AUTHORIZED FEDERAL SUPPLY SCHEDULE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION
TECHNOLOGY EQUIPMENT, SOFTWARE & SERVICES

SPECIAL ITEM NUMBERS 54151S, MULTIPLE AWARD SCHEDULE

Contractor
Innovative Space Technologies, LLC.
415 E Pine St., Suite 626
Orlando, FL 32801
Telephone: 866-967-1002
www.ist-fl.com
EIN: 37-1755756
DUNS 079381347

Point of Contact: Michael Judith
Managing Partner
Orlando, FL 32801
Tel: (866) 967-1002
eMail: michael.judith@ist-fl.com

Contract Number: GS-35F-159JA
MOD PS-812

Dated: Feb 06, 2020

Period Covered by Contract: 01/23/2019 through 01/22/2024.

General Services Administration
Federal Acquisition Service

All IT Professional Services and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System (http://www.gsaadvantage.gov).
Contact Information

1. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>NAICS</th>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>541511</td>
<td>54151S</td>
<td>Multiple Award Schedule</td>
</tr>
</tbody>
</table>

2. MAXIMUM ORDER*: The maximum order is $500,000 for SIN 54151S

*If the best value selection places your order over the Maximum Order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic and overseas delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Note that for products, domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: Prices shown are GSA net prices 7.

   QUANTITY/VOLUME DISCOUNT:

   0.5% for orders at or above $350,000; 1% for orders at or above $500,000

7. PROMPT PAYMENT TERMS: None

8. Government Purchase Cards are accepted at and below the micro purchase threshold.

9. FOREIGN ITEMS: N/A

10. TIME OF DELIVERY: Negotiated at Task Order Level

11a. EXPEDITED DELIVERY: Negotiated at Task Order Level

11b. OVERNIGHT AND 2-DAY DELIVERY: Negotiated at Task Order Level

11c. URGENT REQUIREMENTS: Agencies can contact the Contractor’s representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. FOB POINT: Destination

Note: All travel required in the performance of this contract and orders placed hereunder must comply with the Federal Travel Regulations (FTR) or Joint Travel Regulations (JTR), as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all contractor travel. Contractors cannot use GSA city pair contracts. The contractor shall not add the Industrial Funding Fee onto travel costs.

13a. ORDERING ADDRESS: Same as Contractor’s address.

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS: Same as Contractor’s address.

15. WARRANTY PROVISION: Standard Commercial Warranty. Customers should contact the contractor for a copy of the warranty.

16. EXPORT PACKING CHARGES: N/A

17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:
   Accepted at or below the micro-purchase level.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE): N/A

