GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST
General Purpose Commercial Information
Technology Equipment, Software and Services

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is http://www.gsaadvantage.gov

54151S --- Information Technology Professional Services -- SUBJECT TO COOPERATIVE PURCHASING
ANCILLARY --- Ancillary Supplies and/or Services - SUBJECT TO COOPERATIVE PURCHASING

OLM --- Order-Level Materials (OLM)

CONTRACT No: 47QTCA19D0026

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

CPP Phacil Partners, LLC
92 Main St, Ste 208
Yonkers NY
914-377-0301
http://www.cp4llc.com

Period Covered by Contract: November 15, 2018 Through November 14, 2023

General Services Administration
Federal Supply Service
EXECUTIVE SUMMARY

Commitment - Excellence - Service

The CP4 Joint Venture between Clason Point Partners (CPP) and Phacil, Inc. provides mission-focused, results-driven technology solutions to the Federal Government. Our diverse range of solutions in Software Services, System Engineering, Integration and Operations (SEI&O), Cybersecurity, Service Desk, Health Information Systems, & Logistics, enables our team of over 800 technical professionals to effectively serve our customers throughout the U.S. and overseas.

Who We Serve:

- Department of Agriculture
- Department of Commerce
- Department of Health & Human Services
- Department of Homeland Security
- Department of Housing & Urban Development
- Department of Justice
- Department of State
- Department of the Treasury
- Broadcasting Board of Governors
- General Services Administration
- National Archives & Records Administration
- National Institute of Standards & Technology
- National Science Foundation
- U.S. Census Bureau
- U.S. Air Force
- U.S. Army
- U.S. Marine Corps
- U.S. Navy
- U.S. Transportation Command
- Defense Technical Information Center
- Defense Threat Reduction Agency
- DoD Office of Inspector General
- DoD Defense Security Service
- DoD High Performance Computing Modernization Program Office

Core Competencies & Service Offerings:

CP4 offers a competitive advantage unsurpassed in the industry. Through service excellence and professional commitment to successfully delivering quality service for our customers, CP4 developed a depth of specialized expertise within our Information Technology (IT) service offerings. Demonstrated by the number and quality of our personnel and the thought leadership we provide, CP4 keeps our customers operating at the cutting edge as efficiency and performance leaders within their agencies. The following is a sampling of our Core Competencies.

Software Services

Whether it is fighting wildfires across the nation, supporting the execution of the Army’s billion-dollar annual budget, or managing hundreds of thousands of patents for emerging and new technologies, government agencies such as the US Department of Agriculture, Army Contracting Command, and the US Patent and Trademark Office, have come to trust Phacil as their premier provider of Software Services.
Core Competencies & Service Offerings continued:

SYSTEM ENGINEERING, INTEGRATION & OPERATIONS (SEI&O)
We provide holistic technical support solutions to our Federal & Defense agencies, encompassing systems, network, data center/hosting and cloud engineering expertise. Through disciplined program management and fiscal consciousness, Phasic custom-tailors processes and configurations that deliver the highest reliability and performance excellence.

CYBERSECURITY
CP4 provides a pro-active approach to addressing your system and network environments, mitigating vulnerabilities to prevent, detect, and correct cybersecurity threats before they become compromises. We support our customers’ cyber threat reduction efforts through end-to-end security solutions. In addition, we provide our customers the governance policies, compliance reporting and requisite security engineering expertise necessary to drive effective results.

SERVICE DESK
CP4 was born out of the idea that Federal employees deserve a similar positive customer service experience as private citizens demand of their interactions with commercial companies. We are on the clock, literally, with service desk support demanding availability and responsiveness every time. In this, making it a habit to understand the issue and recognize when an issue is truly a problem needing further escalation requires a balance between speed and quality communication.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Numbers (SINs): 54151S, ANCILLARY and OLM

1b. Lowest Priced Model Number and Price For Each SIN: N/A

2. Maximum Order: SIN 54151S - $500,000; ANCILLARY - $250,000; OLM - $250,000

3. Minimum Order: $100.00

4. Geographic Coverage: 48 contiguous states

5. Point of Production: Not Applicable

6. Discount from List Prices: GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

7. Quantity Discounts: None for labor categories

7a. Volume Discounts: None

8. Prompt Payment Discount: None/Net 30

9. Government Purchase Cards will be accepted for payment less than, equal to and above the micro purchase threshold however no additional discounts will apply.

