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**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.gsaadvantage.gov>

Schedule Title: General Purpose Commercial Information
Technology Equipment, Software and Services
FSC Group: D302, D306, D307, D308, D310, D311, D316,
D317, D399
Contract Number: 47QTCA18D00HU
Contract Period: August 9, 2018 to August 8, 2023

For more information on ordering from Federal Supply Schedules click on the **GSA Schedules link at www.gsa.gov**

Contractor:
PeopleNTech, LLC
1604 Spring Hill Rd Ste 302
Vienna, VA 22182
Phone number: 703-565-7292
Fax number: 571-766-2629
www.peoplentech.com

Contractor's Administration Source:
Nilesh Mishra
Business Size:
Small Business
Woman Owned business
Women Owned (WOSB)
Women Owned (EDWOSB)

PeopleNTech is a global IT and Engineering solutions provider whose business focus is in Development, Outsourcing, and Consulting. We are a Global Technology company with Customer Focus as one of our Core Values. We are Agile. We are always present with the right solutions at the right place and the right time to meet your requirements. Our offerings are IP oriented, tried and tested over time. We strive to ensure that our Clients are the front runners and equipped with latest technologies.

CUSTOMER INFORMATION:**1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

SIN	DESCRIPTION
132 51	Information Technology Professional Services
132 56	Health Information Technology Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A**1c. HOURLY RATES:**

SIN(s)	SERVICE	UNIT OF ISSUE	GSA Price w/ IFF
132 51, 132 56	IT Program Manager / Health IT Program Manager	Hour	\$147.36
132 51, 132 56	IT Project Manager / Health IT Project Manager	Hour	\$137.53
132 51, 132 56	Systems Architect / Health IT Systems Architect	Hour	\$157.18
132 51, 132 56	Database Architect / Health IT Database Architect	Hour	\$137.53
132 51, 132 56	Database Engineer/Developer / Health IT Database Engineer/Developer	Hour	\$108.06
132 51, 132 56	Database Administrator / Health IT Database Administrator	Hour	\$108.06
132 51, 132 56	Systems Engineer / Health IT Systems Engineer	Hour	\$112.97
132 51, 132 56	IT Business Analyst / Health IT Business Analyst	Hour	\$98.24
132 51, 132 56	Quality Assurance Analyst / Health IT Quality Assurance Analyst	Hour	\$98.24
132 51, 132 56	IT Business Intelligence Analyst / Health IT Business Intelligence Analyst	Hour	\$112.97
132 51, 132 56	Software Architect / Health IT Software Architect	Hour	\$142.44
132 51, 132 56	Software Developer / Health IT Sr. Level Software Developer	Hour	\$117.88
132 51, 132 56	Technical Writer / Health IT Technical Writer	Hour	\$88.41
132 51, 132 56	Support Engineer/Technician / Health IT Support Engineer/Technician	Hour	\$73.68
132 51, 132 56	IT Security Analyst / Health IT Security Analyst	Hour	\$117.88
132 51,	Network Administrator / Health IT Network	Hour	\$108.06

132 56	Administrator		
132 51, 132 56	Bigdata Development and Administration / Health IT Bigdata Development and Administration	Hour	\$132.62
132 51, 132 56	Data Center Architect / Health IT Data Center Architect	Hour	\$137.53

2. MAXIMUM ORDER*: \$500,000

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5. POINT(S) OF PRODUCTION: Not Applicable

6. DISCOUNT FROM LIST PRICES: Prices shown are GSA Net, discount deducted.

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: Net 30 Days

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. FOREIGN ITEMS: Not Applicable

11a. TIME OF DELIVERY: Determined on task order level

11b. EXPEDITED DELIVERY: Contact contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: Contact contractor

11d. URGENT REQUIRMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

- 13a. **ORDERING ADDRESS:** 1604 Spring Hill Rd Ste. 302, Vienna, VA 22182
- 13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
14. **PAYMENT ADDRESS:** 1604 Spring Hill Rd Ste. 302, Vienna, VA 22182
15. **WARRANTY PROVISION:** Standard
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** N/A
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** N/A
25. **DUNS NUMBER:** 199359642
26. **Contractor has an active registration in the SAM database.**

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

******NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
 - (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
 - (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING .

