For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fss.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: http://www.GSAAdvantage.gov.

General Services Administration
Multiple Award Schedule (MAS)
Category: Information Technology

Note: Contractor has been awarded under the Cooperative Purchasing and Disaster Recovery Programs

STG International, Inc. (STGi)
2900 South Quincy Street, Suite 888
Alexandria, VA 22206
Phone: (703) 578-6030
Fax: (703) 578-4474
Internet Address: www.stginternational.com
Ordering: contracts@stginternational.com
Contract Administration: Jeff Bell / jbell@stginternational.com

CONTRACT NUMBER: 47QTCA18D00JD
CONTRACT PERIOD: AUGUST 30, 2018 – AUGUST 29, 2023
Current through Modification PA-0011, effective August 3, 2020
Business Size: Large Business
# TABLE OF CONTENTS

Customer Information ...........................................Page 1  
Pricelist ...............................................................Page 3  
Labor Category Position Descriptions ........Page 4
Customer Information

1a. Awarded Special Item Numbers (SINs):
   54151S Information Technology Professional Services
   OLM Order-Level Materials

1b. Lowest Priced Model Number: Not Applicable.

1c. Hourly Rates: (Please see Section II, Pricelist for hourly rate pricing; and Section III, Labor Category Position Descriptions for information regarding job titles, experience, functional responsibility, and education for those types of employees who will perform the services.)

2. Maximum Order: $1,000,000.00.

3. Minimum Order: $100.00.


5. Points of Production: Not Applicable.

6. Discount from list prices or statement of net prices: Prices herein already reflect discounts.

7. Quantity Discounts: .5% for orders over $250,000

8. Prompt Payment Terms: Net 30. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9.a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

9.b. Notification that Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign Items: Not applicable.

11.a. Time of Delivery: As indicated in individual orders.

11.b. Expedited Delivery: Not applicable.

11.c. Overnight and 2-day Delivery: Not applicable.
11.d. Urgent Requirements: Contact the Contractor for the purpose of obtaining accelerated delivery pursuant to Clause No. I-FSS-140-B, Urgent Requirements.

12. F.O.B Point(s): Not applicable.

13.a. Ordering Address: Same as Contractor.

13.b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3. Similar information and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address: Same as Contractor.

15. Warranty Provision: As stipulated by Inspection and Acceptance requirements of individual orders.

16. Export Packaging Charges: Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance: None.

18. Terms and Conditions of Rental Maintenance, and Repair: Not applicable.

19. Terms and Conditions of Installation: Not applicable.

20. Terms and Conditions of Repair Parts Indicating Date of Parts Lists and any Discounts from List Price: Not applicable.

20.a. Terms and Conditions for any Other Services: Not applicable.

21. List of Service and Distribution Points: Not applicable.

22. List of Participating Dealers: Not applicable.

23. Preventive Maintenance: Not applicable.

24.a. Special attributes such as environmental attributes: Not applicable.

24.b. Section 508 compliance information: Not applicable.

25. Data Universal Number System (DUNS) number: 179570403.

26. Notification regarding registration in System for Award Management (SAM) database: Registered (Cage: 1GEJ7)
### Pricelist—SIN 54151S

<table>
<thead>
<tr>
<th>LABOR CATEGORY</th>
<th>GSA Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Manager</td>
<td>$267.87</td>
</tr>
<tr>
<td>Deputy Project Manager</td>
<td>$130.60</td>
</tr>
<tr>
<td>Library Systems Analyst</td>
<td>$134.74</td>
</tr>
<tr>
<td>Library Programmer</td>
<td>$97.04</td>
</tr>
<tr>
<td>Documentation Specialist</td>
<td>$69.68</td>
</tr>
<tr>
<td>Computer Technician</td>
<td>$97.17</td>
</tr>
<tr>
<td>Computer Systems Analyst</td>
<td>$144.01</td>
</tr>
<tr>
<td>Help Desk Specialist**</td>
<td>$76.79</td>
</tr>
<tr>
<td>Information Resources Assistant</td>
<td>$88.21</td>
</tr>
<tr>
<td>IT Specialist</td>
<td>$128.74</td>
</tr>
<tr>
<td>Network Manager</td>
<td>$142.63</td>
</tr>
<tr>
<td>Programming Specialist</td>
<td>$115.23</td>
</tr>
<tr>
<td>Network Technician</td>
<td>$94.73</td>
</tr>
<tr>
<td>Software Engineer</td>
<td>$159.82</td>
</tr>
<tr>
<td>Communication/Computer Specialist</td>
<td>$144.01</td>
</tr>
<tr>
<td>System Development Engineer</td>
<td>$86.35</td>
</tr>
<tr>
<td>LAN/WAN Manager</td>
<td>$150.24</td>
</tr>
<tr>
<td>Applications Engineer</td>
<td>$134.30</td>
</tr>
<tr>
<td>Data Processing Specialist**</td>
<td>$58.30</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$296.16</td>
</tr>
<tr>
<td>Task Leader</td>
<td>$207.46</td>
</tr>
<tr>
<td>Senior Systems Analyst</td>
<td>$199.09</td>
</tr>
<tr>
<td>Senior IT Consultant</td>
<td>$236.39</td>
</tr>
<tr>
<td>IT Consultant</td>
<td>$207.85</td>
</tr>
</tbody>
</table>

