



**General Services Administration**  
**Federal Supply Services**  
*Authorized Federal Supply Schedule Price List*

**GSA IT 70**

**Contract Number: 47QTCA18D00HY**  
**FORWARD FEDERAL SYSTEMS LLC**

**[www.forwardfederal.com](http://www.forwardfederal.com)**

**Standard Industrial Groups: 132-51**

**Contract Period: August 8, 2018 - August 7, 2023**

**Contractor:** Forward Federal Systems LLC  
4964 VALENTIA CT,  
DENVER, CO 80238-3730

**Ordering:**  
7101 Guilford Drive Suite 100  
Frederick, MD 21704  
Phone: 240-283-7500  
Email: ffsamas@forwardfederal.com



**Business Size:** Service Disabled Veteran Owned

Forward Federal Systems LLC is a Service Disabled Veteran Owned (SDVOSB). FFS is an agile business solutions provider of possibilities. Headquartered in Frederick, MD, FFS offers a variety of solutions to the Program Management, Training, Information Technology and Healthcare community. Whether your need is for traditional IT Staff Augmentation, Project Based Outsourcing, or Managed Vendor Services, FFS stands ready to listen, think and act to fulfill your organization's needs. We take the time, learn about your business's needs and goals; we then create a quality set of options including identifying and sourcing the most qualified candidates to meet your specific requirements. Whether you need one individual or a talented team, FFS has the capacity, reach back and the capability to provide you with world-class service.

FFS's mission is to create superior customized systems and processes, through a continuous expression of human imagination, to deliver end-to-end business solutions and services that are integrated with the businesses goals of our clients.

For additional information about Forward Federal System, please visit FFS's website at [www.forwardfederal.com](http://www.forwardfederal.com)

**Contact FFS Business Development at 240-283-7500 or [ffsgsammas@forwardfederal.com](mailto:ffsgsammas@forwardfederal.com)**

## TABLE OF CONTENTS

CUSTOMER INFORMATION .....	2
1. ESTIMATED AWARD VALUE: \$5000000 .....	3
2. SOLICITATION NUMBER: FCIS-JB-980001-B .....	3
3. CONTRACT PERIOD: AUGUST 8, 2018 THROUGH AUGUST 7, 2023.....	3
4. BUSINESS SIZE: SMALL BUSINESS .....	3
5. BUSINESS TYPES: .....	3
6. SUBCONTRACTING PLAN EXPIRATION: N/A .....	3
7. SINS AWARDED:.....	3
8. ESCALATION RATES: .....	4
9. IFF STATEMENT: .....	4
10. MINIMUX ORDER QUANTITIES: \$100 .....	4
11. MINIMUM ORDER LIMIT: \$1000.....	4
12. MAXIMUM ORDER LIMIT: \$50000 .....	4
13. GEOGRAPHIC COVERAGE: .....	4
132 51 – W-WORLDWIDE.....	4
14. PROMPT PAYMENT DISCOUNTS: .....	4
15. MFC(MOST FAVORABLE CUSTOMER) : .....	5
16. APPROVED EXCEPTIONS: N/A .....	5
17. TERMS AND CONDITIONS: .....	5
DESCRIPTION OF PROFESSIONAL SERVICES.....	5
LABOR CATEGORY PRICING.....	8
USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS.....	9
BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE.....	10

## CUSTOMER INFORMATION

**1. ESTIMATED AWARD VALUE: \$5000000**

**Base Period: \$1250000**

**Option Period 1: \$1250000**

**Option Period 2: \$1250000**

**Option Period 3: \$1250000**

**2. SOLICITATION NUMBER: FCIS-JB-980001-B**

**3. CONTRACT PERIOD: AUGUST 8, 2018 THROUGH AUGUST 7, 2023**

**4. BUSINESS SIZE: SMALL BUSINESS**

**5. BUSINESS TYPES:**

<b>Business Type</b>	<b>Description</b>
27	27 - Small Disadvantaged Business
2X	2X - For-Profit Organization
LJ	LJ- Limited Liability Company
QF	QF - Svc-Related Disabled Vet O
A5	A5 - Veteran Owned Business

