AUTHORIZED MULTIPLE AWARD SCHEDULE PRICELIST

CATEGORY:
INFORMATION TECHNOLOGY

SUBCATEGORIES:
Cloud and Cloud Related IT Professional Services
IT Professional Services

SIN 518210C: CLOUD AND CLOUD-RELATED IT PROFESSIONAL SERVICES

SIN 54151S: INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

C2S Consulting Group, LLC
13755 Sunrise Valley Drive, #400
Herndon, VA 20171
Phone: 571-420-2333 Fax: 703-724-0266
https://c2sconsultinggroup.com/

Contract Number: 47QTCA19D002R
Period Covered by Contract: November 29, 2018 – November 28, 2023
General Services Administration
Federal Supply Service
BUSINESS SIZE: Woman Owned Small Business

PRICELIST CURRENT THROUGH GSA MASS MOD A812

Products and ordering information in this Authorized Multiple Award Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service’s Home Page via the Internet at http://www.fss.gsa.gov/
INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS

1a. AUTHORIZED SPECIAL ITEM NUMBERS (SINs):

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>518210C</td>
<td>Cloud and Cloud Related IT Professional Services</td>
</tr>
<tr>
<td>54151S</td>
<td>Information Technology Professional Services</td>
</tr>
</tbody>
</table>

1b. Lowest Priced Model Number and Price for each SIN:  See Price List

1c. SERVICES OFFERED:  See Price List

2. MAXIMUM ORDER PER SIN:

<table>
<thead>
<tr>
<th>SIN</th>
<th>MAXIMUM ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>518210C</td>
<td>$500,000 per SIN/Order</td>
</tr>
<tr>
<td>54151S</td>
<td>$500,000 per SIN/Order</td>
</tr>
</tbody>
</table>

This maximum order threshold is a dollar amount at which it is suggested that the ordering agency request higher discounts from the contractor before issuing the order. The contractor may: (1) Offer a new lower price, (2) Offer the lowest price available under the contract, or (3) Decline the order within five (5) days. In accordance with the Maximum Order provisions contained in the Schedule, a delivery order may be placed against the Schedule contract even though it exceeds the maximum order threshold.

3. MINIMUM ORDER:  $100

4. GEOGRAPHIC COVERAGE (DELIVERY AREA): The geographic scope of this contract is the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories

5. POINT OF PRODUCTION:  United States

6. BASIC DISCOUNT: Prices listed are net, discounts have been deducted and the Industrial Funding Fee has been added

7. QUANTITY DISCOUNT: Additional 2% for orders of $250,000 and above
8. **PROMPT PAYMENT TERMS:** Net 30. INFORMATION FOR ORDERING OFFICES: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED UP TO THE MICRO-PURCHASE THRESHOLD.**

9b. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** 30 Days

11b. **EXPEDITED DELIVERY:** Contact Contractor

11c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Contractor

11d. **URGENT REQUIREMENTS:** Contact Contractor

12. **F.O.B. POINT:** FOB Destination

13a. **ORDERING ADDRESS:** C2S Consulting Group, LLC
13755 Sunrise Valley Drive, #400
Herndon, VA 20171

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3).

14. **PAYMENT ADDRESS:** Same as Ordering Address

15. **WARRANTY PROVISION:** Standard Commercial Warranty

16. **EXPORT PACKING CHARGES:** Not Applicable
17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE: None

18. TERMS AND CONDITIONS OF RENTAL: Not Applicable

19. TERMS AND CONDITIONS OF INSTALLATION: Not Applicable

20a. TERMS AND CONDITIONS OF REPAIR PARTS: Not Applicable

20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: See Terms and Conditions Section

21. LIST OF SERVICE AND DISTRIBUTION POINTS: None

22. LIST OF PARTICIPATING DEALERS: None

23. PREVENTIVE MAINTENANCE: See Pricelist for available options

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G. RECYCLED CONTENT, ENERGY EFFICIENCY AND/OR REDUCED POLLUTANTS): Not Applicable

24b. SECTION 508 COMPLIANCE INFORMATION: Not Applicable

25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: 079805188

26. CONTRACTOR HAS REGISTERED IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.
   CAGE CODE: 7CVZ2
TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF CLOUD AND CLOUD RELATED IT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 518210C)

1. SCOPE
The prices, terms and conditions stated under Special Item Number (SIN) 518210C Cloud and Cloud Related IT Professional Services apply exclusively to Cloud Services within the scope of this Multiple Award Schedule.

This SIN provides ordering activities with access to technical services that run in cloud environments and meet the NIST Definition of Cloud Computing Essential Characteristics. Services relating to or impinging on cloud that do not meet all NIST essential characteristics should be listed in other SINs.

The scope of this SIN is limited to cloud capabilities provided entirely as a service. Hardware, software and other artifacts supporting the physical construction of a private or other cloud are out of scope for this SIN. Currently, an Ordering Activity can procure the hardware and software needed to build on premise cloud functionality, through combining different services on other MAS SINs.

