Federal Supply Service

**Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

**Multiple Award Schedule**

FSC Group: Information Technology

Contract Number: 47QTCA19D004Z

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: January 29, 2019 – January 28, 2024

DLS Engineering Associates, Inc.
5701 Cleveland St Ste 220
Virginia Beach, VA 23462-1790
757-494-5151
[www.dlsengineering.com](http://www.dlsengineering.com)

Contract Administration Source:
Donna Scassera
donna.scassera@dlsengineering.com

Business Size: Small
Woman Owned business
Women Owned (WOSB)

Price list current as of Modification #PA-0004 effective 09.09.2020

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>54151SRC</td>
<td>Information Technology Professional Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. Please see attached pricing information.

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. Please see attached labor category descriptions.

2. Maximum order:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Maximum Order</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>$500,000</td>
</tr>
<tr>
<td>OLM</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

3. Minimum order: $100

4. Geographic coverage (delivery area). Worldwide

5. Point(s) of production (city, county, and State or foreign country):

   DLS Engineering Associates, Inc.
   5701 Cleveland St Ste 220
   Virginia Beach, VA 23462-1790

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. Net 30 days

9. Foreign items (list items by country of origin). Not Applicable
10a. Time of delivery. (Contractor insert number of days.) **Task Order level**

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list. **Contact Contractor**

10c. Overnight and 2-day delivery. **Contact Contractor**

10d. Urgent Requirements. **Contact Contractor**

11. F.O.B. point(s). **Origin**

12a. Ordering address(es):  
DLS Engineering Associates, Inc.  
5701 Cleveland St Ste 220  
Virginia Beach, VA 23462-1790

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es):  
DLS Engineering Associates, Inc.  
5701 Cleveland St Ste 220  
Virginia Beach, VA 23462-1790

14. Warranty provision. **Standard Commercial Warranty Terms & Conditions**

15. Export packing charges, if applicable. **Not Applicable**

16. Terms and conditions of rental, maintenance, and repair (if applicable). **Not Applicable**

17. Terms and conditions of installation (if applicable). **Not Applicable**

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**

18b. Terms and conditions for any other services (if applicable). **Not Applicable**

19. List of service and distribution points (if applicable). **Not Applicable**

20. List of participating dealers (if applicable). **Not Applicable**

21. Preventive maintenance (if applicable). **Not Applicable**

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **Not Applicable**
22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/. Not Applicable

23. Data Universal Number System (DUNS) number. 947103347

24. Notification regarding registration in System for Award Management (SAM) database. DLS Engineering Associates, Inc. is registered and active in SAM.
Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

LABOR CATEGORY DESCRIPTIONS

1. Application Developer I
   – Functional Duties: Designs, develops, enhances, debugs, troubleshoots, and implements software. Researches, tests, build, and coordinate the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Designs and develops code, compilers, assemblers, utility programs and operating systems. Participates in development of software user manuals and technical reports.
   – Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

2. Application Developer II
   – Functional Duties: Designs, develops, enhances, debugs, troubleshoots, and implements software. Researches, tests, build, and coordinate the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Designs and develops code, compilers, assemblers, utility programs and operating systems. Participates in development of software user manuals and technical reports.
   – Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

3. Application Developer III
   – Functional Duties: Designs, develops, enhances, debugs, troubleshoots, and implements software. Researches, tests, build, and coordinate the conversion and/or integration of new products based on client requirements. Designs and develops new software products or major enhancements to existing software. Consults with project teams and end users to identify application requirements. Assists in the evaluation and recommendation of application software packages, application integration and testing tools. Resolves problems with software and responds to suggestions for improvements and enhancements. Designs and develops code, compilers, assemblers, utility programs and operating systems. Participates in development of software user manuals and technical reports.
– **Education and Experience**: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

### 4. Business Process Analyst I

– **Functional Duties**: Applies the use of process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Responsible for transitioning of existing organizations or project teams in accomplishing the organization’s goals or project activities and objectives through improved use of internet and other automated processes. Supports activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. Key coordinator between customers and multiple project teams to ensure enterprise-wide integration of reengineering efforts and application of best practice including e-business practices experience

– **Education and Experience**: High School Diploma/GED and 0-2 years of relevant experience