- a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly

rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

- b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE:

Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.
Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science



**TERMS AND CONDITIONS APPLICABLE TO
HEALTH INFORMATION TECHNOLOGY (IT) SERVICES
(SPECIAL ITEM NUMBER 132-56)**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

1. SCOPE

- a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. ORDER

a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

4. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

5. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

6. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

7. INDEPENDENT CONTRACTOR

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. INCIDENTAL SUPPORT COSTS

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

12. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing

hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Health IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: Health IT Subject Matter Expert

Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.

Labor Category Title	Detailed Position Description and functional responsibilities	Min Years of Experience	Min Education Level	Any Applicable Training
IT Program Manager / Health IT Program Manager	<p>Responsibilities:</p> <p>Accomplishes information technology staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.</p> <p>Requirements:</p> <p>Ten (10) years of managing projects and programs to include five years of leading 100 or more employees and two years of test and evaluation experience</p> <p>Work experience in a PMO organization and high focus on SDLC discipline</p> <p>Excellent written and verbal communication skills.</p> <p>Ability to think and act both strategically and tactically.</p> <p>Demonstrated leadership in forming and driving cross-functional teams</p> <p>Sound business judgment, strong analytical thinking, and the ability to influence others.</p> <p>PMP certification is a plus</p> <p>Medicaid, Medicare and HMS experience preferred</p> <p>HIPPA Compliance knowledge preferred</p>	10 Years	BS	PMP



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<p>IT Project Manager / Health IT Project Manager</p>	<p>Daily program management throughout the program life cycle; Defining the program governance (controls); Planning the overall program and monitoring the progress; Managing the program's budget; Managing risks and issues and taking corrective measurements Manage and mentor teams to deliver the best in class solutions. Stakeholder management skills to lead and work with a demanding and challenging client environment. Must be able to work and deliver quality results in a multi-vendor environment Should have experience in Agile development methodology Medicaid, Medicare and HMS experience preferred HIPPA Compliance knowledge preferred</p>	<p>10 Years</p>	<p>BS</p>	<p>PMP</p>
<p>Systems Architect / Health IT Systems Architect</p>	<p>Responsible for architecting, designing, and implementing information systems which will adequately support the enterprise. Analyzes system requirements and ensures that systems will effectively integrate with current applications and infrastructure. Participate in coordination with external vendors that provide support for hardware, network, databases, and applications. Participate in configuration, implementation, and change discussions related to network components that effect systems. Serves as a technical adviser on IT projects. Ensures that IT projects adhere to the industry and governmental principles, guidelines and standards. Keeps up on industry trends and current technological standards and best practices. Interacts and communicates effectively with internal and external customers and development teams to clarify business, operational, or technical requirements. Defines in written documents solution requirements (availability, interoperability, portability, manageability, scalability, maintainability, security, monitoring, SLAs, KPIs, regulatory and legal compliance) based on business vision, best practices, and enterprise architecture direction. Assists with writing and communicating best practices, standards, and guidelines documents that support IT teams. Participate in performance and capacity management/planning of physical and virtual servers. Define and develop disaster recovery procedures. Medicaid, Medicare and HMS experience preferred</p>	<p>10 Years</p>	<p>BS</p>	<p>N/A</p>

<p>Database Architect / Health IT Database Architect</p>	<p>HIPPA Compliance knowledge preferred</p> <p>Consult with stakeholders to translate business requirements into technical requirements. Create as-built documentation.</p> <p>Conduct and facilitate transition to operations, providing subject matter expertise in an educational manner.</p> <p>Collaborate with peers to improve the overall team delivery of security engineering services.</p> <p>Follow the Client processes and methodologies for delivering projects.</p> <p>Work closely with all project stakeholder groups to coordinate the project milestones.</p> <p>Understand and translate cross-team dependencies into actionable plans.</p> <p>Proactively identify and manage risks. Plan for an effective risk mitigation.</p> <p>Strong Problem Solving, Decision Making, Organizational, and Communication Skills</p> <p>Ability to Perform and Prioritize Projects with Little Direction</p> <p>Support the iterative business planning process. Resolve issues in a timely manner.</p> <p>Demonstrate an appropriate sense of urgency.</p>	10 Years	BS	Related Certification
<p>Database Engineer/Developer / Health IT Database Engineer/Developer</p>	<p>Create, maintain, optimize stored procedures, views, functions, database and it's processes</p> <p>Work through all levels of development from analysis through implementation and support</p> <p>Interact with report owners and solution architect to establish/clarify their requirements and develop report specifications.</p> <p>Resolve end user reporting problems</p> <p>Maintains historical records by documenting program development and revisions.</p> <p>Maintains company confidence and protects operations by keeping information confidential.</p> <p>Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies.</p> <p>Conduct research and make recommendations on database products, services, protocols, and standards in support of procurement and development efforts.</p> <p>Diagnose and resolve database access and performance issues.</p> <p>Ensure all database systems meet performance requirements.</p> <p>Creation and maintenance of technical documentation.</p> <p>Strong knowledge of various software programming techniques and best practices of relational databases and data warehousing</p>	7 Yeas	BS	Related Certification