Sub-categories in scope for this SIN are the three NIST Service Models: Software as a Service (SaaS), Platform as a Service (PaaS), and Infrastructure as a Service (IaaS). Offerors may optionally select a single sub-category that best fits a proposed cloud service offering. Only one sub-category may be selected per each proposed cloud service offering. Offerors may elect to submit multiple cloud service offerings, each with its own single sub-category. The selection of one of three sub-categories does not prevent Offerors from competing for orders under the other two sub-categories.

Sub-category selection within this SIN is optional for any individual cloud service offering, and new cloud computing technologies that do not align with the aforementioned three sub-categories may be included without a sub-category selection so long as they comply with the essential characteristics of cloud computing as outlined by NIST.

2. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character.

a. Acceptance Testing
Any required Acceptance Test Plans and Procedures shall be negotiated by the Ordering Activity at task order level. The Contractor shall perform acceptance testing of the systems for Ordering Activity approval in accordance with the approved test procedures.

b.
c. Training
If training is provided commercially the Contractor shall provide normal commercial installation, operation, maintenance, and engineering interface training on the system. Contractor is responsible for indicating if there are separate training charges.

d. Information Assurance/Security Requirements
The contractor shall meet information assurance/security requirements in accordance with the Ordering Activity requirements at the Task Order level.

e. Related Professional Services
The Contractor is responsible for working with the Ordering Activity to identify related professional services and any other services available on other SINs that may be associated with deploying a complete cloud solution. Any additional substantial and ongoing professional services related to the offering such as integration, migration, and other cloud professional services are out of scope for this SIN.

f. Performance of Cloud Computing Services
The Contractor shall respond to Ordering Activity requirements at the Task Order level with proposed capabilities to Ordering Activity performance specifications or indicate that only standard specifications are offered. In all cases the Contractor shall clearly indicate standard service levels, performance and scale capabilities.

The Contractor shall provide appropriate cloud computing services on the date and to the extent and scope agreed to by the Contractor and the Ordering Activity.

g. Reporting
The Contractor shall respond to Ordering Activity requirements and specify general reporting capabilities available for the Ordering Activity to verify performance, cost and availability.

In accordance with commercial practices, the Contractor may furnish the Ordering Activity/user with a monthly summary Ordering Activity report.

3. RESPONSIBILITIES OF THE ORDERING ACTIVITY
The Ordering Activity is responsible for indicating the cloud computing services requirements unique to the Ordering Activity. Additional requirements should not contradict existing SIN or MAS Terms and Conditions. Ordering Activities should include (as applicable) Terms & Conditions to address Pricing, Security, Data Ownership, Geographic Restrictions, Privacy, SLAs, etc.

Cloud services typically operate under a shared responsibility model, with some responsibilities assigned to the Cloud Service Provider (CSP), some assigned to the Ordering Activity, and others shared between the two. The distribution of responsibilities will vary.
between providers and across service models. Ordering activities should engage with CSPs to fully understand and evaluate the shared responsibility model proposed. Federal Risk and Authorization Management Program (FedRAMP) documentation will be helpful regarding the security aspects of shared responsibilities, but operational aspects may require additional discussion with the provider.

a. **Ordering Activity Information Assurance/Security Requirements Guidance**
   (1) The Ordering Activity is responsible for ensuring to the maximum extent practicable that each requirement issued is in compliance with the Federal Information Security Management Act (FISMA) as applicable.

   (2) The Ordering Activity shall assign a required impact level for confidentiality, integrity and availability (CIA) prior to issuing the initial statement of work.² The Contractor must be capable of meeting at least the minimum security requirements assigned against a low-impact information system in each CIA assessment area (per FIPS 200) and must detail the FISMA capabilities of the system in each of CIA assessment area.


   (3) Agency level FISMA certification, accreditation, and evaluation activities are the responsibility of the Ordering Activity. The Ordering Activity reserves the right to independently evaluate, audit, and verify the FISMA compliance for any proposed or awarded Cloud Computing Services.

   (4) The Ordering Activity has final responsibility for assessing the FedRAMP status of the service, complying with and making a risk-based decision to grant an Authorization to Operate (ATO) for the cloud computing service, and continuous monitoring. A memorandum issued by the Office of Management and Budget (OMB) on Dec 8, 2011 outlines the responsibilities of Executive departments and agencies in the context of FedRAMP compliance.³

   (5) Ordering activities are responsible for determining any additional information assurance and security related requirements based on the nature of the application and relevant mandates.

b. **Deployment Model**
   If a particular deployment model (Private, Public, Community, or Hybrid) is desired, Ordering Activities are responsible for identifying the desired model(s). Alternately, Ordering Activities could identify requirements and assess Contractor responses to determine the most appropriate deployment model(s).
c. Delivery Schedule
The Ordering Activity shall specify the delivery schedule as part of the initial requirement. The Delivery Schedule options are found in Information for Ordering Activities Applicable to All Special Item Numbers.

d. Interoperability
Ordering Activities are responsible for identifying interoperability requirements. Ordering Activities should clearly delineate requirements for API implementation and standards conformance.

e. Performance of Cloud Computing Services
The Ordering Activity should clearly indicate any custom minimum service levels, performance and scale requirements as part of the initial requirement.

f. Reporting
The Ordering Activity should clearly indicate any cost, performance or availability reporting as part of the initial requirement.

g. Privacy
The Ordering Activity should specify the privacy characteristics of their service and engage with the Contractor to determine if the cloud service is capable of meeting Ordering Activity requirements. For example, a requirement could be requiring assurance that the service is capable of safeguarding Personally Identifiable Information (PII), in accordance with NIST SP 800-122, and OMB memos M-06-16 and M-07-16. An Ordering Activity will determine what data elements constitute PII according to OMB Policy, NIST Guidance and Ordering Activity policy.

