GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Contract Number:
47QTCA19D003Q

Period Covered by Contract:
December 20, 2018 through December 19, 2023

Ian, Evan & Alexander Corporation
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Reston, VA 20191
Phone: (703) 682-4167 Fax: (703) 935-1063
Contract Administrator: Robert Miller
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Price List current through Mass Modification A821, effective July 8, 2020

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage! ®, a menu-driven database system. The INTERNET address GSA Advantage! ® is: GSAAAdvantage.gov.
INFORMATION FOR ORDERING ACTIVITIES

1a. Authorized Special Item Numbers (SINs):
   - Special Item No. 54151HACS - Highly Adaptive Cybersecurity Services (HACS)
   - Special Item No. 54151S - Information Technology Professional Services
   - Special Item No. OLM - Order Level Materials

1b. Lowest priced model number and lowest unit price for that model for each SIN awarded in the contract: Not applicable

1c. Description of all corresponding commercial job titles, experience, functional responsibility and education for the labor categories that perform services: See page 13

2. Maximum order: $500,000

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic and Overseas delivery

5. Points of production: Same as company address

6. Discount from list prices or statement of net price: Government net prices

7. Quantity discounts: None Offered

8. Prompt payment terms: Net 30 Days

9a. Government purchase cards are accepted below the micro purchase threshold.

9b. Government purchase cards are accepted above the micro purchase threshold.

10. Foreign items (list items by country of origin): None

11a. Time of delivery: Specified on the Task Order

11b. Items available for expedited delivery: Contact Contractor

11c. Overnight and 2-day delivery: Contact Contractor

11d. Urgent Requirements: Contact Contractor

12. F.O.B. Point: Destination

13a. Ordering address: Same as company address

13b. Ordering Procedures: For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address: *Same as company address*

15. Warranty provision: *Standard Commercial Warranty*

16. Export packing charges: *Not Applicable*

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): *Contact Contractor*

18. Terms and conditions of rental, maintenance, and repair: *Not Applicable*

19. Terms and conditions of installation: *Not Applicable*

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: *Not Applicable*

20a. Terms and conditions for any other services: *Not Applicable*

21. List of service and distribution points: *Not Applicable*

22. List of participating dealers: *Not Applicable*

23. Preventive maintenance: *Not Applicable*

24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: *Not Applicable*

25. Data Universal Number System (DUNS) number: *102242844*

26. Ian, Evan & Alexander Corporation is registered in the System for Award Management database. CAGE Code: *1XCZ1*
Vendor suitability for offering services through the Highly Adaptive Cybersecurity Services (HACS) SINs must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Federal Acquisition Regulation (FAR) Part 52.204-21
- OMB Memorandum M-06-19 - Reporting Incidents Involving Personally Identifiable Information and Incorporating the Cost for Security in Agency Information Technology Investments
- OMB Memorandum M-07-16 - Safeguarding Against and Responding to the Breach of Personally Identifiable Information
- OMB Memorandum M-16-03 - Fiscal Year 2015-2016 Guidance on Federal Information Security and Privacy Management Requirements
- OMB Memorandum M-16-04 – Cybersecurity Implementation Plan (CSIP) for Federal Civilian Systems
- The Cybersecurity National Action Plan (CNAP)
- NIST SP 800-14 - Generally Accepted Principles and Practices for Securing Information Technology Systems
- NIST SP 800-27A - Engineering Principles for Information Technology Security (A Baseline for Achieving Security)
- NIST SP 800-30 - Guide for Conducting Risk Assessments
- NIST SP 800-35 - Guide to Information Technology Security Services
- NIST SP 800-44 - Guidelines on Securing Public Web Servers
- NIST SP 800-48 - Guide to Securing Legacy IEEE 802.11 Wireless Networks
- NIST SP 800-53 – Security and Privacy Controls for Federal Information Systems and Organizations
- NIST SP 800-61 - Computer Security Incident Handling Guide
- NIST SP 800-64 - Security Considerations in the System Development Life Cycle
- NIST SP 800-82 - Guide to Industrial Control Systems (ICS) Security
- NIST SP 800-86 - Guide to Integrating Forensic Techniques into Incident Response
- NIST SP 800-115 - Technical Guide to Information Security Testing and Assessment
- NIST SP 800-137 - Information Security Continuous Monitoring (ISCM) for Federal Information Systems and Organizations
- NIST SP 800-153 - Guidelines for Securing Wireless Local Area Networks (WLANs)
- NIST SP 800-171 - Protecting Controlled Unclassified Information in non-federal Information Systems and Organizations
1. **SCOPE**
   a. The labor categories, prices, terms and conditions stated under Special Item Numbers 54151HACS High Adaptive Cybersecurity Services apply exclusively to High Adaptive Cybersecurity Services within the scope of this Information Technology Schedule.
   
   b. Services under these SINs are limited to Highly Adaptive Cybersecurity Services only.