### Service Contract Labor Standards (SCLS) Matrix

<table>
<thead>
<tr>
<th>SCLS Eligible Labor Category</th>
<th>SCLS Equivalent Code Title</th>
<th>Wage Determination No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Help Desk Specialist</td>
<td>01280 – Help Desk Specialist</td>
<td>2015-4281</td>
</tr>
<tr>
<td>Data Processing Specialist</td>
<td>01151 – Data Processing Specialist</td>
<td>2015-4281</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (***) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).
**Labor Category Positions Descriptions**

**Commercial Job Title: Project Manager (PM)**

*Minimum/General Experience:* Must have at least eight years of relevant work experience. With little or no corporate guidance the PM shall be capable of managing a large team of IT professionals in providing a wide range of services to one or more clients, within scope and budget.

*Functional Responsibility:* The PM is responsible for all aspects of project performance (i.e. technical, contractual, administrative, financial, etc.), including supervising personnel in all aspects of the project activity. The PM organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, establishes and maintains technical and management reports to demonstrate to clients that the Contractor is fulfilling its corporate performance responsibilities. Provides leadership to project teams, ensures conformance to performance requirements and assists in the overall direction to all project level activities and personnel.

*Minimum Education:* An undergraduate degree in a related field. Five additional years of work experience may be substituted for the undergraduate degree.

**Commercial Job Title: Deputy Project Manager (DPM)**

*Minimum General Experience:* The DPM shall be capable of directing the activities of a team of IT professionals in providing a wide range of services to one or more clients.

*Functional Responsibility:* The DPM is responsible for supporting all aspects of project performance (i.e. technical, contractual, administrative, financial, etc.), including supervising personnel in all aspects of the project activity. He/she organizes and assigns responsibilities to subordinates, oversees the successful completion of all assigned tasks, establishes and maintains technical and management reports to demonstrate that the Contractor is fulfilling its corporate performance responsibilities. Provides leadership to project teams, ensures conformance to performance requirements, and assists in the overall direction to all project level activities and personnel.

*Minimum Education:* An undergraduate degree in a related field.

**Commercial Job Title: Library Systems Analyst**

*Minimum General Experience:* The position requires experience in library-related systems management, including the ability to maximize library operational efficiency while minimizing operational costs.

*Functional Responsibility:* He/she shall provide analysis of library-related system problems and processes and provide recommendations and re-design of current procedures and products.

*Minimum Education:* An undergraduate degree in a related field.

**Commercial Job Title: Library Programmer**
**Minimum General Experience:** He/she shall be capable of responding to requests for technical assistance in solving library system hardware/software problems. The position requires experience in database operation, programming, workstation support and Local Area Networks (LAN).

**Functional Responsibility:** He/she shall provide specialized technical programming support for computerized library operations.

**Minimum Education:** An undergraduate degree in a related field

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**Commercial Job Title: Documentation Specialist**

**Minimum General Experience:** Requires three years of experience in technical writing and editing, or documentation management and control, or review and preparation of specifications, drawings and manuals

**Functional Responsibility:** He/she designs logical and physical data bases and coordinates data base development. Reviews procedures in database management systems manuals for revising and controlling changes to the database. Writes description of the system to include data location, space requirements, and access method to protect data resources against unauthorized access and accidental destruction. Creates systems descriptions to enable users to access data on the system effectively.

**Minimum Education:** An associate’s degree in a related field.

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**Commercial Job Title: Computer Technician**

**Minimum General Experience:** Experience planning the layout and installation of new system or modification of existing systems.

**Functional Responsibility:** Evaluates factors such as number of department/personnel serviced by the computer equipment. May enter data into computer system by keyboarding material, to store, retrieve, and manipulate data for the analysis of system capabilities and requirements. Monitors equipment performance to ensure system operates in conformance with specifications. Troubleshoots the systems and effects minor repairs to system hardware.