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4. NIST SP 800-122, “Guide to Protecting the Confidentiality of Personally Identifiable Information (PII)”


h. Accessibility
The Ordering Activity should specify the accessibility characteristics of their service and engage with the Contractor to determine the cloud service is capable of meeting Ordering Activity requirements. For example, a requirement could require assurance that the service is capable of providing accessibility based on Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d).

i. Geographic Requirements
Ordering activities are responsible for specifying any geographic requirements and engaging with the Contractor to determine that the cloud services offered have the capabilities to meet geographic requirements for all anticipated task orders. Common geographic concerns could include whether service data, processes and related artifacts can be confined on request to the United States and its territories, or the continental United States (CONUS).

j. Data Ownership and Retrieval and Intellectual Property
Intellectual property rights are not typically transferred in a cloud model. In general, CSPs retain ownership of the Intellectual Property (IP) underlying their services and the customer retains ownership of its intellectual property. The CSP gives the customer a license to use the cloud services for the duration of the contract without transferring rights. The government retains ownership of the IP and data they bring to the customized use of the service as spelled out in the FAR and related materials.

General considerations of data ownership and retrieval are covered under the terms of the MAS and the FAR and other laws, ordinances, and regulations (Federal, State, City, or otherwise). Because of considerations arising from cloud shared responsibility models, ordering activities should engage with the Contractor to develop more cloud-specific understandings of the boundaries between data owned by the government and that owned by the cloud service provider, and the specific terms of data retrieval.

In all cases, the Ordering Activity should enter into an agreement with a clear and enforceable understanding of the boundaries between government and cloud service provider data, and the form, format and mode of delivery for each kind of data belonging to the government.

The Ordering Activity should expect that the Contractor shall transfer data to the government at the government's request at any time, and in all cases when the service or order is terminated for any reason, by means, in formats and within a scope clearly understood at the initiation of the service. Example cases that might require clarification include status and mode of delivery for:

- Configuration information created by the government and affecting the government’s use of the cloud provider’s service.

- Virtual machine configurations created by the government but operating on the cloud provider’s service.
Profile, configuration and other metadata used to configure SaaS application services or PaaS platform services.

The key is to determine in advance the ownership of classes of data and the means by which Government owned data can be returned to the Government.

k. Service Location Distribution
The Ordering Activity should determine requirements for continuity of operations and performance and engage with the Contractor to ensure that cloud services have adequate service location distribution to meet anticipated requirements. Typical concerns include ensuring that:

1. Physical locations underlying the cloud are numerous enough to provide continuity of operations and geographically separate enough to avoid an anticipated single point of failure within the scope of anticipated emergency events.

2. Service endpoints for the cloud are able to meet anticipated performance requirements in terms of geographic proximity to service requestors.

l. Related Professional Services
Ordering activities should engage with Contractors to discuss the availability of limited assistance with initial setup, training and access to the services that may be available through this SIN.

Any additional substantial and ongoing professional services related to the offering such as integration, migration, and other cloud professional services are out of scope for this SIN. Ordering activities should consult the appropriate GSA professional services schedule.
1. **SCOPE**
   
a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Multiple Award Schedule.

b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   
a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   
a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   
a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. **STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
      
      (1) Cancel the stop-work order; or
      
      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
      
      (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
      
      (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

   c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

   d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. **INSPECTION OF SERVICES**
7. **RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. **INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.
12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

   (1) The offeror;

   (2) Subcontractors; and/or

   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

Please refer to the labor category descriptions and pricing incorporated into this GSA Pricelist.
**Program Manager II**

*Functional Responsibility:* Provides comprehensive management expertise for large scale program execution. Plans, organizes, and directs all program level activities and ensures performance within SOW guidelines and contract terms and conditions. Interfaces with client management personnel and exhibits high-level analytical skills in solving technical, administrative, and/or managerial challenges.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 6

**Program Manager I**

*Functional Responsibility:* Plans, organizes, and directs all program level activities for small scale program execution. Accountable for overall program performance within SOW guidelines and contract terms and conditions. Interfaces with client management personnel and exhibits analytical skills in solving technical, administrative, and/or managerial challenges.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 5

**Senior Project Manager II**

*Functional Responsibility:* Provides comprehensive expertise in managing multiple or large-scale projects. Leads other project managers in providing overall project planning and execution activities including financial management, contracts negotiation, and risk mitigation.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 4

**Senior Project Manager I**

*Functional Responsibility:* Provides comprehensive expertise in managing multiple or large scale projects. Leads other project managers in providing overall project planning and execution activities including financial management, contracts negotiation, and risk mitigation.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

