by non-exempt employees must be approved by management before being performed. This approval shall be in writing or email by the employee’s direct supervisor in order to have a record of hours requiring overtime payment.

   b. Non-exempt employees shall assure that they do not exceed the normal workday hours and are not authorized to submit for overtime pay if the expended hours have not been approved.
Management may compensate an employee for time worked in excess of 40 hours per workweek through either monetary compensation or through time excused from normal work hours (either to be determined at the decision of management).
1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either

1. Cancel the stop-work order; or
2. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if

1. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
2. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009)

(a) The Government contemplates award of a Firm Fixed Price type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
GSA Pricing

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>GSA Rate w/IFF (per hour)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Program Manager</td>
<td>$145.41</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$124.05</td>
</tr>
<tr>
<td>Technical Analyst Lead</td>
<td>$118.44</td>
</tr>
<tr>
<td>Technical Analyst</td>
<td>$89.71</td>
</tr>
<tr>
<td>Senior Level Engineer/Programmer</td>
<td>$109.80</td>
</tr>
<tr>
<td>Hosting / Security Expert</td>
<td>$84.14</td>
</tr>
<tr>
<td>Application Support Engineer</td>
<td>$106.92</td>
</tr>
<tr>
<td>Data Analysis / Functional Support Engineer</td>
<td>$90.57</td>
</tr>
<tr>
<td>Junior Systems Analyst</td>
<td>$77.43</td>
</tr>
<tr>
<td>Entry Level Engineer/Programmer</td>
<td>$51.96</td>
</tr>
<tr>
<td>Junior Level Engineer/Programmer</td>
<td>$77.43</td>
</tr>
<tr>
<td>Mid Level Engineer/Programmer</td>
<td>$100.55</td>
</tr>
<tr>
<td>Business Manager/Facility Security Officer</td>
<td>$56.27</td>
</tr>
<tr>
<td>Senior Systems Analyst/Project Lead</td>
<td>$109.80</td>
</tr>
<tr>
<td>Supply Chain Analyst</td>
<td>$98.27</td>
</tr>
<tr>
<td>Subject Matter Expert</td>
<td>$107.58</td>
</tr>
</tbody>
</table>

Labor Category Description

**Commercial Job Title: Senior Program Manager**

**Minimum/General Experience:** Ten (10) years with a Doctorate, fifteen (15) years with a Master’s Degree, or twenty (20) years with a Bachelor’s Degree and experience as a Program Manager/Division Chief.

**Functional Responsibilities:** Duties include the management of personnel conducting technical analysis and/or computer engineering. This entails the planning, organizing, staffing, directing, and controlling company resources for the purpose of meeting contractual deliveries. The senior program manager will work directly with corporate executive officers.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title: Program Manager**

**Minimum/General Experience:** Five (5) years with a Doctorate, ten (10) years with a Master’s Degree, or twelve (12) years with a Bachelor’s Degree and experience as a Program Manager/Division Chief.

**Functional Responsibilities:** Performs and directs basic research. Plans, designs,
storyboards, develops technical requirements, develops software algorithms, and implements one or more of the firm’s professional programs. For example, for manufacturing programs, a program director is responsible for developing and maintaining modular information generating and predictive analytics for programs and/or other services.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Technical Analyst Lead

**Minimum/General Experience:** Ten (10) years with a Master's Degree or fifteen (15) years with a Bachelor's Degree with technical analysis and project lead experience.

**Functional Responsibilities:** Technological mentoring and methodology leadership for studies, analyses, and application development.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Technical Analyst

**Minimum/General Experience:** Six (6) years with a Master's Degree or ten (10) years with a Bachelor's Degree with technical analysis experience.

**Functional Responsibilities:** Assist in providing technological solutions for studies, analyses, and application development.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Senior Level Engineer/Programmer

**Minimum/General Experience:** Five (5) years with a Doctorate, ten (10) years with a Master's Degree, or fifteen (15) years with a Bachelor’s Degree in engineering or technical field.

**Functional Responsibilities:** Has full technical responsibility for interpreting, organizing, executing, and coordinating assignments. Plans and directs research projects. Coordinates research and development activities between disciplines. This involves exploration of subject area, definition of scope and selection of problems for investigation, and development of novel concepts and approaches.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Hosting/Security Expert

**Minimum/General Experience:** Seven (7) years of experience in IT hardware/administrative field.

**Functional Responsibilities:** Responsible for the installation, maintenance, and monitoring of computer hardware and software systems which make up the company
network including all the active or converged infrastructure and related proactive work.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Application Support Engineer

**Minimum/General Experience:** Fifteen (15) years of experience in software engineering as a designer, developer, or product support in a specific application specialty.

**Functional Responsibilities:** Responsible for uploading, monitoring capacity and response time, and troubleshooting computer applications including the transference of application from development to production servers.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science, Mathematics or related technical field.

**Commercial Job Title:** Data Analysis/ Functional Support Engineer

**Minimum/General Experience:** Five (5) years of experience with collating, correlating, and analyzing data information.