	Ability to recognize, analyze, and effectively solve problems in a timely and organized manner using industry best practices and procedures Medicaid, Medicare and HMS experience preferred			
Database Administrator / Health IT Database Administrator	<p>Creates, maintains, and tunes all databases (including tables, clusters, indexes, views, sequences, packages and procedures) required for development, testing, education and production usage</p> <p>Performs the capacity planning required to create and maintain the databases.</p> <p>Install new and maintain existing versions of the DBMS engines on distributed servers.</p> <p>Evaluates releases of the database and its tools, and third party products to ensure that the site is running the products that are most appropriate. Planning is also performed by the DBA, along with the application developers and Systems engineers to ensure that any new product usage or release upgrade takes place with minimal impact</p> <p>Plans and implements backup and recovery of the database</p> <p>Implements and enforces security for all of the databases</p> <p>Monitors databases for problems and performs preventative maintenance</p> <p>Performs tuning of application code as it relates to database performance</p> <p>Provides technical support and consulting to the application development teams</p> <p>Troubleshoots problems regarding the databases, applications and development tools</p> <p>Participates in disaster recovery events. HIPPA compliance experience</p>	7 Years	BS	Database Administration Certification
Systems Engineer / Health IT Systems Engineer	<p>Performs technical planning, system integration, verification and validation, cost and risk and supportability and effectiveness analyses for total systems.</p> <p>Analyses are performed at all levels of total system product to include: concept, design, fabrication, test, installation, operation, maintenance and disposal.</p> <p>Ensures the logical and systematic conversion of customer or product requirements into total systems solutions that acknowledge technical, schedule and cost constraints.</p> <p>Performs functional analysis, timeline analysis, detail trade studies, requirements allocation and interface definition studies to translate customer requirements into hardware and software specifications.</p> <p>Interacts as team leader internally, and externally as a consultant to customers. HIPPA compliance experience</p>	8 Years	BS	N/A



<p>IT Business Analyst / Health IT Business Analyst</p>	<p>Evaluate the current state environment of asset class reporting in readiness for the delivery of project plan for remediation.</p> <p>Provide appropriate status communication to governance forums, stakeholders, and clients.</p> <p>Partner with Legal and Compliance to determine the business impact of proposed regulations.</p> <p>Accountable for the delivery of all phases of the project lifecycle.</p> <p>Develop implementation strategies and project plans.</p> <p>Produce detailed process analysis, develop business requirements, and work to translate these into functional specifications.</p> <p>Develop test strategies and execute functional and user acceptance testing.</p> <p>Build and leverage strong working relationships with key stakeholders and partners.</p> <p>Develop definitions and implement processes for reporting metrics.</p> <p>Experience in working in Waterfall and Agile</p> <p>Excellent written and oral communications, problem solving and analytical skills and organization skills, writing business requirements and functional specs</p> <p>Demonstrated knowledge of SDLC and lead JAD sessions</p> <p>Experience in UML, RUP</p> <p>Medicaid, Medicare and HMS experience preferred</p> <p>Knowledge of data flow and various methods of integration and interfacing including HL7, NCPDP, HIPAA EDI preferred</p>	<p>8 Years</p>	<p>BS</p>	<p>N/A</p>
<p>Quality Assurance Analyst / Health IT Quality Assurance Analyst</p>	<p>The Quality Assurance Analyst is responsible for developing detailed test cases</p> <p>Create test cases from requirements documentation.</p> <p>Creates test cases that can easily be automated using test tools.</p> <p>Develop test scripts</p> <p>Assist in UAT</p> <p>Experience in Software Quality Management processes and tools.</p> <p>Experience with Rational lifecycle tools.</p> <p>Ability to create automated test scenarios from defined test cases. Medicaid, Medicare and HMS experience preferred</p> <p>HIPPA Compliance knowledge preferred</p>	<p>6 Years</p>	<p>BS</p>	<p>Related Certification</p>