**Project Manager III**

*Functional Responsibility:* Plans, organizes, and directs all project level activities. Mitigates project risks and ensures goals and objectives are accomplished within contract terms and conditions. Manages the contractor team and resources and interfaces with client management.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3
Project Manager II

**Functional Responsibility:** Plans, organizes, and directs all project level activities. Mitigates project risks and ensures goals and objectives are accomplished within contract terms and conditions. Manages the contractor team and resources and interfaces with client management.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Project Manager I

**Functional Responsibility:** Plans, organizes, and directs all project level activities. Mitigates project risks and ensures goals and objectives are accomplished within contract terms and conditions. Manages the contractor team and resources and interfaces with client management.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 2

Senior Software CM II

**Functional Responsibility:** Provides expertise in maintaining integrity, reliability, and reproducibility of software products from conception to release. Stays abreast of the latest technologies and introduces new techniques, tools, and solutions. Provides guidance and tutoring as necessary to team members in best practices, tool use, and quality assurance.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

Senior Software CM I

**Functional Responsibility:** Provides expertise in maintaining integrity, reliability, and reproducibility of software products from conception to release. Stays abreast of the latest technologies and introduces new techniques, tools, and solutions. Provides guidance and tutoring as necessary to team members in best practices, tool use, and quality assurance.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Software CM III

**Functional Responsibility:** Interfaces with project development teams in managing, tracking, and controlling software changes and releases. Administers CM tools and provides source code control, bug tracking, and build and test environments. Provides guidance and tutoring as necessary to team members in tool use and quality assurance and ensures adherence to all CM processes.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3
Software CM II
Functional Responsibility: Interfaces with project development teams in managing, tracking, and controlling software changes and releases. Administers CM tools and provides source code control, bug tracking, and build and test environments. Provides Quality Assurance support and ensures adherence to all CM processes.
Minimum Education: Bachelor’s
Minimum years of Experience: 2

Software CM I
Functional Responsibility: Interfaces with project development teams in helping to manage, track, and control software changes and releases. Administers CM tools and provides source code control, bug tracking, and build and test environments. Provides Quality Assurance support and ensures adherence to all CM processes.
Minimum Education: Bachelor’s
Minimum years of Experience: 1

IT Specialist VI
Functional Responsibility: Provides guidance, expertise, and solutions for highly complex IT problems relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network trouble shooting, database management, etc. Requires knowledge of government regulations, manuals, technical orders, standards, and industry publications relating to the discipline required to perform the task. Often manages a full IT support team.
Minimum Education: Bachelor’s
Minimum years of Experience: 5

IT Specialist V
Functional Responsibility: Provides guidance and solutions for complex IT problems relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network trouble shooting, database management, etc. Requires knowledge of government regulations, manuals, technical orders, standards, and industry publications relating to the discipline required to perform the task. Often manages a small IT support team.
Minimum Education: Bachelor’s
Minimum years of Experience: 4

IT Specialist IV
Functional Responsibility: Provides support, guidance, and IT solutions relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network trouble shooting, database management, etc.
Minimum Education: Bachelor’s
Minimum years of Experience: 4
**IT Specialist III**

*Functional Responsibility:* Provides support, guidance, and IT solutions relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network trouble shooting, database management, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

**IT Specialist II**

*Functional Responsibility:* Provides support relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network trouble shooting, database management, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2

**IT Specialist I**

*Functional Responsibility:* Provides support relating to local area networks, reliability and maintainability, safety, test and evaluation, quality assurance, systems acquisition, network troubleshooting, database management, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 1

**Senior Program Management Support**

*Functional Responsibility:* Provides high-level information management support for contract related activities, correspondence, and tracking. Performs administrative duties in support of program management, project control, report generation, scheduling, financial management, and security. Exercises judgment in tasking, works independently, and is adept at both written and oral communication.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 6

**Program Management Support III**

*Functional Responsibility:* Provides information management support for contract related activities, correspondence, and tracking. Performs administrative duties in support of program management, project control, report generation, scheduling, financial management, and security. Exercises judgment in tasking, works independently, and is adept at both written and oral communication.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 5
Program Management Support II
Functional Responsibility: Performs a variety of administrative tasks in support of program management and execution. Supports the Program Manager in providing oversight and tracking on contract related activities and communication. Works independently and is adept at both written and oral communication.
Minimum Education: Bachelor’s
Minimum years of Experience: 4

Program Management Support I
Functional Responsibility: Performs a variety of administrative tasks in support of program management and execution. Supports the Program Manager in providing oversight and tracking on contract related activities and communication. Works independently and is adept at both written and oral communication.
Minimum Education: Bachelor’s
Minimum years of Experience: 1

Senior Financial Analyst II
Functional Responsibility: Provides expert financial accounting, analysis, and all financial reporting for multiple or large-scale programs. Maintains, updates, and reviews financial and statistical data and conducts financial analysis on profitability. Assists in developing and evaluating financial plans. Requires in-depth knowledge of financial analysis techniques, accounting practices, and the use of financial software tools.
Minimum Education: Bachelor’s
Minimum years of Experience: 6