19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

20a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

20b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

24b. Section 508 Compliance for EIT: N/A

25. DUNS NUMBER: 079381347

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Contractor is registered and valid in SAM until 10/24/2019, Cage Code = 75J94
<table>
<thead>
<tr>
<th>SIN</th>
<th>SERVICE PROPOSED</th>
<th>MINIMUM EDUCATION/CERTIFICATION LEVEL</th>
<th>MINIMUM YEARS OF EXPERIENCE</th>
<th>COMMERCIAL LIST PRICE (CPL) OR MARKET PRICES</th>
<th>UNIT OF ISSUE</th>
<th>PRICE OFFERED TO GSA (excluding IFF)</th>
<th>PRICE OFFERED TO GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Subject Matter Expert I</td>
<td>Bachelors</td>
<td>5</td>
<td>$150.00 Hour</td>
<td>$ 127.85</td>
<td>$ 128.81</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert II</td>
<td>Masters</td>
<td>10</td>
<td>$225.00 Hour</td>
<td>$ 198.00</td>
<td>$ 199.50</td>
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<tr>
<td>54151S</td>
<td>Subject Matter Expert III</td>
<td>PhD</td>
<td>15</td>
<td>$275.00 Hour</td>
<td>$ 242.40</td>
<td>$ 244.23</td>
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<tr>
<td>54151S</td>
<td>I-Corp Specialist</td>
<td>Bachelors</td>
<td>5</td>
<td>$150.00 Hour</td>
<td>$ 127.96</td>
<td>$ 128.92</td>
<td></td>
</tr>
<tr>
<td>54151S</td>
<td>Business Specialist</td>
<td>Bachelors</td>
<td>15</td>
<td>$150.00 Hour</td>
<td>$ 131.80</td>
<td>$ 132.79</td>
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<tr>
<td>54151S</td>
<td>Project Manager</td>
<td>Bachelors</td>
<td>10</td>
<td>$150.00 Hour</td>
<td>$ 127.96</td>
<td>$ 128.92</td>
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<tr>
<td>54151S</td>
<td>Consultant</td>
<td>Masters</td>
<td>15</td>
<td>$200.00 Hour</td>
<td>$ 153.95</td>
<td>$ 155.11</td>
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<tr>
<td>54151S</td>
<td>Support Analyst</td>
<td>Bachelors</td>
<td>7</td>
<td>$ 90.00 Hour</td>
<td>$ 76.71</td>
<td>$ 77.28</td>
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<tr>
<td>54151S</td>
<td>Engineer/Scientist I</td>
<td>Bachelors</td>
<td>3</td>
<td>$ 65.00 Hour</td>
<td>$ 49.50</td>
<td>$ 49.87</td>
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<tr>
<td>54151S</td>
<td>Engineer/Scientist II</td>
<td>Bachelors</td>
<td>5</td>
<td>$100.00 Hour</td>
<td>$ 85.23</td>
<td>$ 85.87</td>
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</tr>
<tr>
<td>54151S</td>
<td>Engineer/Scientist III</td>
<td>Bachelors</td>
<td>7</td>
<td>$150.00 Hour</td>
<td>$ 127.96</td>
<td>$ 128.92</td>
<td></td>
</tr>
<tr>
<td>54151S</td>
<td>Engineer/Scientist IV</td>
<td>Adv Degree</td>
<td>10</td>
<td>$200.00 Hour</td>
<td>$ 198.00</td>
<td>$ 199.50</td>
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<tr>
<td>54151S</td>
<td>Support Technician</td>
<td>High School</td>
<td>5</td>
<td>$ 50.00 Hour</td>
<td>$ 49.50</td>
<td>$ 49.87</td>
<td></td>
</tr>
</tbody>
</table>

**Subject Matter Expert I**

Education: Bachelor’s degree or equivalent experience. Experience: Minimum 5 years’ experience. See footnote at end of section.

