Federal Supply Group: Health Information Technology Services
Large Category: Information Technology / Subcategory: IT Services
PSC Code D399 IT and Telecom – Other IT and Telecommunications

Contract Number: 47QTCA19D0013
Period Covered by Contract: October 24, 2018 - October 23, 2023
Prices Shown Herein are Net (discount deducted)
Price list current as of Modification # PS-0007, effective April 5, 2021

Carradora Health, Inc.
Small, WOSB, EDWOSB
155 Gibbs Street, Suite 419
Rockville, MD 20850
P: 301-857-7683 F:240-238-2873
Email: GSAMAS@carradora.com
https://www.carradora.com/

For more information on ordering from Federal Supply Schedule click on the FSS Schedules button at fsa.gsa.gov. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSAAdvantage!® is: GSAAdvantage.gov.
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
<th>Large Category</th>
<th>Subcategory</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151HEAL</td>
<td>Health Information Technology Services</td>
<td>Information Technology</td>
<td>IT Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
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</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

*Not Applicable*

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

See Labor Category Descriptions

2. Maximum order. **$500,000.00**

3. Minimum order. **$100.00**

4. Geographic coverage (delivery area). **Worldwide**

5. Point(s) of production (city, county, and State or foreign country). *Not Applicable*

6. Discount from list prices or statement of net price. *Prices are GSA NET (discount deducted)*

7. Quantity discounts. **1% for orders >$750k; 2% for orders >$1.5M**

8. Prompt payment terms. **N/A.** Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items (list items by country of origin).

    *Not Applicable*

10a. Time of delivery.

As negotiated between Contractor and the Ordering Agency.
10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

*Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

*Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

*Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es).

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12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es).

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14. Warranty provision. Standard Commercial

15. Export packing charges, if applicable.

*Not Applicable
16. Terms and conditions of rental, maintenance, and repair (if applicable).

*Not Applicable

17. Terms and conditions of installation (if applicable).

*Not Applicable

18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).

*Not Applicable

18a. Terms and conditions for any other services (if applicable).

*Not Applicable

19. List of service and distribution points (if applicable).

*Not Applicable

20. List of participating dealers (if applicable).

*Not Applicable

21. Preventive maintenance (if applicable).

*Not Applicable

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).

*Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.

https://www.carradora.com/

23. Data Universal Number System (DUNS) number. 080902584

24. Notification regarding registration in the System for Award Management (SAM) database.

Carradora Health is currently registered in SAM.
## Subject Matter Expert I
- $109.48

