Authorized Federal Supply Schedule Pricelist
MULTIPLE AWARD SCHEDULE (MAS) Schedule

Information Technology Services

Schedule for – Multiple Award Schedule (MAS)
Product Service Code: D399 Class: Information Technology
Product Service Code: 0000 Class: Order-Level Materials

Contract Number: 47QTC19D005C

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering

Contract Period: February 5, 2019 - February 4, 2024

Supplement No. PS A812 dated February 6, 2020
Supplement No. PS-A824 dated September 3, 2020

MOSAIC TECHNOLOGIES GROUP

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Fulton, Maryland 20759-2571
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Fax: (240) 786-0281
Web Site: www.mosaicsgroup.com
Email: mgrier@mosaicsgroup.com
Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400.

Order-Level Materials (OLM) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the Schedule award may be included and priced at the order level.

NOTE 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

NOTE 2: Offerors and Agencies are advised that the Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

NOTE 3: This solicitation is not intended to solicit for the reselling of IT Services, except for the provision of implementation, maintenance, integration, or training services in direct support of, and in conjunction with the purchase of a product. Under such circumstances the services must be performed by the publisher or manufacturer or one of their authorized agents.

Ordering activities may request from Schedule contractors their awarded End User License Agreements (EULAs) or Terms of Service (TOS) Agreements, which will assist the ordering activities with reviewing the terms and conditions and additional products and services and prices which, may be included.
NOTE: Please see the additional terms and conditions applicable to this Special Item Number (SIN) found in a separate attachment to the Solicitation. These terms and conditions do not contain specific and negotiated contractual language for this SIN. The Schedule contractor may have submitted additional information to complete the "fill-in" to the terms and conditions. The ordering activities shall request the Schedule contractors to submit these additional contract terms and conditions for this applicable SIN when responding to an order.

NAICS

<table>
<thead>
<tr>
<th>Number</th>
<th>Description</th>
<th>Business Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>541511</td>
<td>Custom Computer Programming Services</td>
<td>$30 million</td>
</tr>
<tr>
<td>541512</td>
<td>Computer Systems Design Services</td>
<td>$30 million</td>
</tr>
<tr>
<td>541513</td>
<td>Computer Facilities Management Services</td>
<td>$30 million</td>
</tr>
<tr>
<td>541519</td>
<td>Other Computer Related Services</td>
<td>$30 million</td>
</tr>
</tbody>
</table>

Product Service Code Description:

<table>
<thead>
<tr>
<th>FSC/PSC Class</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>D399</td>
<td>IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing. Other Information Technology Services, Not Elsewhere Classified</td>
</tr>
<tr>
<td>0000</td>
<td>Supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA.</td>
</tr>
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1 – Contract Information

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>47QTCA19D005C</th>
</tr>
</thead>
</table>

- **54151S** — Information Technology Professional Services
- **OLM** — Order Level Materials

2 – Maximum Order
The maximum order is:
- SIN 54151S: $500,000
- SIN OLM: $250,000.

3 – Minimum Order
The minimum order is $100.

4 – Geographic Coverage (Delivery Area)
The contractor will provide worldwide services.

5 – Points of Production
Not Applicable

6 – Discounts From Price Lists or Statement of Net Price
The contractor has negotiated a basic discount of 2.5% for all Labor Categories except Systems Administrator SME which is 10% for Orders under SIN 54151S.

7 – Quantity Discounts
Not Applicable

8 – Prompt Payment Terms
A prompt payment discount of 2.000% if payment is made within 10 days.

“Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.”

9 – Governmentwide Commercial Purchase Card
9a. Government purchase cards are accepted at or below the micro-purchase threshold.
9b. Government purchase cards are not accepted above the micro-purchase threshold.

10 – Foreign Items
Not Applicable

11a. – Time of Delivery
The contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:
- SIN 54151S – To be negotiated at the Task Order level
- SIN OLM – To be negotiated at the Task Order level

11b. – Expected Delivery
To be negotiated at the Task Order level
11c. – Overnight and 2-day Delivery:
To be negotiated at the Task Order level

11d. – Urgent Requirements:
To be negotiated at the Task Order level

12 – F.O.B. Point
Destination

13a. – Ordering Address
8135 Maple Lawn Boulevard
Suite 450
Fulton, MD 20759

13b. – Ordering Procedures
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14 – Payment Address
8135 Maple Lawn Boulevard
Suite 450
Fulton, MD 20759

15 – Warranty Provision
Not Applicable

16 – Export Packaging Charges
Not Applicable

17 – Terms and Conditions of Government purchase card acceptance
Accepted at or below the micro-purchase threshold

18 – Terms and Conditions of rental, maintenance, and repair
Not Applicable

19 – Terms and Conditions of installation
Not Applicable

20 – Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list prices
Not Applicable

20a. Terms and Conditions for any other Services
Not Applicable

21 – List of Service and Distribution Points
Not Applicable
22 – List of Participating Dealers
Not Applicable

23 – Preventive Maintenance
Not Applicable

24a. – Special Attributes Such As Environmental Attributes
Not Applicable

24b. – Section 508 Compliance for Electronic and Information Technology (EIT)
As applicable. The EIT standards can be found at: www.Section508.gov/.