**6. SUBCONTRACTING PLAN EXPIRATION: N/A**

**7. SINS AWARDED:**

132 51 Information Technology Professional Services -- SUBJECT TO COOPERATIVE

**Labor Categories:**

132-51 System Administrator

132-51 Configuration Manager

132-51 Business Systems Analyst III

132-51 Business Architect

132-51 Data Architect

132-51 Sr. Enterprise Architect

132-51 Jr. Enterprise Architect

132-51 Solution Architect

**8. ESCALATION RATES:**

The following Economic Price Adjustment is for services that were awarded based on a Commercial Catalog Price. (GSAR 552.216-70) (SEP 1999) (ALTERNATE I-SEP 1999)

**9. IFF STATEMENT:**

552.238-74 - Industrial Funding Fee and Sales Reporting - refer to contract for current version applicable to offer / award

**10. MINIMUM ORDER QUANTITIES: \$100**

**11. MINIMUM ORDER LIMIT: \$1000**

**12. MAXIMUM ORDER LIMIT: \$50000**

**13. GEOGRAPHIC COVERAGE:**

132 51 – W-WORLDWIDE

**14. PROMPT PAYMENT DISCOUNTS:**

Discount 1: 00.000 % if Payment is made within 00 days

Discount 2: 00.000 % if Payment is made within 00 days

Net 30 days.

Volume Discounts:

NONE

**15. MFC(MOST FAVORABLE CUSTOMER) :**

The price/discount relationship between the Government and the MFC and/or BOA is as follows: For the life of the contract, the Government and MFC’s basic discount relationship will always be maintained as shown below. FORWARD FEDERAL SYSTEMS LLC’s BOA/Most Favored Customers are its Commercial End Users.

**16. APPROVED EXCEPTIONS: N/A**

**17. TERMS AND CONDITIONS:**

Terms and Conditions Notes: N/A

**DESCRIPTION OF PROFESSIONAL SERVICES**

**Education and Experience Substitutions**

*Except as noted, one (1) year of experience may be substituted for one (1) year of education and one (1) year of education may be substituted for one (1) year of experience, for the purposes of determining qualifications within a labor category description.*

SIN(s) Proposed	Service Proposed (e.g. Labor Category or Job Title/Task)	Functional Responsibility	Minimum Education / Certification Level	Minimum Years of Experience
132-51	System Administrator	<p><b>Minimum/General Experience:</b> Five (5) years of technical experience that applies to the implementation, troubleshooting and maintenance of IT systems. Requires competence in day-to-day operations, monitoring and problem resolution for all of the client problems; also requires experience in one or more systems and architectures and associated hardware: mainframe, mini, or client/server based.</p> <p><b>Functional Responsibility:</b> Provide support Manages IT system infrastructure and any processes related to these systems. Provide second level problem identification, diagnosis and resolution of problems. Provide support for the dispatch system and hardware problems and remain involved in the resolution process. Provide support for the escalation and communication of status to agency management and internal customers. Minimum Education: Bachelor’s Degree in a technical field or any other discipline or any other related field.</p>	Bachelor’s degree or equivalent professional experience.	5 years of applicable experience. An advanced degree is equivalent to 3 years of experience.