## Health IT Project Manager I
- $127.65

## Subject Matter Expert 3
- $143.94

## Program Manager 1
- $169.18

## Program Manager 2
- $183.83

## Senior Subject Matter Expert 1
- $190.68

## Health IT Analyst 1
- $90.25

## Health IT Analyst 2
- $108.61

## Health IT Analyst 3
- $118.49

## Health IT Specialist 1
- $128.94

## Health IT Specialist 2
- $159.55

## Health IT Specialist 3
- $192.58

## Health IT Senior Specialist 1
- $222.17

## Health IT Senior Specialist 2
- $251.79
<table>
<thead>
<tr>
<th>LCAT</th>
<th>Description</th>
<th>Min. Degree</th>
<th>Min. Years</th>
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</thead>
<tbody>
<tr>
<td>Subject Matter Expert I</td>
<td>Apply comprehensive technical skills and abilities to Health IT projects. Provides expertise which includes the following: strategic planning, Healthcare IT tools and processes, information technology governance, enterprise architecture, scientific applications, information and infrastructure assurance, and enterprise resource planning. Creates or uses clinical/Health IT software tools to analyze and solve complex problems. Serves as the technical contact for specified clients in defined technology areas or in certain Health IT domains. Possesses exceptional written and oral communications skills, including the ability to develop and present complex technical issues to project and program stakeholders.</td>
<td>Bachelors</td>
<td>7</td>
</tr>
<tr>
<td>Health IT Project Manager I</td>
<td>Responsible for management and administration of one or more Health IT projects. Serves as the single point of contact and has responsibility for project performance. Works with the Program Manager to determine required skills and staff project teams. Assigns duties, oversees all team members (Carradora and subcontractors). Coordinates project scheduling. Responsible for actively maintaining risk register and mitigation of risks. Supervises Health IT program/project operations by developing healthcare system engineering and management procedures, planning and execution of the engineering and technical effort. Checks accuracy of all completed work. Responsible for QA/QC reviews at the appropriate points of each project. Responsible for monitoring and reporting progress, client/customer satisfaction, and providing input as required on performance of team members. Communicates clearly all project status, risks and milestone updates to customer and stakeholders. Performs project close out duties as required by the contract. Responsible for keeping track of all government furnished equipment and property.</td>
<td>Bachelors</td>
<td>12</td>
</tr>
<tr>
<td>Subject Matter Expert 3</td>
<td>Provides subject matter expertise in healthcare IT and project direction in fields such as project management, program management, computer programming and engineering, high-level functional clinical/health systems analysis, healthcare software development, or database development. Utilizes functional and/or subject matter area expertise in healthcare IT gained through direct industry experience to assess the organizational, operational, and functional baseline in several areas including scientific, technology, engineering, operational, professional and/or policy issues; Serves as a senior advisor to customer’s executive management team in a variety of capacities. Works with senior government officials and executives to provide industry vision and strategic direction with regard to their enterprise. Participates in strategy sessions, strategic assessments, and design reviews to validate enterprise approaches and associated work products. Possesses exceptional written and oral communications skills, including the ability to develop and present complex technical issues to project and program stakeholders.</td>
<td>Bachelors</td>
<td>12</td>
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<tr>
<td>Program</td>
<td>Responsible for overseeing all aspects of one or more contracts for Health IT projects including scope of work, budget, personnel, resources, and deliverables. Manages and facilitates the assignments of Project Managers, Software Architects, Engineers and other resources to each client and prospect. Responsibilities include helping to jointly develop vision with clients and ensuring client information technology goals and needs are identified and met. Serves as the primary interface and point of contact with government program authorities such as the Contracting Officer (CO), and the Contracting Officer’s Technical Representative (COTR). Supervises program/project IT operations by developing procedures, planning and directing execution of the technical, programming, maintenance and administrative support effort and monitoring and reporting progress. Facilitates use of standard project management tools across all development cycles, ensures that core principles of effective development processes and production management are applied. Responsible for all aspects of subcontractor management, including contractual matters. Supervises, mentors and trains all required technology development and support staff. Ensures that performance evaluations/reviews are conducted. Leads, plans, organizes schedules and evaluates completed tasks of IT projects teams, arranges and participates in program reviews, work coordination meetings and telephone conferences with customer representatives and contract personnel concerning project activities. Directs internal and subcontractor teams and performs overall strategic management, planning, contract level performance metrics and production of overall contract/task order support IT projects and operations. Effectively manages funds, personnel, production standards, and resources, and ensures quality and timely delivery of all contractual items.</td>
<td>Bachelors</td>
<td>15</td>
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<tr>
<td>Manager 1</td>
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<td>Program</td>
