54151S and OLM

AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No.54151S Information Technology Professional Services

INFOSTELLAR INC
12020 Sunrise Valley Drive Suite 100
Reston, VA 20190-3429
703-852-8999
http://infostellarinc.com

Contract Number: 47QTCA19D002L
Period Covered by Contract: November 27, 2018 through November 26, 2023

Small Business

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov)
INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation
SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:
   Domestic delivery is delivery within the 48 contiguous states and Washington, DC, U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

   The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR’S ORDERING ADDRESS AND PAYMENT INFORMATION:
   Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

   The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

   Phone: 703-852-8999
   Mail: 12020 Sunrise Valley Drive ST 100, Reston, VA 20190
   Email: aj@infostellarinc.com

3. LIABILITY FOR INJURY OR DAMAGE
The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. **STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:**
   - Block 9: G. Order/Modification Under Federal Schedule Contract
   - Block 16: Data Universal Numbering System (DUNS) Number: 011689987
   - Block 30: Type of Contractor: B. Small Business
   - Block 31: Woman-Owned Small Business - No
   - Block 37: Contractor's Taxpayer Identification Number (TIN): 26-1192714
   - 4a. CAGE Code: 7CCN2
   - 4b. Contractor has registered with the Central Contractor Registration Database.

5. **FOB DESTINATION**

6. **DELIVERY SCHEDULE**
   - a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<table>
<thead>
<tr>
<th>SPECIAL ITEM NUMBER</th>
<th>DELIVERY TIME (Days ARO)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>30 Days</td>
</tr>
</tbody>
</table>

   - b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
   - PROMPT PAYMENT DISCOUNT: None
   - VOLUME DISCOUNT: None

8. **Small Requirements:** The minimum dollar value of orders to be issued is $100.

9. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**
   The Maximum Order value for the following Special Item Numbers (SINs) is $500,000:
   - Special Item Number 54151S Information Technology Professional Services
10. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS
Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

11. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003) FSS A/L FC 01-5

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub. L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor’s participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency’s order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency’s order.
(i) Government-Furnished Property: As specified by the agency’s order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies’ operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government’s obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

(k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

12. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity’s convenience, and (m) Termination for Cause (See 52.212-4)

13. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if:

1. All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
2. The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
3. The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
4. All clauses applicable to items not on the Federal Supply Schedule are included in the order.

14. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package.
submitted in response to requirements which result in orders under this schedule contract.

(3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.
c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded.

15. BLANKET PURCHASE AGREEMENTS (BPAs)
The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

16. SECTION 508 COMPLIANCE.
I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:
Yes ___X____
No _______

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): www.infostellarinc.com
The EIT standard can be found at: www.Section508.gov/.

17. ADVANCE PAYMENTS
A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324

DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

<table>
<thead>
<tr>
<th>SIN</th>
<th>TITLE</th>
<th>DESCRIPTION</th>
<th>YEARS OF EXP</th>
<th>DEGREE REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Program Manager</td>
<td>Performs day-to-day delivery management of IT projects,</td>
<td>10</td>
<td>Bachelor’s Degree</td>
</tr>
</tbody>
</table>
staffed by teams of data processing and information management professionals specializing in analyzing, designing, integrating, testing, documenting, converting, extending, and implementing automated information and telecommunications systems. Demonstrates proven skills in technical areas addressed by the delivery order to be managed. Organizes, directs, and coordinates the planning and production of all activities associated with assigned deliverables. Establishes and alters, as necessary, corporate management structure to direct effective contract support activities. Demonstrates strong written and oral communication skills.

| 54151S | Project Manager | Responsible for planning and executing a project with one or more agile teams delivering a product. Prepares and maintains the project schedule and budget. Prepares and delivers status reports to the customer. Primary point of contact for the customer. Oversees all work and takes corrective action as necessary to ensure project success. Manages staffing, budget, prioritization, and other personnel matters. May serve as technical lead for the project. | 8 | Bachelor’s Degree |

<p>| 54151S | Subject Matter Expert | Subject matter expert may augment or direct project teams. Provides high level functional and systems analysis, design, integration, documentation, and implementation advice on complex studies, requiring expert knowledge of the subject matter for effective problem solution. Participates in all phases of | 10 | Bachelor’s Degree |</p>
<table>
<thead>
<tr>
<th>OSHA Code</th>
<th>Job Title</th>
<th>Responsibilities</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Principal Business Analyst</td>
<td>Analyzes multiple and complex business processes to determine most efficient methods of accomplishing work. Provides leadership to the project and other business analysts on the team. Uses computer-based and manual workflow analysis tools to study work procedures, information flows, production methods, inventory controls, and cost analyses. Documents findings and recommends new procedures, systems, and organizational changes, including staffing, equipment, and facility requirements. Monitors newly implemented systems to ensure smooth functioning. May install new systems and train operating staff. May conduct operational effectiveness reviews to ensure changes are applied and functioning as intended. Develops and maintains operating systems documentation and procedure manuals.</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior Business Analyst</td>
<td>Analyzes business processes to determine most efficient methods of accomplishing work. Uses computer-based and manual workflow analysis tools to study work procedures, information flows, production methods, inventory controls, and cost analyses.</td>
<td>Bachelor’s Degree</td>
</tr>
</tbody>
</table>
methods, inventory controls, and cost analyses. Documents findings and recommends new procedures, systems, and organizational changes, including staffing, equipment, and facility requirements. Monitors newly implemented systems to ensure smooth functioning. Develops and maintains operating systems documentation and procedure manuals.