132-51	Configuration Manager	<p><b>Minimum/ General Experience:</b> Three (3) years of engineering and/ or system analysis and programming experience, including one (1) years of configuration management experience. <b>Functional Responsibility:</b> Responsible for configuration management activities including product identification, change control, status accounting, operation of the program support library, and development and monitoring of equipment/system acceptance plans. Evaluates and recommends selection of configuration management tools and standards. Coordinates with users and systems development personnel on releases of both system- level software and application software. Prepares configuration management plans and procedures. Responsible for configuration management of requirements, design, and code. Operates and manages program support library. Supervises lower level personnel.</p>	Bachelor's degree or equivalent professional experience.	1 years of applicable experience. An advanced degree is equivalent to 3 years of experience.
132-51	Business Systems Analyst III	<p><b>Minimum/General Experience:</b> Seven (7) years of general experience, including three (3) years of business analysis and system experience. <b>Functional Description:</b> Under direct supervision, serves as subject matter expert associated with content, processes and procedures associated with enterprise application process. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans and works with developers.</p>	Bachelor's degree or equivalent professional experience.	3 years of applicable experience. An advanced degree is equivalent to 3 years of experience.
132-51	Business Architect	<p><b>Minimum/General Experience:</b> Extensive experience with designing and implementing IT software architecture plans and processes. Leading business owners, project managers, system engineers, and functional consultants, in defining and meeting architecture goals. Managing a solution's architecture throughout the development lifecycle and maintenance phases. Breaking down a system into components, describing each component's responsibility, and outlining the relationships and dependencies between components. Background IT/software development. Experience developing systems and working with data sets. Familiarity with various database platforms, operating systems, and software development tools. <b>Functional Responsibility:</b> Ensure technical consistency across development approaches and practices; maintain adherence by team members. Analyze and prioritize functional and business requirements; develop an architecture plan to meet the system requirements and objectives. Reduce maintenance costs over a system's lifetime by anticipating future enhancements and ensuring the system design will facilitate such changes with little effect to the original architecture. Participate in system integration planning. Create architecture documentation detailing system structure and related software engineering and development processes. Interface with clients to ensure systems are designed to meet users' goals.</p>	Bachelor's degree or equivalent professional experience.	5 years of applicable experience. An advanced degree is equivalent to 3 years of experience.
132-51	Jr. Enterprise Architect	<p><b>Minimum/General Experience:</b> General experience with designing and implementing IT software architecture plans and processes. Under supervision, work with team members, including project managers, system engineers, and functional consultants, in defining and meeting architecture goals.</p>	Bachelor's degree or equivalent professional experience.	5 years of applicable experience. An advanced degree is

		<p>Following a solution’s architecture throughout the development lifecycle and maintenance phases. Supporting in breaking down a system into components, describing each component’s responsibility, and outlining the relationships and dependencies between components. Knowledge of developing large scale enterprise systems and working with extensive data sets. Familiarity with various database platforms, operating systems, and software development tools.</p> <p><b>Functional Responsibility:</b> Support technical consistency across development approaches and practices; maintain adherence by team members. Review, Analyze and prioritize functional and business requirements; develop an architecture plan to meet the system requirements and objectives. Propose to reduce maintenance costs over a system’s lifetime by anticipating future enhancements and ensuring the system design will facilitate such changes with little effect to the original architecture. Participate in system integration planning. Under direct supervision, create architecture documentation detailing system structure and related software engineering and development processes. Support to design a software architecture validation plan and implement it during the appropriate software development phase. Interface with clients to ensure systems are designed to meet users’ goals.</p>		equivalent to 3 years of experience.
132-51	Sr. Enterprise Architect	<p><b>Minimum/General Experience:</b> Extensive experience with designing and implementing IT software architecture plans and processes. Leading team members, including project managers, system engineers, and functional consultants, in defining and meeting architecture goals. Managing a solution’s architecture throughout the development lifecycle and maintenance phases. Breaking down a system into components, describing each component’s responsibility, and outlining the relationships and dependencies between components. Experience developing large scale enterprise systems and working with extensive data sets. Familiarity with various database platforms, operating systems, and software development tools.</p> <p><b>Functional Responsibility:</b> Ensure technical consistency across development approaches and practices; maintain adherence by team members. Analyze and prioritize functional and business requirements; develop an architecture plan to meet the system requirements and objectives. Reduce maintenance costs over a system’s lifetime by anticipating future enhancements and ensuring the system design will facilitate such changes with little effect to the original architecture. Participate in system integration planning. Create architecture documentation detailing system structure and related software engineering and development processes. Design a software architecture validation plan and implement it during the appropriate software development phase. Interface with clients to ensure systems are designed to meet users’ goals.</p>	Bachelor’s degree or equivalent professional experience.	10 years of applicable experience. An advanced degree is equivalent to 3 years of experience.
132-51	Data Architect	<p><b>Minimum/General Experience:</b> Extensive experience with designing and implementing IT software architecture plans and processes with a focus on designing, creating, deploying and managing an organization’s data architecture. Define how the data will be stored, consumed, integrated and managed by different data entities and IT systems, as well as any applications using or processing that data. Experience developing small to</p>	Bachelor’s degree or equivalent professional experience.	7 years of applicable experience. An advanced degree is equivalent to