   Software and hardware products are under different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8), and may be quoted along with services to provide a total solution.

   c. These SINs provide ordering activities with access to Highly Adaptive Cybersecurity services only.

   d. Highly Adaptive Cybersecurity Services provided under these SINs shall comply with all Cybersecurity certifications and industry standards as applicable pertaining to the type of services as specified by ordering agency.

   e. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **ORDER**
   a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

3. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.

   b. The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
d. Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor’s travel.

4. **INSPECTION OF SERVICES**

5. **RESPONSIBILITIES OF THE CONTRACTOR**
   The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.
   The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

6. **RESPONSIBILITIES OF THE ORDERING ACTIVITY**
   Subject to the ordering activity’s security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

7. **INDEPENDENT CONTRACTOR**
   All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

8. **ORGANIZATIONAL CONFLICTS OF INTEREST**
   a. Definitions.

   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.
b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

9. **INVOICES**
The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

10. **RESUMES**
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

11. **APPROVAL OF SUBCONTRACTS**
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

12. **DESCRIPTION OF HIGHLY ADAPTIVE CYBERSECURITY SERVICES AND PRICING**
   a. The Contractor shall provide a description of each type of Highly Adaptive Cybersecurity Service offered under Special Item Numbers 132-45A, 132-45B, 132-45C and 132-45D for Highly Adaptive Cybersecurity Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

   b. Pricing for all Highly Adaptive Cybersecurity Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, minimum general experience and minimum education. The following is an example of the manner in which the description of a commercial job title should be presented (see SCP FSS 004)
1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:

(1) Cancel the stop-work order;

or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.
9. **INDEPENDENT CONTRACTOR**
   All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. **ORGANIZATIONAL CONFLICTS OF INTEREST**
    a. Definitions.
       “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
       “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor. An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates' objectivity in performing contract work.
    b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. **INVOICES**
   The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. **PAYMENTS**
   For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:
   a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
   (1) The offeror;
   (2) Subcontractors; and/or
   (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. **RESUMES**
   Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. **INCIDENTAL SUPPORT COSTS**
   Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. **APPROVAL OF SUBCONTRACTS**
   The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. **DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING**
   a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
   b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
IAN, EVAN & ALEXANDER CORPORATION'S  
LABOR CATEGORY DESCRIPTIONS

**Job Title:** Cybersecurity Analyst 1  
**Functional Responsibilities:** Provides technical expertise for the identification, development and prioritization of cybersecurity operations requirements, processes, procedures, and governing directives. Assists in conducting cybersecurity operations and defense including Intrusion Detection, and identifies issues and priorities affecting operations. Assists in identifying requirements for capability development efforts and assist in the design and development. Collaborates with internal and external partners to facilitate communication and information sharing. Assists in the assessment of cybersecurity capabilities and cybersecurity operations, including the conducting of Risk and Vulnerability Assessments and Penetration Testing.  
**Minimum Experience:** Requires a minimum of two (2) years overall experience.  
**Minimum Education:** High School Diploma or equivalent

**Job Title:** Cybersecurity Analyst 2  
**Functional Responsibilities:** Provides technical expertise for the identification, development and prioritization of cybersecurity operations requirements, processes, procedures, and governing directives. Assists in conducting cybersecurity operations and defense including Intrusion Detection, and identifies issues and priorities affecting operations. Assists in identifying requirements for capability development efforts and assist in the design and development. Collaborates with internal and external partners to facilitate communication and information sharing. Assists in the assessment of cybersecurity capabilities and cybersecurity operations, including the conducting of Risk and Vulnerability Assessments and Penetration Testing.  
**Minimum Experience:** Requires a minimum of four (4) years overall experience.  
**Minimum Education:** High School Diploma or equivalent

**Job Title:** Cybersecurity Analyst 3  
**Functional Responsibilities:** Provides technical expertise for the identification, development and prioritization of cybersecurity operations requirements, processes, procedures, and governing directives. Assists in conducting cybersecurity operations and defense including Intrusion Detection, and identifies issues and priorities affecting operations. Assists in identifying requirements for capability development efforts and assist in the design and development. Collaborates with internal and external partners to facilitate communication and information sharing. Assists in the assessment of cybersecurity capabilities and cybersecurity operations, including the conducting of Risk and Vulnerability Assessments and Penetration Testing.  
**Minimum Experience:** Requires a minimum of six (6) years overall experience.  
**Minimum Education:** High School Diploma or equivalent
Job Title: Cybersecurity Technologist 1