25 – Data Universal Number System (DUNS) Number
182935002

26 – Notification Regarding Registration in System for Award Management (SAM) Database

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S) AND ORDER-LEVEL MATERIALS (SPECIAL ITEM NUMBER 0000)

The contractor is registered and valid in SAM.

****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE
   a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Multiple Award Schedule.
   b. The prices, terms and conditions will be established at the ordering activity level in accordance with GSAR clause 552.238-115 Special Ordering Procedures for the Acquisition of Order-Level Materials.
   c. The Contractor shall provide services at the Contractor’s facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)
   a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
   b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
   c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing
incentives where performance is critical to the ordering activity’s mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER
   a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
   b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES
   a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
   b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
   c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
   d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
   a. The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
      (1) Cancel the stop-work order; or
      (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
   b. If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

c. If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

d. If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

7. RESPONSIBILITIES OF THE CONTRACTOR
The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY
Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services and provide OLM.

9. INDEPENDENT CONTRACTOR
All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST
   a. Definitions.
   “Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.
   “Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.
   An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the
Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES
The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional Services and OLM. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS
For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

a. The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

b. The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
(1) The offeror;
(2) Subcontractors; and/or
(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES
Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS
Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.
15. APPROVAL OF SUBCONTRACTS
The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING
a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 54151S. IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
b. Pricing for all IT Professional Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

17. DESCRIPTION OF OLM AND PRICING
a. The Contractor shall provide a description of the supplies and services necessary to support individual task or delivery orders placed against a Schedule contract or BPA under Special Item Number 0000 Order-Level Materials. Using this procedure, ancillary supplies and services not known at the time of the Schedule award, may be included and priced at the order level.
b. Pricing for all Order-Level Materials shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.
27 – Labor Categories

<table>
<thead>
<tr>
<th>LCAT Number</th>
<th>LCAT Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Systems Administrator SME</td>
</tr>
<tr>
<td>002</td>
<td>Program Manager</td>
</tr>
<tr>
<td>003</td>
<td>Software Engineer SME</td>
</tr>
<tr>
<td>004</td>
<td>Systems Engineer SME</td>
</tr>
<tr>
<td>005</td>
<td>Technical SME</td>
</tr>
<tr>
<td>006</td>
<td>Database SME</td>
</tr>
</tbody>
</table>
## 27.1 – Labor Category Descriptions

Labor Categories GSA Multiple Award Schedule
SIN 54151S – Information Technology Professional Services

<table>
<thead>
<tr>
<th>001</th>
<th>Systems Administrator SME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education:</strong></td>
<td>B.A. or B.S. degree.</td>
</tr>
<tr>
<td><strong>Experience:</strong></td>
<td>This position requires at least 10 years of experience in information system development and network and other work in the client/server field or related fields as well as a demonstrated ability to communicate orally and in writing and a positive customer service attitude.</td>
</tr>
<tr>
<td><strong>Specialized Experience:</strong></td>
<td>This position requires at least 5 years of specialized experience, including management of help desks in a multiserver environment; comprehensive knowledge of PC operating systems (e.g., DOS, Windows), networking, and mail standards; and supervision of help desk employees.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong></td>
<td>The ideal candidate would provide daily supervision and direction to staff who are responsible for telephone and in-person support to users in the areas of e-mail, directories, standard Windows desktop applications, and other network services; and manage personnel who serve as the first point of contact for troubleshooting hardware and software PC and printer problems.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>002</th>
<th>Program Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education:</strong></td>
<td>B.A. or B.S. degree.</td>
</tr>
<tr>
<td><strong>Experience:</strong></td>
<td>15 years of experience as a program or project manager in managing programs and contracts of similar scope, type, and complexity is required</td>
</tr>
<tr>
<td><strong>Specialized Experience:</strong></td>
<td>This position requires at least 3 years of demonstrated experience in the management and control of funds and resources using complex reporting mechanisms such as Earned Value Management.</td>
</tr>
<tr>
<td><strong>Functional Responsibilities:</strong></td>
<td>The Program Manager shall be responsible for the successful cost, schedule, and performance of the contract. Serves as the main point of contact for the Contracting Officer (CO), the Contracting Officer’s Representative (COR), the Government Program Manager, and the Contractor’s senior management. Directly contributes to program efforts in several areas, including cost management/avoidance, schedule estimation and tracking, contract performance management, risk management, requirements analysis, and quality assurance activities. Ensures proper performance of tasks necessary to ensure the most efficient and effective execution of the contract. The PM shall utilize expert communication skills needed to direct the skilled technical resources and report on the technical progress, issues, and problem areas, as well as write and review technical documents.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>003</th>
<th>Software Engineer SME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education:</strong></td>
<td>B.A. or B.S. degree.</td>
</tr>
<tr>
<td><strong>Experience:</strong></td>
<td>This position requires at least 10 years software engineering experience in programs and contracts of similar scope, type, and complexity is required.</td>
</tr>
<tr>
<td><strong>Specialized Experience:</strong></td>
<td>This position requires experience in applications software development or real time system software engineering in the analysis, design, development, implementation, testing, maintenance, quality assurance, troubleshooting and/or upgrade of software systems. Experience should include the development of software for embedded systems, dedicated</td>
</tr>
</tbody>
</table>
processing systems, data acquisition systems, telemetry systems and operating system programming and/or the development of specifications and design of systems using a variety of computer languages, database management systems, operating systems, architectures, and peripheral devices to meet project needs.