**Minimum Education:** An undergraduate degree in a related field.

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**Commercial Job Title: Computer Systems Analyst**

**Minimum/General Experience:** The position requires specialized experience in systems integration. Shall be capable of troubleshooting individual components of the system and of identifying a variety of hardware and software problems.

**Functional Responsibility:** Analyzes computer malfunctions and/or system problems; and provides recommendations and re-designs of computerized systems.

**Minimum Education:** An undergraduate degree in a related field
Commercial Job Title: Help Desk Specialist

Minimum/General Experience: At least 6 months experience receiving phone calls in a courteous and competent manner.

Functional Responsibility: Provides accurate information to users about the department services and methods for resolving problems. Records calls accurately and refers them to the appropriate person in the department for resolution. Categorizes calls, based on some predetermined criteria, as Emergency, Urgent or Routine and routes them appropriately. Prepares work requests for following day’s work and reports of work completed. Emphasizes high quality service in responding to user’s requests.

Minimum Education: A high school degree.

Commercial Job Title: Information Resources Assistant

Minimum/General Experience: Experience preparing documents in formats for electronic dissemination, including desktop publishing, bibliographic database management, standard generalized markup language (SGML) and software programs for OGD users.

Functional Responsibility: Responsible for using software packages for designing of spreadsheets and on-line forms and for designing forms for on-line database use. Identifies and uses Internet resources (electronic searching, text retrieval, storage procedures) Internet facilities (Telnet, e-mail, listservs, FTP) and Internet Search aids (Yahoo, Gopher, Hytelnet, etc.). Sets up procedures and work steps for all mechanical and clerical operations.

Minimum Education: An undergraduate degree in a related field.
Commercial Job Title: IT Specialist

Minimum/General Experience: He/she shall have a strong background in application of organization or enterprise-wide set of disciplines for the planning, analysis, design and construction of Information Systems. Shall have complete knowledge of network functioning including e-mail and voice mail capabilities.

Functional Responsibility: Uses analytical, engineering and computational techniques, tools and methodology for problem solutions, information systems design, programming, program design and document preparation.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: Network Manager

Minimum/General Experience: Holds a certified network engineer (CNE) designation or has completed significant coursework towards that end.

Functional Responsibility: He/she monitors data communications network to ensure that network is available to all systems users and resolves data communications problems. Reviews user procedures to determine if specified steps were taken. Explains user procedures necessary to access system to receive and transmit data. Monitors modems and display screen of system terminal to monitor Local Area Network (LAN) system and to detect error messages that signal malfunctions. Enters diagnostic commands into system/computer to determine nature of problem and reads codes on screen to diagnose problem. Records number of daily data transactions and number of problems and actions taken.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: Programming Specialist

Minimum/General Experience: Experience analyzing problems in terms of such factors as, user requirement, input data and form and output data and form, available computer configuration and speed, and overall problem-schedule requirements.

Functional Responsibility: He/she codes and documents complex applications for large-scale computer operations/systems and related equipment appropriate to legal and research projects. Performs technical programming tasks, using both standard and non-standard analysis, design and programming methods and techniques. Determines customer requirements for the final program or system. Advises on computer/system requirements and limitations to help define system needs.

Minimum Education: An undergraduate degree in a related field.
Commercial Job Title: Network Technician

Minimum/General Experience: Experience evaluating and testing vendor-supplied software packages for network or computers to determine compatibility with existing systems/applications.

Functional Responsibility: Performs any combination of following duties to provide technical support of IT network. Reviews completed projects or computer programs to ensure that goals are met. Evaluate work load and capacity of IT network to ensure that goals are met and that programs are compatible with other programs already in use. Makes recommendations for improvements in network systems. Assists network users to resolve computer-related problems.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: Software Engineer

Minimum/General Experience: Experience consulting with hardware and other IT engineering personnel to evaluate the interface between hardware and software and operational and performance requirements of the overall system.

Functional Responsibility: Researches, designs and develops computer software systems, in conjunction with hardware specialists. Analyzes software requirements to determine feasibility of design within time and cost constraints. Formulates and designs software system using scientific analysis and mathematical models to predict outcome and consequences of design.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: Communication/Computer Specialist

Minimum/General Experience: Experience testing and evaluating hardware and software to determine efficiency, reliability and compatibility with existing systems/network.

Functional Responsibility: Researches, tests, evaluates and recommends data communications hardware and software. Identifies areas of operation that need upgraded equipment, such as modems, fiber optic cables and telephone wires. Read technical manuals, brochures and vendor-supplied product information to determine which equipment meets system requirements. Develops and writes procedures for installation, use and solving problems of communications hardware and software. Inspects communications cables and wires.