10. Foreign Items: Foreign items are being offered on this contract.

11a. Time of Delivery: As negotiated ARO

11b. Expedited Delivery: Call Contractor

11c. Overnight and 2-Day Delivery: Call Contractor

11d. Urgent Requirements: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB Point: Destination

13a. Ordering Address: 92 Main St., Ste 208 Yonkers NY 10701

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. Payment Address: 92 Main St., Ste 208 Yonkers NY 10701

15. Warranty/Guarantee Provision: N/A
16. Export Packing Charges: Not Applicable

17. List of Participating Dealers: Not Applicable

18. Environmental Attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

19. Section 508 Compliance: Yes

20. Liability For Injury or Damage: The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

21. Data Universal Numbering System (DUNS) Number: 080157455

21a. Taxpayer Identification Number (TIN): 81-1312178

21b. Business Size: SBA certified 8a Small Business

21c. CAGE Code: 7K7D0

21d. System for Award Management (SAM): CPP Phacil Partners, LLC is currently registered within the System for Award Management (SAM) database.

22. Trade Agreements Act of 1979, as Amended: All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

23. Ordering Procedures for Federal Supply Schedule Contracts: Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.
   a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
   b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

24. Federal Information Technology Telecommunications Standards Requirements: Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STD), which are cited by ordering activities, shall be responded to promptly by the Contractor.

25. Federal Information Processing Standards Publications (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable “FIPS Publication.” Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

26. Federal Telecommunication Standards (FED-STD): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STD) should not be acquired unless a waiver
has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L’Enfant Plaza, Suite 8100, SW, Washington, DC  20407, telephone number (202)619-8925.  Please include a self-addressed mailing label when requesting information by mail.  Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

27.  **Contractor Tasks/Special Requirements (C-FSS-370) (NOV 2003):**

(a) **Security Clearances:** The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract.  All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) **Travel:** The Contractor may be required to travel in performance of orders issued under this contract.  Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule.  Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency.  The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered.  All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered.  All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract.  Ordering activities may require agency approval of additions or replacements to key personnel.

(f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.

(i) **Government-Furnished Property:** As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) **Availability of Funds:** Many Government agencies’ operating funds are appropriated for a specific fiscal year.  Funds may not be presently available for any orders placed under the contract or any option year.  The Government’s obligation on orders placed under this contract is contingent upon the availability of
appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of
the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the
Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the
Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a
half of the labor rate).

28. **Contract Administration for Ordering Activities:** Any ordering activity, with respect to any one or
more delivery orders placed by it under this contract, may exercise the same rights of termination as might the
GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s
convenience, and (m) Termination for Cause (See 52.212-4)

29. **GSA Advantage!:** GSA Advantage! is an on-line, interactive electronic information and ordering system
that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the
user to perform various searches across all contracts including, but not limited to:

1. Manufacturer;
2. Manufacturer's Part Number; and
3. Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is [http://www.gsaadvantage.gov](http://www.gsaadvantage.gov)

30. **Purchase of Open Market Items:** Note: Open Market Items are also known as incidental items,
noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct
Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring
open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply
Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket
purchase agreement (BPA) or an individual task or delivery order, **only if**-

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal
Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6),
acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business
programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal
Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

31. **Contractor Commitments, Warranties and Representations:**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those
agreed to for the entire schedule contract:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system
performance and/or configuration, physical, design and/or functional characteristics and capabilities of a
product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

32. **Overseas Activities:** The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

33. **Blanket Purchase Agreements (BPAs):** The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

34. **Contractor Team Arrangements:** Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

35. **Installation, Deinstallation, Reinstallation:** The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of $2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds $2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 33411 or 33411REF.

36. **Prime Contractor Ordering from Federal Supply Schedules:** Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

  a. A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
(b) The following statement:

This order is placed under written authorization from _______ dated _______. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.


(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

38. Software Interoperability: Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item’s interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at http://www.core.gov.