### 5. Business Process Analyst II

– **Functional Duties**: Applies the use of process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Responsible for transitioning of existing organizations or project teams in accomplishing the organization’s goals or project activities and objectives through improved use of internet and other automated processes. Supports activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. Key coordinator between customers and multiple project teams to ensure enterprise-wide integration of reengineering efforts and application of best practice including e-business practices experience

– **Education and Experience**: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

### 6. Business Process Analyst III

– **Functional Duties**: Applies the use of process improvement, reengineering methodologies, and internet-related methodologies and principles to conduct process modernization projects. Responsible for transitioning of existing organizations or project teams in accomplishing the organization’s goals or project activities and objectives through improved use of internet and other automated processes. Supports activity and data modeling, development of modern business methods, identification of best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and additional forms of knowledge transfer. Key coordinator between customers and multiple project teams to ensure enterprise-wide integration of reengineering efforts and application of best practice including e-business practices experience

– **Education and Experience**: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

### 7. Database Specialist I

– **Functional Duties**: Provides all activities related to the administration of computerized databases. Able to communicate with management, technicians, and end-users to evaluate need prior to development of an automated solution. Prepares detailed reports which might include system requirements such as concurrent usage factors, data storage requirements, response rates, and discuss procedures for
processing data through the use of data base management systems (DBMS) including relational data bases. Designs, creates, and maintains databases. Conducts quality control and auditing of databases to ensure accurate and appropriate use of data. Designs, implements, and maintains complex databases with respect to access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Performs database programming and supports systems design. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

8. Database Specialist II

Functional Duties: Provides all activities related to the administration of computerized databases. Able to communicate with management, technicians, and end-users to evaluate need prior to development of an automated solution. Prepares detailed reports which might include system requirements such as concurrent usage factors, data storage requirements, response rates, and discuss procedures for processing data through the use of data base management systems (DBMS) including relational data bases. Designs, creates, and maintains databases. Conducts quality control and auditing of databases to ensure accurate and appropriate use of data. Designs, implements, and maintains complex databases with respect to access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Performs database programming and supports systems design. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

9. Database Specialist III

Functional Duties: Provides all activities related to the administration of computerized databases. Able to communicate with management, technicians, and end-users to evaluate need prior to development of an automated solution. Prepares detailed reports which might include system requirements such as concurrent usage factors, data storage requirements, response rates, and discuss procedures for processing data through the use of data base management systems (DBMS) including relational data bases. Designs, creates, and maintains databases. Conducts quality control and auditing of databases to ensure accurate and appropriate use of data. Designs, implements, and maintains complex databases with respect to access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Performs database programming and supports systems design. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

Education and Experience: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

10. Program Manager I

Functional Duties: Organizes, directs, and manages contract operation support functions, involving multiple complex and inter-related project tasks. Manages teams of contract support personnel at multiple locations. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers,
organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks.
– Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

11. Program Manager II
– Functional Duties: Organizes, directs, and manages contract operation support functions, involving multiple complex and inter-related project tasks. Manages teams of contract support personnel at multiple locations. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks.
– Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

12. Program Manager III
– Functional Duties: Organizes, directs, and manages contract operation support functions, involving multiple complex and inter-related project tasks. Manages teams of contract support personnel at multiple locations. Maintains and manages the client interface at the senior levels of the client organization. Meets with customer and contractor personnel to formulate and review task plans and deliverable items. Ensures conformance with program task schedules and costs. Establishes and maintains technical and financial reports to show progress of projects to management and customers, organizes and delegates responsibilities to subordinates and oversees the successful completion of all assigned tasks.
– Education and Experience: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

13. Project Manager I
– Functional Duties: Directs, coordinates, and exercises supervisory authority for planning organizing, controlling, integrating and completing projects. Develops and establishes procedures and guidelines for daily operation of assigned projects. Executes and implements project directives and develops systems and controls to carry out project tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned project tasks in terms of quality, cost control and project schedules.
– Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

14. Project Manager II
– Functional Duties: Directs, coordinates, and exercises supervisory authority for planning organizing, controlling, integrating and completing projects. Develops and establishes procedures and guidelines for daily operation of assigned projects. Executes and implements project directives and develops systems and controls to carry out project tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned project tasks in terms of quality, cost control and project schedules.
Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

