On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address of GSA Advantage! is: GSAAdvantage.gov.

**GNOSTECH, LLC**

Multiple Award Schedule (MAS)

Federal Supply Groups: Information Technology
FSC Group: MAS
SIN 54151S /PSC D399

Contract Number: 47QTCA19D000K Supplement no. A812 dated June 23, 2020

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period:
October 10, 2018 through October 9, 2023

Contractor:
**GNOSTECH, LLC**
650 Louis Drive, Suite 190
Warminster, PA 18974
215-443-8660 (phone)
215-443-9192 (fax)
GnosIT70@gnostech.com
http://www.gnostech.com

Business Size: Small

Prices shown herein are net (discount deducted).
I. CUSTOMER INFORMATION

1a. Awarded Special Item Numbers (SINs)

<table>
<thead>
<tr>
<th>SINs</th>
<th>Title</th>
<th>Awarded Prices</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
<td>See below</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
<td></td>
</tr>
</tbody>
</table>

1b. Identification of lowest price model number:
Not applicable

1c. Labor Categories, Descriptions, and Rate Schedule
Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 9.

2. Maximum Order
$500,000

3. Minimum Order
$58.89

4. Geographic Coverage (delivery area)
The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Alaska, Hawaii, the Commonwealth of Puerto Rico.

5. Point(s) of Production (city, country, and state or foreign country)
Not applicable.

6. Discount from List Prices or Statement of Net Price
Prices shown herein are net (discount deducted).

7. Quantity Discounts
None.

8. Prompt Payment Terms
Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Payments due within 30 days from receipt of invoice.

9a. Government Purchase Cards Below the Micro-Purchase Threshold
Government Purchase Cards will be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards Above the Micro-Purchase Threshold
Government Purchase Cards will not be accepted above the micro-purchase threshold.

10. Foreign Items
None.

11a. Time of Delivery
Gnostech, LLC shall deliver or perform services in accordance with the terms negotiated in an agency’s order.
11b. Expedited Delivery
Agency shall consult with contractor.

12. F.O.B. Point(s)
Destination.

13a. Ordering Address
Contracts
650 Louis Drive, Suite 190
Warminster, PA 18974

13b. Ordering Procedures
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address
Accounts Receivable
555 East Pikes Peak Avenue, #120
Colorado Springs, CO 80903

15. Warranty Provision
a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire contract schedule:

   (1) Time of delivery/installation quotations for individual orders;

   (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract;

   (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the contractor.

b. The above is not intended to encompass items not currently covered by the GSA schedule contract.

16. Export Packaging Charges (if applicable)
Not applicable.

17. Terms and Conditions of Government Purchase Card Acceptance (any threshold above the micro-purchase level)
Not applicable.

18. Terms and Conditions of Rental, Maintenance, and Repair (if applicable)
Not applicable.

19. Terms and Conditions of Installation (if applicable)
Not applicable.
20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and any Discounts from List Prices (if applicable)
Not applicable.

20a. Terms and Conditions for any Other Services (if applicable)
Not applicable.

21. List of service and Distribution Points (if applicable)
Not applicable.

22. List of Participating Dealers (if applicable)
Not applicable.

23. Preventative Maintenance (if applicable)
Not applicable.

24a. Special Attributes Such as Environmental Attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants)
Not applicable.

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor’s website or other location.) The EIT standards can be found at www.Section508.gov
Not applicable.

25. Data Universal Number System (DUNS) Number
048729545

26. Notification Regarding Registration in System for Award Management (SAM) Database
Gnostech, LLC is registered in the System for Award Management (SAM) database.
II. TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. Scope
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. Order
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. Performance of Services
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. Stop-Work Order (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties have agreed, the Contracting Officer shall either-
   (1) Cancel the stop-work order; or
   (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   
b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
   (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
   (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. Inspection of Services

7. Responsibilities of the Contractor
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. Responsibilities of the Ordering Activity
   Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. Independent Contractor
   All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.
10. Organizational Conflicts of Interest

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. Invoices

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. Payments

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments Under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment Under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. Resumes

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.
14. Incidental Support Costs
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. Approval of Subcontracts
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. Description of IT Professional Services and Pricing
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
**GSA Hourly Rates (SIN54151S) Including .75% IFF**