Functional Responsibilities: Researches and analyzes cybersecurity capabilities and assists with the implementation of security solutions. Researches, develops requirements, evaluates, tests, and implements new or improved information security software, devices or systems. Applies a combination of expert engineering knowledge of enterprise IT and security solutions to design, develop, and/or implement solutions that are consistent with enterprise architecture security policies. Creates solutions to perform cybersecurity defense tasks such as Network Defense, Intrusion Detection, Risk and Vulnerability Assessments, Penetration Testing, and Cyber Hunt. Recommends network management policies and procedures for implementation.

Minimum Experience: Requires a minimum of two (2) years overall experience.

Minimum Education: Bachelor’s Degree in a technical or management discipline

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Job Title: Cybersecurity Technologist 2

Functional Responsibilities: Researches and analyzes cybersecurity capabilities and assists with the implementation of security solutions. Researches, develops requirements, evaluates, tests, and implements new or improved information security software, devices or systems. Applies a combination of expert engineering knowledge of enterprise IT and security solutions to design, develop, and/or implement solutions that are consistent with enterprise architecture security policies. Creates solutions to perform cybersecurity defense tasks such as Network Defense, Intrusion Detection, Risk and Vulnerability Assessments, Penetration Testing, and Cyber Hunt. Recommends network management policies and procedures for implementation.

Minimum Experience: Requires a minimum of four (4) overall experience.

Minimum Education: Bachelor’s Degree in a technical or management discipline

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Job Title: Cybersecurity Technologist 3

Functional Responsibilities: Researches and analyzes cybersecurity capabilities and assists with the implementation of security solutions. Researches, develops requirements, evaluates, tests, and implements new or improved information security software, devices or systems. Applies a combination of expert engineering knowledge of enterprise IT and security solutions to design, develop, and/or implement solutions that are consistent with enterprise architecture security policies. Creates solutions to perform cybersecurity defense tasks such as Network Defense, Intrusion Detection, Risk and Vulnerability Assessments, Penetration Testing, and Cyber Hunt. Recommends network management policies and procedures for implementation.

Minimum Experience: Requires a minimum of six (6) years overall experience.

Minimum Education: Bachelor’s Degree in a technical or management discipline

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Job Title: IT Admin 1

Functional Responsibilities: This position requires the ability to create technical documentation, create schedules, create various project related spreadsheets, and assist project team members. May require IT functions such as basic coding, application configuration and installation, participation in software testing, and other IT related functions.

Minimum Experience: None. Entry Level.

Minimum Education: High School Diploma or equivalent
**Job Title:** IT Admin 2  
**Functional Responsibilities:** This position requires the ability to create technical documentation, create schedules, create various project related spreadsheets, and assist project team members. May require IT functions such as basic coding, application configuration and installation, participation in software testing, and other IT related functions.  
**Minimum Experience:** Requires a minimum of two (2) years overall experience.  
**Minimum Education:** High School Diploma or equivalent

**Job Title:** IT Admin 3  
**Functional Responsibilities:** This position requires the ability to create technical documentation, create schedules, create various project related spreadsheets, and assist project team members. May require IT functions such as basic coding, application configuration and installation, participation in software testing, and other IT related functions.  
**Minimum Experience:** Requires a minimum of four (4) years overall experience.  
**Minimum Education:** High School Diploma or equivalent

**Job Title:** IT Admin 4  
**Functional Responsibilities:** This position requires the ability to create technical documentation, create schedules, create various project related spreadsheets, and assist project team members. May require IT functions such as basic coding, application configuration and installation, participation in software testing, and other IT related functions.  
**Minimum Experience:** Requires a minimum of six (6) years overall experience.  
**Minimum Education:** High School Diploma or equivalent

**Job Title:** IT Program Manager 1  
**Functional Responsibilities:** Responsible for overall management of one or more programs with client including personnel assignment, personnel tasking, project communications, managing deliverables, issue management, scheduling, and reporting. Oversees information technology services provided to include systems planning, system design, system management, requirements analysis and modeling, systems analysis, business process reengineering, system testing and evaluation, system implementation, and data management. Additionally, this role provides technical and analytical guidance to project team as well as providing technical oversight in the identification and solving of technical problems.  
**Minimum Experience:** Requires a minimum of two (2) years overall experience.  
**Minimum Education:** Bachelor’s Degree in technical or management discipline

