General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

Multiple Award Schedule
FSC Group, Part, and Section or Standard Industrial Group: Information Technology

Special Item No. 54154S Information Technology Professional Services
Special Item No. 54151HEAL Health Information Technology Services

FPDS Code D399 IT and Telecom – Other IT and Telecommunications

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov

Contract Number: 47QTCA19D0029
Contract Period: November 16, 2018 – November 15, 2023
Price List Current as of PS-A824 dated September 16, 2020
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Rates shown include the IFF.

<table>
<thead>
<tr>
<th>#</th>
<th>SINs</th>
<th>Labor Category</th>
<th>NET GSA HOURLY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>54151S 54151HEAL</td>
<td>Systems Engineer - Intermediate</td>
<td>$97.26</td>
</tr>
<tr>
<td>2</td>
<td>54151S 54151HEAL</td>
<td>Systems Engineer – Senior</td>
<td>$124.02</td>
</tr>
<tr>
<td>3</td>
<td>54151S 54151HEAL</td>
<td>Software Engineer - Senior</td>
<td>$119.51</td>
</tr>
<tr>
<td>4</td>
<td>54151S 54151HEAL</td>
<td>System Administrator - Senior</td>
<td>$98.81</td>
</tr>
<tr>
<td>5</td>
<td>54151S 54151HEAL</td>
<td>Cybersecurity Analyst - Intermediate</td>
<td>$98.81</td>
</tr>
<tr>
<td>6</td>
<td>54151S 54151HEAL</td>
<td>Database Administrator - Senior</td>
<td>$112.83</td>
</tr>
<tr>
<td>7</td>
<td>54151S 54151HEAL</td>
<td>Quality Assurance Specialist - Intermediate</td>
<td>$75.79</td>
</tr>
<tr>
<td>8</td>
<td>54151S 54151HEAL</td>
<td>Database Analyst - Intermediate</td>
<td>$77.08</td>
</tr>
<tr>
<td>9</td>
<td>54151S 54151HEAL</td>
<td>Enterprise Infrastructure Architect</td>
<td>$128.99</td>
</tr>
<tr>
<td>10</td>
<td>54151S 54151HEAL</td>
<td>Clinical Systems Consultant</td>
<td>$109.98</td>
</tr>
<tr>
<td>11</td>
<td>54151S 54151HEAL</td>
<td>Technical Writer</td>
<td>$71.78</td>
</tr>
</tbody>
</table>

1b. Identification of lowest unit price for all SINS in contract.

SIN 54151S and 54151HEAL: #11, Technical Writer, $71.78/hr.

1c. Description of all corresponding job titles, experience, functional responsibility and education.

**Labor Categories under SINs 54151S and 54151HEAL**

1. **Systems Engineer – Intermediate**

   Functional Responsibility: Performs systems engineering design, integration and implementation. Defines, analyzes, and documents requirements and specifications. Develops procedures to automate or improve existing systems. Manage and maintain systems and infrastructure throughout the product life cycle. Assists with design of software architecture and data flow. Performs integration, test, and debug. Develops appropriate required system documentation.

   Required Education and Experience: BS, Systems Engineering or similar field. Three (3) years of relevant experience.

2. **Systems Engineer – Senior**

   Functional Responsibility: Performs systems engineering design, integration and implementation. Defines, analyzes, and documents requirements and specifications. Develops procedures to automate or improve existing systems. Manage and maintain systems and infrastructure throughout the product life cycle. Assists with design of software
architecture and data flow. Performs integration, test, and debug. Develops appropriate required system documentation.

Required Education and Experience: BS, Systems Engineering or similar field. Three (3) years of relevant experience.

3. **Software Engineer – Senior**

Functional Responsibility: Designs, modifies, develops, writes, tests, and releases software applications and resources. Develops performance requirements and specifications. Develops software documentation such as flowcharts, system interface diagrams, UML diagrams, unit tests, and training. Assists with project planning and tracking, configuration management, and quality assurance.

Required Education and Experience: BA/BS degree in computer science related field. Seven (7) years of relevant experience.

4. **System Administrator – Senior**

Functional Responsibility: Provide systems management by administering various servers and functions (including web, file, application, backup, pre-production, and production). Troubleshoots network performance issues and creates and maintains a disaster recovery plan. Optimizes system operation and resource utilization, and perform system capacity analysis and planning.

Required Education and Experience: BA/BS degree in computer science related field. Seven (7) years of relevant experience.

5. **Cybersecurity Analyst – Intermediate**

Functional Responsibility: Analyzes and defines security requirement for computer systems and networks. Performs risk analyses of computer systems and applications during all phases of the system development life cycle. Prepares Assessment & Authorization (A&A), Authority to Operate (ATO) and the Authority to Connect (ATC) request package or similar work products as required.