Typical Duties: Analyzes actual and predictable interacting operational activities of a military, governmental, or business system to obtain a quantitative, rational basis for decision-making or resource allocation. Utilizes modeling and measuring techniques, mathematics, statistical methods, engineering methods, operational mathematics techniques, and other principles and laws of scientific and economic disciplines in determining solutions. Provides integral support in the requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of modeling and simulation-based decision support system applications.
<table>
<thead>
<tr>
<th>Role</th>
<th>Education</th>
<th>Experience Requirements</th>
<th>Typical Duties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject Matter Expert II</td>
<td>Master’s degree or equivalent experience.</td>
<td>Minimum 10 years’ experience.</td>
<td>Analyzes actual and predictable interacting operational activities of a military, governmental, or business system to obtain a quantitative, rational basis for decision-making or resource allocation. Utilizes extremely complex modeling and measuring techniques, mathematics, statistical methods, engineering methods, operational mathematics techniques, and other principles and laws of scientific and economic disciplines in determining solutions. Provides integral support in the requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of modeling and simulation-based decision support system applications.</td>
</tr>
<tr>
<td>Subject Matter Expert III</td>
<td>PhD degree or equivalent experience.</td>
<td>Minimum 15 years’ experience.</td>
<td>Analyzes actual and predictable interacting operational activities of a military, governmental, or business system to obtain a quantitative, rational basis for decision-making or resource allocation. Utilizes extremely complex modeling and measuring techniques, mathematics, statistical methods, engineering methods, operational mathematics techniques, and other principles and laws of scientific and economic disciplines in determining solutions. Provides integral support in the requirements determination, conceptualization, design, development, testing, verification and validation, documentation, and implementation of modeling and simulation-based decision support system applications.</td>
</tr>
<tr>
<td>I-Corps Specialist</td>
<td>Bachelor’s degree or equivalent experience.</td>
<td>Minimum 5 years’ experience.</td>
<td>Has Mentored and Participated in at least Five (5) I-Corps programs both University and National Science Foundation directly.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Typical Duties: Business Modeling, General program guidance, compliance, Coaching, Mentoring, and training of the customer discovery process.</td>
</tr>
<tr>
<td>Role</td>
<td>Education</td>
<td>Experience</td>
<td>Typical Duties</td>
</tr>
<tr>
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</tr>
<tr>
<td>Business Specialist</td>
<td>Bachelor’s degree or equivalent experience.</td>
<td>Minimum 15 years’ experience.</td>
<td>Organizes and supports the activities associated with the preparation, negotiation, administration, and pricing of contracts and subcontracts; program cost and schedule performance analysis and reporting, budgeting, and asset management. Accountable for all aspects of project or task order performance. Provides overall direction to all project level activity and personnel interfaces with client personnel. Oversees program schedules. May direct staff. Complexity to be determined internally and may or may not be a function of dollar volume or contract length. Monitors performance indicators such as cost, timing and staffing. Keeps management and customer informed of project status and deviations. Demonstrates good oral and written communication skills.</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Bachelor’s degree or equivalent experience.</td>
<td>Minimum 10 years’ experience.</td>
<td>Responsible for managing relatively complex programs. May manage fixed price contracts. Oversees program budget and schedules. May direct staff. Has primary responsibility for program growth; may be responsible for marketing new technology or follow-on business acquisition. May be responsible for P&amp;L. May be responsible for business development within current customer base and/or for new customers. Accountable for all aspects of program performance. Directs the performance of a variety of related projects which may be organized by technology, program or client. Program areas typically represent more than three functional areas that may include engineering, systems analysis, quality control, administration, etc.</td>
</tr>
<tr>
<td>Consultant</td>
<td>Master’s degree with specialized management level training.</td>
<td>Minimum 15 years business or federal programs experience; typically, 10 or more years management experience involving major commercial or federal program(s).</td>
<td>Plans, conducts and coordinates major business programming applications of considerable complexity requiring a thorough understanding of all parameters affecting and interfacing with the application. Provides technical advice and consultation on complex programming applications. Organizes and directs the execution of broad programming projects. Provides analytical support in the conceptualization, development and implementation of multiple, inter-linked programs. Recommends and develops programming and documentation standards. Prepares cost analysis and justification for programming projects. May act as a technical project leader or provide work leadership for lower level employees.</td>
</tr>
<tr>
<td>Job Title</td>
<td>Education</td>
<td>Experience</td>
<td>Typical Duties</td>
</tr>
<tr>
<td>-------------------</td>
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<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Support Analyst</td>
<td>High School diploma and practical technical skill</td>
<td>Less than 7 yrs. experience in program or project support.</td>
<td>Data entry, graphics design, document development, outreach administration, records management, project control support, researches and compiles technical data for use in documents or sections of documents such as manuals, procedures and specifications. Analyzes requirements of project to determine types of publications needed. Obtains data from independent observation, consultation with technical staff members or study of published materials and drawings. Ensures accuracy and completeness of technical documentation. Participates in general layout and manual organization.</td>
</tr>
<tr>
<td>Engineer/Scientist I</td>
<td>Bachelor’s degree in technical discipline or equivalent experience.</td>
<td>Minimum 3-year experience. See footnote at end of section.</td>