39. Advance Payments: A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)
1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

a. (1) Cancel the stop-work order; or

b. (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in
8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008)
(DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation. (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror; (2) Subcontractors; and/or (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

Applications Developer II
Designs, develops, enhances, debugs, and implements software. Troubleshoots production problems related to software applications. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Participates in development of software user manuals. Minimum of 2-4 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Applications Developer III
Designs, develops, enhances, debugs, and implements software. Troubleshoots production problems related to software applications. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Acts as team leader on projects. Instructs, assigns, directs, and checks the work of other software developers on development team. Participates in development of software user manuals. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Applications Developer IV
Designs, develops, enhances, debugs, and implements software. Troubleshoots production problems related to software applications. Researches, tests, builds, and coordinates the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Addresses problems of systems integration, compatibility, and multiple platforms. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Participates in development of software user manuals. Minimum of 6-8 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

**Business Process Consultant**
Analyze process and re-engineering, with an understanding of technical problems and solutions as they relate to the current and future business environment. Creates process change by integrating new processes with existing ones and communicating these changes to impacted Business Systems teams. Recommends and facilitates quality improvement efforts. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

**Business System Analyst**
Formulates and defines systems scope and objectives based on both user needs and a thorough understanding of business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operation time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirements specifications. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

**Computer Operator I**
1 year of experience necessary. Has a good knowledge of computers, systems, software systems, hardware, and communication protocols. Possess effective verbal and phone skills. Performs basic hardware installations and connections and installs software. Individual is responsible for minor repair of desktop computers and related equipment. May resolve minor and common operating problems under the supervision of an IT Specialist. High school diploma or equivalent.

**Computer Operator II**
2 years of experience necessary. Has a good knowledge of computers, systems, software systems, hardware, and communication protocols. Possess effective verbal and phone skills. Performs basic hardware installation and connections and installs software. Individual is responsible for minor repairs of desktop computers and related equipment. May resolve minor and common operating problems under the supervision of an IT Specialist. High school diploma or equivalent.

**Computer Operator III**
3 to 4 years of experience necessary. Has a good to thorough knowledge of computers, systems, software systems, hardware, and communication protocols. Possess effective verbal and phone skills. Performs basic hardware installation and connections and installs software. Individual is responsible for minor repair of desktop computers and related equipment. May resolve minor and common operating problems under the supervision of an IT Specialist. High school diploma or equivalent.

**Configuration Management Specialist II**
Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Minimum of 2-4 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

**Configuration Management Specialist III**
Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.
Configuration Management Specialist IV
Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status accounting, and configuration audits. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Data Architect
Designs and builds relational databases. Develops strategies for data acquisitions, archive recovery, and implementation of a database. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Reviews object and data models and the metadata repository to structure the data for better management and quicker access. Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Database Administrator I
Entry level experience in the use specialized software to store and organize data. The role may include capacity planning, installation, configuration, database design, migration, performance monitoring, security, troubleshooting, as well as backup and data recovery. Requires 1-2 years of experience and Bachelors Degree in Computer Science, Engineering or other related field required.

Database Administrator II
Junior level experience in use specialized software to store and organize data. The role may include capacity planning, installation, configuration, database design, migration, performance monitoring, security, troubleshooting, as well as backup and data recovery. Requires 3-5 years of experience and Bachelors Degree in Computer Science, Engineering or other related field required.

Database Administrator III
Mid level experience in the use specialized software to store and organize data. The role may include capacity planning, installation, configuration, database design, migration, performance monitoring, security, troubleshooting, as well as backup and data recovery. Requires 5-8 years of experience and Bachelors Degree in Computer Science, Engineering or other related field required.

Enterprise Architect
Requires 2-3 years of experience, Prior experience as a Database Administrator Bachelors Degree. Provides high-level architectural expertise to managers and technical staff. Develops architectural products and deliverables for the enterprise and operational business lines. Develops strategy of system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Advises of feasibility of potential future projects to management.

ERP Business/Architectural Specialist
Requires 1-3 years of experience, Bachelors Degree. Adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, ecommerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

Financial Analyst
Provides support in the areas of budget, billing, reporting, and financial management for IT initiatives. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Help Desk Technician I
Provides a variety of entry level help desk functions. Functions include, but are not limited to: installation, identification, prioritization and resolution of reported problems. Minimum of 1-2 years relevant experience. High School Diploma.

Help Desk Technician II
Provides a variety of junior level help desk functions. Functions include, but are not limited to: installation, identification, prioritization and resolution of reported problems. Minimum of 2-4 years relevant experience. High School Diploma.
Information Assurance/Security Specialist I
Requires 2-4 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Determines enterprise information assurance and security standards. Develops and implements information assurance/security standards and procedures. Coordinates, develops, and evaluates security programs for an organization. Recommends information assurance/security solutions to support customers' requirements. Identifies, reports, and resolves security violations. Establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Applies knowledge to government and commercial common user systems, as well as to dedicated special purpose systems requiring specialized security features and procedures. Performs analysis, design, and development of security features for system architectures. Analyzes and defines security requirements for computer systems which may include mainframes, workstations, and personal computers. Designs, develops, engineers, and implements solutions that meet security requirements. Provides integration and implementation of the computer system security solution. Analyzes general information assurance- related technical problems and provides basic engineering and technical support in solving these problems. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Ensures that all information systems are functional and secure.