**Job Title:** IT Program Manager 2  
**Functional Responsibilities:** Responsible for overall management of one or more programs with client including personnel assignment, personnel tasking, project communications, managing deliverables, issue management, scheduling, and reporting. Oversees information technology services provided to include systems planning, system design, system management, requirements analysis and modeling, systems analysis, business process reengineering, system testing and evaluation, system implementation, and data management. Additionally, this role provides technical and analytical guidance to project team as well as providing technical oversight in the identification and solving of technical problems.  
**Minimum Experience:** Requires a minimum of four (4) years overall experience.  
**Minimum Education:** Bachelor’s Degree in technical or management discipline
**Job Title:** IT Program Manager 3  
**Functional Responsibilities:** Responsible for overall management of one or more programs with client including personnel assignment, personnel tasking, project communications, managing deliverables, issue management, scheduling, and reporting. Oversees information technology services provided to include systems planning, system design, system management, requirements analysis and modeling, systems analysis, business process reengineering, system testing and evaluation, system implementation, and data management. Additionally, this role provides technical and analytical guidance to project team as well as providing technical oversight in the identification and solving of technical problems.  
**Minimum Experience:** Requires a minimum of six (6) years overall experience.  
**Minimum Education:** Bachelor’s Degree in technical or management discipline

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**Job Title:** IT Program Manager 4  
**Functional Responsibilities:** Responsible for overall management of one or more programs with client including personnel assignment, personnel tasking, project communications, managing deliverables, issue management, scheduling, and reporting. Oversees information technology services provided to include systems planning, system design, system management, requirements analysis and modeling, systems analysis, business process reengineering, system testing and evaluation, system implementation, and data management. Additionally, this role provides technical and analytical guidance to project team as well as providing technical oversight in the identification and solving of technical problems.  
**Minimum Experience:** Requires a minimum of eight (8) years overall experience.  
**Minimum Education:** Bachelor’s Degree in technical or management discipline

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**Job Title:** IT SME 1  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of two (2) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

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**Job Title:** IT SME 2  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of four (4) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline
Job Title: IT SME 3  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of six (6) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

Job Title: IT SME 4  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of eight (8) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

Job Title: IT SME 5  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of ten (10) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

Job Title: IT SME 6  
**Functional Responsibilities:** Individual is a recognized expert in their discipline in either functional domains (e.g., CRM, marketing, IT Strategy, finance, personnel, acquisition, etc.) or technical disciplines (e.g., computer security, network engineering, etc.). Capable of formulating high level strategies and communicating to the team. Individual is capable of doing hands on work in their specialty and is the recognized expert and is able to guide team members in the technical design, implementation, and operation of all systems within, and related to their domain of expertise.  
**Minimum Experience:** Requires a minimum of twelve (12) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline
**Job Title:** IT Technologist 1  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** None. Entry Level.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

**Job Title:** IT Technologist 2  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** Requires a minimum of two (2) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

**Job Title:** IT Technologist 3  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** Requires a minimum of four (4) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

**Job Title:** IT Technologist 4  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** Requires a minimum of six (6) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline
Job Title: IT Technologist 5  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** Requires a minimum of eight (8) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

Job Title: IT Technologist 6  
**Functional Responsibilities:** This position requires specific experience in a technical or functional area that relates to the project. Individual is responsible for creating project reports, documentation, attending and leading meetings, and the creation of specific work product related to the individual’s specific discipline. Potential additional responsibilities include quality assurance, code review, requirements definition, configuration management, software installation and migration, software testing, and other IT related responsibilities.  
**Minimum Experience:** Requires a minimum of ten (10) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

Job Title: Technical Executive  
**Functional Responsibilities:** This position requires experience as a practice, service line, or company executive. Provides executive level direction and management for key programs. Participates on steering committees and attends monthly and quarterly program reviews. Reviews plans and strategies and provides input regarding feasibility, risk, and effectiveness of plans.  
**Minimum Experience:** Requires a minimum of twelve (12) years overall experience.  
**Minimum Education:** Bachelor’s Degree in a technical or management discipline

**EXPERIENCE/EDUCATION SUBSTITUTIONS**

- 6 years of additional military experience equals bachelor’s degree
- 8 years of additional military experience equals master’s degree
- 10 years of additional military experience equals PhD
- 4 years of additional relevant experience equals bachelor’s degree
- 6 years of additional relevant experience equals master’s degree
- 8 years of additional relevant experience equals PhD
## IAN, EVAN & ALEXANDER CORPORATION’S GSA PRICE LIST

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<th>SIN</th>
<th>LABOR CATEGORY</th>
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