<table>
<thead>
<tr>
<th>Code</th>
<th>Position</th>
<th>Responsibilities</th>
<th>Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Business Analyst</td>
<td>Uses computer-based and manual workflow analysis tools to study work procedures, information flows, production methods, inventory controls, and cost analyses. Documents findings and recommends new procedures, systems, and organizational changes, including staffing, equipment, and facility requirements. Monitors newly implemented systems to ensure smooth functioning. Develops and maintains operating systems documentation and procedure manuals.</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>54151S</td>
<td>Senior UX Designer</td>
<td>Designs and facilitates user research studies. Uses feedback to create the look and feel of a specific computer interface. Navigates the functionality of that interface and produces the desired human-computer interaction. Leads the use of frameworks such as user-centered or user-driven development to test and improve the design.</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>54151S</td>
<td>UX Designer</td>
<td>User-experience designers are responsible for creating the look and feel of a specific computer interface. This allows them to navigate the functionality of that interface and produce the desired human-computer interaction. Uses frameworks such as user-centered or user-driven development to test and improve the design.</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Principal Technical Architect</td>
<td>The Principal Technical Architect provides technical leadership to the project teams and serves as technical advisor to the project management while conducting a full analysis of its progress and matching the deadlines for what is expected. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Evaluates problems of workflows, organization, and planning analytically and systematically and develops appropriate corrective action.</td>
<td>10</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>---</td>
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</tr>
<tr>
<td>Senior Technical Architect</td>
<td>The Senior Technical Architect provides technical leadership to the project teams and serves as technical advisor to the smaller teams. Designs architecture to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Evaluates problems of workflows, organization, and planning analytically and systematically and develops appropriate corrective action for the team leaders.</td>
<td>6</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Lead Software Developer</td>
<td>Leads development teams responsible for gathering and evaluating stakeholder requirements, producing and evaluating system design, anticipating risks, and managing development teams.</td>
<td>10</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Role</td>
<td>Responsibilities</td>
<td>Experience</td>
<td>Education</td>
</tr>
<tr>
<td>----------------------</td>
<td>----------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Senior Software Developer</td>
<td>Leads small agile development teams. Works independently with minimal supervision for gathering and evaluating stakeholder requirements, producing and evaluating system design, anticipating risks, and delivering application code to meet the requirements.</td>
<td>6</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Mid-level Software Developer</td>
<td>Responsible for gathering and evaluating stakeholder requirements, and evaluating system design, raising issues, and delivering application code with some guidance from senior developers and reviewing junior developer's code</td>
<td>3</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Software Developer</td>
<td>Responsible for discussing/understanding stakeholder requirements, evaluating system design, and writing application code.</td>
<td>6</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Associate Software Developer</td>
<td>Full stack design and development, and writing automated tests.</td>
<td>1</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Senior Data Analyst</td>
<td>Leads data interpretation and analysis on the project, and designing solutions and strategies. Interprets data, analyzes results using statistical techniques; develops and implements data analyses, data collection systems and other strategies that optimize statistical efficiency and quality; acquires data from primary or secondary data sources and maintains databases.</td>
<td>10</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Data Analyst</td>
<td>Interprets data, analyzes results using statistical techniques; develops and implements data analyses, data collection systems and other strategies that optimize statistical efficiency and quality; acquires data from primary or secondary data sources and maintains databases.</td>
<td>4</td>
<td>Bachelor’s Degree</td>
</tr>
<tr>
<td>Senior Software Tester</td>
<td>Leads system testing activities including test preparation; ensures test cases and scripts cover all requirements.</td>
<td>8</td>
<td>Bachelor’s Degree</td>
</tr>
</tbody>
</table>
requirements and design specifications; writes automated and manual test cases and test scripts based on requirements and user stories; analyzes and estimates the automation development efforts; researches, recommends and implements tools as needed with the goal of increasing automation; ensures that all automated tests are executed with stability and provide regular feedback/test results to supervisors on the status of quality and coverage; proactively brings issues and problems to the attention of the team; generates, proposes and implements innovative solutions.