15. Project Manager III
   - Functional Duties: Directs, coordinates, and exercises supervisory authority for planning organizing, controlling, integrating and completing projects. Develops and establishes procedures and guidelines for daily operation of assigned projects. Executes and implements project directives and develops systems and controls to carry out project tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned project tasks in terms of quality, cost control and project schedules.
   - Education and Experience: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

16. Subject Matter Expert I
   - Functional Duties: Possesses extensive demonstrated knowledge in designated field or discipline. Provides insight and advice concerning task or project strategic direction and outcomes. May contribute to the evaluation, analysis, and development of recommended solutions. Capable of planning, directing and implementing initiatives. Analyzes project requirements and develops strategic solutions and tactical plans to meet agencies’ needs. Resolves complex problems, which requires an in-depth knowledge of subject matter related to the designated field or discipline. Applies principles and methods of the subject matter to specialized solutions.
   - Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

17. Subject Matter Expert II
   - Functional Duties: Possesses extensive demonstrated knowledge in designated field or discipline. Provides insight and advice concerning task or project strategic direction and outcomes. May contribute to the evaluation, analysis, and development of recommended solutions. Capable of planning, directing and implementing initiatives. Analyzes project requirements and develops strategic solutions and tactical plans to meet agencies’ needs. Resolves complex problems, which requires an in-depth knowledge of subject matter related to the designated field or discipline. Applies principles and methods of the subject matter to specialized solutions.
   - Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

18. Subject Matter Expert III
   - Functional Duties: Possesses extensive demonstrated knowledge in designated field or discipline. Provides insight and advice concerning task or project strategic direction and outcomes. May contribute to the evaluation, analysis, and development of recommended solutions. Capable of planning, directing and implementing initiatives. Analyzes project requirements and develops strategic solutions and tactical plans to meet agencies’ needs. Resolves complex problems, which requires an in-depth knowledge of subject matter related to the designated field or discipline. Applies principles and methods of the subject matter to specialized solutions.
   - Education and Experience: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience
19. Systems Engineer I
– Functional Duties: Performs systems modeling, simulation, and analysis. Participates in the upgrading and managing of operating systems, including the installation, design, maintenance, upgrading and tuning of systems enhancements and new construction of next generation IT systems. Provides input for documentation on new or existing systems. Develops and conducts tests to ensure systems meet documented user requirements. Identifies, analyzes, and resolves operating software/hardware system problems through maintenance and troubleshooting. Provides system/equipment/specialized training and technical guidance. Determines system specifications, input/output processes, and working parameters for hardware/software compatibility. Build, configure, test and deploy system servers.
– Education and Experience: High School Diploma/GED and 0-2 years of relevant experience

20. Systems Engineer II
– Functional Duties: Performs systems modeling, simulation, and analysis. Participates in the upgrading and managing of operating systems, including the installation, design, maintenance, upgrading and tuning of systems enhancements and new construction of next generation IT systems. Provides input for documentation on new or existing systems. Develops and conducts tests to ensure systems meet documented user requirements. Identifies, analyzes, and resolves operating software/hardware system problems through maintenance and troubleshooting. Provides system/equipment/specialized training and technical guidance. Determines system specifications, input/output processes, and working parameters for hardware/software compatibility. Build, configure, test and deploy system servers.
– Education and Experience: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

21. Systems Engineer III
– Functional Duties: Performs systems modeling, simulation, and analysis. Participates in the upgrading and managing of operating systems, including the installation, design, maintenance, upgrading and tuning of systems enhancements and new construction of next generation IT systems. Provides input for documentation on new or existing systems. Develops and conducts tests to ensure systems meet documented user requirements. Identifies, analyzes, and resolves operating software/hardware system problems through maintenance and troubleshooting. Provides system/equipment/specialized training and technical guidance. Determines system specifications, input/output processes, and working parameters for hardware/software compatibility. Build, configure, test and deploy system servers.
– Education and Experience: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

22. Systems Analyst I
– Functional Duties: Analyzes and develops computer systems possessing a wide range of capabilities, including numerous engineering, business and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications. Defines problems, and develops system requirements and program specifications. May review of work products for correctness, adherence to the design concept and to user standards, and for progress in accordance with schedules. Coordinates with the Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations.
Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

– **Education and Experience:** High School Diploma/GED and 0-2 years of relevant experience