Information Assurance/Security Specialist II
Coordinates, develops, and evaluates security programs for an organization. Identifies, reports, and resolves security violations. Establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Performs analysis, design, and development of security features for system architectures. Analyzes and defines security requirements for computer systems which may include mainframes, workstations, and personal computers. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Ensures that all information systems are functional and secure. Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Information Assurance/Security Specialist III
Coordinates, develops, and evaluates security programs for an organization. Identifies, reports, and resolves security violations. Establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands. Supports customers at the highest levels in the development and implementation of doctrine and policies. Performs analysis, design, and development of security features for system architectures. Analyzes and defines security requirements for computer systems which may include mainframes, workstations, and personal computers. Performs vulnerability/risk analyses of computer systems and applications during all phases of the system development life cycle. Ensures that all information systems are functional and secure. Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

IT Analyst II
Applies junior level IT experience in implementing and maintaining an enterprise network architecture model or ensuring information resources are secure. Provides technical and administrative direction for tasks, including review of work products for correctness, compliance with industry accepted standards and user standards. Minimum of 2-4 years relevant experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience. Associates Degree may be substituted with No degree AND 2 additional years of relevant experience.

IT Analyst III
Applies mid level IT experience in implementing and maintaining an enterprise network architecture model or ensuring information resources are secure. Provides technical and administrative direction for tasks, including review of work products for correctness, compliance with industry accepted standards and user standards. Minimum of 4-6 years relevant experience. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience. Associates Degree may be substituted with No degree AND 2 additional years of relevant experience.

Network Specialist II
Designs, builds, and implements network systems. Directs compilation of records and reports concerning network operations and maintenance. Analyzes network traffic and provides capacity planning solutions. Manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. Performs system-level design and configuration of products including determination of hardware, OS, and other platform specifications. Monitors and responds to hardware, software, and network problems. Provides the routine testing and analysis of all elements of the network facilities (including power, software, communications machinery, lines, modems, and terminals). Minimum of 2-4 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.
Network Specialist III
Designs, builds, and implements network systems. Directs compilation of records and reports concerning network operations and maintenance. Analyzes network traffic and provides capacity planning solutions. Manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. Performs system-level design and configuration of products including determination of hardware, OS, and other platform specifications. Plans large-scale systems projects through vendor comparison and cost studies. Monitors and responds to hardware, software, and network problems. Provides the routine testing and analysis of all elements of the network facilities (including power, software, communications machinery, lines, modems, and terminals). Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Network Specialist IV
Designs, builds, and implements network systems. Directs compilation of records and reports concerning network operations and maintenance. Analyzes network traffic and provides capacity planning solutions. Manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. Performs system-level design and configuration of products including determination of hardware, OS, and other platform specifications. Plans large-scale systems projects through vendor comparison and cost studies. Supervises complex operations that involve two or more additional functions such as, but not limited to, network operations, systems security, systems software support, and production support activities. Monitors and responds to hardware, software, and network problems. Provides the routine testing and analysis of all elements of the network facilities (including power, software, communications machinery, lines, modems, and terminals). Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Program Manager
Organizes, directs, and manages contract operation support functions, involving multiple, complex and inter-related project tasks. Manages teams of contract support personnel at multiple locations. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Minimum of 8-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional years of relevant experience OR Associates Degree and PMI Certification.

Project Manager
Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience PMI Certification.

Software Developer I
Provides mid level knowledge to solve development problems in the functional area to which assigned. Individual must be proficient in new languages and programming techniques. Develop software or prototype applications in areas that include but are not limited to: C/C++, Visual Development Suite (e.g., Visual Basic), Ada, DBMS PL/SQL or GUI builder language, in a Windows or UNIX development environment. Bachelors Degree in Computer Science, Engineering or other related field required. Minimum of 2-4 years relevant experience. Associates Degree in related field required. Associates Degree may be substituted with No degree AND 2 additional years of relevant experience.