Senior Financial Analyst I
Functional Responsibility: Provides expert financial accounting, analysis, and all financial reporting for multiple or large-scale programs. Maintains, updates, and reviews financial and statistical data and conducts financial analysis on profitability. Assists in developing and evaluating financial plans. Requires in-depth knowledge of financial analysis techniques, accounting practices, and the use of financial software tools.
Minimum Education: Bachelor’s
Minimum years of Experience: 5

Financial Analyst III
Functional Responsibility: Manages financial activity for complex programs and ensures adherence to negotiated thresholds. Performs Balance Sheet account reconciliations, account analysis, accrual calculations, and other related accounting documents/schedules. Tracks and reports monthly financial expenditures, prepares budgets and schedules, and performs audits, as necessary.
Minimum Education: Bachelor’s
Minimum years of Experience: 4
Financial Analyst II

**Functional Responsibility:** Manages and performs financial analysis activities, including Balance Sheet account reconciliations, account analysis, accrual calculations, and other related accounting documents/schedules. Tracks and reports monthly financial expenditures, prepares budgets and schedules, and performs audits, as necessary.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Financial Analyst I

**Functional Responsibility:** Performs financial analysis activities for small scale programs, including Balance Sheet account reconciliations, account analysis, accrual calculations, and other related accounting documents/schedules. Tracks and reports monthly financial expenditures, prepares budgets and schedules, and performs audits, as necessary.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 1

Information Security Specialist IV

**Functional Responsibility:** Provides information security safeguards for multiple or large-scale programs. Implements security improvements by assessing current situation, evaluating trends, and anticipating requirements. Conducts security briefings and participates in the development and implementation of security education programs. Manages physical access to buildings and rooms, clearances, packages, documentation, and debriefings. Acts as a liaison with outside agencies.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

Information Security Specialist III

**Functional Responsibility:** Provides information security safeguards for small or medium-scale programs. Implements security improvements by assessing current situation, evaluating trends, and anticipating requirements. Conducts security briefings and participates in the development and implementation of security education programs. Manages physical access to buildings and rooms, clearances, packages, documentation, and debriefings. Acts as a liaison with outside agencies.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Information Security Specialist II

**Functional Responsibility:** Implements security safeguards and procedures relating to building access, clearances, security packages, documentation, and debriefings. Acts as a liaison with outside agencies.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3
**Information Security Specialist I**

**Functional Responsibility:** Implements security safeguards and procedures relating to building access, clearances, security packages, documentation, and debriefings. Acts as a liaison with outside agencies.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 2

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**IT Security Specialist IV**

**Functional Responsibility:** Develops and implements security procedures and ensures compliance with government and IT security policies. Coordinates certification and accreditation for IT systems. Performs file transfers and security classification reviews. Controls access to networks and systems. Identifies abnormalities, reports violations, and conducts periodic audits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

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**IT Security Specialist III**

**Functional Responsibility:** Develops and implements security procedures and ensures compliance with government and IT security policies. Assists with certification and accreditation procedures. Performs file transfers and security classification reviews. Controls access to networks and systems. Identifies abnormalities, reports violations, and conducts periodic audits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

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**IT Security Specialist II**

**Functional Responsibility:** Implements security procedures and ensures compliance with government and IT security policies. Performs file transfers and security classification reviews. Controls access to networks and systems. Identifies abnormalities, reports violations, and conducts periodic audits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 2

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**IT Security Specialist I**

**Functional Responsibility:** Implements security procedures and ensures compliance with government and IT security policies. Performs file transfers and security classification reviews. Controls access to networks and systems. Identifies abnormalities, reports violations, and conducts periodic audits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 1
Senior Systems Applications Developer  
**Functional Responsibility:**  
Leads a team of experienced software development personnel in providing functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Sets expectations and determines design methodologies and tool sets. Supports developer teams by providing advice, coaching, and educational opportunities. Requires advanced knowledge in a variety of software development platforms and programming languages. Understands Service Oriented Architecture, and other web technology and development tools, as well as network fundamentals and National Security Standards for military information systems.  
*Minimum Education:* Bachelor’s  
*Minimum years of Experience:* 6

Systems Application Developer V  
**Functional Responsibility:** Provides advanced functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Sets expectations and determines design methodologies and tool sets. Supports developer teams by providing advice, coaching, and educational opportunities. Coordinates requirements, schedules, and activities; contributes to team meetings; troubleshoots development and production problems across multiple environments and operating platforms. Supports users by developing documentation and assistance tools. Requires advanced knowledge in a variety of software development platforms and programming languages. Understands Service Oriented Architecture, and other web technology and development tools, as well as network fundamentals and National Security Standards for military information systems.  
*Minimum Education:* Bachelor’s  
*Minimum years of Experience:* 5

Systems Application Developer IV  
**Functional Responsibility:** Provides functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Coordinates requirements, schedules, and activities; contributes to team meetings; troubleshoots development and production problems across multiple environments and operating platforms. Supports users by developing documentation and assistance tools. Requires advanced knowledge in a variety of software development platforms and programming languages. Understands Service Oriented Architecture, and other web technology and development tools, as well as network fundamentals and National Security Standards for military information systems.  
*Minimum Education:* Bachelor’s  
*Minimum years of Experience:* 4
**Systems Application Developer III**