		<p>large scale systems and working with extensive data sets. Familiarity with various database platforms, operating systems, and software development tools.</p> <p><b>Functional Responsibility:</b> Ensure technical consistency across development approaches and practices; maintain adherence by team members. Analyze and prioritize functional and business requirements; develop an architecture plan to meet the system requirements and objectives. Reduce maintenance costs over a system's lifetime by anticipating future enhancements and ensuring the system design will facilitate such changes with little effect to the original architecture. Participate in system integration planning. Create architecture documentation detailing system structure and related software engineering and development processes. Design a software architecture validation plan and implement it during the appropriate software development phase. Interface with clients to ensure systems are designed to meet users' goals.</p>		3 years of experience.
132-51	Solution Architect	<p><b>Minimum/General Experience:</b> Extensive experience with designing and implementing IT software architecture plans and processes that typically applies to a single project or project release, assisting in the translation of requirements into a solution vision, high-level business and/or IT system specifications, and a portfolio of implementation tasks. Leading team members, including project managers, system engineers, and functional consultants, in defining and meeting architecture goals. Managing a solution's architecture throughout the development lifecycle and maintenance phases. Breaking down a system into components, describing each component's responsibility, and outlining the relationships and dependencies between components. Experience developing solutions for defined systems and working with extensive data sets. Familiarity with various database platforms, operating systems, and software development tools.</p> <p><b>Functional Responsibility:</b> Ensure technical consistency across development approaches and practices; maintain adherence by team members. Analyze and prioritize functional and business requirements; develop an architecture plan to meet the system requirements and objectives. Reduce maintenance costs over a system's lifetime by anticipating future enhancements and ensuring the system design will facilitate such changes with little effect to the original architecture. Participate in system integration planning. Create architecture documentation detailing system structure and related software engineering and development processes. Design a software architecture validation plan and implement it during the appropriate software development phase. Interface with clients to ensure systems are designed to meet users' goals.</p>	Bachelor's degree or equivalent professional experience.	7 years of applicable experience. An advanced degree is equivalent to 3 years of experience.

**LABOR CATEGORY PRICING**

Item	SIN	Awarded Labor Category	Site	Contractor Site Prices
1	132-51	System Administrator	Contractor	\$92.82

2	132-51	Configuration Manager	Contractor	\$94.52
3	132-51	Business Systems Analyst III	Contractor	\$110.54
4	132-51	Business Architect	Contractor	\$110.54
5	132-51	Data Architect	Contractor	\$96.76
6	132-51	Sr. Enterprise Architect	Contractor	\$130.23
7	132-51	Jr. Enterprise Architect	Contractor	\$118.59

## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

Forward Federal Systems LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact.

**Jesse Regan CEO**  
**Forward Federal Systems LLC**  
**4964 VALENTIA CT,**  
**DENVER, CO 80238-3730**  
**240-283-7500**  
**ffgsamas@forwardfederal.com**