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>LABOR CATEGORY</th>
<th>PRICE OFFERED TO GSA (including IFF)</th>
<th>Base Year</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Software Tester</td>
<td>Performs system testing activities including test preparation; ensures test cases and scripts cover all requirements and design specifications; ensures that all automated tests are executed with stability; provides regular feedback/test results to supervisors on the status of quality and coverage; logs defects, tests/retests defects, tracks progress and results and reports status to the project lead.</td>
<td>4</td>
<td>Bachelor’s Degree</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>54151S</td>
<td>Associate Software Tester</td>
<td>Performs system testing activities including test preparation; ensures test cases and scripts cover all requirements and design specifications; logs defects, tests/retests defects, tracks progress and results and reports status</td>
<td>2</td>
<td>Bachelor’s Degree</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Infostellar, Inc. GSA Price List
<table>
<thead>
<tr>
<th>Position</th>
<th>54151S</th>
<th>54151S</th>
<th>54151S</th>
<th>54151S</th>
<th>54151S</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal Business Analyst</td>
<td>$134.39</td>
<td>$138.42</td>
<td>$142.57</td>
<td>$146.85</td>
<td>$151.25</td>
</tr>
<tr>
<td>Senior Business Analyst</td>
<td>$121.86</td>
<td>$125.52</td>
<td>$129.29</td>
<td>$133.16</td>
<td>$137.16</td>
</tr>
<tr>
<td>Business Analyst</td>
<td>$92.31</td>
<td>$95.08</td>
<td>$97.93</td>
<td>$100.87</td>
<td>$103.90</td>
</tr>
<tr>
<td>Senior UX Designer</td>
<td>$123.87</td>
<td>$127.59</td>
<td>$131.41</td>
<td>$135.36</td>
<td>$139.42</td>
</tr>
<tr>
<td>UX Designer</td>
<td>$115.55</td>
<td>$119.01</td>
<td>$122.58</td>
<td>$126.26</td>
<td>$130.05</td>
</tr>
<tr>
<td>Principal Technical Architect</td>
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<td>$157.43</td>
<td>$162.15</td>
<td>$167.02</td>
<td>$172.03</td>
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<tr>
<td>Senior Technical Architect</td>
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<td>$150.91</td>
<td>$155.44</td>
<td>$160.11</td>
<td>$164.91</td>
</tr>
<tr>
<td>Lead Software Developer</td>
<td>$134.39</td>
<td>$138.42</td>
<td>$142.57</td>
<td>$146.85</td>
<td>$151.25</td>
</tr>
<tr>
<td>Senior Software Developer</td>
<td>$121.43</td>
<td>$125.07</td>
<td>$128.83</td>
<td>$132.69</td>
<td>$136.67</td>
</tr>
<tr>
<td>Mid-level Software Developer</td>
<td>$109.93</td>
<td>$113.23</td>
<td>$116.63</td>
<td>$120.12</td>
<td>$123.73</td>
</tr>
<tr>
<td>Software Developer</td>
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<td>$89.88</td>
<td>$92.58</td>
<td>$95.36</td>
<td>$98.22</td>
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<tr>
<td>Associate Software Developer</td>
<td>$68.56</td>
<td>$70.62</td>
<td>$72.74</td>
<td>$74.92</td>
<td>$77.17</td>
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<tr>
<td>Senior Data Analyst</td>
<td>$134.46</td>
<td>$138.49</td>
<td>$142.65</td>
<td>$146.93</td>
<td>$151.33</td>
</tr>
<tr>
<td>Data Analyst</td>
<td>$114.63</td>
<td>$118.07</td>
<td>$121.61</td>
<td>$125.26</td>
<td>$129.02</td>
</tr>
<tr>
<td>Senior Software Tester</td>
<td>$102.02</td>
<td>$105.08</td>
<td>$108.23</td>
<td>$111.47</td>
<td>$114.82</td>
</tr>
<tr>
<td>Software Tester</td>
<td>$87.26</td>
<td>$89.88</td>
<td>$92.58</td>
<td>$95.36</td>
<td>$98.22</td>
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<tr>
<td>Associate Software Tester</td>
<td>$82.38</td>
<td>$84.85</td>
<td>$87.39</td>
<td>$90.02</td>
<td>$92.72</td>
</tr>
</tbody>
</table>
BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) ________________.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date Contractor Date

BPA NUMBER ____________

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT
Pursuant to GSA Federal Supply Schedule Contract Number(s) ____________, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

   MODEL NUMBER/PART NUMBER * SPECIAL BPA DISCOUNT/PRICE

(2) Delivery:

   DESTINATION DELIVERY SCHEDULES / DATES

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _________________.

12020 Sunrise Valley Dr, Ste 100, Reston, VA 20191    703-852-8999: simply.agile@infostellarinc.com
(4) This BPA does not obligate any funds.

(5) This BPA expires on ______________ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:
OFFICE POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
   (a) Name of Contractor;
   (b) Contract Number;
   (c) BPA Number;
   (d) Model Number or National Stock Number (NSN);
   (e) Purchase Order Number;
   (f) Date of Purchase;
   (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
   (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor’s invoice, the provisions of this BPA will take precedence.

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BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements. These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts. Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract. Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements. Here is a general outline on how it works:

The customer identifies their requirements.
Federal Supply Schedule Contractors may individually meet the customers needs, or -
Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement. Customers make a best value selection.