Software Developer II
Provides mid level knowledge to solve development problems in the functional area to which assigned. Individual must be proficient in new languages and programming techniques. Develop software or prototype applications in areas that include but are not limited to: C/C++, Visual Development Suite (e.g., Visual Basic), Ada, DBMS PL/SQL or GUI builder language, in a Windows or UNIX development environment. Minimum of 4-6 years relevant experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with Associates Degree AND 2 additional years of relevant experience.
Software Developer III
Provides senior level knowledge to solve development problems in the functional area to which assigned. Individual must be proficient in new languages and programming techniques. Develop software or prototype applications in areas that include but are not limited to: C/C++, Visual Development Suite (e.g., Visual Basic), Ada, DBMS PL/SQL or GUI builder language, in a Windows or UNIX development environment. Minimum of 6-8 years relevant experience. Bachelor’s Degree in Computer Science, Engineering or other related field required. Bachelor’s Degree may be substituted with an Associate’s Degree AND 2 additional year of relevant experience.

Subject Matter Expert I
Individual must have achieved a high level of experience and recognition by in Information Technology field. Must have performed at senior levels in areas of expertise. Possess the ability to solve complex problems in an efficient and unique manner. Requires a BS degree in Computer Science, Engineering or related field and 8-10 years of experience.

Subject Matter Expert II
Individual must have achieved a high level of experience and recognition by in Information Technology field. Must have performed at senior levels in areas of expertise. Possess the ability to solve complex problems in an efficient and unique manner. Requires a BS degree in Computer Science, Engineering or related field and 10-12 years of experience.

Subject Matter Expert III
Individual must have achieved a high level of experience and recognition by in Information Technology field. Must have performed at senior levels in areas of expertise. Possess the ability to solve complex problems in an efficient and unique manner. Requires a BS degree in Computer Science, Engineering or related field and 12-15 years of experience.

Subject Matter Expert IV
Individual must have achieved a high level of experience and recognition by in Information Technology field. Must have performed at senior levels in areas of expertise. Possess the ability to solve complex problems in an efficient and unique manner. Requires a BS degree in Computer Science, Engineering or related field and 16+ years of experience.

Systems Administrator II
Junior level experience in the applicable system discipline; Windows and/or UNIX experience, and be comfortable with the operating environment and internetworking within a systems domain. Must be able to work with a wide variety of COTS software installation procedures. Bachelor’s Degree and 2-4 years of experience required.

Systems Administrator III
Mid level experience in the applicable system discipline; Windows and/or UNIX experience, and be comfortable with the operating environment and internetworking within a systems domain. Must be fluent in a wide variety of COTS software installation procedures. Bachelor’s Degree and 5-7 years of experience required.

Technical Engineer I
Applies junior level knowledge and skills in designated IT field. Areas of field include, but are not limited to: systems engineer, database administration, network engineer. Minimum of 2-4 years experience. Associates Degree

Technical Engineer II
Applies mid level knowledge and skills in designated IT field. Areas of field include, but are not limited to: systems engineer, database administration, network engineer. Minimum of 4-6 years experience. Bachelor’s Degree in Computer Science, Engineering or other related field required. Bachelor’s Degree may be substituted with an Associate’s Degree AND 1 additional year of relevant experience OR No degree AND 2 additional years of relevant experience.

Technical Lead I
Provides oversight and supervision to a specific IT team in the functional area to which assigned. Duties include but are not limited to: Meeting deliverables, managing personnel and ensuring quality standards. 5+ years relevant experience. Bachelor’s Degree in Computer Science, Engineering or other related field required. Bachelor’s Degree may be substituted with an Associate’s Degree AND 2 additional year of relevant experience

Technical Lead II
Provides oversight and supervision to a specific IT team in the functional area to which assigned. Duties include but are not limited to: Meeting deliverables, managing personnel and ensuring quality standards. 8+ years relevant experience. Bachelor’s Degree in Computer Science, Engineering or other related field required. Bachelor’s Degree may be substituted with an Associate’s Degree AND 2 additional year of relevant experience
Technical Lead III
Provides oversight and supervision to a specific IT team in the functional area to which assigned. Duties include but are not limited to: Meeting deliverables, managing personnel and ensuring quality standards. 10+ years relevant experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience

Technical Writer
Requires 1-2 years experience and a Bachelors Degree. Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. Coordinates the display of graphics and the production of the document. Ensures content is of high quality and conforms with standards.