*Functional Responsibility:* Provides functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Coordinates requirements, schedules, and activities; contributes to team meetings; troubleshoots development and production problems across multiple environments and operating platforms. Supports users by developing documentation and assistance tools. Requires advanced knowledge in a variety of software development platforms and programming languages. Understands Service Oriented Architecture, and other web technology and development tools, as well as network fundamentals and National Security Standards for military information systems.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

**Systems Application Developer II**

*Functional Responsibility:* Provides functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Performs advanced software development and requires knowledge in a variety of software development platforms and programming languages. Understands Service Oriented Architecture, and other web technology and development tools, as well as network fundamentals and National Security Standards for military information systems.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2

**Systems Application Developer I**

*Functional Responsibility:* Provides functional and technical application design, development, testing, implementation, maintenance and troubleshooting of complex solutions. Performs advanced software development and requires knowledge in a variety of software development platforms and programming languages.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 1

**Senior Software Engineer**

*Functional Responsibility:* Serves as Subject Matter Expert on software design, implementation, and integration efforts and independently performs complex software development tasks. Requires expert knowledge of computer languages, computer logic, and flow-charting techniques, as well as software design methods, techniques, and tools. Also requires in-depth technical knowledge of hardware, networks, and operating systems.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 6
Software Engineer IV

**Functional Responsibility:** Leads software design, implementation, and integration efforts and independently performs complex software development tasks. Requires advanced knowledge of computer languages, computer logic, and flow-charting techniques, as well as software design methods, techniques, and tools. Also requires in-depth technical knowledge of hardware, networks, and operating systems.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Software Engineer III

**Functional Responsibility:** Performs full lifecycle software development activities for complex activities. Requires knowledge in a variety of software development platforms, programming languages, and software design methods, techniques, and tools. Leads a team of developers and performs peer reviews.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 4

Software Engineer II

**Functional Responsibility:** Performs full lifecycle software development activities. Requires knowledge in a variety of software development platforms, programming languages, and software design methods, techniques, and tools.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Software Engineer I

**Functional Responsibility:** Performs software development activities. Requires knowledge in a variety of software development platforms, programming languages, and software design methods, techniques, and tools.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 2

Software Engineer

**Functional Responsibility:**
Performs software development activities. Requires knowledge of software development platforms, programming languages, and software design methods, techniques, and tools.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 1

Software Test Engineer III

**Functional Responsibility:** Develops and implements testing procedures to simulate customer use of products/systems. Provides validation of software development against requirements and other standards, confers with users, studies systems flow, data usage, and work processes, and investigates problem areas.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6
Software Test Engineer II

**Functional Responsibility:** Develops and implements testing procedures to simulate customer use of products/systems. Provides validation of software development against requirements and other standards, confers with users, studies systems flow, data usage, and work processes, and investigates problem areas.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Software Test Engineer I

**Functional Responsibility:** Develops and implements testing procedures to simulate customer use of products/systems. Provides validation of software development against requirements and other standards, confers with users, studies systems flow, data usage, and work processes, and investigates problem areas.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Technical Expert

**Functional Responsibility:** Serve as the Senior Technical Architect/Advisor for strategic design and implementation of complex systems involving information processing, communications, and networking. Requires knowledge of state-of-the-art or emerging technologies and methodologies.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

Subject Matter Expert IV

**Functional Responsibility:** Defines problems and analyzes and develops plans and requirements for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) for SIGINT, IMINT, MASINT, and Multi-INT systems and related programs. Reviews and develops training materials/plans and assists in field site training visits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Subject Matter Expert III

**Functional Responsibility:** Defines problems and analyzes and develops plans and requirements for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) for SIGINT, IMINT, MASINT, and Multi-INT systems and related programs. Reviews and develops training materials/plans and assists in field site training visits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 4
Subject Matter Expert II

**Functional Responsibility:** Defines problems and analyzes and develops plans and requirements for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) for SIGINT, IMINT, MASINT, and Mult-INT systems and related programs. Reviews and develops training materials/plans and assists in field site training visits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Subject Matter Expert I

**Functional Responsibility:** Defines problems and analyzes and develops plans and requirements for complex systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) for SIGINT, IMINT, MASINT, and Mult-INT systems and related programs. Reviews and develops training materials/plans and assists in field site training visits.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 2

Senior Analyst

**Functional Responsibility:** Leads a large team of analysts in performing activities such as intelligence analysis, data analysis, operations analysis, T&E/IV&V, CM, DM, QA, as well as the generation of technical documentation. Independently performs complex tasks in area of discipline.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

Analyst IV

**Functional Responsibility:** Leads a team of analysts in performing activities such as intelligence analysis, data analysis, operations analysis, T&E/IV&V, CM, DM, QA, as well as the generation of technical documentation. Independently performs complex tasks in area of discipline.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Analyst III

**Functional Responsibility:** Leads a small team of analysts in performing activities such as intelligence analysis, data analysis, operations analysis, T&E/IV&V, CM, DM, QA, as well as the generation of technical documentation. Independently performs complex tasks in area of discipline.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 4
**Analyst II**