**Functional Responsibilities:** Provide technical basis for the application development, methodologies, and algorithm creation.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree in Mathematics, Operations Research, IT, or Business Analytics with related experience with emphasis on analytical methods.

**Commercial Job Title:** Junior Systems Analyst

**Minimum/General Experience:** Three (3) years of experience with collating, correlating, and analyzing data into information.

**Functional Responsibilities:** Assist in providing technical basis for the application development, methodologies, and algorithm creation.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science or related technical field, or equivalent experience.

**Commercial Job Title:** Entry Level Engineer/Programmer

**Minimum/General Experience:** Entry with a Bachelor’s Degree and previous software designer, programmer or related experience.

**Functional Responsibilities:** Assists in the code development according to project requirements by reviewing program objective, input data, and output requirements with analyst, supervisor, and client.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science or related technical field, or equivalent experience.

**Commercial Job Title:** Junior Level Engineer/Programmer

**Minimum/General Experience:** Entry with a Master’s Degree or two (2) years with a
Bachelor's Degree and previous software designer, programmer or seven (7) years experience in a related field.

**Functional Responsibilities:** Performs code development according to project requirements by reviewing program objective, input data, and output requirements with analyst, supervisor, and client. Arranges project requirements in programming sequence by analyzing content versus schedule; prepares a work flow chart and diagram using knowledge of computer capabilities, subject matter, programming language, and logic.

**Minimum Educational/Degree Requirements:** Bachelor's Degree or higher in Engineering, Computer Science or equivalent experience in a related technical field.

**Commercial Job Title:** Mid Level Engineer/Programmer

**Minimum/General Experience:** Three (3) years with a Master's Degree or five (5) years with a Bachelor’s Degree as a software designer, programmer or ten (10) years experience in a related field.

**Functional Responsibilities:** Reviews current systems and presents ideas for system improvements, including technical content. Works closely with analysts, designers, and staff to produce detailed specifications and write program code. Tests product in both controlled and real situations prior to going live to production. Prepares storyboards and technical instructions for developing algorithms.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in Engineering, Computer Science or equivalent experience in related technical field or equivalent experience in the defined technical and/or scientific field of assignment may be substituted for degree requirements.

**Commercial Job Title:** Business Manager/ Facility Security Officer

**Minimum/General Experience:** Ten (10) years providing administrative and management support for a commercial company or related environment.

**Functional Responsibilities:** Performs a full range of complex, sensitive, and confidential office administrative and programmatic support functions; highly responsible and able to independently perform responsibilities of a general or specialized nature. Assign and review the work of other clerical personnel. Comprehensive computer skills required.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree in Business or equivalent experience in a related field, and other appropriate professional certifications that may be required.

**Commercial Job Title:** Senior Program Analyst / Project Lead

**Minimum/General Experience:** Eight (8) years with a Master's Degree or fifteen (15) years with a Bachelor's Degree with system development and analysis experience, and as a project lead.

**Functional Responsibilities:** Develops and maintains applications and databases by evaluating client needs; analyzing requirements; developing software systems. Enhances staff accomplishments and competence by planning delivery of solutions; answering
technical and procedural questions for less experienced team members; teaching improved processes; mentoring team members.

**Minimum Educational/Degree Requirements:** Bachelor's Degree or higher with equivalent experience in Engineering, Operations Research, Mathematics or related technical fields.

**Commercial Job Title:** Supply Chain Analyst

**Minimum/General Experience:** Four (4) years with a Master's Degree or six (6) years with a Bachelor's Degree or ten (10) years with floor experience in a manufacturing facility. 

**Functional Responsibilities:** Performs supplier management processes through forecasting what components customer will need. Assists in the pipelining of that information to vendors and integrating contractors. Determines what is needed, when it is required, and makes recommendations accordingly. Assists manufacturing personnel with analysis and determines yield constraints.

**Minimum Educational/Degree Requirements:** Bachelor's Degree in Manufacturing Management, Industrial Engineering, Business, or equivalent experience in related fields.

**Commercial Job Title:** Subject Matter Expert

**Minimum/General Experience:** Four (4) years with a Doctorate; eight (8) years with a Master's Degree; twenty (20) years with a Bachelor's Degree, or thirty (30) years previous experience as a senior Program Analyst, Engineer, or Scientist with recognized expert distinction. 

**Functional Responsibilities:** The subject matter expert provides the definitive source of knowledge, technique, or expertise in a specific subject area, such as business management, information technology, software development, process engineering, plus others. The SME functions as the organizational ambassador for a specific knowledge area, and applies that expertise to support the organization's vision and strategic direction for specific products.

**Minimum Educational/Degree Requirements:** Bachelor’s Degree or higher in relevant study, as determined by assignment or equivalent experience in the defined technical and/or scientific field of assignment may be substituted for degree requirements.

**NOTE:** The labor category descriptions provided in this document are considered professional level positions that are not subject to Service Contract Act (SCA) requirements.