Test Engineer II
Junior Level position, requires 2-4 years of experience. Designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. Develops, maintains, and upgrades automated test scripts and architectures for application products. Also writes, implements, and reports status for system test cases for testing. Analyzes test cases and provides regular progress reports. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience

Test Engineer III
Mid Level position, requires 5-7 years of experience. Designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. Develops, maintains, and upgrades automated test scripts and architectures for application products. Also writes, implements, and reports status for system test cases for testing. Analyzes test cases and provides regular progress reports. Directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience

Training Specialist II
Assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other technologies related to training. Identifies the best approach to training requirements to include, but not limited to: Meeting deliverables, managing personnel and ensuring quality standards. 10+ years of experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience

Training Specialist III
Assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other technologies related to training. Identifies the best approach to training requirements to include, but not limited to: Meeting deliverables, managing personnel and ensuring quality standards. 10+ years of experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience

Voice/Data Communications Engineer II
Junior level position, requires 2-4 years of experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience OR No degree AND 4 additional years of relevant experience. Provides technical direction and engineering knowledge for communications activities including planning, designing, developing, testing, installing and maintaining large communications networks. Ensures that adequate and appropriate planning is provided to

Voice/Data Communications Engineer III
Mid level position, requires 5-7 years of experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience OR No degree AND 4 additional years of relevant experience. Provides technical direction and engineering knowledge for communications activities including planning, designing, developing, testing, installing and maintaining large communications networks. Ensures that adequate and appropriate planning is provided to
Voice/Data Communications Engineer IV
Provides technical direction and engineering knowledge for communications activities including planning, designing, developing, testing, installing and maintaining large communications networks. Ensures that adequate and appropriate planning is provided to direct building architects and planners in building communications spaces and media pathways meet industry standards. Develops, operates, and maintains voice, wireless, video, and data communications systems. Minimum of 6-10 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience OR No degree AND 4 additional years of relevant experience.

Web Content Analyst
Provides for development and content that will motivate and entertain users so that they regularly access the website and utilize it as a major source for information and decision-making. Provides managing/performing website editorial activities including gathering and researching information that enhances the value of the site. Minimum of 2-4 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 2 additional year of relevant experience OR No degree AND 4 additional years of relevant experience.

Web Designer
Designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group’s efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. Minimum of 4-6 years experience. Bachelors Degree in Computer Science, Engineering or other related field required. Bachelors Degree may be substituted with an Associates Degree AND 1 additional year of relevant experience OR No degree AND 4 additional years of relevant experience.

**PRICE LIST:**

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TERMS AND CONDITIONS APPLICABLE TO ANCILLARY SUPPLIES AND/OR SERVICES
(SPECIAL ITEM NUMBER ANCILLARY)

Non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be offered or purchased separately. Further, non-professional labor categories shall be offered under SIN ANCILLARY only and must be offered in conjunction with professional service SINs.

The Service Contract Labor Standards (SCLS) may be applicable to services offered under SIN ANCILLARY. The following language shall be included at the end or beginning of each detailed position description. “Non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

Ancillary supplies and/or services are support supplies and services which are not within the scope of any other SIN under schedule 70.

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CPP Phacil Partners, LLC provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact (Raul Collado, phone: 914-377-0301; rcollado@cp4llc.com).
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ____________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures


Ordering Activity Date Contractor Date
BPA NUMBER_________

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)__________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

<table>
<thead>
<tr>
<th>MODEL NUMBER/PART NUMBER</th>
<th>*SPECIAL BPA DISCOUNT/PRICE</th>
</tr>
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<tbody>
<tr>
<td>____________________________</td>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
<td>____________________________</td>
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</table>

(2) Delivery:

<table>
<thead>
<tr>
<th>DESTINATION</th>
<th>DELIVERY SCHEDULES / DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________________________</td>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
<td>____________________________</td>
</tr>
</tbody>
</table>

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be ________________________.

(4) This BPA does not obligate any funds.

(5) This BPA expires on ____________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>POINT OF CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>____________________________</td>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
<td>____________________________</td>
</tr>
</tbody>
</table>

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

(a) Name of Contractor;
(b) Contract Number;
(c) BPA Number;
(d) Model Number or National Stock Number (NSN);
(e) Purchase Order Number;
(f) Date of Purchase;
(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
(h) Date of Shipment.
(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

*******************************************************************************************
BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.