<td>Works under supervision to support the activities of a more senior Engineer/Programmer. Supports the development, maintenance and operating efficiency of a major subsystem, such as the virtual reality feeds and network, digital signal processing component, database management systems, etc. Analyzes functional business applications and design speciation's for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer specifications, tests, debugs, and refines computer code to produce the required outcome or product. Codes, in accordance with specific design parameters, system software modules as directed. Assists in the management of software development and support using formal specifications, data flow diagrams and other accepted design techniques. Trains end users. Prepares documentation, including both program level and user level documentation as required. Enhances software to reduce operating time or improve efficiency.</td>
</tr>
<tr>
<td>Engineer/Scientist II</td>
<td>Bachelor’s degree in technical discipline or equivalent experience.</td>
<td>Minimum 5 years’ experience. See footnote at end of section.</td>
<td>Supports the development, maintenance and operating efficiency of a major subsystem, such as the virtual reality feeds and network, digital signal processing component, database management systems, etc. Analyzes functional business applications and design speciation's for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer specifications, tests, debugs, and refines computer code to produce the required outcome or product. Codes, in accordance with specific design parameters and system software/hardware modules as required. Assists in the management of software development and support using formal specifications, data flow diagrams and other accepted design techniques. Trains end users. Prepares documentation, including both program level and user level documentation as required. Enhances software to reduce operating time or improve efficiency.</td>
</tr>
<tr>
<td>Role</td>
<td>Education: Bachelor’s degree in technical discipline or equivalent experience.</td>
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<td>-----------------------</td>
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<td></td>
</tr>
<tr>
<td>Engineer/Scientist III</td>
<td>Experience: Minimum 7 years’ experience. See footnote at end of section.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Typical Duties</td>
<td>Works independently, with management review of end results. Has prime accountability for the development, maintenance and operating efficiency of a major subsystem, such as the virtual reality feeds and network, digital signal processing component, database management systems, etc. Analyzes functional business applications and design speciation's for functional activities. Develops block diagrams and logic flow charts. Translates detailed design into computer specifications, tests, debugs, and refines computer code to produce the required outcome or product. Codes, in accordance with specific design parameters and system software modules. Manages software development and support using formal specifications, data flow diagrams, other accepted design techniques. Organizes and implements end-user training programs. Prepares documentation, including both program level and user level documentation as required. Enhances software to reduce operating time or improve efficiency. May supervise more junior engineers.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Role</th>
<th>Education: Bachelor’s degree in technical discipline or equivalent experience.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineer/Scientist IV</td>
<td>Experience: Minimum 10 years’ experience. See footnote at end of section.</td>
</tr>
<tr>
<td>Typical Duties</td>
<td>Works independently. Has prime accountability for the development, maintenance and operating efficiency of a major subsystem, such as virtual reality feeds and network, digital signal systems component, database management systems, etc. Develops and applies advanced methods, theories and research techniques in the investigation and solution of complex and advanced software/hardware applications and problems. Codes, in accordance with specific design parameters and system software modules. Plans, conducts, technically directs and evaluates projects or major phases of significant projects, coordinating the efforts of engineers and technical support staff in the performance of assigned projects. Conducts investigations and tests of considerable complexity. Reviews literature, patents and current practices relevant to the solution of assigned projects. Recommends corrections in technical applications and analysis. Evaluates vendor capabilities to provide required products or services. Provides technical consultation to other organizations.</td>
</tr>
</tbody>
</table>
| Equivalency Requirements | General Educational Development (GED) or vocational degree = high school diploma  
A.A. degree = two (2) years general experience  
B.A. = six (6) years general experience  
M.S./M.A. = four (4) years general experience  
Ph.D. = three (3) years general experience  

Note: The following clarification applies to all labor categories. In some cases, the following will be considered in place of minimum education and experience: unique education, specialized experience, skills, knowledge, training, or certification, military training and/or experience, quality of experience, national recognition, security clearance, high demand technical area, or exceptional Grade Point Average. Related experience may be substituted for education. Education and experience requirements will be determined jointly by IST and the customer, based on task requirements. |

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**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY MULTIPLE AWARD SCHEDULE SERVICES (SPECIAL ITEM NUMBER 54151S)**

1. **SCOPE**
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to Multiple Award Schedule services within the scope of this Information Technology Schedule.
   b. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made, and the contract terms
and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES


7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Multiple Award Schedule services.

9. INDEPENDENT CONTRACTOR

All Multiple Award Schedule performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid,
neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

(1) The offeror.

(2) Subcontractors; and/or

(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF MULTIPLE AWARD SCHEDULE AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S Multiple Award Schedule services should be presented in the same manner as the
Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all Multiple Award Schedule services shall be in accordance with the Contractor’s customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

c. The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science