### 23. Systems Analyst II

**Functional Duties:** Analyzes and develops computer systems possessing a wide range of capabilities, including numerous engineering, business and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications. Defines problems, and develops system requirements and program specifications. May review of work products for correctness, adherence to the design concept and to user standards, and for progressin accordance with schedules. Coordinates with the Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

– **Education and Experience:** Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

### 24. Systems Analyst III

**Functional Duties:** Analyzes and develops computer systems possessing a wide range of capabilities, including numerous engineering, business and records management functions. Develops plans for automated information systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, and analyze proposed system modifications. Defines problems, and develops system requirements and program specifications. May review of work products for correctness, adherence to the design concept and to user standards, and for progressin accordance with schedules. Coordinates with the Project and/or Program Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

– **Education and Experience:** Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

### 25. Technical Writer I

**Functional Duties:** Gathers, analyzes, translates and composes technical information into clear, readable documents to be used by technical and non-technical personnel. Composes technical documents including, user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology.

– **Education and Experience:** High School Diploma/GED and 0-2 years of relevant experience

### 26. Technical Writer II

**Functional Duties:** Gathers, analyzes, translates and composes technical information into clear, readable documents to be used by technical and non-technical personnel. Composes technical documents including, user's manuals, training materials, installation guides, proposals, and reports. Edits
Functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology.

– **Education and Experience:** Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

### 27. Technical Writer III

– **Functional Duties:** Gathers, analyzes, translates and composes technical information into clear, readable documents to be used by technical and non-technical personnel. Composes technical documents including, user's manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology.

– **Education and Experience:** Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

### 28. Configuration Management Specialist I

– **Functional Duties:** Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status account and configuration audits. Identifies and maintains the original configuration of requirements documentation, design documentation, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Tracks all problems and changes in product documents and reports changes and current configuration.

– **Education and Experience:** High School Diploma/GED and 0-2 years of relevant experience

### 29. Configuration Management Specialist II

– **Functional Duties:** Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status account and configuration audits. Identifies and maintains the original configuration of requirements documentation, design documentation, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Tracks all problems and changes in product documents and reports changes and current configuration.

– **Education and Experience:** Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

### 30. Configuration Management Specialist III

– **Functional Duties:** Provides configuration management planning. Describes provisions for configuration identification, change control, configuration status account and configuration audits. Identifies and maintains the original configuration of requirements documentation, design documentation, and related documentation. Responsible for configuration change control. Regulates the change process so that only approved and validated changes are incorporated into product documents and related software. Tracks all problems and changes in product documents and reports changes and current configuration.

– **Education and Experience:** Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience
31. Information Assurance/Security Specialist I
– **Functional Duties**: Formulates and assess IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing and anti-virus planning assistance, risk analysis, and incident response. Proves security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.
– **Education and Experience**: High School Diploma/GED and 0-2 years of relevant experience

32. Information Assurance/Security Specialist II
– **Functional Duties**: Formulates and assess IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing and anti-virus planning assistance, risk analysis, and incident response. Proves security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.
– **Education and Experience**: Bachelor’s Degree and 4 years of relevant experience or a High School Diploma/GED and 8 years of relevant experience

33. Information Assurance/Security Specialist III
– **Functional Duties**: Formulates and assess IT security policy to include business impact. Prepares security plans for employing enterprise-wide security architecture to include the design of cryptographic solutions. Develops integrated security services management. Executes security awareness training. Assesses and audits network penetration testing and anti-virus planning assistance, risk analysis, and incident response. Proves security engineering support for application development (including system security certifications and project evaluations). This may include the development, design and implementation of firewalls, and evaluation, review and test of security code.
– **Education and Experience**: Master’s Degree and 4 years of relevant experience or a Bachelor’s Degree and 8 years of relevant experience or a High School Diploma/GED and 15 years of relevant experience

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**SUBSTITUTION POLICY**

- Five Years of Experience in a Related Field will be equivalent to an Associate’s Degree
- Ten Years of Experience in a Related Field will be equivalent to a Bachelor’s Degree
- Twenty Years of Experience in a Related Field will be equivalent to a Masters Degree
- Associates Degree plus Five Years of Experience in a Related Field will be equivalent to a Bachelor’s Degree
- Bachelors Degree plus Ten Years of Experience in a Related Field will be equivalent to a Master’s Degree
**ESCALATION CHART**

The rates listed below contain a 1.9% escalation per year including IFF.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>54151S</td>
<td>Application Developer I</td>
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