<p>IT Business Intelligence Analyst / Health IT Business Intelligence Analyst</p>	<p>Should have excellent knowledge of BI toolsets Should have strong database background with excellent query skills Plan, organize, and complete projects efficiently and in accordance with client quality standards, while troubleshooting unexpected system problems Develop conceptual frameworks and apply state-of-the-art technology to the design and management of data warehouse and data integration infrastructures Develop logical and physical data models including multidimensional data cubes, metadata definitions, and models Produce intelligence reports (obtain information from internal and external sources, assess the value, and provide actionable insight) Responsible for data quality both for the raw data as well as the integrity of the calculations used for Measures Responsible for robustness for all deliverables from BI (reports, dashboards, etc.) to ensure that the value being generated is relevant and current Analyze and troubleshoot complex data cleansing, data integration, and data warehouse system issues, identify the reasons for problems, failures, and malfunctions and develop optimal solutions for all types of business environments including the healthcare field.</p>	<p>8 Years</p>	<p>BS</p>	<p>Related Certification</p>
<p>Software Architect / Health IT Software Architect</p>	<p>Provides technical expertise and leadership in application design, development, implementation, management, and modernization by applying state-of-the-art industry technology into the overall design thus ensuring operational support of the application. Responsible for documenting the architecture for all deployed applications. Collaborate cross-functionally to define system requirements Develop product specifications with a focus on integration and feasibility Lead development teams; ensure alignment of build with original design Serve as a guide and mentor to developers and engineers Ensure that software meets quality requirements. Develop complex health care and facility applications</p>	<p>10 Years</p>	<p>BS</p>	<p>N/A</p>

<p>Software Developer / Health IT Sr. Level Software Developer</p>	<p>Directing software development projects. Producing, testing and debugging code. Leading engineers and developers. Ensure high quality code is delivered that meets required specifications</p> <p>Provide technical expertise to technical operations staff relating to testing and deployment of solutions</p> <p>Determine and develops solutions that meet and exceed requirements and functionality using industry and organization's standard procedures and tools</p> <p>Understand how to select and apply appropriate methodologies to document, clarify, refine, detail and prioritize functional and non-functional requirements</p> <p>Able to effectively coordinate with others to collect requirements and to lead the technical design of work items</p> <p>Produce, review technical approaches to address business requirements</p> <p>Demonstrate mastery of domain programming language</p> <p>Analyze and comprehend technical problems and define solutions to address them. Develop complex health care and facility applications</p>	8 Years	BS	Related Certification
<p>Technical Writer / Health IT Technical Writer</p>	<p>Technical writers, also called technical communicators, prepare instruction manuals, journal articles, and other supporting documents to communicate complex and technical information more easily. They also develop, gather, and disseminate technical information among customers, designers, and manufacturers.</p>	6 Years	BS	N/A
<p>Support Engineer/Technician / Health IT Support Engineer/Technician</p>	<p>Phone Support receiving Customer support calls</p> <p>Logging and support through trouble shooting or advising</p> <p>Logging and escalating or routing call as required</p> <p>Provide case status updates to Customer</p> <p>Perform the installation, repair and preventative maintenance of computer and related systems</p> <p>Assist in determining software to meet user requirements</p> <p>Troubleshoot software and hardware failures and identify network problems when they relate to desktop or laptop computers and peripherals</p> <p>Develop or assist in development of documentation and standard operating procedures and customer service guidelines relating to IT support</p> <p>The selected candidate will have strong communication skills and look forward to interacting with customer</p> <p>Excellent Professional Business Manner & First Class Customer Service</p> <p>HIPAA compliance experience preferred. Knowledge of all requirements under applicable healthcare laws</p>	7 Yeas	Associate Degree	Related Certification