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>10/10/2018 - 10/9/2019 (Year 1)</th>
<th>10/10/2019 - 10/9/2020 (Year 2)</th>
<th>10/10/2020 - 10/9/2021 (Year 3)</th>
<th>10/10/2021 - 10/9/2022 (Year 4)</th>
<th>10/10/2022 - 10/9/2023 (Year 5)</th>
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</table>
Program Manager II
Responsible for all technical, quality, cost, and schedule aspects of information technology program. Serves as primary customer contact for project information. Develops information technology plans, policies, and procedures to provide consistent traceability for deliverables. Produces project deliverables involving data processing, analyzing, designing, integrating, testing, documenting, and converting information technology systems.

Minimum Requirements:
3 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 7 years of relevant Military or professional experience and certifications.

Program Manager IV
Produces project deliverables involving data processing, analyzing, designing, integrating, testing, documenting, and converting information technology systems. Provides technical direction and performs technical tasks, including review of work products for accuracy, adherence to design concept, adherence to regulations and standards, and progress in accordance with approved schedules. Develops information technology plans, policies, and procedures to provide consistent traceability for deliverables. Evaluates major program trade-offs prior to decisions and provides alternative courses of action to resolve complex problems. Works with client regarding design, development, or implementation of multifaceted solutions to common and/or rare problems.

Minimum Requirements:
9 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 15 years of relevant Military or professional experience and certifications.

Engineer I
Provides information technology expertise to specific applications, systems, or assessments. Provides product or system development, technology assessments, and/or process engineering. Executes development of functional application designs and other work products to meet basic design objectives, customer, and user requirements. Participates in design, technical, and programmatic meetings. Develops technical and programmatic documentation. Applies standard practices and techniques in specific situations, adjusts and correlates technical data, recognizes discrepancies in results and follows operations through a series of related detailed steps or processes.

Minimum Requirements:
1 year of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 5 years of relevant Military or professional experience and certifications.

Engineer II
Provides information technology expertise to specific applications, systems, or assessments. Specifically, provides product or system development, technology assessments, and/or process engineering. Executes development of functional application designs and other work products with some complexity. Ensures work products meet detailed customer and user requirements and other design objectives. Participates in design, technical, and programmatic meetings, and contributes to resolution of issues. Develops and reviews technical and programmatic documentation. Assignments include equipment design and development, test of materials, preparation of specifications, process study, research investigations, report preparation, and other activities.

Minimum Requirements:
3 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 7 years of relevant Military or professional experience and certifications.
Engineer III
Provides information technology expertise to specific applications, systems, or assessments. Specifically, provides product or system development, technology assessments, and/or process engineering. Supports principal/lead engineers and program managers in developing technical solutions through multiple phases of the engineering lifecycle, and in developing other work products of moderate complexity. Leads design, technical, and programmatic meetings, and resolves issues. Develops and reviews integrated technical and programmatic documentation. Plans, schedules, and coordinates detailed phases of the engineering work in a part of a major project or in a total project of moderate scope. Devises new approaches to problems encountered. May supervise engineers or technicians on routine work.

Minimum Requirements:
5 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 9 years of relevant Military or professional experience and certifications.

Engineer IV
Provides information technology expertise to specific technical applications, systems, or assessments. Specifically, provides product or system development, technology assessments, and/or process engineering. Briefs technical accomplishments, risks, and corrections in Program Management Reviews and similar high-level programmatic meetings, and commits to issue resolution and compliant deliverables. Plans and executes information technology and engineering projects. Develops and applies new procedures, methods, and may design new equipment. Carries out research assignments, which require the development of new or improved techniques and procedures. Develops and evaluates plans, procedures, etc. for a variety of projects and activities to be carried out by others.

Minimum Requirements:
7 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 11 years of relevant Military or professional experience and certifications.

Engineer V
Responsible for the implementation of technology and system leadership and advancement, including advanced research projects, complex architectural design, strategic technology development, employment of advanced technological methods, and technical consultancy. Specifically, provides product or system development, technology assessments, and/or process engineering. Provides advanced technical guidance in design, analysis, integration, and technical problem-solving efforts to information technology program. Develops and applies advanced methods, algorithms, theories and research techniques in the investigation and solution of highly complex and advanced systems or software applications and problems. Evaluates proposed technical designs and recommending improvements. Develops and applies new procedures, methods and may design new equipment. Carries out research assignments, which require the development of new or improved techniques and procedures. Develops and evaluates plans, procedures, etc. for a variety of projects and activities.