*Functional Responsibility:* Performs activities such as intelligence analysis, data analysis, operations analysis, T&E/IV&V, CM, DM, QA, as well as the generation of technical documentation.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

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**Analyst I**

*Functional Responsibility:* Performs activities such as intelligence analysis, data analysis, operations analysis, T&E/IV&V, CM, DM, QA, as well as the generation of technical documentation.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2

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**Technical Writer III**

*Functional Responsibility:* Leads a team of personnel who research, write, edit, and produce technical reports, articles, user documentation, or related material. Works with internal teams to obtain an in-depth understanding of the product and the documentation requirements. Recommends organization and layout, editorial standards, and publication methods. Reviews and edits technical writing. Performs investigation or analysis and utilizes computer software to obtain and manipulate data.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 4

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**Technical Writer II**

*Functional Responsibility:* Researches, writes, edits, and produces technical reports, articles, user documentation, or related material. Creates and maintains the information architecture. Performs investigation or analysis and utilizes computer software to obtain and manipulate data.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

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**Technical Writer I**

*Functional Responsibility:* Researches, writes, edits, and produces technical reports, articles, user documentation, or related material. Creates and maintains the information architecture. Performs investigation or analysis and utilizes computer software to obtain and manipulate data.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2
Chief Systems Engineer

**Functional Responsibility:** Serves as the Senior Systems Engineer for a complex project. Performs technical planning, systems integration, verification and validation, cost and risk and supportability and effectiveness. Defines, plans, coordinates, and manages engineering activities to translate customer requirements into hardware and software specifications. Provides comprehensive definition of all aspects of system development from analysis of missing needs to verification of system performance.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 6

Senior Systems Engineer

**Functional Responsibility:** Performs technical planning, systems integration, verification and validation, cost and risk and supportability and effectiveness. Defines, plans, coordinates, and manages engineering activities to translate customer requirements into hardware and software specifications. Provides comprehensive definition of all aspects of system development from analysis of missing needs to verification of system performance.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 5

Systems Engineer IV

**Functional Responsibility:** Defines and executes systems engineering activities to translate customer requirements into hardware and software specifications. Activities may include systems planning and integration verification and validation, performance management, cost/risk and supportability, testing and validation, benchmarking, information engineering, and development and staffing of a system engineering plan.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 4

Systems Engineer III

**Functional Responsibility:** Defines and executes systems engineering activities to translate customer requirements into hardware and software specifications. Activities may include systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a system engineering plan.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3

Systems Engineer II

**Functional Responsibility:** Defines and executes systems engineering activities to translate customer requirements into hardware and software specifications. Activities may include systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a system engineering plan.

**Minimum Education:** Bachelor’s

**Minimum years of Experience:** 3
**Systems Engineer I**

*Functional Responsibility:* Performs systems engineering activities, as directed. Activities may include systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a system engineering plan.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2

**Senior Systems Integration Engineer**

*Functional Responsibility:* Provides in-depth technical expertise and hands-on engineering and analysis and integration work. Involves a detailed understanding of hardware, software, design, validation, and execution of test methods to investigate system-level issues and design improvements.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 6

**Systems Integration Engineer V**

*Functional Responsibility:* Independently performs highly technical and complex engineering analysis tasks relating to design, needs analysis, design review, testing, implementation, and validation. Researches, evaluates, and recommends systems/equipment/technologies based upon needs. Drafts technical instructions, engineering plans, technical designs, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 5

**Systems Integration Engineer IV**

*Functional Responsibility:* Independently performs highly technical and complex engineering analysis tasks relating to design, needs analysis, design review, testing, implementation, and validation. Researches, evaluates, and recommends systems/equipment/technologies based upon needs. Drafts technical instructions, engineering plans, technical designs, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 4

**Systems Integration Engineer III**

*Functional Responsibility:* Independently performs highly technical and complex engineering analysis tasks relating to design, needs analysis, design review, testing, implementation, and validation. Researches, evaluates, and recommends systems/equipment/technologies based upon needs. Drafts technical instructions, engineering plans, technical designs, etc.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3
Systems Integration Engineer II
Functional Responsibility: Independently performs highly technical and complex engineering analysis tasks relating to design, needs analysis, design review, testing, implementation, and validation. Researches, evaluates, and recommends systems/equipment/technologies based upon needs. Drafts technical instructions, engineering plans, technical designs, etc.
Minimum Education: Bachelor’s
Minimum years of Experience: 2

Systems Integration Engineer I
Functional Responsibility: Independently performs highly technical and complex engineering analysis tasks relating to design, needs analysis, design review, testing, implementation, and validation. Researches, evaluates, and recommends systems/equipment/technologies based upon needs. Drafts technical instructions, engineering plans, technical designs, etc.
Minimum Education: Bachelor’s
Minimum years of Experience: 1