<p>IT Security Analyst / Health IT Security Analyst</p>	<p>Participate in SOX control and control monitoring activities.</p> <p>Lead the design and execution of vulnerability assessments, penetration tests and security audits. Serve as the IT Security subject matter expert (SME) in the planning, design, and implementation of enterprise security architecture for technical, operational, and administrative activities.</p> <p>Ensure security configuration compliance with SOX standards and perform periodic user access reviews for Information Technology General Computer Controls. Participate on Security Incident Response Team (SIRT) in the identification, containment, eradication, and resolution of security issues.</p> <p>Lead the creation of enterprise security documents - policies, standards, baselines, guidelines and procedures.</p> <p>Lead project management activities for 3-5 year IT Security roadmap.</p> <p>Lead planning and design of an enterprise Business Continuity Plan and Disaster Recovery Plan.</p> <p>Maintain detailed knowledge of the IT security industry including awareness of new or revised security solutions, improved security processes and the identification and resolution of vulnerabilities and threat vectors.</p> <p>Provide recommendations for additional security solutions or enhancements to existing controls, to improve overall enterprise security and "defense in depth" strategy.</p> <p>Perform the deployment, integration and initial configuration of all new security solutions as well as enhancements to existing security solutions in accordance with standards and best practices.</p> <p>Maintain baselines for the secure configuration and operations of global devices, whether they are under direct control (i.e., security tools) or indirect control (i.e., workstations, servers, network devices, etc.).</p> <p>Maintain operational configurations of all IT security solutions as per any established baselines.</p> <p>Monitor all security solutions for efficient and appropriate operations.</p> <p>HIPAA compliance experience</p>	10 Years	BS	Related Certification
<p>Network Administrator / Health IT Network Administrator</p>	<p>Provide server and network management/administration.</p> <p>Responsible for providing stable server/network management:</p> <p>Setup and maintain all servers and network infrastructure configurations.</p> <p>Provide hardware and software support of all servers.</p> <p>Review/recommend prospective hardware/software</p>	8 Years	BS	Related Certification



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	<p>products based on company/department direction. Develop and maintain operating procedures for all servers and network infrastructure Maintain documentation of IS procedures, network map, tip & techniques. Develop and maintain backup strategies for all servers and verify recoverability. Interface with vendors in the support of hardware, software, Internet, telecommunications and wireless services. Administer security and security standards for network, e-mail, telephone, Internet, et al. Develop and maintain complex networks for healthcare facilities.</p>			
Bigdata Development and Administration / Health IT Bigdata Development and Administration	<p>Design and implement distributed data processing pipelines using Spark, Hive, Sqoop, Python, and other tools and languages prevalent in the Hadoop ecosystem. Ability to design and implement end to end solution. Build utilities, user defined functions, and frameworks to better enable data flow patterns. Research, evaluate and utilize new technologies/tools/frameworks centered around Hadoop and other elements in the Big Data space. Define and build data acquisitions and consumption strategies Build and incorporate automated unit tests, participate in integration testing efforts. Work with teams to resolving operational & performance issues Work with architecture/engineering leads and other teams to ensure quality solutions are implements, and engineering best practices are defined and adhered to. Organize and maintain Bigdata systems in the healthcare IT field</p>	8 Years	BS	Related Certification
Data Center Architect / Health IT Data Center Architect	<p>Demonstrated excellence at articulating & presenting complex technical topics to both executive and technical personnel Good understanding of Infrastructure Consulting (Data center optimization services) - Data center consolidation and migration - Data center management - Private and Public Cloud - Server virtualization - Storage consolidation - Disaster recovery Primary skills Responsible for translating customer requirements into consistent, compliant, value-added solutions, creating associated cost models and associated proposal documentation, managing due diligence and assisting in contract negotiations, as needed Ability to assess the current IT environment and be able to provide appropriate technical solutions to address business challenges related to data center optimization Participate in meetings to understand customer</p>	10 Years	BS	Related Certification



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	requirements, Due Diligence and Proposal presentation sessions Architect/re-architect, Design/re-design, Expand/Migrate Customer Data Centers and prepare related Network and Application Architecture/Design/Migration Documents. Maintain all aspects of data centers. High degree of HIPAA compliance experience and regulations.			
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