**Functional Responsibilities:** The ideal candidate would develop, maintain, and enhance complex and diverse software systems (e.g., processing-intensive analytics, novel algorithm development, manipulation of extremely large data sets, real-time systems, and business management information systems) based upon documented requirements; work individually or as part of a team; review and test software components for adherence to the design requirements and documents test results; resolve software problem; utilize software development and software design methodologies appropriate to the development environment; and provide specific input to the software components of system design to include hardware/software trade-offs, software reuse, use of Commercial Off-the-shelf (COTS)/Government Off-the-shelf (GOTS) in place of new development, and requirements analysis and synthesis from system level to individual software components.

**004 Systems Engineer SME**

**Education:** B.A. or B.S. degree.

**Experience:** This position requires at least 10 years of experience in systems engineering.

**Specialized Experience:** This position requires at least 6 years of experience in the supervision of systems engineers, and demonstrated use of interactive, interpretative systems with online, real-time acquisition capabilities.

**Functional Responsibilities:** The ideal candidate would analyze information requirements; evaluate problems in work flow, organization, and planning; develop appropriate corrective action; and provide daily supervision and direction to staff.

**005 Technical SME**

**Education:** Master’s degree.

**Experience:** This position requires at least 12 years of experience in the IT field.

**Specialized Experience:** This position requires at least 10 years of combined new and related older technical experience in the IT field directly related to the required area of expertise.

**Functional Responsibilities:** The ideal candidate would provide technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area; and make recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; lifecycle management; software development methodologies; and modeling and simulation.

**006 Database SME**

**Education:** B.A. or B.S. degree.

**Experience:** This position requires at least 10 years of experience in the development and maintenance of database systems.

**Specialized Experience:** This position requires at least 5 years of experience with database management systems, system design and analysis, operating systems software, and internal and data manipulation languages.
Functional Responsibilities: The ideal candidate would create and modify detailed drawings using CAD hardware and software from sketches, layouts or notes providing by engineering; contribute design modifications to facilitate manufacturing operation or quality of product; check drawing plots versus the project input for correctness and conformance to standards; and work with engineers regarding model accuracy, design, drafting standards and ECN/ECR documentation. The candidate may be involved in system management including file maintenance, backup, and storage.
### Price List – YEAR 2

<table>
<thead>
<tr>
<th>SIN(s)</th>
<th>JOB TITLE</th>
<th>UNIT OF ISSUE</th>
<th>GSA RATE (with IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>54151S</td>
<td>Systems Administrator SME</td>
<td>Hour</td>
<td>$118.45</td>
</tr>
<tr>
<td>54151S</td>
<td>Program Manager</td>
<td>Hour</td>
<td>$137.42</td>
</tr>
<tr>
<td>54151S</td>
<td>Software Engineer SME</td>
<td>Hour</td>
<td>$95.66</td>
</tr>
<tr>
<td>54151S</td>
<td>Systems Engineer SME</td>
<td>Hour</td>
<td>$153.12</td>
</tr>
<tr>
<td>54151S</td>
<td>Technical SME</td>
<td>Hour</td>
<td>$142.25</td>
</tr>
<tr>
<td>54151S</td>
<td>Database SME</td>
<td>Hour</td>
<td>$97.47</td>
</tr>
</tbody>
</table>