Minimum Requirements:
9 years of experience and Bachelor’s Degree in information technology or related field such as information systems, computer science, software engineering, computer engineering, electrical engineering, hardware engineering, network engineering, mechanical engineering, systems engineering, or industrial engineering or High School Diploma/GED and 15 years of relevant Military or professional experience and certifications.

Systems Analyst I
Working under specific direction, formulates/defines requirements, architectures, plans, and analyses as related to information technology systems and operational procedures. Formulates portions of the system scope based on user defined needs. Analyzes and revises assigned system documentation. Performs analyses to help identify appropriate techniques for data collection, treatment of problem areas, and significant factors as related to the performance of assigned tasks. Designs, implements, and maintains complex databases with respect to job coding language, access methods, access time, device allocation, validation checks, organizations, protection and security, documentation, and statistical methods. Includes maintenance of database dictionaries, over monitoring of standards
and procedures, and integration of systems through database design. Competent to work at high levels for most phases of database management.

**Minimum Requirements:**
1 year of experience and Bachelor’s Degree or High School Diploma/GED and 5 years of relevant experience.

**Systems Analyst II**
Working under general direction, formulates/defines requirements, architecture, plans and analyses as related to information technology systems and operational procedures. Formulates system scope based on user defined needs. Analyzes and revises system documentation. Identifies appropriate techniques for data collection, treatment of problem areas, and significant factors as related to the performance of assigned tasks. Designs, implements, and maintains complex databases with respect to job coding language, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, and integration of systems through database design. Competent to work at high levels of all phases of database management.

**Minimum Requirements:**
5 years of experience and Bachelor’s Degree or High School Diploma/GED and 7 years of relevant experience.

**Systems Analyst III**
Working independently, formulates/defines requirements, architectures, plans and analyses as related to information technology systems and operational procedures. Formulates system scope based on user defined needs. Analyzes and revises system documentation. Identifies appropriate techniques for data collection, treatment of problem areas, and significant factors as related to the performance of assigned tasks. Responsible for activities related to the design, maintenance, and administration of computerized databases. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities, and methods. Consults with and advises of various databases. Projects long-range requirements for database administration and design. Assigns personnel to various projects and directs activities.

**Minimum Requirements:**
6 years of experience and Bachelor’s Degree or High School Diploma/GED and 9 years of relevant experience.

**Technology Specialist III**
Administers and/or maintains systems to meet a specified operational availability. Performs system configuration, system tuning, file system management, database management, and security administration. Documents outages and takes an active role in root cause analysis. Restores systems to operations and repairs faulty components and conditions. Implements software and firmware/hardware updates. Maintains knowledge of administration and maintenance procedures and supporting documentation, and assists in their development. Provides technical support to engineers and senior technicians in developing, integrating, implementing, and troubleshooting systems and hardware/software components. Learns administration and/or maintenance of new systems as those systems are fielded. Relevant areas include system administration, system/mission analysis, and/or system maintenance.

**Minimum Requirements:**
7 years of experience and Associate’s Degree or High School Diploma/GED and 9 years of relevant experience.

**Technology Specialist IV**
Administers and/or maintains systems to meet a specified operational availability. Serves as technical expert in performance of system configuration, system tuning, file system management, database management, and security administration. Documents outages, reviews outage documentation, and serves as a technical expert during root cause analysis. Documents lessons learned. Restores systems to operations and repairs faulty components and conditions. Leads complex troubleshooting efforts. Implements software and firmware/hardware updates. Develops administration and maintenance procedures and supporting documentation. Provides guidance and on-the-job training to less experienced technicians. Provides technical support to engineers in developing, integrating, implementing, and troubleshooting systems and hardware/software components. Learns administration and/or maintenance of new systems as those systems are fielded. Relevant areas include system administration, system/mission analysis, and/or system maintenance.

**Minimum Requirements:**
9 years of experience and Associate’s Degree or High School Diploma/GED and 11 years of relevant experience.