Minimum Education: An undergraduate degree in a related field.
Commercial Job Title: System Development Engineer

Minimum/General Experience: Possesses strong background in systems analysis, network or software design, administration, requirement analysis, or systems/applications software development.

Functional Responsibility: Researches tests and evaluates applications hardware before installing on networks/systems. Guides users in formulating requirements, advise on alternative approaches, conduct feasibility studies, perform system/network design and/or administration.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: LAN/WAN Manager

Minimum/General Experience: Experience monitoring network communication to ensure that network is available to all system users and resolves data communications problems.

Functional Responsibility: Receives communications from users with data communications problems. Enters diagnostic commands into computer to determine nature of problem and reads codes on screen to diagnose problem. Read technical manuals, vendor-supplied materials and other technical information to determine source of problems before attempting a solution. Calls Network Technicians for service when problem cannot be resolved.

Minimum Education: An undergraduate degree in a related field.

Commercial Job Title: Applications Engineer

Minimum/General Experience: Experience developing new application subroutines or expanding programs to simplify the statement, programming or coding of future problems.

Functional Responsibility: Researches and develops new applications to meet users requirements. Converts scientific, engineering and other technical problem formulations to format processable by computer. Resolves symbolic formulations, prepares flow charts and block diagrams and encodes resultant equations for processing. Confers with other engineering and technical personnel to resolve problems of intent, inaccuracy or feasibility of computer processing.

Minimum Education: An undergraduate degree in a related field.
Commercial Job Title: Data Processing Specialist

Minimum/General Experience: He/she shall be skilled in downloading, compilation, assimilation and transcription of computer data

Functional Responsibility: He/she supervises and coordinates activities of workers who provide computer support to users. Assists Computer Technician in diagnosis of problems. Operates and manages the computer facility in an efficient and effective manner assuring users of continuous access to the system and continuous computer support.

Minimum Education: A high school degree.

Commercial Job Title: Program Manager

Minimum/General Experience: Must have at least 10 years of relevant work experience

Functional Responsibility: Has over responsibility for a major program and frequently will be responsible for multiple contracts providing a variety of services to a diverse customer base. Works with senior leadership in client organizations to plan and implement new IT programs and ensure quality products and services consistent with the terms of each agreement are provided in a timely manner. Works with clients to identify and resolve complex problems or contractual issues. Has responsibility for several projects simultaneously.

Minimum Education: An undergraduate degree in a related discipline.

Commercial Job Title: Task Leader

Minimum/General Experience: Must have at least five years of relative work experience

Functional Responsibility: Leads a team of analysts and/or consultants in accomplishing specific tasks in support of information technology design, development, implementation, operation, maintenance and evaluation.

Minimum Education: Must have at least five years of relative work experience and an undergraduate degree. Five additional years of work experience may be substituted for the degree requirement.
Commercial Job Title: Senior Systems Analyst

Minimum/General Experience: Experienced in the evaluation of commercial off the shelf software to assess their value as potential technology solutions for new or redesigned business processes. Is well-versed in the systems development lifecycle and is capable of developing testing plans and conducting acceptance testing for new systems. Independently leads proof of concept tasks. Has at least 12 years of experience in the systems analysis, design and/or development fields.

Functional Responsibility: Plans and conduct analyses of complex business processes and data processing requirements to develop functional requirements documents and programming design specifications

Minimum Education: Has a master's degree in computer science or a related field. An undergraduate degree in computer science or related field and four additional years of experience may be substituted for the Master's degree requirement.

Commercial Job Title: Senior IT Consultant

Minimum/General Experience: A Senior Consultant possesses expert level knowledge and experience and is capable of providing expert level input into the development of HHS program policies and proposals. A senior consultant possesses strong oral and written communication and must be capable of developing and presenting briefings to senior executives. Possesses at least twelve years of relevant work experience.

Functional Responsibility: Provides IT consulting, analytical services and subject matter expertise in support of major IT initiatives. He/she shall provide advice, counseling, and program development ideas relevant to his/her particular area of subject matter expertise.

Minimum Education: An advanced degree is required.

Commercial Job Title: IT Consultant

Minimum/General Experience: An individual with considerable experience and is recognized as a subject matter expert in one or more areas of information technology and has at least eight years of relevant work experience. A Consultant possesses expert level knowledge and experience and is capable of providing expert level input into the development of HHS program policies and proposals. A consultant possesses strong oral and written communication and must be capable of developing briefings for senior executives.

Functional Responsibility: Provides consulting and subject matter expertise to major IT initiatives. He/she shall provide advice, counseling, and program development ideas relevant to his/her particular area of subject matter expertise

Minimum Education: An undergraduate degree in a related discipline.