<td>Responsible for overseeing all aspects of one or more contracts for Health IT projects including scope of work, budget, personnel, resources, and deliverables. Manages and facilitates the assignments of Project Managers, Software Architects, Engineers and other resources to each client and prospect. Responsibilities include helping to jointly develop vision with clients and ensuring client information technology goals and needs are identified and met. Serves as the primary interface and point of contact with government program authorities such as the Contracting Officer (CO), and the Contracting Officer’s Technical Representative (COTR). Supervises program/project IT operations by developing procedures, planning and directing execution of the technical, programming, maintenance and administrative support effort and monitoring and reporting progress. Facilitates use of standard project management tools across all development cycles, ensures that core principles of effective development processes and production management are applied. Responsible for all aspects of subcontractor management, including contractual matters. Supervises, mentors and trains all required technology development and support staff. Ensures that performance evaluations/reviews are conducted. Leads, plans, organizes schedules and evaluates completed tasks of IT projects teams, arranges and participates in program reviews, work coordination meetings and telephone conferences with customer representatives and contract personnel concerning project activities. Directs internal and subcontractor teams and performs overall strategic management, planning, contract level performance metrics and production of overall contract/task order support IT projects and operations. Effectively manages funds, personnel, production standards, and resources, and ensures quality and timely delivery of all contractual items.</td>
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<tr>
<td>Senior Subject Matter Expert 1</td>
<td>and evaluates completed tasks of IT projects teams, arranges and participates in program reviews, work coordination meetings and telephone conferences with customer representatives and contract personnel concerning project activities. Directs internal and subcontractor teams and performs overall strategic management, planning, contract level performance metrics and production of overall contract/task order support IT projects and operations. Effectively manages funds, personnel, production standards, and resources, and ensures quality and timely delivery of all contractual items.</td>
<td>Bachelors</td>
<td>15</td>
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<tr>
<td>Health IT Analyst 1</td>
<td>Provides IT subject matter expertise and IT project direction in fields such as project management, program management, computer programming and engineering, analysis, software development, or database development. Utilizes functional and/or subject matter area expertise gained through direct industry experience to assess the organizational, operational, and functional baseline in several areas including scientific, technology, engineering, operational, professional and/or policy issues. Serves as a senior advisor to customer’s executive management team in a variety of capacities, to include providing IT technical, managerial, and administrative direction for problem classification, analysis, requirements development, and implementation for complex systems in the subject matter area. Makes recommendations and advises on organizational level system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; electronic health records; informatics; automation; communications protocols; databases; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation. Works with senior government officials and executives to provide industry vision and strategic direction with regard to their enterprise. Participates in strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products.</td>
<td>Associates</td>
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<tr>
<td>Health IT Analyst 2</td>
<td>Responsible for identifying and documenting business processes through interviewing clients and reviewing and analyzing existing systems and processes; Articulate interrelationships and recast business flow into system specifications; Conduct gap analyses to document discrepancies between business requirements and system capabilities; May develop project plans and ensure plan adherence. Provide administrative support in a variety of functions to a project manager, program director, team, or client; Collect, review, and analyze complex and/or confidential data and prepares reports, charts, budgets, and other presentation materials.</td>
<td>Bachelors</td>
<td>3</td>
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<td>management and clients; As system development progresses, may provide input into reporting requirements/report development and user interfaces as well as coordinate or conduct UAT and the final evaluation of the system solution; Serve as liaison between line of business (client) and the IT organization.</td>
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<tr>
<td>Health IT Analyst 3</td>
<td>Work with customers in gathering technical requirements for data migration needs; Work across multiple functional projects to understand data usage and implications for data migration; Assist in designing, planning, and managing the data migration process; Work with subject matter experts and project team to identify, define, collate, document and communicate the data migration requirements; Perform extracting, importing, and exporting of data in various database applications; Assist in implementation, testing, and validating data and software systems; Perform data analysis of key problem areas to assist in root cause analysis; Audit data on a regular basis to ensure data integrity and quality; Assist with ongoing data architecture processes and governance; Research and collect data to assist with product development and analysis; Train staff and business as necessary on data operational activities; Perform data reconciliations to identify data anomalies; Must be knowledgeable with MS SQL Server and ETL; Possess understanding of dashboards and business intelligence platforms such as Tableau, SAS, R is a plus.</td>
<td>Bachelors</td>
<td>5</td>
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<tr>
<td>Health IT Specialist 1</td>
<td>Serve in a multi-disciplinary function on Health IT projects by providing customized Health IT consulting services; May provide technical and/or project management support. Evaluate user needs, defines technical problems, and works with engineering/development staff to determine solutions; Assist customer in implementing solutions; Perform ongoing activities to maintain and enhance overall system performance; Participate in project management process, including participating in project meetings; Perform a variety of activities in information systems design, development, and analysis encompassing one or more of the following areas of technical expertise: programming, computer application analysis, software development, quality assurance, systems integration, and related disciplines.</td>