Required Education and Experience: BA/BS degree in computer science related field. Three (3) years of relevant experience.

6. **Database Administrator – Senior**

Functional Responsibility: Analyzes and defines security requirement for computer systems and networks. Performs risk analyses of computer systems and applications during all phases of the system development life cycle. Prepares Assessment & Authorization (A&A), Authority to Operate (ATO) and the Authority to Connect (ATC) request package or similar work products as required.

Required Education and Experience: BA/BS degree in computer science related field. Seven (7) years of relevant experience.

7. **Quality Assurance Specialist – Intermediate**

Functional Responsibility: Implements Quality Assurance Policy and Procedures throughout the product lifecycle. Conduct QA surveillance and reviews to ensure quality of products. Escalate quality issues to appropriate levels of management. Collect and analyze quality metrics and provide input to management and design reviews. Conduct Audits and Training related to the Quality System. Provide quality monitoring and management of subcontractor quality.

Required Education and Experience: Associates degree in a related field. Three (3) years of relevant experience.
8. Database Analyst – Intermediate


Required Education and Experience: BA/BS degree in computer science related field. Three (3) years of relevant experience.

9. Enterprise Infrastructure Architect

Functional Responsibility: Provide assistance and support services in evaluating systems engineering solutions for integration, installation, and testing and life-cycle support of new and upgraded systems associated with delivery of infrastructure capabilities. Evaluate and recommend changes to current and future network requirements to reconcile the needs of a variety of user groups and recommend best industry practices to improve efficiency and quality.

Required Education and Experience: BA/BS degree in computer science, engineering, or related field. Five (5) years of relevant experience.

10. Clinical Systems Consultant

Functional Responsibility: Advise implementation, design, and maintenance of EMR systems. Develop requirements, provide system analysis, and provide advisory services to system architects.

Required Education and Experience: BA/BS degree in computer science, engineering, or related field. Seven (7) years of relevant experience.

11. Technical Writer

Functional Responsibility: Determine the needs of end users of technical documentation. Organize and write supporting documents for products. Create operating instructions, how-to manuals, assembly instructions, “frequently asked questions” pages and other product documentation to help technical support staff, consumers, and other users.

Required Education and Experience: BA/BS degree in English, computer science, or related field. Two (2) years of relevant experience.

2. Maximum order.

Maximum order is $500,000 per SIN.

3. Minimum order.

Minimum order is $100.

4. Geographic coverage (delivery area).

The 48 contiguous states, Alaska, Hawaii, Washington DC, and the U.S. Territories. OCONUS sites are available depending on location.

5. Point(s) of production (city, county, and State or foreign country)

San Antonio, TX
6. Discount from list prices or statement of net price.

Prices shown above are fully discounted for GSA.

7. Quantity Discounts

N/A

8. Prompt payment terms.

N/A

9a. Government purchase cards accepted at or below the micro-purchase threshold.

Yes

9b. Government purchase cards accepted above the micro-purchase threshold.

Yes

10. Foreign items

None.

11a. Time of Delivery

As agreed between Contractor and Ordering Agency.

11b. Expedited Delivery

Contact contractor.

11c. Overnight and 2-day delivery.

Contact Contractor.

11d. Urgent Requirements.

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. point(s)

Destination.

13a. Ordering address(es).

12500 San Pedro Ave., Suite 403. San Antonio, TX 78216
13b. Ordering procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es)

12500 San Pedro Ave., Suite 403. San Antonio, TX 78216

15. Warranty provision.

N/A

16. Export packing charges, if applicable.

N/A

17. Terms and conditions of Government purchase card acceptance.

N/A

18. Terms and conditions of rental, maintenance, and repair.

N/A

19. Terms and conditions of installation.

N/A

20a. Terms and conditions for any other services.

N/A

21. List of service and distribution points.

N/A

22. List of participating dealers.

N/A

23. Preventative maintenance.

N/A

24a. Special attributes such as environmental attributes

N/A

24b. Section 508 compliance information.

If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
25. Data Universal Number System (DUNS) number.

83-192-3961

26. Notification regarding registration in System for Award Management (SAM) database.

System for Award Management (SAM) Registration is active and valid.
Terms and Conditions for SIN 132-51 and 132-56

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 132-51 and 132-56 IT and Health IT Professional Services apply exclusively to IT and Health IT Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES 1-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT and Health IT Professional Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**


7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT and Health IT Professional Services.
9. **INDEPENDENT CONTRACTOR**

All IT and Health IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. **Definitions.**

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT and Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements — Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity’s Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT AND HEALTH IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of Service offered under Special Item Numbers 132-51 and 132-56 IT and Health IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.