Communications System Engineer V
Functional Responsibility: Provides communications engineering expertise and apply knowledge of engineering principles to design solutions for large scale programs. Studies, develops, designs and maintains electronic systems and components as they relate to satellite or network communications architectures, relay operations and relay satellite architectures, COMSEC and cryptographic requirements, information technology, and technical reporting.
Minimum Education: Bachelor’s
Minimum years of Experience: 6

Communications System Engineer IV
Functional Responsibility: Provides communications engineering expertise and apply knowledge of engineering principles to design solutions for large scale programs. Studies, develops, designs and maintains electronic systems and components as they relate to satellite or network communications architectures, relay operations and relay satellite architectures, COMSEC and cryptographic requirements, information technology, and technical reporting.
Minimum Education: Bachelor’s
Minimum years of Experience: 5

Communications System Engineer III
Functional Responsibility: Studies, develops, designs and maintains electronic systems and components as they relate to satellite or network communications architectures, relay operations and relay satellite architectures, COMSEC and cryptographic requirements, information technology, and technical reporting.
Minimum Education: Bachelor’s
Minimum years of Experience: 4
Communications System Engineer II
**Functional Responsibility:** Studies, develops, designs and maintains electronic systems and components as they relate to satellite or network communications architectures, relay operations and relay satellite architectures, COMSEC and cryptographic requirements, information technology, and technical reporting.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 3

Communications System Engineer I
**Functional Responsibility:** Studies, develops, designs and maintains electronic systems and components as they relate to satellite or network communications architectures, relay operations and relay satellite architectures, COMSEC and cryptographic requirements, information technology, and technical reporting.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 2

System Test Engineer III
**Functional Responsibility:** Performs complex testing and technical analysis of systems. Reviews and evaluates test requirements. Develops and directs preparation and execution of comprehensive test plans, procedures, and schedules for testing products/systems.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 6

System Test Engineer II
**Functional Responsibility:** Performs complex testing and technical analysis of systems. Reviews and evaluates test requirements. Develops comprehensive test plans, procedures, and schedules for testing products/systems.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 5

System Test Engineer I
**Functional Responsibility:** Performs complex testing and technical analysis of systems. Reviews and evaluates test requirements. Develops comprehensive test plans, procedures, and schedules for testing products/systems.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 2

Procurement Specialist III
**Functional Responsibility:** Provides full scale procurement activities from request to purchase order issuance for large scale programs. Duties include managing vendor relationships, coordinating, bids, and negotiating pricing, contractual agreements, and terms and conditions.
*Minimum Education:* Bachelor’s
*Minimum years of Experience:* 4
**Procurement Specialist II**

*Functional Responsibility:* Provides full scale procurement activities from request to purchase order issuance for small-scale programs. Duties include managing vendor relationships, coordinating, bids, and negotiating pricing, contractual agreements, and terms and conditions.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 3

**Procurement Specialist I**

*Functional Responsibility:* Executes small program purchases according to negotiated pricing, contractual agreements, and budgetary constraints.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 2

**Senior Business Operations**

*Functional Responsibility:* Provides configuration management (CM) expertise in maintaining integrity, reliability, and reproducibility of software products from conception to release. Provides guidance and tutoring as necessary to team members in CM best practices, tool use, and quality assurance. Responsible for procurement processes from end-to-end necessary for ODC purchasing, delivery, and financial tracking. Provides high-level information management support for contract related activities, correspondence, and tracking. Performs administrative duties in support of program management, project control, report generation, scheduling, financial management, and security. Exercises judgment in tasking, works independently, and is adept at both written and oral communication.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 6

**Business Operations II**

*Functional Responsibility:* Provides configuration management (CM) expertise in maintaining integrity, reliability, and reproducibility of software products from conception to release. Provides guidance and tutoring as necessary to team members in CM best practices, tool use, and quality assurance. Responsible for procurement processes from end-to-end necessary for ODC purchasing, delivery, and financial tracking. Provides information management support for contract related activities, correspondence, and tracking. Performs administrative duties in support of program management, project control, report generation, scheduling, financial management, and security. Exercises judgment in tasking, works independently, and is adept at both written and oral communication.

*Minimum Education:* Bachelor’s

*Minimum years of Experience:* 5
Business Operations I  

**Functional Responsibility:** Interfaces with project development teams in managing, tracking, and controlling software changes and releases. Administers CM tools and provides source code control, bug tracking, and build and test environments. Provides guidance and tutoring as necessary to team members in tool use and quality assurance and ensures adherence to all CM processes. Responsible for procurement processes from end-to-end necessary for ODC purchasing, delivery, and financial tracking. Performs a variety of administrative tasks in support of program management and execution. Supports the Program Manager in providing oversight and tracking on contract related activities and communication. Works independently and is adept at both written and oral communication.  

**Minimum Education:** Bachelor’s  
**Minimum years of Experience:** 4

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**Educational Equivalency**

C2S Consulting Group, LLC reserves the right to make the following substitutions in the education and/or experience requirements of any of the service skill categories set forth herein.

- One year of directly-related experience is the equivalent of one year of education.
- One year of education is the equivalent of one year of experience.
- Certification related to the technology is equivalent to two years of experience or education requirement.
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<th>Labor Category</th>
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<th>GSA Price Year 2</th>
<th>GSA Price Year 3</th>
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