<td>Bachelors</td>
<td>5</td>
</tr>
<tr>
<td>Health IT Specialist 2</td>
<td>Serve in a multi-disciplinary function on Health IT projects by providing customized Health IT consulting services; May provide technical and/or project management support. Evaluate user needs, defines technical problems, and works with engineering/development staff to determine solutions; Assist customer in implementing solutions; Perform ongoing activities to maintain and enhance overall system performance; Participate in project management process, including participating in project meetings; Perform a variety of activities in information systems design, development, and analysis encompassing one or more of the following areas of technical expertise: programming, computer application analysis, software development, quality assurance, systems integration, and related disciplines. Applies project development methodologies and reporting techniques to indicate project status. May manage and direct one or more project teams to meet complex project objectives. Reviews, evaluates, and formulates project plans, schedules, and budgets. Identifies and</td>
<td>Bachelors</td>
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<tr>
<td>Health IT</td>
<td>negotiates schedules, milestones, and resources required to meet project objectives</td>
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<tr>
<td>Specialist 3</td>
<td>Serve in a multi-disciplinary function on Health IT projects by providing customized Health IT consulting services; Analyze Health IT software systems, software safety, reliability, and interoperability; Perform research in emerging software and technical standards in the Health IT space and apply that knowledge in consultation with private companies (EHR vendors, hospitals, medical device companies) and/or the federal government (HHS, CMS, NIH, etc); Possess experience in detail requirements, analysis, software design and development, testing, and deployment; Gather information from users for analysis of problem areas; Participate in or plan and conduct preliminary studies of potential data processing applications and prepare design proposals to satisfy existing and future needs; Develop detailed system specifications for conversion to programming language by staff programmers; Recommend conversion and system implementation plans, including user training and orientation. Applies project development methodologies and reporting techniques to indicate project status. May manage and direct one or more project teams to meet complex project objectives. Reviews, evaluates, and formulates project plans, schedules, and budgets. Identifies and negotiates schedules, milestones, and resources required to meet project objectives</td>
<td>Bachelors</td>
<td>9</td>
</tr>
<tr>
<td>Health IT</td>
<td>Provide multidisciplinary subject matter expertise and technical and functional domain knowledge including but not limited to the following fields: Health IT, information technology, cloud platforms, software development, data architecture, data analytics, clinical and medical expertise; Lead, assess, evaluate, and provide recommended solutions and technologies to transform organizations; Conduct training and provide coaching to team members; Serve as the technical lead in the development, evaluation, and implementation of policies, procedures, and training/education modules relating to all contract activities. Stay abreast of all Health IT and healthcare regulatory changes &amp; requirements. Implement &amp; communicate changes to the program team and management. Collaborate with cross-functional SMEs and Program delivery team to ensure successful project delivery.</td>
<td>Bachelors</td>
<td>10</td>
</tr>
<tr>
<td>Senior Specialist 1</td>
<td>Provide senior level and multidisciplinary subject matter expertise and technical and functional domain knowledge including but not limited to the following fields: Health IT, information technology, cloud platforms, software development, data architecture, data analytics, clinical and medical expertise; Provide in-depth knowledge, guidance, and subject matter expertise on areas relating to connected health, electronic health records, health information exchanges, health analytics, innovative health solutions, health informatics, emerging research, or services; May provide the unique perspective and experience of a seasoned healthcare providers to facilitate the understanding of the needs and challenges in modern healthcare settings; May provide counsel on intellectual property and privacy issues (e.g., data usage, copyright, etc.), tech transactions (e.g., IP</td>
<td>Masters</td>
<td>15</td>
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<tr>
<td>Senior Specialist 2</td>
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<td>licensing), information security issues, and complex Health IT agreements; May provide subject matter expertise on legal risk mitigation, regulatory compliance, policy support, project management and/or related issues to Healthcare centric clients; Conduct legal and policy research and analysis, including drafting reports, issuing briefs, and providing recommendations; Maintain current knowledge of applicable federal and state laws and regulations and be able to assess how those laws and regulations affect Health IT projects and clients; Serve as the technical lead in the development, evaluation, and implementation of policies, procedures, and training/education modules relating to all contract activities. Implement &amp; communicate changes to the program team and management; Collaborate with cross-functional SMEs and Program delivery team to ensure successful project delivery.</td>
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</tbody>
</table>

Education Substitution:
- Associate degree + 2 years additional experience will be considered equivalent to a Bachelor’s degree
- Bachelor’s degree + 3 years additional experience will be considered equivalent to a Master’s degree
- Master’s degree + 4 years additional experience will be considered equivalent to a Ph.D